

## Susan Barber <sbarber@cnu.edu>

## **Announcement for Employees**

1 message

Paul Trible <ptrible@cnu.edu>
To: employees <employees@cnu.edu>

Tue, May 6, 2014 at 12:10 PM

Few schools have come so far so quickly and I am very grateful for all that you contribute each day to the success of CNU and our students and faculty.

In honor of your efforts, I am pleased to award three days of Recognition Leave for classified and administrative and professional (A/P) faculty to be used on the Fridays of July 11, 18, and 25. Colleagues who must work on those Fridays may use their three recognition days at a later time.

Also, Governor McDonnell awarded 4 additional hours of holiday leave in December that we have not used. We will use those 4 hours of leave on Friday, May 23, 2014 so that you can begin your 3-day Memorial Day weekend a little early.

Business casual attire begins Monday, May 12 and ends Friday, August 15, 2014. Please check with your supervisor if you have questions concerning appropriate business casual attire.

I am immensely grateful to each of you for making CNU a special place and hope these days in May and July will allow you to enjoy good times with family and friends.

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