

## **ARTICLE I – NAME**

This organization shall be known as [Epsilon Iota](#) Chapter of Gamma Phi Beta Sorority, Inc.

## **ARTICLE II – OBJECT**

The object of this organization shall be to fulfill as an individual chapter the mission of Gamma Phi Beta Sorority, Inc., which is to inspire the highest type of womanhood.

## **ARTICLE III – GENERAL GOVERNMENT**

Government shall be according to the International Articles of Incorporation and Bylaws and Rules and Procedures of Gamma Phi Beta Sorority, Inc.

## **ARTICLE IV – MEMBERSHIP**

Section 1. There shall be only one class of members in [Epsilon Iota](#) Chapter, namely initiated collegiate members. Such membership entails the fulfillment of all obligations imposed by the Sorority and the chapter.

Section 2. New members shall be considered uninitiated voting members regarding the requirements and regulations of these bylaws and shall fulfill all of the obligations imposed by the Sorority and the chapter.

Section 3. There shall be no membership discrimination based upon factors such as race, color, national origin, ethnic heritage, religion, disability, age or sexual orientation. Men are not eligible for membership.

Section 4. Members shall be enrolled in Christopher Newport University for at least one semester prior to going through recruitment (unless she is a transfer student) with a 2.7 GPA and 12 credit hours.

## **ARTICLE V – AFFILIATION**

Section 1. A member of another collegiate chapter of the Sorority who transfers to [Christopher Newport University](#) may be affiliated by a two-thirds vote of the members in good standing of [Epsilon Iota](#) Chapter.<sup>i</sup>

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Section 2. The member may be affiliated, provided:

a. The chapter which initiated her and any subsequent chapter to which she was affiliated have

sent a recommendation for affiliation and a statement affirming her fulfillment of all chapter, international and affiliated house corporation or Facilities Management Company financial obligations.

b. College Panhellenic Association and college administration regulations permit affiliation.

c. All procedures outlined in the Collegiate Operations Manual have been followed, including payment of affiliation fee of \$25.

## **ARTICLE VI – OFFICERS**

Section 1. The elected offices of the executive council of Epsilon Iota Chapter shall include: president, administrative vice president, education vice president, financial vice president, membership vice president, Panhellenic affairs vice president and public relations vice president. *Other elected offices are determined by the chapter and may include: new member educator, philanthropy chairwoman, REAL Wellness chairwoman, risk management chairwoman, academics chairwoman, and standards chairwoman.*

Section 2. The term of office shall be one year.

Section 3. No later than October 1 of each year, a nominating committee shall be elected, composed of the chapter advisor and one initiated representative elected by each academic class. A freshmen class is to be included if the chapter has new members who are freshmen. New members have a vote on the nominating committee. The officers shall be installed any time after the election, but no later than the first regular meeting in March. The collegiate chapter supervisor shall verify that each candidate for an elected office is eligible for the office before election, whether at a regular election time or to fill a vacancy.

Section 4. Other offices, as listed in the chapter standing rules, shall be filled in a timely manner following annual elections and shall be *appointed* by the *executive council*. The term of office shall be for one year.

Section 5. In order for a member of Epsilon Iota Chapter to be qualified for any of the foregoing offices, she shall be carrying at least *12 credit hours* of college work and be in good standing with the chapter and the *university*. In the term preceding her *election/appointment*, she shall have attained at least a *2.8 cumulative GPA/2.7 cumulative GPA (respectively)*. She shall maintain this average each term in order to remain in office unless granted special permission by the collegiate chapter supervisor.

Section 6. *Intersession, summer school, correspondence* courses *shall* be included in the scholastic qualifications for holding office, with provided transcripts.

Section 7. In order to verify the fulfillment of the preceding conditions, each nominee for office and officer shall submit to the administrative vice president, on a confidential basis, a statement regarding her academic good standing and scholastic grade point average signed by an appropriate college or university official or her official grade report for the relevant academic terms.

Section 8. The officers of [Epsilon Iota](#) Chapter shall be installed any time after election, but no later than the second business meeting in February.

Section 9. Vacancies in all offices shall be filled by following the procedures for regular nominations, elections and/or appointments. Vacancies shall be filled no later than two weeks after the vacancy occurs. Members filling vacancies shall serve until the next regular annual election or appointment of officers.

## **ARTICLE VII – DUTIES OF OFFICERS**

Section 1. The duties of the officers of [Epsilon Iota](#) Chapter shall be those which may be provided for in the International Bylaws, Rules and Procedures and as enumerated in the Gamma Phi Beta Collegiate Operations Manual.

Section 2. A bylaws revision committee shall be formed by the end of the first full month of the fall term after International Convention. The parliamentarian, recording secretary and bylaws revision committee shall review and revise chapter bylaws as necessary. The revised bylaws, if applicable, shall be voted on by the chapter and be approved by the collegiate chapter supervisor on or before December 1 of that year.

## **ARTICLE VIII – MEETINGS**

Section 1. Regular chapter meetings shall be held at a time and on a day of the week convenient to the chapter, as set forth in the chapter standing rules. There shall be at least two business (formal) chapter meetings with ritual per month, with the remainder being one PACE meeting and one Fidelity meeting.

Section 2. All formal meetings, including membership selection, shall be conducted according to parliamentary procedure.

Section 3. All members and new members shall be required to attend each meeting and to fulfill the duties assigned to them.

Section 4. A majority of members (which shall include initiated and new members) in good standing shall constitute a quorum. Only members and new members in good standing may vote or transact chapter business in chapter meetings. All members, initiated and new, in good standing may vote in chapter elections. New members may not vote in membership selection meetings. Good standing is defined as having fulfilled all chapter, affiliated house corporation/Facilities Management Company and international financial obligations.

Section 5. The president shall appoint a mentor for each chapter business meeting with ritual. The mentor shall prepare a written report, which shall be a constructive discussion of the attitude of the chapter toward any problem.

## **ARTICLE IX – FINANCES**

Section 1. Chapter and international dues shall be payable to the [Epsilon Iota](#) Chapter of Gamma Phi Beta, and paid via OmegaFi as stipulated in the chapter standing rules. Chapter dues shall be determined annually by the chapter and shall be based on the chapter budget for the current year.

Section 2. Financial obligations not paid by dates stipulated in the chapter standing rules are considered delinquent and are subject to a late fee or collection by an outside party. Delinquent members not in good standing may not vote at chapter business meetings, membership selection meetings, or attend any social event until their financial obligations are met.

Section 3. The membership fee paid by new members is non-refundable.

Section 4. Non-resident members shall pay a facility fee and guest meal fee as determined by the affiliated house corporation or Facilities Management Company.

Section 5. The membership fee and the international facilities fee shall be paid no later than two weeks prior to Initiation.

Section 6. The purchase of a Gamma Phi Beta badge is a requirement of all prospective members two weeks prior to Initiation.

Section 7. The local facility fee shall be paid by the end of the first full [semester](#) following the [\(semester/quarter/year\)](#) in which the member pledged.

Section 8. An affiliation fee of \$ [25](#), shall be paid by a member at the time of her affiliation with the [Epsilon Iota](#) Chapter.

## **ARTICLE X – ACADEMIC QUALIFICATIONS**

Section 1. Members shall conform to the academic qualifications as required by the International Bylaws, Rules and Procedures, Panhellenic Bylaws and the [Christopher Newport University](#).

Section 2. Academic qualifications for pledging in [Epsilon Iota](#) Chapter are [2.7 cumulative GPA](#) for all students (A = 4.0). Exceptions may be made with approval of the chapter advisor and the collegiate chapter supervisor.

Section 3. *Intersession, summer school, correspondence* courses shall be included in the academic qualification for pledging or Initiation if it equals the normal requirements for hours/units and grade point average by the college/university. This is subject to the collegiate chapter supervisor's approval.

## **ARTICLE XI – DISCIPLINE**

Section 1. Major infractions of the International Bylaws, Rules and Procedures, Loyalty Pledge or any other cases deemed necessary shall be handled by the executive council in accordance with the discipline procedures as outlined in the Collegiate Operations Manual.

Section 2. Minor discipline infractions and social behavior shall be handled by the standards chairwoman and her committee as set forth in the chapter standing rules.

Section 3. *Epsilon Iota* Chapter of Gamma Phi Beta Sorority, Inc. shall not tolerate nor participate in any form of hazing, including but not limited to: sisters drinking with new members prior to initiation.

Section 4. All members and new members of *Epsilon Iota* Chapter shall abide by the chapter standing rules and facility rules or face disciplinary action.

## **ARTICLE XII – AMENDMENTS**

Section 1. An amendment shall originate in the regular chapter business meeting or executive council meeting.

Section 2. The amendment shall be proposed at one regular meeting of the chapter and voted upon at the next regular meeting. Before it is proposed, it shall be referred to the parliamentarian for the proper wording and for the necessary research to determine that it does not conflict with the International Gamma Phi Beta Bylaws, Rules and Procedures or *university* regulations.

Section 3. These bylaws may be amended by a vote of two-thirds of the members in good standing of *Epsilon Iota* Chapter.

Section 4. Bylaw amendments shall be in effect after review by the chapter advisor and collegiate chapter supervisor.

## **ARTICLE XIII – PARLIAMENTARY AUTHORITY**

The rules contained in *Robert's Rules of Order, Newly Revised*, shall govern the chapter in all cases to which they are applicable and in which they are not inconsistent with the Bylaws and Rules and Procedures of Gamma Phi Beta Sorority, Inc.

Reviewed by the chapter advisor on *(date)*.

Reviewed by the collegiate chapter supervisor *(date)*.