

VOL XVI
2

**Christopher
Newport
College
Summer 1978**

**Christopher Newport College
Newport News, Virginia**



SUMMER SESSION
Christopher Newport College
P. O. Box 6070
Newport News, Virginia 23606
Phone (804) 599-7045

Announcements, Summer Session, 1978
Vol. 16, No. 2 **April 1978**

Christopher Newport College does not discriminate with regard to race,
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CALENDAR 1978 Summer Sessions

General Calendar

Session A.	May 22 - June 9
Session B.	June 12 - July 13
Session C.	June 12 - August 15
Session D.	July 18 - August 16
Session E.	July 21 - August 24 (OFF-CAMPUS)

Admissions, Placement Testing, Registration, Registration Change and Refund Calendar

April 3 — Admissions Period opens for all students **not** currently enrolled at Christopher Newport College: Office of Admissions, 8:00 a.m.-5:00 p.m., daily, Monday through Friday.

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May 12 — Close of Early and Mail Admissions/Registration Periods for Session A.

May 18 — **Registration Day** for Session A only — 9:00 a.m.-12:00 noon. Note: **Since there is no late registration period for Session 'A', this is the last day for entering any Session 'A' course.**

May 23 — Close of Drop and Refund Period for Session A: 5:00 p.m. Office of the Registrar.

May 31 — Close of Early and Mail Admissions/Registration Period for Session B, C and E.

June 5 — **Placement Testing** for all B, C, and E Sessions Courses requiring Placement Testing: See Course descriptions for information about any required pre-testing and the catalogue section **Placement Testing** for exact information as to time and location.

June 8 — **Registration Day** for Session B, C, D, and E: 2:00 p.m.-4:00 p.m.; 7:00 p.m.-9:00 p.m.: Newport Hall.

June 12 — Classes Begin for Session B and C.

June 12-13 — Late Admission, Registration, Drop/Add Periods for Session B courses: Offices of Admissions and the Registrar, Administration Building: 9:00 a.m.-12:00 noon: 5:00 p.m.-8:00 p.m.

June 12-15 — Late Admission, Late Registration, Drop/Add Periods for Session C courses: Offices of Admissions and the Registrar, Administration Building. 9:00 a.m.-12:00 noon; 5:00 p.m.-8:00 p.m. (June 12 & 13); 5:00 p.m.-6:00 p.m. (June 14 & 15).

June 13 — Close of Registration and Refund Period for all Session B courses: 8:00 p.m.

June 15 — Close of Registration and Refund Periods for all Session C courses: 6:00 p.m.

June 19 — **Registration Day** for Session E: 9:00 a.m. to 4:00 p.m.: Langley Air Force Base. Building 586.

June 20 — **Registration Day** for Session E: 12:00 noon-4:00 p.m.: Fort Eustis, Education Center.

June 21 — Classes Begin for Session E.

June 21, 22, 26, 27 — Late Admissions, Late Registration, Drop/Add Periods for Session E. LAFB, Building 586; Ft. Eustis, Education Center; 9:00 a.m.-4:00 p.m.

June 27 — Close of Registration and Refund Periods for Session E. 4:00 p.m.

Academic Calendar

SESSION A

May 22. — First Day of Classes.

June 1 — Last Day to withdraw from Session A course without Grade Notation of **WP** or **WF**: Office of the Registrar.

June 8 — Last Day of Classes.

June 9 — Final Examination.

SESSION B

June 12 — First Day of Classes.

June 26 — Last Day to **Drop** a Session B course without Grade Penalty: Office of the Registrar.

July 3, 4 — No classes.

July 5 — Last Day to **Withdraw** from all Session B courses without Grade Notations of **WP** or **WF**: Office of the Registrar.

July 12 — Last Day of Classes.

July 13 — Final Examination.

SESSION C

June 12 — First Day of Classes (MW Sequence).

June 13 — First Day of Classes (TTH Sequence).

July 3, 4 — No classes.

July 5 — Last Day to **Drop** a Session C course without grade penalty: Office of the Registrar.

July 31 — Last Day to **Withdraw** from all Session C courses without Grade Notations of **WP** or **WF**: Office of the Registrar.

August 9 — Final Classes (MW Sequence).

August 10 — Final Classes (TTH Sequence).

August 14 — Final Examinations (MW Sequence).

August 15 — Final Examinations (TTH Sequence).

SESSION D.

July 18 — First Day of Classes.

August 1 — Last Day to Drop a Session D course without Grade Penalty: Office of the Registrar.

August 8 — Last Day to **Withdraw** from all Session D courses without Grade Notations of **WP** or **WF**: Office of the Registrar.

August 15 — Last Day of Classes.

August 16 — Final Examinations

SESSION E.

June 21 — First Day of Classes (MW Sequence).

June 22 — First Day of Classes (TTH Sequence).

July 3, 4 — No classes.

July 20 — Last Day to Drop a Session E course without grade penalty: on Campus, Office of the Registrar; at LAFB, Building 586; at Ft. Eustis, Education Center.

August 3 — Last Day to **Withdraw** from all Session E courses without Grade Notations of **WP** or **WF**: on Campus, Office of the Registrar; at LAFB, Building 586; at Fort Eustis, Education Center.

August 21 — Last Day of Classes (MW Sequence).

August 22 — Last Day of Classes (TTH Sequence).

August 23 — Final Examination (MW Sequence).

August 24 — Final Examination (TTH Sequence).



About the College

History

Christopher Newport College was established and duly authorized by the general Assembly of Virginia, in its 1960 session, as a branch of The College of William and Mary. The College derives its name from Captain Christopher Newport, the illustrious English mariner who was one of the most important men connected with the permanent settlement of Virginia. It was Christopher Newport who was put in "sole charge and command" of the small squadron of three vessels which made the historic voyage culminating with the landing at Jamestown in 1607. Although established as a two year College, CNC became a four-year, baccalaureate institution in 1971, and became completely independent of William and Mary on July 1, 1977.

The College derives its support from the General Assembly and from the tuition and fees paid by its students. The affairs of the College are directed by the Board of Visitors of Christopher Newport College, appointed by the Governor of Virginia. A president, appointed by the Board of Visitors, is delegated authority over the administration and the courses of instruction at the College.

The College first enrolled 171 students in September 1961, at its initial home, a former public school building in downtown Newport News, provided through the generosity of the City and the School Board. The City of Newport News then purchased the site of the present campus, a 75-acre suburban tract deeded to the Commonwealth of Virginia in 1963. In the decade since the construction of Christopher Newport Hall in 1964, the College has added six other buildings to its campus: two other classroom buildings, a library-administration building, a campus center, a gymnasium, and a greenhouse. In the early years of the College, enrollment increased dramatically; by the fall of 1977, 3,707 students were enrolled. The College currently awards the following degrees: Bachelor of Arts in Elementary Education, English, Fine and Performing Arts, French, History, Mathematics, Philosophy, Political Science, Psychology, Sociology (with concentrations in Social Work, Research and Program Evaluation, and Criminology), and Spanish; Bachelor of Science in Biology, Chemistry, and Psychology; Bachelor of Science in Business Administration with concentrations in Accounting, Economics, Finance, Management, Marketing, Real Estate, and Retailing; Bachelor of Science in Governmental Administration with concentrations in Public Management, Community Planning, Law Enforcement, and Corrections; Bachelor of Science in Management Information Science; Bachelor of Arts or Bachelor of Science in Interdisciplinary Studies; Bachelor of Science in Nursing (for registered nurses) in affiliation with Old Dominion University; and Associate in Arts in Liberal Arts. The College offers approximately one-third of its classes in the

evening, and many degrees are earned by students who attend classes only during evening hours. The growth of the College has brought about corresponding development in academic programs, student services, and administrative organization.

Aims and Purposes

Christopher Newport College is a four-year, comprehensive, urban, co-educational college, offering undergraduate educational programs designed to serve the large metropolitan area of Hampton, Newport News, and several surrounding counties. The student body is non-residential, consisting primarily of men and women who reside in the area but who represent a rich variety of cultural backgrounds.

Christopher Newport College is committed to teaching, research, and service, with the emphasis on providing quality instruction. Research is carried on in areas of faculty interest and competence as required by and as a necessary complement to the teaching process. Organized and sponsored research is carried on as it involves the institution's public service relationship to the urban community in which it is located.

The College is committed to a core of liberal arts studies. Building upon these, it also seeks to develop and maintain programs of professional education that respond to student learning interests and manpower requirements.

As part of its general mission, Christopher Newport College is committed to new ways of implementing liberal and professional programs which value the student's learning needs and prior life experiences, and which integrate theoretical knowledge and problem solving. Such programs provide opportunities for self-development and a number of career options to citizens of all ages.

As an urban institution, the College is committed to education as a total community process. This is manifest in several different ways: Christopher Newport serves a primarily local student body, it makes use of the community as an instructional resource, and it draws upon the cooperation and professional talent of those who reside on the Peninsula. In addition, faculty and staff members contribute significantly to the community in areas such as consulting, serving on local and state committees and service organizations, and through the CNC Speakers Bureau, which shares the expertise of faculty members with local civic, church, professional, and special interest organizations.

The College is organized and instruction is provided to take into consideration the life-long learning needs of a largely part-time, mobile student body. It offers programs of equivalency testing and other non-traditional ways of earning academic credit, cooperates with other colleges and local agencies with diverse missions to expand its learning resources, and offers advising systems and transfer credit policies to meet the needs of the students it serves, many of whom transfer from other institutions.

Accreditation

Christopher Newport College was given independent accreditation as a four-year, baccalaureate degree-granting institution in November 1971 and was reaccredited in December of 1975 by the Southern Association of Colleges and Schools. Christopher Newport College is also accredited by the Commonwealth of Virginia.

About Summer School

The Summer Session is directed by the Office of Continuing Studies and this year offers to the student population of the lower Peninsula over two hundred courses of instruction, ranging from Basic Studies to senior baccalaureate levels. The Session is arranged so that a student may earn credit by enrolling in classes scheduled in mornings, afternoons, and evenings and in five distinct academic calendars. Classes are scheduled for the Shoe Lane Campus, and for the Langley Air Force Base and Fort Eustis Education Centers. Students are free to enroll for course work at any locations. Questions concerning academic matters within the Summer Session should be referred to the Assistant Dean of Academic Affairs for Continuing Studies and Community Services whose office is Room 163 in the Administration Building.

Admissions Requirements

Admission to Summer School is without regard to sex, race, color, religion or national origin. **ADMISSION TO SUMMER SCHOOL DOES NOT CONSTITUTE ADMISSION TO THE REGULAR SESSION OF THE COLLEGE.** Information concerning admission to the College is available in the Office of Admissions.

An applicant for summer school admission who has no previous college course work must be the graduate of an accredited secondary school or certified by a recognized academic agency as possessing equivalent knowledge and skill to that of a high school graduate. The exception to this standard is described in the section "Special Admissions Opportunities for Rising High School Seniors."

An applicant for summer school admission who is currently enrolled in a college or university and who desires to continue his collegiate learning experience through the College's summer session must be eligible to return to his college in the fall of 1978.

An applicant who has attended but is not currently enrolled in a college or university is eligible for admission if he is eligible to return to his former institution in the fall of 1978. However, in instances where institutional suspensions are greater than those imposed on students by the regulations of Christopher Newport, an applicant under suspension may be admitted if one semester or two quarters have passed. Any applicant not in good academic standing should attach to the Application for Admission an explanation of the circumstances involved.

An applicant who has earned a baccalaureate degree is eligible for admission and should indicate his degree status on the Application for Admission.

Special Admissions Opportunities

A—Rising High School Seniors

The College seeks to encourage mature high school seniors to begin college careers by following one of two plans sketched below. Because college classes are designed with the assumption of secondary school completion, admissions standards for rising high school seniors have been adjusted to assure positive relationships between the senior and the college's curriculum.

Early Admission Without High School Graduation

Students with strong academic abilities may be considered for admission following completion of the junior year of high school. Such students should have taken a well-rounded program of studies, including English, college-preparatory mathematics, science, social studies, and foreign language.

In addition to the high school transcript, Scholastic Aptitude Test scores, and application as a degree-seeking student, the applicant is encouraged to submit any special evidence of preparation for college, such as special projects, etc. The high school counselor will be asked to speak directly to the question of the student's maturity and readiness for college.

Any student interested in early admission should have an interview with the Dean or Assistant Dean of Admissions before filing an application.

Enrichment Program for High School Students

The College invites the above-average high school student who has completed the work of the junior year to apply for admission as a part-time, unclassified, non-degree seeking student in the High School Enrichment Program. A primary objective of this program is to bridge the gap between high school and college and to afford the college-bound student the experience of learning in the college setting prior to graduation from high school.

More than sixty courses from eighteen academic disciplines are available to the enrichment student. College credit for these courses is awarded and may be used toward a degree at Christopher Newport or may be transferred to another college or university. The transfer and evaluation of credits earned in college level courses prior to high school graduation depends, however, on the decision of the receiving institution.

The applicant interested in this program should schedule an admission interview with the Dean or Assistant Dean of Admissions. During the interview, the details of the program will be discussed and application material will be issued. Special admission requirements include the following: (1) an above-average academic high school record in college-preparatory courses and acceptable aptitude and achievement test scores; (2) an evidence of interest and determination to meet the challenge of college-level work; and (3) the recommendation of the high school principal, headmaster, or guidance counselor.

Since the College considers that the purpose of this program is for the academic enrichment of the student, enrollment in the program is limited to areas of study not normally available to the student in high school.

B—Senior Citizens

Senior citizens who are 60 or older and residents of Virginia have special opportunities for enrollment in Christopher Newport College and in all other state colleges. Senior citizens whose taxable income for federal tax purposes did not exceed \$5000 for the year preceding the year in which enrollment is sought may register for and attend courses and pay no tuition and applicable required fees.

C—Service Persons and Their Dependents

SERVICEPERSON'S OPPORTUNITY COLLEGE (SOC) AND SERVICE- PERSONS OPPORTUNITY COLLEGE ASSOCIATE'S DEGREE (SOCAD)

Christopher Newport College endorses the concept of assisting service men and women under the terms of the Serviceperson's Opportunity College (SOC) Program, and has been designated by the Department of Defense as a SOC college. Because of the special needs of the Serviceperson and his or her family, the College (1) has an admission policy that recognizes the life conditions of servicepeople, (2) eliminates artificial barriers which hinder the educational progress of servicepeople, and (3) provides special educational services to meet the special needs of servicepeople. These are some of the features of the SOC program:

1. Courses are offered on local military bases during evenings and weekends.

2. Courses are offered in ten week sequences rather than the traditional fifteen.
3. Special assistance is offered through tutorial services, specially qualified counselors, and the Basic Studies program.
4. Maximum credit is awarded for "non-traditional" learning through such programs as USAHI, CLEP, and certain types of educational experiences in Armed Forces service schools
5. Liberalized residence requirements are permitted in earning the baccalaureate degree (thirty hours total, twelve hours in the major earned in residence at any time). To earn an associate's degree a student must earn sixteen hours in residency at the College and these may be scattered through the sixty-four hour program.
6. One of the special features of the SOC program at the College is that its benefits are extended not only to servicepeople but to their dependents as well.

Project Ahead

Christopher Newport College is a Project Ahead (Army Help for Education and Development) College.

Under this program, the individual enlists in the service and, at the same time, starts college. While in the service, he or she pursues a planned course of study leading to a Christopher Newport College degree at whatever accredited colleges are most convenient to his or her station of duty. CNC maintains a credit bank of all appropriate courses taken elsewhere and assures the student that, upon discharge or return to the area, these courses will apply to the appropriate CNC degree. The Army pays up to 75% of all tuition incurred.

Individuals interested in pursuing their studies under Project Ahead must have an interview with Christopher Newport College's Registrar and Dean of Admissions.

Admissions Procedure

On the last pages of this catalogue are printed **Special Admissions Forms, Session A and Admissions Form, Sessions B, C, D and E**. Please note that on the reverse side of these forms are printed the appropriate registration forms.

All students currently enrolled at Christopher Newport College and eligible to re-enroll in the Fall semester, 1978, are admitted automatically to the Summer Session and need not file an admissions form.

All students not currently enrolled at Christopher Newport College must file, with the Admissions Office, the admissions form appropriate to the

session into which they desire to be admitted. The College urges all students interested in admissions to apply as early as possible. While the two admissions forms — one for **Session A** and one for **Session B, C, D, and E** — may seem cumbersome, the College hopes that these will allow smoother service to students during the Summer School.

As a convenience to the applicant, the College has designed an Admissions/Registration by Mail Period (April 3 - May 12 for Session A; April 3 - May 31 for Sessions B, C, D and E). Applicants who know they meet the admissions requirements set forth in the previous section can accomplish both their admissions and their registration by filling out and filing both the appropriate admissions form and the appropriate registration form. Applicants filing admission/registration forms simultaneously should send them to the Office of Admissions.

Applicants choosing to be admitted and to register **in person** may do so from April 3 through May 12 for Session A, and through May 31 for Sessions B, C, D and E, and July 5 through July 17 for Session D, Mondays through Fridays, from 8:00 a.m. to 5:00 p.m., in the Office of Admissions, Room 134 of the Administration Building.

Admissions opportunities will be available in all general registration days as outlined in the Calendar. Applicants should report to the Admissions Area before proceeding to the Registration Areas: for Session A, the Admissions Area is Newport Hall, Room 125; for Session B, C, and D, and E, the Admissions Area is Newport Hall, Room 121; for Session D, the Admissions Area is the Admissions Office, Room 134, of the Administration Building. For Session E, the Admissions Area for LAFB is Building 586 and Ft. Eustis, the Base Education Office.

Admissions opportunities will also be available during the late registration periods. During these periods the Admissions Area will be the Admissions Office, Room 134 of the Administration Building. Admissions to the various sessions closes when the registration periods close.

Program Planning, Advisement, and Pre-registration Authorization for Course Enrollment

Since the Summer Session sponsors semester-length courses concentrated into three, five or ten week periods, students choosing courses and schedules should consider the impact of this concentration on their learning styles. To illustrate the magnitude of change through concentration, a single three semester credit course, when offered in a three week period, becomes the equivalent of five three semester credit courses, when offered in the normal fifteen week period.

The College offers the following guidelines for choosing numbers of courses and schedules:

- (1) Students who can spread their Summer study over the entire summer should consider four courses or their equivalent (labs, studio sessions, etc.) as a full load.
- (2) Students who must limit their summer study to particular sessions should consider that one course in Session A is a full load; that two courses in Session B and D make a full load; and that three courses in Session C or E make a full load.
- (3) Students who have to work while going to Summer School ought not enroll in session A; ought to enroll in only one course in Sessions B and D; and ought to limit C or E Session enrollment to two courses.

A student wishing to enroll in greater than four courses or their equivalent (labs, studio sessions, etc.) must have the approval of (1) the College's Committee on Academic Status if the student is regularly enrolled at CNC, or (2) the Academic Dean of the College in which he is regularly enrolled, or (3) the Assistant Dean of Academic Affairs, for Continuing Studies and Community Services, at Christopher Newport College if the student is not regularly enrolled in a college.

A STUDENT ENTERING COLLEGE FOR THE FIRST TIME should secure the advice and consent of a staff counselor in the Office of Counseling.

A STUDENT REGULARLY ENROLLED AT CHRISTOPHER NEWPORT must secure the advice and consent of his advisor or the head of the department (or his designate) in which he plans to study for the summer.

A STUDENT enrolled at Christopher Newport College as an UNCLASSIFIED STUDENT should secure the advice and consent of the College's Counseling Staff or the Assistant Dean of Academic Affairs for Continuing Studies and Community Services if that student desires to enroll in greater than six hours.

A STUDENT REGULARLY ENROLLED AT ANOTHER INSTITUTION OF HIGHER LEARNING should consult his advisor or academic dean in charge of authorizing off-campus study to secure advice and permission to pursue a course of study at Christopher Newport.

A STUDENT WHO HAS BEEN ENROLLED AT ANOTHER COLLEGE and who plans to return to that college should have his course of study in the Christopher Newport Summer Session approved by his college's academic dean in charge of authorizing off-campus study. If the student is not planning to return to his former college, he should seek the advice and approval of the

Assistant Dean of Academic Affairs of Christopher Newport College if he desires to enroll in greater than six hours.

A STUDENT WHO HAS BEEN GRADUATED FROM A COLLEGE OR UNIVERSITY should seek counseling and authorization appropriate to his intention for study at Christopher Newport. A student seeking a second baccalaureate degree should have his plan of study approved by the appropriate department chairman. A student seeking certification entry into graduate programs should have his proposed program of study reviewed and authorized by the appropriate agency or school authority.

A Student Who Comes to General Registration Without Getting the Advice and Consent of the Appropriate Advisors as described above will have the opportunity to counsel with faculty in the departments in which he intends to study. These departmental counselors will authorize a program of study.

Placement Tests

Enrollment in certain courses is contingent upon a level of proficiency which the College seeks to measure through PLACEMENT TESTS administered by the College's Counseling Office and various departments. Potential registrants in MATHEMATICS 110, 120, 130, 140, and 240 and CHEMISTRY 121 must take a placement test. Potential registrants in FRENCH, GERMAN and SPANISH WHO HAVE HAD SECONDARY INSTRUCTION in one of the languages and who are seeking college-level instruction in that language for the first time must take a placement test. Students seeking enrollment in the Basic Studies curriculum must take the appropriate Math, English, and Reading Placement Exams.

Test times and places are listed below:

June 5:	Foreign Language	3:30-5:00PM	W209
	Reading	5:30-6:45PM	N125
	English	7:00-8:15PM	N125
	Mathematics & Chemistry	8:30-9:30PM	N125

Registration

The College encourages all registrants to register early. Registrants for Session D are urged to register, where possible, during the General Registration Period, April 3-June 8.

The College urges all registrants to select courses of study and to choose schedules with maximum care. The Summer Session sponsors courses in three, five, and ten week modules which are normally taught in fifteen weeks.

This concentrating of courses requires that students approach their selection of courses from a different perspective than the semester.

The College considers registration a serious commitment by a student to a particular course or courses; therefore, the College will make every effort, within the boundaries of sound teaching and administrative concerns, to honor each registrant's wishes. In some instances, however, the number of students registering for a course is too few for the class to be offered. When this occurs, the College will attempt to provide an alternate course or, where possible, an alternate to class study as the means to earn credit in the course.

On the last pages of this catalogue are printed **Special Registration Form, Session A, Summer 1978** and **Registration Form, Session B, C, D, and E, Summer, 1978**. Please note that the reverse sides of these forms are the appropriate admissions forms for each session to be used by persons not currently enrolled in Christopher Newport College. Registration or Admissions/Registration can be accomplished early, by mail or in person, or on the special Registration Days — May 18 for Session A; June 6 for Session B, C, and D; July 17 for Session D, June 19 and 20 for Session E.

Special Registration Procedures For Session A

Since Session A has some very special educational problems deriving from its shortness, registration for this Session is designed to put students into early contact with the instructor and the requirements for the course. Registration for this Session can be completed by mail or in person, and it may be done early or on Registration Day Session A. Because of the rapid pace of Session A, there will be no late registration period. The Early Registration Period is April 3 to May 12; Registration Day Session A is May 18. To assure students the best possible learning experience in highly concentrated courses, the College limits enrollment in Session A courses to twenty students.

Students currently enrolled at Christopher Newport College may register early for **Session A** by filing the **Special Registration Form for Session A, Summer 1978** in the Office of the Registrar no later than 5:00 p.m., May 12. At the time of filing students will be expected to pay all tuition and fees or to work out, with the Business Office, satisfactory financial arrangements as the act which completes the registration procedure. After filing and paying, students must report to the Office of Continuing Studies (Room 163, Administration Building) where they will receive a list of course readings and the assignment for the first class. Students who choose to register on Registration Day Session A, should report to the classroom assigned the course between 9:00 a.m. and 12:00 noon. The instructor will process the **Special Registration Form Session A, Summer 1978** and will distribute reading lists and the assignment for the first class. After meeting with the instructor, students must proceed to the Billing Area located in the foyer of the Administration Building

where financial statements will be prepared, and where the **Registration Form** will be filed. Students will be expected to pay in full all monies due or to work out, with the Business Office—Room 151, Administration Building—satisfactory financial arrangements as the act which completes the registration procedure.

Students not currently enrolled at Christopher Newport College may register **early** by filing, in person or by mail, the **Special Admissions Form Session A/Special Registration Form Session A, Summer 1978** in the Office of Admissions, no later than 5:00 p.m., May 12. At the time of filing students will be expected to pay all monies due or to work out, with the Business Office, satisfactory financial arrangements as the act which completes the registration procedure. Students registering in person will have a bill prepared for them; students registering by mail, may complete their bill by using the tables printed in **Financial Information**. Students registering by mail should make checks or money orders payable to "Christopher Newport College" and should attach the payment to the **Admissions/Registration Forms**. After filing and paying, students should report to the Office of Continuing Studies (Room 163, Administration Building) where they will receive a list of course readings and the assignment for the first class. Students registering by mail will be mailed the reading list. Students who choose to register on Registration Day A should report to the Admissions Area (Newport Hall, Room 125) between 9:00 a.m. and 12:00 noon. The Admissions Office will review the **Special Admissions Form Session A** and issue, where appropriate, permits to register. Students will then report to the classroom assigned the course where the instructor will process the **Special Registration Form Session A, Summer 1978** and will distribute reading lists and the assignment for the first class. After meeting with the instructor, students must proceed to the Billing Area located in the foyer of the Administration Building where all financial statements will be prepared, and where the Admissions/Registration Forms will be filed. Students must pay, in full, all monies due, or work out, with the Business Office—Room 151, Administration Building—satisfactory financial arrangements as the act that completes the registration procedure.

Students registering by mail should provide an alternative course in case the requested course has been closed to further registration prior to the College's receiving this registration request.

Registration Procedures For Session B, C, D, and E

Students currently enrolled at Christopher Newport College may register **early** for **Session B, C, D and E** by filing **Registration Form, Session B, C, D and E, Summer 1978** with the Office of the Registrar, no later than May 31, at 5:00 p.m. At the time of filing, students must pay all monies due or make satisfactory arrangements, with the Business Office, as the act which completes

the registration process. Students choosing to register on the General Registration Day—June 8—should appear between the hours of 2:00 p.m. and 4:00 p.m., or 7:00 p.m. and 9:00 p.m., in Christopher Newport Hall. Upon arriving students should first proceed to the department stations appropriate to their registration intentions and secure the department representative's permission to be registered; this done, students must report to the Billing Area in the foyer of Newport Hall where financial statements will be prepared and the **Registration Form** will be filed. As the act which completes the registration procedure, students must pay in full all monies due or work out, with the Business Office—Room 151, Administration Building—satisfactory financial arrangements.

Students not currently enrolled at Christopher Newport College may register **early** for Session B, C, D, and E, by filing the **Admissions Form, Sessions B, C, D, and E/Registration Form, Sessions B, C, D and E, Summer, 1978** in the Office of Admissions, no later than May 31, at 5:00 p.m. At the time of filing, students must pay all monies due or work out, with the Business Office, satisfactory financial arrangements as the act which completes the registration procedure. Students registering in person will have a bill prepared for them; students registering, by mail, can compute their bill by using the tables printed in **Financial Information**. Students registering by mail should make their checks or money orders payable to "Christopher Newport College" and should attach this payment to the **Admissions/Registration Forms**. Students choosing to register on the General Registration Day should appear between the hours of 2:00 p.m. and 4:00 p.m. or 7:00 p.m. and 9:00 p.m., in Christopher Newport Hall. Upon arriving, students should report to the Admissions Area (Room 121). An admissions officer will review the **Admissions Form, Sessions B, C, D, and E**, and issue, where appropriate, permits to register. Once admitted, students should proceed to the department stations appropriate to their registration intentions and secure the department representative's permission to be registered; this done, students must report to the Billing Area in the foyer of Newport Hall where financial statements will be prepared and the **Registration Form** will be filed. As the act which completes the registration procedure, students must pay in full all monies due or work out, with the Business Office—Room 151, Administration Building—satisfactory financial arrangements.

Students registering by mail should provide an alternative course in case a requested course has been closed to further registration prior to the College's receiving their registration request.

Late registration will be conducted in the Office of the Registrar according to the schedule printed in the **Calendar**. Because each course has an enrollment minimum and maximum, the College cannot guarantee the late registrant a course or a position in a course.

Registration For Session D

Students who are already enrolled in Sessions B or C or E may register for Session D by filing a **Course Addition Form** in the Office of the Registrar, between July 5 and July 17. Students can get this **Form** in the Registrar's Office. At the time of filing, students must pay all monies due or work out, with the Business Office, satisfactory financial arrangements as the act which completes the registration procedure.

Students currently enrolled at Christopher Newport College may register for Session D by filing **Registration Form, Sessions B, C, D and E, Summer 1978** with the Office of the Registrar between the hours of 9:00 a.m. and 6:00 p.m. on July 17. At the time of filing, students must pay all monies due or work out, with the Business Office, satisfactory financial arrangements as the act which completes the registration procedure.

Students not currently enrolled at Christopher Newport College may register for Session D by filing the **Admissions Form, Sessions B, C, D and E/Registration Form, Sessions B, C, D, and E, Summer 1978** in the Office of Admissions between the hours of 9:00 a.m. and 6:00 on July 17. At the time of filing, students must pay all monies due or work out, with the Business Office, satisfactory financial arrangements as the act which completes the registration procedure.

Late registration will be conducted in the Office of the Registrar according to the schedule printed in the **Calendar**. Because each course has an enrollment minimum and maximum, the College cannot guarantee the late registrant a course or a position in a course.

Special Off-Campus Registration For Session E

The course work for Session E is located off-campus at Langley Air Force Base and Fort Eustis. Registration for Session E may be conducted on-campus according to the instructions for Registration Day Sessions B, C, D, and E or according to the following off-campus registration plan.

For the convenience of military personnel and their dependents and the civilian employees of the bases, registration teams will be at Langley Air Force Base on June 19, from 9:00 a.m. to 4:00 p.m., and at Ft. Eustis, on June 20 from 12:00 noon to 4:00 p.m. The Langley registration will be conducted in Building 586; the Fort Eustis registration, in the Base Educational Center.

Military Students currently enrolled at Christopher Newport College must file the Registration Form, Sessions B, C, D, and E and the necessary tuition assistance papers together with a check or money order covering the remaining money owed. Other currently enrolled students must file the same Registration form and pay all monies due or work out, with the Business Office, satisfactory financial arrangements as the act which completes the registration procedure.

Military Students not currently enrolled at Christopher Newport College must file the Admissions Form, Sessions B, C, D, and E and the Registration Form, Sessions B, C, D, and E, Summer 1978 and the necessary tuition assistance papers. A check or money order for the remainder of the money due should be prepared as the act which completes the registration process. All other not currently enrolled persons using the Session E registration day should be prepared to file the same forms and pay all monies due or work out, with the Business Office, satisfactory financial arrangements as the act which completes the registration process.

Off-Campus registration charges are the same as in-state charges.

Late registration will be conducted at Langley on June 21, from 9:00 a.m. to 1:00 p.m. and on June 22, from 1:00 p.m. to 4:00 p.m., in Building 586. At Ft. Eustis, late registration will be conducted from 9:00 a.m. to 4:00 p.m. at the Base Education Center, the desk of the Tidewater Consortium for Continuing Higher Education. Because each course has a minimum and a maximum, the College cannot guarantee the late registrant a course or a place in a course.

Registration Changes: Course Changes, Drops, and College Withdrawals

Because the Summer Session sponsors semester-length courses concentrated into three, five, and ten week periods, students must make decisions about their registrations much earlier than they normally would. All students should become familiar with the Registration Change Schedule for each Summer Session prior to their starting classes.

All course changes, drops and withdrawals must be made through the Office of the Registrar.

Students may make schedule and course changes until the date as stated in the calendar for that session in which the student is enrolled. After that date students may drop a class but may not add one.

Students may drop courses without academic penalty until the date as stated in the calendar for that session in which the student is enrolled. After this date, students may drop the course passing or failing as indicated by the instructor.

Students may withdraw from ALL courses without academic penalty until the date as stated in the calendar for that session in which the student is enrolled. After this date, students who withdraw will receive a grade notation of "WP" (Withdrawn Passing) or "WF" (Withdrawn Failing). No Student may withdraw from classes after the last scheduled class meeting before the regularly scheduled examination date.

Students who cease attending and do not **officially** withdraw will be assigned a grade of "F" in each course.

Financial Information

Students must pay all monies due the College or work out, with the Business Office, satisfactory financial arrangements at the time of registration. Before paying, students should become familiar with all policies dealing with registration changes and tuition refunds.

ON-CAMPUS

A student registering for course credit obligates himself for all of the following charges:

- | | |
|-----------------------|--|
| (1) Registration Fee: | \$ 5.00 |
| (2) Tuition: | \$21.00 per credit hour for Virginia Residents |
| | \$31.00 per credit hour for non-Virginia Residents |

See **Classification as a Virginia Resident** to determine residency and tuition rate

- | | |
|------------------------|-------------------------|
| (3) Comprehensive Fee: | \$ 5.00 per credit hour |
|------------------------|-------------------------|

EXAMPLES OF FEE OBLIGATION

- (1) A student who is a Virginia resident and who is enrolling in one three credit course must pay

Registration Fee	\$ 5.00
Tuition (\$21x3)	\$63.00
Comprehensive Fee (\$5x3)	\$15.00
Total	\$83.00

- (2) A student who is a non-Virginia resident and who is registering for one three credit course must pay

Registration Fee	\$ 5.00
Tuition (\$31x3)	\$ 93.00
Comprehensive Fee (\$5x3)	\$ 15.00
Total	\$113.00

A student registering as an auditor obligates himself for charges in the same manner as the registrant for credit; however, on tuition, there is no residency distinction. The fee structure for an auditor is

- | | |
|------------------------|-------------------------|
| (1) Registration Fee: | \$ 5.00 |
| (2) Tuition: | \$21.00 per credit hour |
| (3) Comprehensive Fee: | \$ 5.00 per credit hour |

TABLE OF CHARGES (Tuition plus Fees) BY CREDIT HOUR

Credit Hours	Virginia Resident	Non-Virginia Resident
1	\$ 31	\$ 41
2	\$ 57	\$ 77
3	\$ 83	\$113
4	\$109	\$149
5	\$135	\$185
6	\$161	\$221
7	\$187	\$257
8	\$213	\$293
9	\$239	\$329
10	\$265	\$365
11	\$291	\$401
12	\$317	\$437
13	\$343	\$473

For each course in APPLIED MUSIC there is a special fee in the amount of \$98.00 which is to be paid in addition to the standard tuition and comprehensive fee outlined above.

OFF-CAMPUS

A student registering for course credit in courses taught off-campus obligates himself for all of the following charges:

- (1) Registration Fee*: \$ 5.00
- (2) Tuition: \$21.00 per credit hour
- (3) Comprehensive Fee: \$ 5.00 per credit hour

* A student enrolling in both on and off-campus courses pays only **one** registration fee.

For assistance in computing monies due, please see the above chart under Virginia Residence as this is identical to Off-Campus rates.

General Information about Methods of Payment

A student who completes registration BY MAIL during the early registration period must send payment with his registration.

A student who registers early in person is expected to complete his financial arrangements with the College at the time of his registration.

A student who registers on the day of registration is expected to complete his financial arrangements with the College at the time of registration.

A STUDENT WISHING TO USE THE DEFERRED PAYMENT PLAN must apply to the cashier for information and the appropriate forms. All previous semester charges must be paid in full to qualify for the current semester. Approximately forty percent, in no event LESS THAN \$100.00 of the total tuition and fees due, must be paid initially, and the balance must be paid according to the established schedule. Students who use this plan must keep the cashier informed of address changes. The deferred payment plan may not be used for CEU classes or where the tuition and fees amount to less than \$100.00.

A MILITARY STUDENT enrolling under a plan in which the Armed Services pay part of the costs, needs pay at the time of registration only that portion of the tuition fee for which the individual is personally responsible. Tuition assistance papers must be provided at the time of registration. Military personnel on active duty are urged to contact their base education officers for tuition assistance and information before coming to register.

Classification as a Virginia Student

The Code of Virginia 23-7 provides that:

"No person shall be entitled to the admission privileges, or the reduced tuition charges, or any other privileges accorded only to domiciliaries, residents or citizens of Virginia, in the State institutions of higher learning unless such person is and has been domiciled in Virginia for a period of at least one year prior to the commencement of the term, semester or quarter for which any such privilege or reduced tuition charge is sought, provided that the governing boards of such institutions may set up additional requirements for admitting students.

A person who enrolls in any such institution while not domiciled in Virginia does not become entitled to admission privileges, or reduced tuition charges or any other privilege accorded only to domiciliaries; residents or citizens of Virginia by mere presence or residence in Virginia. In order to become so entitled, any such person must establish that, one year before the date of his alleged entitlement, he was at least eighteen years of age or, if under the age of eighteen, he was an emancipated minor, and he abandoned his old domicile and was present in Virginia with the unqualified intention of remaining permanently in Virginia after leaving such institution. The burden of establishing these matters by convincing evidence is on the person alleging them.

Notwithstanding marriage to a person who is not domiciled in Virginia, a person who is classified or classifiable at the date of his or her marriage is eligible to receive the privileges herein described, may receive or continue to

receive such privileges until he or she abandons his or her Virginia domicile other than through any presumption of law attaching to the ceremony of marriage.

Eligibility For Virginia Status:

NOTE: Domicile is not the same as residence. See below.

A student whose father (or legal guardian) is and has been domiciled in Virginia for more than twelve months will be eligible for Virginia status if his domicile is controlled by his father's.

A student whose domicile is controlled by his father's (or legal guardian's) will not be eligible for Virginia status unless his father or legal guardian has been domiciled in Virginia for at least the twelve months immediately preceding the date of claimed entitlement.

A student who has come to Virginia while domiciled in another state may become eligible for Virginia status after he has been domiciled in Virginia for twelve months. However, such students are requested to consider carefully the following sections on Domicile and Change of domicile.

Domicile:

Domicile is a technical legal concept, and is the place (state) where a person resides with the unqualified intention of remaining permanently and with no present intention of leaving. A person can only have one domicile at any one time.

A person acquires his father's domicile at the moment of birth and his domicile will generally change with changes in his father's domicile until he marries, reaches 18 or becomes emancipated at an earlier age. [Should legal guardianship shift for any reason (including the father's death, separation or divorce) the child's domicile will be controlled by that of his mother or other legal guardian.]

Change of Domicile:

A person may change his state of domicile by entirely abandoning his old state of domicile with the sincere and *unqualified intention of remaining permanently* in the new state of domicile. But, there is a presumption in law that a domicile, once acquired, subsists until a change is proved, and the burden of proving the change is on the party alleging it. **Intent to abandon an old domicile is not sufficient: a new domicile must actually be acquired.**

Residence in a state for the purpose of acquiring an education at an institution in that state does not establish domicile. This is because the residence is primarily for a temporary and limited purpose. A student who wishes to change his domicile from another state and claim Virginia must

establish by convincing evidence that he unqualifiedly intends to remain permanently in Virginia after completing his studies. Thereafter, he must wait one year from the time his domicile shifts to Virginia before he will be entitled to Virginia status.

Refund Policy

Subject to the following regulations and exceptions, all charges made by the College for tuition and fees are considered fully earned upon the completion of registration by the student. For this reason, the College urges all registrants to select course work and to choose schedules with maximum care.

1. A student who wishes to withdraw from the College must notify the College on a form which can be secured from the Office of the Registrar, 599-7155. A student who withdraws and does not report his withdrawal on this form shall have his withdrawal labelled "unofficial" and he shall forfeit his claim to refund.
2. A student who wishes to drop a course or courses must notify the College on a form which can be secured from the Office of the Registrar, 599-7155. A student who drops and does not report his drop on this form shall have his drop labelled "unofficial" and he shall forfeit his claim to refund.
3. All refunds shall not include monies paid for fees, e.g., the comprehensive fee, the registration fee. **REFUND SHALL REFER ONLY TO TUITION PAYMENTS.**
4. All refunds to withdrawing students or to students dropping a course or courses are subject to a **PROCESSING FEE** of \$63 for Virginia residents and of \$93 for non-Virginia residents.
5. A student withdrawing from all classes or dropping a class prior to or during the period of registration (see "The Admission, Placement Testing, Registration and Refund Calendar") shall be entitled to a refund of reimbursable tuition payments. For example, an in-state student who enrolls in nine hours and then decides to **withdraw** from all nine hours will have paid \$239 (\$189, tuition; \$45, comprehensive fee; \$5, registration fee) and will be eligible for a refund of \$126 (\$189 minus \$63). Similarly, an out-of-state student enrolling in nine hours and deciding to **withdraw** from all nine hours will have paid \$329 (\$279, tuition; \$45, comprehensive fee; \$5, registration) and will be eligible for \$186 (\$279 minus \$93). See the below table, "Refunds for Withdrawing Students," for specific refund monies. A Virginia resident who enrolls in nine hours and **drops** six hours is entitled to a \$63

refund (\$126 tuition minus \$63 processing fee). Similarly, a non—Virginia resident who enrolls in nine hours and **drops** six hours is entitled to a \$93 refund (\$186 tuition minus \$93 processing fee). See the table below, "Refunds for Dropping Students," for complete illustrations of refunds.

6. A student who withdraws from all classes or drops classes **AFTER THE CLOSE OF THE REGISTRATION PERIOD WILL NOT BE ENTITLED TO A REFUND.**
7. A registrant whom the college requires to withdraw, regardless of the date, shall not be entitled to a refund.
8. Military personnel who properly withdraw within the authorized drop period, due to bona fide change of station or temporary duty orders which preclude them from attending class, may receive a full refund of all tuition and fees. Presentation of official orders may be required.
9. Any student registered in a class which the College cancels or changes the time of its advertised offering will be eligible for a refund of ALL tuition, comprehensive fee and registration fee.

TABLE OF REFUNDS FOR WITHDRAWING STUDENTS

Credit Hours Enrolled In and Withdrawn From	Virginia Resident	Non-Virginia Resident
1	0	0
2	0	0
3	0	0
4	\$ 21	\$ 31
5	\$ 42	\$ 62
6	\$ 63	\$ 93
7	\$ 84	\$124
8	\$105	\$155
9	\$126	\$186
10	\$147	\$217
11	\$168	\$248
12	\$189	\$279
13	\$210	\$310

**TABLE OF REFUNDS FOR DROPPING STUDENTS
VIRGINIA RESIDENT**

Credit Hours Enrolled		1	2	3	4	5	6	7	8	9	10	11	12	13
Credit Hours Dropped	1	—	0	0	0	0	0	0	0	0	0	0	0	0
	2	—	—	0	0	0	0	0	0	0	0	0	0	0
	3	—	—	—	0	0	0	0	0	0	0	0	0	0
	4	—	—	—	—	\$21	\$21	\$21	\$21	\$21	\$21	\$21	\$21	\$21
	5	—	—	—	—	—	42	42	42	42	42	42	42	42
	6	—	—	—	—	—	—	63	63	63	63	63	63	63
	7	—	—	—	—	—	—	—	84	84	84	84	84	84
	8	—	—	—	—	—	—	—	—	105	105	105	105	105
	9	—	—	—	—	—	—	—	—	—	126	126	126	126
	10	—	—	—	—	—	—	—	—	—	—	147	147	147
	11	—	—	—	—	—	—	—	—	—	—	—	168	168
	12	—	—	—	—	—	—	—	—	—	—	—	—	210
	13	—	—	—	—	—	—	—	—	—	—	—	—	—

**TABLE OF REFUNDS FOR DROPPING STUDENTS
NON VIRGINIA RESIDENTS**

Credit Hours Enrolled		1	2	3	4	5	6	7	8	9	10	11	12	13
Credit Hours Dropped	1	—	0	0	0	0	0	0	0	0	0	0	0	0
	2	—	—	0	0	0	0	0	0	0	0	0	0	0
	3	—	—	—	0	0	0	0	0	0	0	0	0	0
	4	—	—	—	—	\$31	\$31	\$31	\$31	\$31	\$31	\$31	\$31	\$31
	5	—	—	—	—	—	62	62	62	62	62	62	62	62
	6	—	—	—	—	—	—	93	93	93	93	93	93	93
	7	—	—	—	—	—	—	—	124	124	124	124	124	124
	8	—	—	—	—	—	—	—	—	155	155	155	155	155
	9	—	—	—	—	—	—	—	—	—	186	186	186	186
	10	—	—	—	—	—	—	—	—	—	—	217	217	217
	11	—	—	—	—	—	—	—	—	—	—	—	248	248
	12	—	—	—	—	—	—	—	—	—	—	—	—	279
	13	—	—	—	—	—	—	—	—	—	—	—	—	—



ABOUT STUDENT LIFE

Responsibilities

Registration as a student at Christopher Newport College implies that the student will accept certain responsibilities which are essential to membership in the college community. A minimum number of rules and regulations provides an atmosphere of freedom and responsibility.

The discipline of the College is vested in the President by the action of the Board of Visitors. Infractions are considered by the Discipline Committee, which represents administration, faculty and students. The College reserves the right at any time to suspend or dismiss a student whose conduct or academic progress is, in its judgment, unsatisfactory. Regulations governing conduct and student life are printed in the *Christopher Newport College Student Handbook*.

Student Dress

A student's dress and general appearance are considered to be a matter of personal taste. Courtesy and a concern for the rights of others, however, dictate that they be appropriate to the place and occasion. Students are expected to maintain standards of dress and comportment which are generally acceptable at the College and in the community.

Parking Regulations

Students who wish to use college parking facilities must register their automobiles with the Dean of Student Affairs, at which time an identification sticker will be issued. Students parking unregistered vehicles in College parking areas will be subject to a fine. All students are expected to park in the designated lots. Regulations concerning parking will be distributed with automobile registration information.

Rights

At Christopher Newport College students, faculty, and administrators are considered vital in the educational process. While it is recognized that each of these groups has its own role in this process, it is also understood that cooperation and mutual respect are necessary for a significant learning experience to take place. Students play a major role in determining their own affairs in at least three areas: student government, the Code for Academic Work, and certain faculty committees.

Student Government Association

All regularly enrolled students at Christopher Newport College are members of the Student Government Association. The powers of the Student Government Association include control over all student activities and are vested in regularly elected officers.

Code for Academic Work

The Academic Hearing Board is composed of three students, nominated by the Executive Council of the Student Government Association and voted on by the Student Government Assembly, and three faculty members elected by their colleagues. In addition to the Academic Hearing Board, there is a Hearing Examiner, a member of the faculty appointed by the President of the College, who presides and fills the role of non-voting chairman. The Academic Hearing Board is given authority over the College's Code for Academic Work.

All students accept the jurisdiction of the Student Government Association, the College's Code for Academic Work, and regulations governing conduct and student life as they affect them both academically and socially and as they are explained in the *Student Handbook*.

Student Services

The Counseling Center

The Counseling Center, located in Wingfield Hall, offers services to new and enrolled students that are an integral part of their educational experience. It offers three types of assistance: vocational counseling helps the student determine the profession or position for which the student is best suited; educational counseling helps the student select the courses appropriate to his or her career objectives and to assist the student in establishing effective study habits; and personal adjustment counseling helps the student overcome difficulties encountered in personal and social adjustment.

An important function of the Counseling Center is its work with new students. All incoming students are given appropriate placement tests and are interviewed by a member of the Counseling Center staff. During this interview the results of the placement tests are discussed, and courses are chosen after consideration of test results, high school achievement, and the student's personal interests and career objectives.

In cooperation with the Department of Basic Studies, the Counseling Center provides assistance in developing additional competence in reading, writing, and mathematics for those students who require it or who feel that their educational objectives are best served by a review of these basic skills. In addition, the Counseling Center provides tutorial assistance to those students who are referred by their instructors.

Vocational interest and aptitude inventories and vocational information are available to all students who desire help in selecting their major fields of study. The Center conducts Vocational Exploration groups which allow the student to explore various occupational opportunities as well as to practice the decision-making process.

Personal counseling is provided through group and individual work with the Counseling Center Staff. In addition, consultation is available through the Newport News Mental Health Clinic. In case of referral, the appropriate fees for services will be charged by the Clinic. All services provided by the Counseling Center and the Mental Health Clinic are considered confidential. In its relationship with each student, the Counseling Center encourages the student to meet his or her developmental needs with improved insight and effectiveness.

Student Employment Office

The College will assist students in obtaining part-time employment both on- and off-campus, and where possible, full-time summer and holiday employment. Interested students should contact the Placement Office, located in the campus center.

College Work-Study Program [On-Campus]

The College, in cooperation with the Federal government, offers on-campus employment for students, especially those from low-income families, who need a job to help pay for college expenses. Students must be enrolled on at least a half-time basis. The work-study assignments are renewable each year contingent upon need and good academic standing.

College Work-Study Program [Off-Campus]

Under the VIRGINIA PLAN which was established in the spring of 1971, participating colleges will be able to place eligible students in full-time off-campus jobs for a ten-week period in the summer. Such Students must be planning to enroll in Christopher Newport College for the fall semester immediately after their summer employment.

Office of Veterans' Affairs

Located in Trailer, 4-E, this office is designed to assist those persons wishing to utilize the "G. I. Bill" for educational benefits. Veterans active duty personnel, servicemen's widows, war orphans and dependents of veterans rated 100% disabled are urged to contact V. A. office personnel for applications and other necessary forms prior to each semester. A representative from

the V. A. is also available in this office, **Tuesday, Wednesday afternoon, and Thursday**, to take applications for disability, dental, home loan or other non-educational claims.

Hours of operation for V. A. office: 8 A.M. to 5 P.M. weekdays. Telephone: 599-7175.

Academic Policies

Absence from Classes

The College expects that students will regularly attend all of their scheduled classes. An educational system based largely upon classroom instruction and analytical discussion depends upon the faithful attendance of all students in the course. Irregular class attendance detracts from the student's learning and prevents participation in the important intellectual exchanges that occur among students and instructors. Therefore, the College expects and encourages regular attendance. The College does not, however, establish specific attendance policies, for this is considered the right of each instructor. A student who is dropped from a course upon the instructor's recommendation because of excessive absences will receive a grade of **F**. If excessive absences are caused by an extreme emergency and the student is penalized by the instructor, the student may appeal to the Committee on Academic Status.

Other regulations are as follows:

1. If a student misses a class meeting, it is his or her responsibility to cover the missed material.
2. Instructors may differentiate between excused and unexcused absences and authorize make-up tests when appropriate.
3. Attendance regulations, as specified by the instructor, apply to students who are auditing a course. The instructor has the right to certify on the student's academic transcript that the auditor's attendance was "not regular."

Official Withdrawal from the College

As defined by the College, "withdrawal" means that the student ceases to attend all classes and is no longer considered enrolled in the College. Any student who desires to withdraw from the College should do so through application to the Registrar. The withdrawal is recorded on the student's permanent record card, and the student's instructors are notified. Unless a withdrawal is made in this manner, it has no official standing and will not be recognized as valid by the College. No student may withdraw after the last day of classes before the examination period. If a student withdraws from the

College prior to the deadline following mid-semester (see the *College Calendar* for exact date), the grade **W** will be entered for each course taken. If a student withdraws after the deadline, the grade notation **WP** will be entered for each course which the student was passing and a **WF** for each course which the student was failing at the time of withdrawal.

Unofficial Withdrawal

A student who withdraws from the College without notifying the Registrar will receive a grade of **F** in each course taken. The notation "Grade of **F** assigned because of unofficial withdrawal" will be made on the permanent record card.

Readmission after Withdrawal

A student who withdraws may seek readmission for any semester, provided he or she is in good standing, by writing to the Dean of Admissions for an application for readmission. A student who withdraws with **WF** in half or more of his or her courses will be considered in the same way as a suspended student and must formally request reinstatement in good standing by the Committee on Academic Status after at least one semester has elapsed.

Examinations

The examinations given at the end of each semester take place at times announced on the examination schedule, which is published in the Academic Calendar. Students are required to take all of their examinations at the times scheduled unless excused as noted below (see section "Absence from Examinations"). The College does not authorize reexamination.

Absence from an Examination

A student may request to be excused from taking an examination at the scheduled time by presenting a significant reason for the expected absence to the instructor before the examination. An excuse on the grounds of illness will be accepted when it is verified by a physician and received by the Registrar. The instructor should be notified as soon as possible if illness or any other emergency causes a student to be absent from an examination. If the instructor cannot be contacted, the student should notify the Registrar.

Incomplete or Absence from the Final Examination

An **I** is given when the student has postponed, with the consent of the instructor, the completion of required work or when the student was absent from the final examination because of illness or any other emergency. If the

postponed work has not been completed by the end of the next semester, the *I* automatically becomes an *F*. Unless a deferred examination is permitted by the Committee on Academic Status, an *I* given as a result of absence from a final examination automatically becomes an *F* at the end of the next semester.

Deferred Examinations

A deferred examination is provided for a student who has been excused from taking an examination at the scheduled time. The student should arrange with his or her instructor to make up the examination as soon as possible. Except under very exceptional circumstances, the student is not permitted to postpone the taking of a deferred examination beyond the first occasion provided. In no case will permission to take a deferred examination be extended beyond a year from the time of the original examination from which the student was absent.

System of Grading

Grades are assigned according to the letter system and carry the following grade point values:

Grade Symbol and Meaning	Grade Point Value per Semester Credit Hour
A—Superior	4
B—Good	3
C—Passing	2
D—Passing	1
F—Failing	0
P—Passing	0
I—Incomplete	0
NG—No grade reported	—
WF—Withdrew while Failing	—
WP—Withdrew while Passing	—
W—Withdrew (no grade penalty)	—
DR—Course dropped (no grade penalty)	—
S—Continuing Education Unit courses only: Course satisfactorily completed.	—
T—Continuing Education Unit courses only: Course not completed and no CEU awarded.	—

Grade Point Average

The grade point average is computed by dividing the total number of academic hours carried into the total number of grade points earned. Course work taken elsewhere will not be included in computation of the GPA.

Grades for Repeated Courses

A course in which a grade of *D* or *F* has been earned may be retaken with the permission of the student's adviser. The original grade, grade points, and new grade and grade points will be entered on the student's permanent record. Only the grade for the most recent enrollment and its credits and grade points will be counted toward the degree. Credits earned for the course may be counted only once toward the degree. The cumulative grade point average will be determined in cases of a retaken course by including only hours carried and grade points earned in the most recent enrollment in the course. Required or distribution courses in which an *F* has been earned may be repeated no more than twice (for a total of no more than three enrollments). Other courses in which an *F* has been earned may be repeated only once (no more than two enrollments).

Pass-Fail

Seniors may take one elective course each semester, distribution and major courses not included, for a maximum of two courses on a pass-fail basis. The student must declare his or her intention to take a course on a "pass-fail" basis by the official date for dropping a course without grade penalty. A passing grade will count toward graduation but will not be used in determining the grade point average.

Classification of Students

Students, both full-time and part-time, are classified as follows:

- A. Classified (Degree Seeking)
 - Freshman from 1 to 23 credits
 - Sophomore 24 to 54 credits
 - Junior 54 to 85 credits
 - Senior 85 to 170 credits
- B. Unclassified (Non-degree Seeking)

A student who is not a declared candidate for a degree at Christopher Newport College is considered an unclassified student.

Grade Reports

A grade report is sent at the end of the Summer Session to each student and (where applicable) to his or her parents or guardian.

Transcripts

A transcript is the official copy of the student's academic work at the College. Transcripts are issued only upon the written request of the student or

his or her authorized agent. This request should be made at least one week before the date needed. The College will issue one free transcript for each student but charges a fee of \$2.00 for each additional transcript. No transcript is sent until the fee has been paid. A transcript given directly to a student does not carry the College seal and thus is not official. The seal is attached only when the transcript is sent directly from the college to another college or authorized agency.



COURSES OF INSTRUCTION

In the following descriptions of courses offered by the College, courses numbered 100 are primarily for freshmen, 200 for sophomores, 300 for juniors and 400 for seniors.

A continuous course, indicated by a hyphen between the course numbers, covers a field of closely related materials, and the first semester must ordinarily precede the second unless special permission is given by the chairman of the department concerned. If a course is made up of two closely related semesters but the second may be taken first, the course numbers are separated by a comma. The numbers in parentheses following the title of the course should be read in this way: the first digit refers to the number of credit hours awarded for completion of the course; the second digit refers to the number of lecture hours for the course; and the third digit refers to the number of laboratory, practicum, or studio hours for the course. A course which is designated as (4-3-2), for example, refers to a four-credit course which has three lecture hours and two laboratory hours each week.

Accounting and Finance

201-202. **Principles of Accounting.** [3-3-0] [3-3-0]

A study of the elementary principles and procedures of individual proprietorship, partnership, and corporation accounting.

323. **Corporate Finance.** [3-3-0]

Prerequisite: Accounting 201-202. Topics covered include a brief history of corporate development, types of securities issued, promotion, capitalization, ownership, and management; sales and regulation of securities; income, working capital requirements, corporate expansion, failure and reorganizations. Attention given to the importance of taxation to corporate financing and to corporate responsibilities affecting the public interest.

341-342. **Business Law.** [3-3-0] [3-3-0]

A study of the primary legal principles and their applicability to ordinary commercial transactions, with emphasis on contracts, legal forms of business enterprises, agencies, negotiable instruments, and labor and antitrust legislation.

400. **Advanced Accounting.** [3-3-0]

Prerequisite: Accounting 301-02. The study of accounting for partnerships, consolidated statements, and fiduciaries.

403. **Accounting Theory** [3-3-0]

Prerequisite: Accounting 301-302. A review of current topics in accounting; a detailed study of articles in accounting journals and related publications.

405. **Accounting Auditing** [3-3-0]

Prerequisite: Accounting 301-302, and Math 125. Conceptual approach to auditing principles and procedures in the preparation of auditing reports. Professional standards and ethics are emphasized.

Anthropology

203. Introduction to Anthropology. [3-3-0]

An introduction to the field of anthropology. Particular attention will be given to the problems of human origins and development, both physical and cultural.

204. Cultural Anthropology. [3-3-0]

The application of the concept of culture to the study of contemporary societies, both pre-industrial and modern, including such institutional areas as magic and ritual, crime, custom and law, and economy, courtship, marriage and childrearing. Will be analyzed cross-culturally.

Basic Studies

010. Basic Studies Reading. [3-2-3]

Instruction and guided individual practice in major reading and study skills, including textbook study, lecture-notetaking, library use, examination techniques, vocabulary, recall, and organizing.

020. Basic Studies Writing. [3-2-3]

Extensive practice in using the major conventions of formal English prose. Special attention will be devoted to the writing problems of individual students.

030. Basic Studies Mathematics. [3-3-0]

Topics include sets, properties of real numbers, polynomials, factoring, algebraic fractions, linear equations and inequalities, radicals, quadratic equations, graphs, and systems of equations.

Biology and Environmental Science

101-102. Principles of Biology. [3-3-0] [3-3-0]

Basic principles of biology as revealed by research and experimentation; the relation of these principles to the success of living organisms.

101a-102a. Principles of Biology Laboratory. [1-0-4] [1-0-4]

Prerequisite: Concurrent or previous registration in Biology 101-102.

207. Pioneer Biology-Living Off the Land. [3-3-0]

A study of the interdependence of man and his environment through investigating and experiencing pioneer living practices. Home-site selection and construction, agricultural practices, edible wild foods, weaving, folk and natural medicine, and modern aspects of homesteading are discussed. (Cannot count as credit toward the major.)

212. Microbiology and Man. [4-3-2]

Prerequisite: Biology 101-102 or Biology 213, 214. Elementary principles of bacteriology; emphasis on microorganisms as etiological agents in disease; practical methods of disinfection; factors of infection and immunity.

213,214. Human Anatomy and Physiology. [4-3-2] [4-3-2]

No prerequisites. Taught both semesters. Comprehensive and systemic study of the normal living processes; structure and function of the human body.

213a-214a. Human Anatomy and Physiology Laboratory. [1-0-2] [1-0-2]

Prerequisite: Concurrent or previous registration in Biology 213, 214.

216. Nutrition. [3-3-0]

A survey of specific dietary requirements, roles of nutrients, effects of nutrient deficiencies, vitamins, minerals, food absorption and utilization, naturally occurring toxins, food additives, residues, food technology, proteins, and protein quality.

295. Horticulture for Non-majors. [3-3-0]

A survey of horticultural practices utilized by the home owner. Topics covered include foliage plant culture, lawn establishment and maintenance, flower garden care, vegetable gardens, woody plants for the home landscape, and principles of good landscape design.

303. Landscape Horticulture. [4-3-4]

Prerequisite: Biology 217 or consent of instructor. Principles of good landscape design; use, choice, and cultural practices employed with ornamental plants.

307. Cell Biology. [4-3-4]

Prerequisite: Chemistry 104, 106 or 321, 325 are suggested, or consent of instructor. Physiology at cellular levels of organization, cell structure and function, proteins and enzyme action, cell regulatory processes, and cell differentiation.

Chemistry

103-104. Introductory Chemistry. [3-3-0] [3-3-0]

Co-Requisite: Chemistry 105-106 or consent of department. First semester: a survey of the fundamentals of general and inorganic chemistry. Second semester: a survey of organic and biochemistry (not intended as a course for science majors; however, Chemistry 103, with or without Chemistry 105, may be taken for elective credit as an introductory course to Chemistry 121 and Chemistry 125).

105-106. Introductory Chemistry Laboratory. [1-0-3] [1-0-3]

Co-Requisite: Chemistry 103-104. An introduction to the experimental techniques and methods of chemistry.

121-122. General Chemistry. [3-3-0] [3-3-0]

Co-Requisite: Chemistry 125-126 or consent of department; Prerequisite: Mathematics 110 or satisfactory scores on chemistry placement examination. The fundamental principles and laws of general chemistry. Students following the 103, 121-122 track are referred to the statement in the chemistry program description.

125-126. General Chemistry Laboratory. [2-0-5] [2-0-5]

Co-Requisite: Chemistry 121-122 or consent of department. Application of experimental methods to the solution of chemical problems.

245. Experimental Chemistry Laboratory. [2-1-4]

Prerequisite: Chemistry 126. Usually taken concurrently with Chemistry 321. Chemical kinetics and equilibrium applied to analytical procedures, with emphasis on instrumental methods.

321. Organic Chemistry. [3-3-0] [3-3-0]

Co-Requisite: 245 or 326 or consent of department; Prerequisite: Chemistry 122 and 126. Chemistry of the organic compounds of carbon. Structure, reactivity and reaction mechanisms.

326. Organic Chemistry Laboratory. [2-0-5]

Co-Requisite: Chemistry 322; Prerequisite: Chemistry 245. Introduction to common techniques in synthesis and qualitative organic analysis.

395. Scientific Glassblowing. [2-0-3]

Instruction and practice in making scientifically useful glass items, such as bends, joints, bulbs, pipets and manometers. Students with some experience may construct items such as condensers, glass springs, pressure gauges, and high-vacuum system components. Laboratory course. A materials fee will be charged.

Communications

270. Introduction to Photography and Photographic Process. [3-3-0]

Fundamentals of lighting, exposure, processing, printing, and composition; introduction to color. Camera required: students must have the use of a 35mm or 2-1/4 square camera, with either range finder, or reflex viewing and adjustable focus and f/stops. A light meter is required (this may be built into the camera). Students will be required to furnish film, film developer, and printing paper.

Computer Science

220. Computer Structure and Programming. [3-3-0]

Prerequisite: Recommended: one semester of college-level mathematics. Introduction to basic digital computer concepts and structures including input/output devices, data storage and retrieval, and operating systems. Computer programming, with FORTRAN as the primary language, will be introduced.

240. Business Data Management Techniques. [3-3-0]

Prerequisite: Computer Science 220 or equivalent experience. Computer based business systems are introduced. File structure and maintenance are treated. Emphasis is placed on COBOL programming.

250. Computerized Mathematical Techniques. [3-3-0]

Prerequisite: Computer Science 220 or equivalent experience; Mathematics 130 or equivalent. Computer programming of problems of a mathematical nature, such as solving for the roots of an equation or systems of equations. FORTRAN will be the primary programming language.

310. Programming Language Concepts. [3-3-0]

Prerequisite: Computer Science 240 or Computer Science 250. Basic concepts dealing with information binding, arithmetic, string handling, data structures, storage and mapping, input/output, and execution environment. Specialized concepts concerning recursion, multiprocessing, list processing and language extensibility. The FORTRAN, PL/1, APL, ALGOL, AND SHOBOL languages will be examined.

430. Operations Research. [3-3-0]

Prerequisite: Computer Science 220; Mathematics 260. Taught fall semester. Introduction to Operations Research. The history and development of OR. Topics include linear programming, duality theory, network flow theory including an introduction to PERT, dynamic programming, game theory, and simulation.

Economics

200. Consumer Economics. [3-3-0]

A functional course designed to meet the needs of individuals and families in dealing with the recognition and solution of growing and complex financial decisions. A practical approach to judgement and decision making regarding average daily and lifetime economic decisions.

201-202. Principles of Economics. [3-3-0] [3-3-0]

An introduction to the analytical tools commonly employed by economists in determining the aggregate level of economic activity and the composition of output, prices and the distribution of income. Problems related to these subjects are considered, and alternative courses of public policy are evaluated. First semester macroeconomics; second semester microeconomics.

225. Economics for Teachers. [3-3-0]

Prerequisite: Economics 201-202 or consent of instructor. A survey course in economic fundamentals designed to provide educators with the methodological skills to convey effectively economic principles and analysis to elementary and secondary students. Development of teaching strategies and techniques for maximizing the learning outcomes in the field of economics will be stressed.

301. Money and Banking. [3-3-0]

Prerequisite: Economics 201. An analysis of the monetary system with emphasis upon determinants of the money supply and the relationship between money and economic activity.

391. Contemporary Economic Issues. [3-3-0]

Prerequisite: Economics 201 and 202. A course concentrating on economic analysis of socio-political problems rather than economic theories. It is intended to convey the breadth, scope, and relevance of economic analysis to both public and private decision making of various economic issues. Students will learn to apply specific analytical techniques to various socio-economic problems.

470. International Trade and Finance. [3-3-0]

Prerequisite: Economics 201-202. An analysis of the development of international trade theory. A study of balance of payments equilibrium, foreign exchange, international finance, and especially international economic developments since World War II.

Education

303. Instructional Materials and Methods-Secondary. [3-3-0]

Prerequisite: Speech 201; Education 341; Psychology 312, Psychology 307, or 309; and fifteen semester credits in the subject of teaching choice; or consent of instructor. An introductory course in the organization of instruction, focusing on the application of basic concepts, skills, materials, and media.

312. Educational Psychology. [3-3-0]

Same as Psychology 312. Prerequisite: Psychology 201. The application of psychological facts, principles, and methods to learning in the classroom, including skill development in evaluation of student performance as an aid to learning and teaching.

325. Children's Literature. [3-3-0]

Prerequisite: English 101-102. A course dealing with the study of reading interests of children from the pre-school years through the elementary grades, criteria for evaluation, analysis

and selection of children's books, the history of and the trends in publication of literature for children, the literature for children, and the use of children's literature in the classroom.

303. Mathematics in the Elementary School. [3-3-0]

Prerequisite: Math 110, 120 or equivalent. A course designed to emphasize appropriate content, methods, and instructional materials for teaching mathematics in the elementary school. Current trends in the teaching of mathematics and a critical analysis of recent curriculum projects will be included.

334. Art in the Elementary School. [3-3-0]

Prerequisite: Junior standing or consent of instructor. A survey of the aims and philosophy of art education in the elementary school with emphasis on child growth and development through art. Direct experience with the techniques, materials, and processes of art adapted to the needs of children from nursery school through grade seven with emphasis on appropriate motivational and teaching methods.

395.1-395.3. Topics in Elementary Math Education.

Following is a series of courses focusing on a single topic of interest to elementary math teachers. A student may enroll in one, or all of the courses.

395.1. Individualizing Mathematics Instruction. [1-1-0]

This course will present a set of guidelines for the implementation and management of individualized instruction. Emphasis will be on the concepts in an individualized mode.

395.2. Teaching Geometry in the Elementary School. [1-1-0]

This course will introduce the major elements of geometry which are taught in elementary school. A major portion of the course will be given to the development of instructional units for the participants grade level and to the construction of materials used in these units.

395.3. Teaching Metrics. [1-1-0]

This course will introduce the basics of the metric system and how to use it. Participants will investigate methods of integrating the teaching of metrics in the present program. The construction of materials to implement metric instruction will be a primary objective of the course.

420. Diagnostic Reading. [1-1-0]

Prerequisite: Education 320. A study of techniques for evaluation of reading progress, difficulties experienced by children in learning to read, diagnostic techniques for the classroom teacher, methods of differentiation of instruction, and corrective classroom methods. Field work required.

495.1. Teaching Children with Learning Disabilities. [3-3-0]

Characteristics of children with learning disabilities. This course is designed to focus on the basic methods, curriculum development, materials, and media for teaching children with learning disabilities. Special emphasis will be placed on the organization and planning of instructional activities and materials and use of resources and supportive services.

495.2. Teaching Reading to Adolescents. [3-3-0]

A basic course in teaching reading to adolescents (grades 8-12); a study of skills requisite for successful reading; developmental, functional, and recreational reading materials and methods; techniques of diagnostic prescriptive teaching; field experiences.

495.3. Composition in the Elementary School. [3-3-0]

This course is designed to help the elementary teacher become more successful in teaching compositions. It will examine contemporary British and American methods and materials that help children acquire confidence and skill with written language. It will introduce new materials and methods appropriate to different grade levels. Individual projects will be encouraged.

495.4. Composition in the Intermediate and Secondary School. [3-3-0]

This course is designed to help intermediate and secondary teachers of English become more skillful in teaching of English; relevant research; and new methods and materials useful in teaching invention, organization, outlining, punctuation, and editing. Individualized projects will be encouraged.

English

101-102. Introductory Rhetoric and Composition. [3-3-0] [3-3-0]

A study of the fundamental principles of composition and rhetoric, with paragraphs and themes arising from this study. A documented paper of approximately 1500-2000 words, related to the student's major or to a special subject of interest, is required of all 102 students. No student may take English 102 unless he or she has passed or earned credit for English 101 or its equivalent or has received the English Department's approval.

201, 202. English Literature. [3-3-0] [3-3-0]

Prerequisite: English 101-102. A survey of English literature, emphasizing the major writers and the dominant literary trends; first semester from *Beowulf* through Boswell and Johnson; second semester from Burns to present.

207, 208. Literature and Ideas. [3-3-0] [3-3-0]

Prerequisite: English 101-102. A study of literature as it interprets man's understanding of himself and society. Focuses on ideas of recurring interest, such as love, justice, and nature. Especially recommended for non-English majors as their humanities distribution requirement.

326. Major World Fiction of the Twentieth Century. [3-3-0]

Prerequisite: At least one course in the 201-208 sequence. A critical study of the great fiction produced in countries of the Western World (including England and America) since the beginning of the century, with emphasis on the novel.

341. American Literature, I. [3-3-0]

Prerequisite: At least one course in the 201-208 sequence. A critical and historical analysis of American writers from the beginning to Herman Melville.

395.02. Literature for Adolescents. [3-3-0]

The teacher's and the parent's approach to presenting poetry, short stories, novels, and plays to young people ranging from 11 to 17. Methods of engaging the reluctant reader. Junior books, Black literature, and the impact of other media are considered. The emphasis is upon American literature since 1945.

395.03. The American Short Story. [3-3-0]

An intensive analysis of nineteenth- and twentieth-century short fiction in America from its inception to the present. Representative authors will be discussed, and student reports will be required as well as a major paper on one writer.

430. Aspects of the English Language. [3-3-0]

Prerequisite: At least one course in the 201-208 sequence. An introduction to the English language, with studies in linguistics, grammar (traditional, structural, and generative-transformational), and developments related to social changes. An emphasis on grammar and its relation to writing and the teaching of correct standard speech and writing.

Fine and Performing Arts [Fine Arts, Music, Speech, Theatre Arts]

Fine Arts

201, 202. Introduction to the Arts. [3-3-0] [3-3-0]

The development of architecture, sculpture, and painting from pre-historic times to the present day. The first semester concludes at 1492. The second semester begins at this date and continues to the present.

241. Ceramics. [3-0-6]

Prerequisite: Fine Arts 218 or consent of the instructor. An introductory course in pottery with an emphasis on hand building.

295. Basic Watercolor. [1-0-3]

An introduction to watercolor, its use both as a transparent and an opaque medium. The student through still-life and landscape study will learn the techniques of applying a wash, creating a negative image, and achieving textural areas by splatter and scrape.

341. Advanced Ceramics. [3-0-6]

Prerequisite: Fine Arts 241 and consent of the instructor. The emphasis is on the individual student's competence and mastery of wheel techniques, green ware, and biscuit decoration.

Music

201, 202. Introduction to Music. [3-3-0] [3-3-0]

This course traces the development of the art of music through the various historical periods and familiarizes the student with the more important composers and their works. A synopsis of style, form, and theory is included.

295. Introduction to Opera. [3-3-0]

Through a survey of opera literature beginning with Monteverdi but with an emphasis on the masterpieces from Mozart to Puccini, the student will acquire historical background of the genre and critical background of specific composers and operas. Through extensive listening of a few complete operas and excerpts from others, the student will increase his appreciation of opera as a dramatic production as well as become familiar with many of operas best-known arias and ensemble numbers.

Speech

201. Public Speaking. [3-3-0]

Study of verbal and non-verbal communication as it applies to the public speaker. Construction and delivery of original speeches of various types. Recommended for all who communicate with small and large groups.

395. Nonverbal Communication. [3-3-0]

A communication study of how human beings send information and integrate their actions and feelings nonverbally; by gestures, body movement, spacing, voice, and environmental setting.

Theatre Arts

322. Music Theatre. [3-3-0]

Prerequisite: Consent of instructor. Study and practice of performance techniques in opera, musical comedy and revue. Emphasis is placed on the special problems of staging musical performance, book execution and effective presentation of musical numbers.

395. The Commedia dell' Arte. [3-3-0]

A study of the historical background, stock characters, comic techniques and scenarios of the Commedia dell' Arte.

Geography

101. Maps and Charts. [3-3-1]

A course in elementary cartography that favors a practical approach. This course investigates the development of maps, globes, charts and imagery and examines map elements, projections, photo interpretation techniques, and cartographic principles. The student has an opportunity to develop practical skills and to design, draw and use maps. Required for a geography minor.

103. Practicum in Map Design. [1-0-2]

A practicum in map design, lay-out, and drawing taught in conjunction with **Maps and Charts**.

395.1. Geography of Europe. [3-3-0]

An evaluative and analytical appraisal of the European continent, its relationship to neighbors and the world. Subjects such as European common market, Language groups, and the distribution of cultures will be augmented by considerations of the physical environment. Special emphasis is placed on the significance of Europe to Americans.

450. Maritime Geography. [3-3-0]

Prerequisite: Geography 201, 202, or consent of instructor. The seas are examined as a source of wealth, as a means of transportation, and as seaward extensions of national interests. Special emphasis is placed on the pursuit of maritime activities and human settlement in coastal areas.

Geophysical Sciences

203. Physical Geology. [3-3-0]

The investigation of the lithosphere and interactions and processes on planet earth. Structure and evolution of the earth, geomorphology and processes such as weathering, mass wastage, erosion and deposition, orogenesis and volcanism are studies. The student also becomes familiar with maps as a basic tool.

203. Physical Geology Laboratory. [1-0-2]

To be taken in conjunction with Geophysical Science 203.

History

European History

101. History of Western Civilization to 1715. [3-3-0]

Prerequisite: None. A survey of the history and culture of Western man. Beginning with the traditions of the ancient world, the course traces the major developments of Western Civilization to 1715.

102. History of Western Civilization, 1715 to the Present. [3-3-0]

Prerequisite: None. A survey of the major political, social, cultural, and intellectual developments of Western civilization from 1715 to the present.

319. Europe from 1919-1945. [3-3-0]

Prerequisite: History 101-102, junior standing, or consent of instructor. Europe between the wars, establishment of communist Russia, the rise of fascism and nazism, the collapse of the Versailles Settlement, the Second World War.

American History

201. American History. [3-3-0]

Prerequisite: Sophomore standing or consent of instructor. A survey of the historical development of the United States from early colonial times through the Civil War including social, cultural, economic, and political movements through these years of earlier growth.

202. American History. [3-3-0]

Prerequisite: Sophomore standing or consent of instructor. A survey of the historical development of the United States from the Civil War through the present time. The course emphasizes social, cultural, economic, and political developments during the later years of America's growth.

395. History of Virginia [3-3-0]

An analysis of the major political, social and intellectual themes of Virginia from the 17th century to the present.

Asian History

460, 461. History of Asia. [3-3-0] [3-3-0]

Prerequisite: History 101-102, junior standing, or consent of instructor. First semester focuses on the role of Chinese civilization in Asia; second semester begins with the opening of Asia to Western influences in the nineteenth century and concludes with the modernization of Asia and the birth of Asian Communism.

Management and Marketing

108. Mathematics Business Finance. [3-3-0]

Prerequisite: Mathematics 110. Emphasizes such partial business problems as simple interest and discounts, averaging methods, inventory evaluation, compound interest, annuities, and perpetuities.

300. Salesmanship. [3-3-0]

Effective selling techniques, careers in selling, selling and the economy, and selling ethics are discussed and related to the student's directed occupational experience. The student is required to give a number of sales demonstrations in class in order to show his or her ability to conduct a sales interview.

311. Principles of Marketing. [3-3-0]

Study of the activities which direct the flow of goods and services from producer to consumers in modern economic systems. Emphasis is placed on developing the student's ability to analyze and evaluate marketing problems and policies.

322. Principles of Real Estate. [3-3-0]

A survey of the role and importance of real estate in the economy; legalities, financing, investment, and appraisal. Involves problems of obtaining, owning, and transferring real estate.

324. Principles of Management. [3-3-0]

The fundamentals of management underlying the areas of organization and operation of business enterprises. Emphasis will be placed on such basic functions of management as planning, organizing, directing, staffing, and controlling business activities.

361. Legal Environment of Business. [3-3-0]

Prerequisite: Accounting 201-202 and Business 311. Taught once a year. A study of sales economic, legal, and political aspects of government regulations, particularly the taxation of, aid to, and competition with private business. Emphasis on the problems of industrial concentration, conglomerate mergers, and monopoly power.

408. Quantitative Analysis. [3-3-0]

Prerequisite: Mathematics 110,220; Accounting 201-202; Business 324. An analysis of the quantitative operations, research, and management science approach to decision theory and the use of information systems by business management. Business simulation models and computer information systems will be considered.

412. Personnel Management. [3-3-0]

Prerequisite: M&M 324. A study of the principles and problems involved in personnel administration: job analysis; recruiting, selecting, and training personnel; collective bargaining; wage and salary administration.

418. Business Policy and Management. [3-3-0]

Prerequisite: Accounting 201-202. Business 324, 311, and 323. Case analysis of the principles and techniques of formulating management policies. Utilizes analytical techniques in solving problems in management, finance, marketing, production, personnel, and accounting.

453. Marketing Promotion. [3-3-0]

Prerequisite: Accounting 201-202 and Business 311. Taught once a year. A study of sales management, advertising, and sales promotion with emphasis on the efficient blending of these functions.

Mathematics

110. College Algebra. [3-3-0]

Prerequisite: One year of high school algebra or acceptable score on placement test. Polynomials, rational expressions, exponents, equations and inequalities, functions, logarithms, matrices, and systems of equations.

120. Finite Mathematics. [3-3-0]

Prerequisite: One year of high school algebra, acceptable score on placement test, or Math 110. Topics include logic, sets, trees, combinatorics, permutations, elementary probability finite sample spaces. Markov chains, matrices and matrix games, linear programming, graphs, or digraphs.

125. Elementary Statistics. [3-3-0]

Prerequisite: One semester of college mathematics. A general survey of descriptive and inferential statistics. Descriptive analysis of uni- and bivariate data, probability, standard distributions, sampling, hypothesis testing, estimation, linear regression, and non-parametric testing.

130. Elementary Functions and Analytic Geometry. [3-3-0]

Prerequisite: Two and a half years of high school mathematics, acceptable score on placement test, or Math 110. Designed for the student planning to take calculus but who has little or no knowledge of analytic geometry, trigonometry, and functions. Real numbers, inequalities, analytic geometry, linear and quadratic functions, polynomials and rational functions, trigonometric functions, trigonometric identities, and exponential and logarithmic functions.

140. Calculus and Analytic Geometry. [4-4-0]

Prerequisite: Three and a half years of high school mathematics, acceptable score on placement test, or Math 130. An introduction to the calculus of elementary functions. Analytic geometry, functions, continuity, derivatives, methods of differentiation.

240. Intermediate Calculus. [3-3-0]

Prerequisite: Math 230 or acceptable score on the placement test. Techniques of integration, L'Hospital's Rule, approximations, Taylor's Theorem, sequences and limits, series of numbers and functions, power series, and Taylor series.

260. Linear Algebra. [3-3-0]

Prerequisite: Math 230. Systems of linear equations, matrix operations, vectors and vector spaces, independence, bases and dimension, coordinates, linear transformations and matrices, determinants, eigenvalues and vectors, and inner products.

Modern Foreign Languages and Literatures

German

201. Intermediate German I. [3-2-1]

Prerequisite: 102 or 103 Placement Examination. A course reviewing the major grammatical structures of the language and further developing the student's ability to understand, speak, read and write German. Emphasis is placed on use of the language.

202. Intermediate German II. [3-3-0]

Prerequisite: 201, by placement or by consent of instructor. Readings and discussions in modern German literature, culture and civilization. Emphasis is placed upon the expansion of the student's active and passive vocabularies toward the goal of using a knowledge of German for leisure, vocational or professional purposes. Alternate independent reading and translation projects are available within the course for students in business and the social and natural sciences.

Spanish

201. Intermediate Spanish. [3-3-0]

Prerequisite: Spanish 102-102, 103, or placement examination. A review of grammatical structure, with further development of reading, writing, speaking, and listening comprehension skills.

202. Intermediate Spanish. [3-3-0]

Prerequisite: Spanish 201 or placement examination. Further development of reading, writing, speaking, and listening comprehension skills. Conducted chiefly in Spanish.

302. Conversation. [3-3-0]

Prerequisite: Spanish 202 or the equivalent. The aim of this course is to develop the ability to speak Spanish with greater fluency. Intensive oral-aural training. Conducted chiefly in Spanish.

Philosophy

101. Elementary Logic. [3-3-0]

A course designed to improve the student's ability to reason by using the traditional predicate logic of the syllogism, elementary techniques of propositional logic using symbols, techniques of identifying fallacies and defining words with precision as well as introducing some methods of inductive reasoning.

102. Introduction to Philosophic Inquiry. [3-3-0]

The application of logical techniques of reasoning to some of the basic problems of philosophy that arise in everyone's experience: freedom, alienation, and personal identity; the enigma of being; moral values and the aim of life; ethical relativity and egoism; the justification of religious belief; and the problem of evil.

201. The History of Philosophy. [3-3-0]

An historical introduction to philosophy with special readings in the Presocratics, Plato, Aristotle, the Stoics and Epicureans, St. Thomas Aquinas, and others. The nature of philosophy and basic philosophic problems will be discussed through these writers.

202. The History of Philosophy. [3-3-0]

Prerequisite: Philosophy 201 or consent of instructor. An historical introduction to modern philosophy with readings from Descartes, Spinoza, Locke, Berkeley, Hume, Kant and others. These philosophical writings will be studied not only for their own worth, but also as a means of acquainting the student with the nature of philosophy and the basic philosophical quest. Some time will be given to the political and cultural milieu out of which these philosophies came.

295. Elementary Music Aesthetics. [3-3-0]

This course will attempt to locate and better understand the features that make a piece of music good. Vocal music such as the madrigal, art song, and opera will be examined to discover how music can help express emotions, moods, to delineate character, and to articulate the drama of a situation. Then instrumental music such as the piano sonata, string quartet, concerto, and symphony will be treated in their formal elements and their possible relation to human emotions, moods, and drama.

308. Philosophy of Religion. [3-3-0]

An analysis of the nature and attributes of God (such as omnipotence and benevolence) with special reference to the problem of evil; statement and criticism of the arguments for the existence of God; the problems of religious language, such as whether religious statements must be meaningless, symbolic, or analogical; the relation of reason to revelation, faith, and miracles.

395.01. Recent Christian Thought and Practice. [3-3-0]

A study of the major Christian thinkers of the recent past: Barth, Bultmann, Tillich, Rahner, Niebuhr. Some attention will be paid to recent trends in Christian practice, among Catholics and Protestants.

Physical Education

172. **Beginning Tennis.** [2-1-2]

186. **Beginning Golf.** [2-1-2]

195. **Beginning Bowling.** [2-1-2]

197. **Beginning and Intermediate Karate.** [2-1-2]

308. **Safety Education and First Aid.** [3-3-0]

This course is designed to develop a knowledge of and attitudes concerning the safety aspects of all areas of activity in the home, school, and community. The course should be taken along with P.E. 317 for Driver Training certification in the State of Virginia. Standard Red Cross First Aid requirements are incorporated into this course.

318. **Rhythms, Movement Education and Activities on the Elementary Level.** [3-2-2]

Practice in skills and physical education activities for the elementary school classroom teacher and physical education specialist. Included are analysis of movement, games, and activities suitable for the elementary school child.

321. **Foundations of Health.** [3-3-0]

The role of the classroom teacher in the school health program. A survey of State Department publications and other resource material will be used. This course is suggested for those who seek Virginia State Certificate as a teacher.

395.01. **Teaching and Coaching Track and Field.** [3-3-0]

A course designed for those who seek beginning and advanced experiences in teaching, coaching and officiating track and field. Included will be: social and psychological implications, conditioning fundamentals, skill development, rules and officiating, budget considerations, and use of audio-visual equipment. Outside speakers and practical experiences will be utilized. Satisfies state certification requirement.

395.02 **Teaching and Coaching Basketball.** [3-3-0]

A course designed for teachers and coaches of basketball. Emphasis will be placed on philosophy, psychology, motivational factors, teaching and coaching strategies, drills to increase skill levels, training techniques, game administration, and knowledge of rules and regulations. This will be both a theoretical and practical course. Satisfies state certification requirement.

Political Science

101. **Understanding Public Affairs I: Public Issues and Controversies.** [3-3-0]

An examination of major domestic and foreign issues, such as urban problems, the role of bureaucracy in contemporary American society, oil crises, detente, hunger and economic development. Emphasis is placed on the influence of ideologies on American views of public issues and controversies.

102. **Understanding Public Affairs II: The American Political Process.** [3-3-0]

Examination of how issues are resolved within the American Political system. Consideration is given to American political institutions, such as the Presidency, Congress, Judiciary, political parties, interest groups, state and local governments.

221. **State and Local Government.** [3-3-0]

A survey of the structure, functions, and issues of state and local governments in the United States, such as problems of distribution of power within the federal system. Includes an examination of revenue sharing, systems of power within and between state and local governments, and problems and programs of local governments.

295.01. **Communism in Contemporary Europe.** [3-3-0]

Examination of East European relations with the Soviet Union, and the West, from 1945 to the present; consideration of political changes in East European Communist societies.

359. **Recent Political Ideas and Values.** [3-3-0]

An analysis of such contemporary ideologies as Capitalism, Liberalism, Democratic Socialism, Marxism, Fascism, Conservatism, and Nationalism in relation to their significance for contemporary political.

363. **Law and Public Policy.** [3-3-0]

A treatment of civil, political and individual rights as they relate to such policy areas as income maintenance, housing, equal employment opportunity, consumer protection, and environmental protection.

365. **Civil Liberties Policy.** [3-3-0]

An examination of the emergence, development, and implementation of civil liberties in the United States in terms of constitutional interpretation and the political tensions of a competitive society.

395. **History of Incarceration.** [3-3-0]

The historical development of institutions for confinement is traced, and an analysis of present trends in correctional practice and contemporary reform proposals will be examined. These present developments will focus on efforts to provide supervision and rehabilitative programs in community settings.

395.01. **The Supreme Court and Women's Rights.** [3-3-0]

An analysis of the development of the movement for sexual equality in the areas of voting, property, pregnancy, employment, athletics, education, and the Equal Rights Amendment. Particular attention will be given to the Supreme Court's policy as reflected in landmark decisions.

491. **Practicum in Governmental Administration.** [3-3-0]

Prerequisite: Senior standing and consent of instructor. Part-time internship with a governmental agency in law enforcement, corrections, planning, or general administration. Periodic conferences, written evaluations, and research project. A maximum of six credits may be counted toward a degree.

Psychology

201. Principles of Psychology. [3-3-0]

Basic principles of behavior according to the categories of general psychology: motivation, learning, maturation, emotion, thinking, perception, intelligence, and the organization of personality.

202. Contemporary Psychology. [3-3-0]

A continuation of the introduction to psychology through the study of original literature in various fields.

203. Psychology of Adjustment. [3-3-0]

An examination of research and literature concerning the interaction between the individual and persons and events in his or her bio-social environments. The problems of daily living will be emphasized.

303. Industrial and Organizational Psychology. [3-3-0]

Prerequisite: 201. A survey of how the psychologist functions in areas of recruitment, selection training, placement, evaluation, management, supervision, human relations, and human engineering, as well as the knowledge and methods currently available related to human behavior in organizational settings.

305. Psychology of Learning. [3-3-0]

Prerequisite: Psychology 201. A study of the principles of human and animal learning, retention, and problem-solving with consideration also given to methods of investigation and recent theories of learning.

307. Developmental Psychology. [3-3-0]

Prerequisite: Psychology 201. A study of data and theory concerning the development of the individual through the life span, including mental, physical, and emotional processes. Students may take only two of the following four courses for credit: 307, 308, 309, and 311.

308. Child Psychology. [3-3-0]

Prerequisite: Psychology 201. The biological, social, and emotional factors influencing the normal growth and development of the child from birth to adolescence. Students may take only two of the following four courses for credit: 307, 308, 309, and 311.

309. Psychology of Adolescence. [3-3-0]

Prerequisite: Psychology 201. The development of the child from preadolescence through adulthood, presenting theories of adolescence in light of experimental data. Students may take only two of the following four courses for credit: 307, 308, 309, and 311.

311. Psychology of Early childhood. [3-3-0]

Prerequisite: Psychology 201. General principles of early childhood development; factors influencing pre-natal development of motor abilities, emotion, intelligence, and social interaction; covers changes in behavior that occur between conception and entrance to school. Students may take only two of the following four courses for credit: 307, 308, 309, and 311.

312. Educational Psychology. [3-3-0]

Prerequisite: Psychology 201. Same as Education 312. The application of psychological facts, principles, and methods to learning in the classroom, including skill development in evaluation of student performance as an aid to learning and teaching.

313. Human Relations in Organizations. [3-3-0]

Prerequisite: Psychology 201. A survey of the basic facts, principles, theories, techniques, and methods currently available about the behavior of people in organizations. Motivation and communications are particularly emphasized. The major course objectives involve providing opportunities to apply facts, principles, and theories; to develop skills in current techniques and their applications to reaching organizational objectives; and to develop more awareness of the effects of our behavior on others and the effects of the behavior of others on ourselves. May only be taken as pass/fail.

314. Introduction to Personality. [3-3-0]

Prerequisite: Psychology 201. Individual differences in personality dynamics and various interpretations of personality development.

321. Statistical Application in Social Science Research. [3-3-0]

Prerequisite: A minimum of three hours of college mathematics and Psychology 201. Descriptive and inferential statistics, including a brief introduction to probability theory, parametric tests, correlation, analysis of variance, and the use of distribution free measures. The number of laboratory hours will be announced.

403. Abnormal Psychology. [3-3-0]

Prerequisite: Psychology 201 and Psychology 307 and completion of all required 300-level courses. A survey of behavior pathology emphasizing the neuroses and the functional psychoses and their relationship to current conceptions of normal personality functioning.

490. Senior Seminar. [3-3-0]

Prerequisite: Psychology 201 and completion of all required 300-level courses. Topical seminars to cover a variety of areas. These seminars are limited to senior students. One seminar is required for a minor, two for a major.

Sociology

200. Introduction to Sociology. [3-3-0]

An introduction to the study of human society, including concepts of culture, socialization, role and status, stratification, social organization, institutions, and social change.

210. Social Organization. [3-3-0]

Prerequisite: Sociology 200. An analysis of social organization at the various levels of group interaction, including small groups, social institutions, and bureaucracies. Course will include fundamental concepts, theories, and research as appropriate.

220. Social Problems. [3-3-0]

Prerequisite: Sociology 200. A survey of such social problems as race, crime, urban conditions, poverty, and social consequences of rapid technological change. The analytical perspective is sociological, stressing concepts and theories such as social pathology, value conflict, social disorganization, and deviant behavior.

225. Minorities in Society. [3-3-0]

Prerequisite: Sociology 200. A comprehensive analysis of variety of minority groups including American Indians, women, Spanish-speaking and Asian minorities, European immigrants, homosexuals, and blacks. The course will concentrate on the problems of prejudice and discrimination, integration and conflict, and trends of change.

319. Deviant Behavior. [3-3-0]

An analysis of deviant behavior, including such areas as mental illness, suicide, alcohol and drug addiction, and sexual deviancy.

361. Population and Society. [3-3-0]

A study of population history and current findings concerning social factors affecting fertility, mortality, and migration and the effects of population change upon social relationships. Method of measurement and basic techniques of analysis.

491. Practicum in Sociology. [3-3-0]

Prerequisite: Sociology 310, Sociology 391-392, and senior standing. Part-time internship in appropriate agency/organization. Periodic conferences, written evaluations, and internship project. Students must apply for internship through the department chairman at least 30 days prior to the semester.

492. Readings in Sociology. [3-3-0]

Prerequisite: Twelve hours in sociology, senior status, and consent of instructor. Extensive reading in a chosen subject under the direction of a staff member. Subject must be decided upon and permission of instructor secured before registration.

Social Work

Soc./SW 300. Introduction to Social Work. [2-2-0]

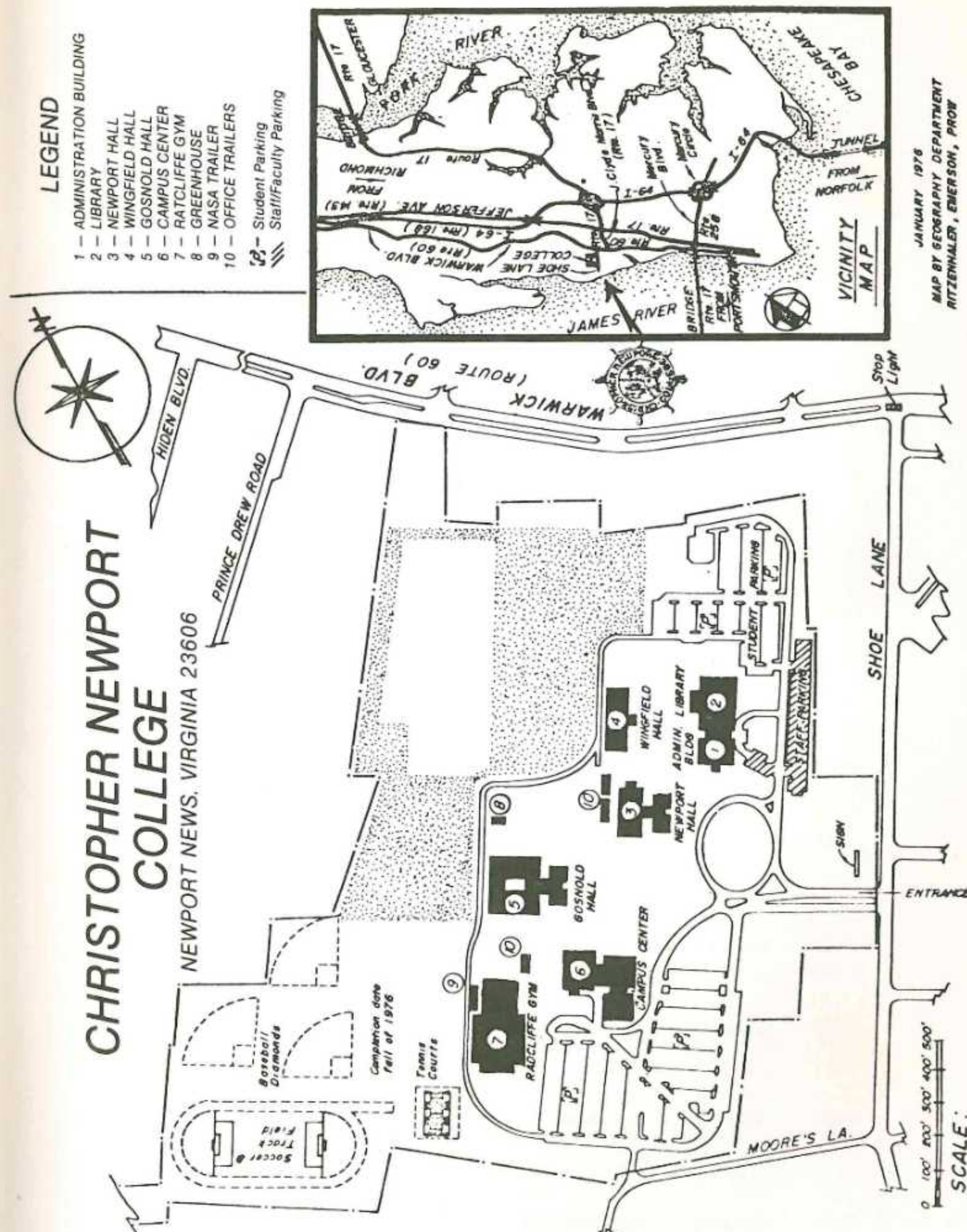
Prerequisite: Completion of six hours of Social Science or consent of instructor. An examination of the profession of social work and the setting in which it is practiced. Emphasis will be on describing social work; describing social work practice; reviewing the types of agencies in which social workers practice.

401-402. Field Placement I and II. [3-3-0] [3-3-0]

Prerequisite: Sociology 200, Social work 399, and consent of instructor. Field experience with directed engagement in social work activities. Student may choose from a variety of settings in which social work modalities are applied to solve problems. Placement may be for a single block or may be spread through two semesters. Students must apply for field work at least thirty days before they expect to register for the course. The application consists of submitting a biographical statement and a statement of objectives to the Director of Social Work and arranging for an interview with the Director of Social Work.

495.2. Group Counseling with Teenagers in Trouble. [3-3-0]

This course is designed for probation officers, social workers, and school counselors who are working with teenagers or their parents. It is a methods course focusing on group counseling techniques to be used in such situations. An indepth study will be made of approaches to be used in three types of groups. First, special methods for counseling teenagers in groups will be studied. Second, groups for parent counseling and their potential will be studied. Third, the use of intake groups and methods for introducing them into service delivery programs will conclude the course. The course should be of assistance to workers with experience in individual counseling who are now seeking additional training in group methods. It should also be helpful for those workers who want to get more involved in working with parents.



Schedule of Classes

Explanation of Time Conversions

International Time

0800
0900
1000
1100
1200
1300
1400
1500
1600
1700
1800
1900
2000
2100
2200
2300

Eastern Standard Time

8:00 a.m.
9:00 a.m.
10:00 a.m.
11:00 a.m.
12:00 a.m.
1:00 p.m.
2:00 p.m.
3:00 p.m.
4:00 p.m.
5:00 p.m.
6:00 p.m.
7:00p.m.
8:00 p.m.
9:00 p.m.
10:00 p.m.
11:00 p.m.

Explanation of Abbreviations

Days of the Week Abbreviations

M - Monday
T - Tuesday
W - Wednesday
TH - Thursday
F - Friday

Places

CC - Campus Center
N - Christopher Newport Hall
G - Gosnold Hall
R - Ratcliffe Gymnasium
W - Wingfield Hall
MM - Mariners Museum
LAFB - Langley Air Force Base
FTE - Ft. Eustis Base

Session A

May 22-June 9

Course Code	Course No. & Title	Credit	Hours	Days	Room
Biology and Environmental Science					
1	216-01 Nutrition	3	1600-1900	MTWTHF	G230
2	295-01 Horticulture, for non-biol. majors	3	0900-1200	MTWTHF	G133
Chemistry					
3	395-01 Scientific Glassblowing	2	0900-1200	MTWTH	G101
Computer Science					
226	430-01 Operations research	3	0900-1200	MTWTHF	N117
Economics					
4	391-01 Current Economic Issues	3	0900-1200	MTWTHF	G201
English					
5	207-01 Literature & Ideas	3	0900-1200	MTWTHF	N203
Fine & Performing Arts					
7	295-01 Topic: Watercolor	1	1300-1600	MTWTHF	G143
Geography					
8	450-01 Maritime Geography	3	0900-1200	MTWTHF	N214
History					
233	395-1 History of Virginia	3	0900-1200	MTWTHF	N205
Management and Marketing					
9	108-01 Mathematics of Business Finance	3	0900-1200	MTWTHF	G202
Mathematics					
227	125-01 Elementary Statistics	3	0900-1200	MTWTHF	G204
Modern Languages					
10	302-01 Spanish Conversation	3	0900-1200	MTWTHF	W124
Philosophy					
11	201-01 History of Philosophy	3	0900-1200	MTWTHF	N119
12	308-01 Philosophy of Religion	3	0900-1200	MTWTHF	N119
Physical Education					
13	195-01 Beginning Bowling	2	0900-1200	MTWTHF	R106

<i>Course Code</i>	<i>Course No. & Title</i>	<i>Credit</i>	<i>Hours</i>	<i>Days</i>	<i>Room</i>
Political Science					
14	365-01 Civil Liberties	3	0900-1200	MTWTHF	N212
Psychology					
15	308-01 Child Psychology	3	0900-1200	MTWTHF	W103
16	312-01 Educational Psychology	3	0900-1200	MTWTHF	W109
232	490.03 Senior Seminar: Worker Satisfaction And Job Motivation	3	0900-1200	MTWTHF	W126
Sociology					
17	210-01 Social Organization	3	0900-1200	MTWTHF	N204
18	220-01 Social Problems	3	0900-1200	MTWTHF	N121

Session B

June 12-July 13

<i>Course Code</i>	<i>Course No. & Title</i>	<i>Credit</i>	<i>Hours</i>	<i>Days</i>	<i>Room</i>
Accounting and Finance					
19	201.01 Principles of Acctg.	3	1030-1245	MTWTH	G205
20	201.02 Principles of Acctg.	3	1730-1945	MTWTH	G205
21	341.01 Business Law	3	2000-2215	MTWTH	G108
Anthropology					
22	203.01 Intro. to Anthropol.	3	1330-1545	MTWTH	N115
Biology					
23	101.01 Principles of Biol.	3	0800-1015	MTWTH	G230
24	101A.01 Prin. of Biol. Lab.	1	1030-1300	MTWTH	G141
25	207.01 Pioneer Biology	3	0800-1015	MTWTH	G145
26	213.01 Anatomy & Physiol.	4	1900-2230	MTWTH	G142
27	303.01 Landscape Horticulture	4	1030-1530	MTWTH	G133
28	307.01 Cell Biology	4	0800-1300	MTWTH	G140
Chemistry					
29	*103.01 Intro. Chemistry	3	0800-1015	MTWTH	G203
30	105.01 Intro. Chem. Lab.	1	1030-1330	MTW	G102
31	*121.01 General Chemistry	3	0800-1015	MTWTHF	G108
32	125.01 Gen. Chem. Lab.	2	1030-1330	MTWTH	G101
33	245.01 Experimental Chem.	2	1030-1430	MTWTH	G103
34	*321.01 Organic Chemistry	3	0800-1015	MTWTHF	G204
*Special Calendar: June 12-July 15					
Economics					
35	201.01 Principles of Econ.	3	0800-1015	MTWTH	W221
36	301.01 Money and Banking	3	0800-1015	MTWTH	W126
37	202.01 Principles of Econ.	3	1730-1945	MTWTH	W221
38	470.01 Int. Trade & Finance	3	1030-1245	MTWTH	G230
Education					
39	330.01 Math in Elem. Sch.	3	1030-1245	MTWTH	W202
40	334.01 Art in Elem. Sch.	3	1730-1945	MTWTH	G143
41	*395.01 Individ. Math. Instr.	1	0800-1015	MTWTH	W202
42	*395.02 Teaching Geometry	1	0800-1015	MTWTH	W202
43	*395.03 Teaching Metrics	1	0800-1015	MTWTH	W202
44	420.01 Diagnostic Reading	3	0800-1015	MTWTH	W203
45	495.01 Teach. Child. with Learn. Diasb.	3	1030-1245	MTWTH	N121
*Special Calendar: 395.01, 6/12-6/21; 395.02, 6/22-7/5; 395.03, 7/6-7/14.					
English					
46	101.01 Intro. Rhet. & Comp.	3	1030-1245	MTWTH	N203
47	201.01 Engl. Lit., I	3	1030-1245	MTWTH	N212
48	341.01 Amer. Lit., I	3	0800-1015	MTWTH	N203
49	395.02 Adolescent Lit.	3	1330-1545	MTWTH	N203

Course Code	Course No. & Title	Credit	Hours	Days	Room
Fine & Performing Arts					
Fine Arts					
50	201.01 Intro. to the Arts	3	0800-1015	MTWTH	N125
Music					
51	201.01 Intro. to Music	3	0800-1015	MTWTH	CC149
Speech					
52	201.01 Public Speaking	3	0800-1015	MTWTH	N119
53	395.01 Non-verbal Commun.	3	1030-1245	MTWTH	N213
Theatre					
54	322.01 Music Theatre	3	1330-1545	MTWTH	CCTh
55	395.01 Commedia dell Arte	3	1730-1945	MTWTH	CCTh
Geophysical Science					
56	203.01 Physical Geology	3	1030-1245	MTWTH	N214
57	203L.01 Physical Geol. Lab.	1	1300-1400	MTWTH	N214
History					
58	101.01 West. Civ. to 1715	3	0800-1015	MTWTH	N213
59	201.01 United States to 1865	3	1030-1245	MTWTH	N202
60	319.01 Europe, from 1919 to 1945	3	1730-1945	MTWTH	N213
61	460.01 History of Asia, I	3	2000-2215	MTWTH	N204
Management and Marketing					
62	311.01 Prin. of Marketing	3	0800-1015	MTWTH	G201
63	324.01 Prin. of Management	3	1030-1245	MTWTH	G108
65	361.01 Legal Environment of Business	3	0800-1015	MTWTH	N212
64	418.01 Bus. Pol. & Strat.	3	1030-1245	MTWTH	G201
Mathematics					
66	110.01 College Algebra	3	0800-1015	MTWTH	G202
67	110.02 College Algebra	3	1030-1245	MTWTH	G203
68	120.01 Finite Math	3	1730-1945	MTWTH	G204
69	130.01 El. Funct. & Analt. Geom.	3	1030-1245	MTWTH	G204
Modern Languages					
German					
70	201.01 Intermed. German, I	3	0800-1015	MTWTH	W122
Spanish					
71	201.01 Intermed. Spanish	3	1030-1245	MTWTH	W122
Philosophy					
72	101.01 Elem. Logic	3	1030-1245	MTWTH	G202
73	202.01 Hist. of Philosophy	3	0800-1030	MTWTH	N204
74	295.01 El. Music Aesthetics	3	2000-2215	MTWTH	CC149
75	395.01 Recent Christian Thought and Practice	3	1030-1245	MTWTH	N204

Course Code	Course No. & Title	Credit	Hours	Days	Room
Physical Education					
230	195.02 Beginning Bowling	2	1330-1545	MTWTH	R106
231	318.01 Rhythms Movement Educ. & Act. on Elem. Level	3	1730-1945	MTWTH	R106
76	321.01 Foundations of Health	3	1730-1945	MTWTH	R109
77	395.01 Teach. & Coach Track & Field	3	2000-2215	MTWTH	R106
78	395.02 Teach. & Coach Basketball	3	2000-2215	MTWTH	R109
Political Science					
79	102.01 American Political Proc.	3	1330-1545	MTWTH	N117
80	221.01 State & Local Govt.	3	1030-1245	MTWTH	N117
81	395.01 Hist. of Incarceration	3	1730-1945	MTWTH	N119
Psychology					
82	201.01 Prin. of Psych	3	0800-1015	MTWTH	N202
83	202.01 Contemporary Psych.	3	1030-1245	MTWTH	W124
84	303.01 Indust. & Organization	3	1030-1245	MTWTH	W109
85	311.01 Psych. of Early Childhood	3	1030-1245	MTWTH	W126
86	313.01 Human Rel. in Organ.	3	1330-1545	MTWTH	W109
87	314.01 Intro to Personality	3	0800-1015	MTWTH	W109
Sociology					
88	200.01 Intro to Sociology	3	1030-1245	MTWTH	N115
89	225.01 Minorities in Society	3	0800-1015	MTWTH	N115
90	361.01 Population & Society	3	1030-1245	MTWTH	N119

Session C

June 12 - August 16

Course Code	Course No. & Title	Credit	Hours	Days	Room
Accounting & Finance					
91	201.03 Princ. of Acctg.	3	2000-2215	MW	G205
229	201.04 Prin. of Acctg.	3	1330-1545	TTH	G205
92	202.01 Princ. of Acctg.	3	2000-2215	TTH	G202
93	323.01 Corporate Finance	3	1730-1945	MW	G201
94	400.01 Advanced Acctg.	3	1730-1945	TTH	G205
95	403.01 Acctg. Theory	3	2000-2215	MW	G201
96	405.01 Auditing	3	2000-2215	TTH	G201
Basic Studies					
97	010.01 Reading	3	1330-1545	MW	W220
98	010.02 Reading	3	2000-2215	MW	W220
99	020.01 Writing	3	2000-2215	MW	W122
100	030A.01 Algebra	3	1030-1245	TTH	W220
101	030A.02 Algebra	3	2000-2215	TTH	W220
102	030B.01 Algebra	3	1730-1945	TTH	W220
Biology					
103	212.01 Microbiol. & Man	4	1300-1500	MW	G145
104	212L.01 Microbiol. & Man, Lab.		1300-1500	TTH	G142
105	212L.02 Microbiol. & Man, Lab.		1500-1700	TTH	G142
106	212L.03 Microbiol. & Man, Lab.		1500-1700	MW	G142
Communications					
107	270.01 Photography	3	1730-1945	TTH	N115
Computer Science					
108	220.01 Computer Struct. & Progr.	3	2000-2215	MW	N214
109	220.02 Computer Struct. & Progr.	3	1730-1945	TTH	N117
110	240.01 Bus. Data Mgt. Tech.	3	2000-2215	TTH	N117
111	250.01 Computerized Math. Tech.	3	1730-1945	MW	N117
Economics					
112	201.02 Prin. of Econ.	3	2000-2215	MW	W203
113	202.02 Prin. of Econ.	3	2000-2215	TTH	W203
Education					
114	303.01 Instr. Mat. & Methods for Second. Schools	3	2000-2215	MW	W202
English					
115	101.02 Intr. Rhet & Comp, I	3	1730-1945	TTH	N203
116	102.02 Intr. Rhet & Comp, II	3	2000-2215	TTH	N203
117	208.01 Literature & Ideas, II	3	2000-2215	MW	N202
118	326.01 20th Cent. World Fiction	3	1730-1945	TTH	N212
Fine & Performing Arts					
Fine Arts					
119	241.01 Ceramics	3	1730-2215	TTH	G143C
120	341.01 Advanced Ceramics	3	1730-2215	TTH	G143C

Course Code	Course No. & Title	Credit	Hours	Days	Room
Music					
121	295.01 Intro. to Opera	3	1730-1945	MW	CC149
Speech					
122	201.02 Public Speaking	3	2000-2215	MW	N213
Geography					
123	395.01 Geog. of Europe	3	1730-1945	MW	N214
History					
124	201.02 United States to 1865	3	2000-2215	MW	N202
125	202.01 United States from 1865	3	2000-2215	TTH	N202
Management and Marketing					
126	311.02 Prin. of Marketing	3	2000-2215	MW	G145
127	322.01 Prin. of Real Estate	3	2000-2215	TTH	G145
128	324.02 Prin. of Management	3	1730-1945	TTH	G203
129	408.01 Quantitative Analysis	3	1730-1945	MW	G203
Mathematics					
130	110.03 College Algebra	3	1730-1945	TTH	G202
131	125.02 Elem. Statistics	3	2000-2215	TTH	G205
132	130.02 Elem. Funct. & Anal. Geometry	3	1730-1945	MW	G202
133	140.01 Calculus & Anal. Geom.	4	2000-2215	MTTH	G203
134	240.01 Interm. Calculus	3	2000-2215	MW	G204
135	260.01 Linear Algebra	3	2000-2215	TTH	G204
Physical Education					
136	186.01 Golf (Beginning)	2	1730-1945	MW	RGym
Political Science					
137	101.01 Public Issues & Controv.	3	1730-1945	MW	N202
138	102.02 Amer. Polit. Process	3	1730-1945	TTH	N202
139	363.01 Law and Public Policy	3	2000-2215	MW	N119
140	395.02 Supreme Ct. & Women's Rights	3	2000-2215	TTH	N119
141	491.01 Pract. in Gov't. Admin.	3	1700-1800	M	N212
142	499.01 Indep. Study in Pol. Sci.	3	1700-1800	M	N212
Psychology					
143	201.02 Prin. of Psychology	3	2000-2215	MW	W221
144	203.01 Psych. of Adjustment	3	1730-1945	MW	W202
145	307.01 Development Psych.	3	2000-2215	TTH	W109
146	308.02 Child Psycholgy	3	1730-1945	MW	W126
147	312.02 Educational Psychology	3	2000-2215	MW	W126
148	403.01 Abnormal Psychology	3	1730-1945	TTH	W109
149	490.01 Senior Seminar	3	2000-2215	TTH	W124
Sociology					
Sociology					
150	200.02 Intro. to Sociology	3	1730-1945	MW	N115
151	491.01 Practicum	3	TBA	TBA	TBA
152	492.01 Advanced Readings	3	TBA	TBA	TAB
Social Work					
153	300.01 Intro. to Social Work	2	2000-2215	TTH	N115
154	495.01 Counseling Teenagers in Trouble	3	1730-1945	TTH	N115

Session D

July 18 - August 16

Course Code	Course No. & Title	Credit	Hours	Days	Room
Accounting & Finance					
155	202.02 Prin. of Acctg.	3	1030-1245	MTWTH	G205
156	202.03 Prin. of Acctg.	3	1730-1945	MTWTH	G204
157	324.02 Business Law	3	2000-2215	MTWTH	G108
Anthropology					
158	204.01 Cultural Anthropol.	3	1330-1545	MTWTH	N115
Biology					
159	102.01 Prin. of Biol	3	0800-1015	MTWTH	G230
160	102A.01 Prin. of Biol, lab	1	1030-1300	MTWTH	G141
161	214.01 Anat. & Physiol.	4	1900-2230	MTWTH	G142
Chemistry					
162	*104.01 Intro Chemistry	3	0800-1015	MTWTH	G203
163	106.01 Intro Chem. Lab	1	1030-1330	MTW	G102
164	*122.01 General Chemistry	3	0800-1015	MTWTHF	G108
165	126.01 Gen. Chem. Lab	2	1030-1330	MTWTH	G101
166	*322.01 Organic Chemistry	3	0800-1015	MTWTHF	G204
167	326.01 Org. Chem. Lab	2	1030-1430	MTWTH	G103
*Special Chemistry Calendar: July 18 - August 18.					
Economics					
168	200.01 Consumer Economics	3	1030-1245	MTWTH	W124
169	201.03 Prin. of Economics	3	1730-1945	MTWTH	W221
170	202.03 Prin. of Economics	3	0800-1015	MTWTH	W221
171	225.01 Econ. for Teachers	3	1330-1545	MTWTH	W221
Education					
172	325.01 Children's Literature	3	0800-1015	MTWTH	W203
173	495.02 Teach. Read. to Adoles.	3	1030-1245	MTWTH	W203
174	495.03 Teach. Comp. in Elem. Sch.	3	1030-1245	MTWTH	W202
175	495.04 Teach. Comp. in Sec. Sch.	3	1330-1545	MTWTH	W202
English					
176	102.02 Intro Rhetoric & Comp, II	3	1030-1245	MTWTH	N203
177	202.02 Engl. Lit, II	3	1030-1245	MTWTH	N212
178	395.03 The Amer. Short Story	3	0800-1015	MTWTH	N203
179	430.01 Aspects of Engl. Lang.	3	1330-1545	MTWTH	N212
Fine and Performing Arts					
Fine Arts					
180	202.02 Intro to the Arts	3	0800-1015	MTWTH	N125
Music					
181	202.02 Intro to Music	3	0800-1015	MTWTH	CC149
Geography					
182	101.01 Maps and Charts	3	1030-1245	MTWTH	N214
183	103.01 Maps and Charts, Lab	1	1000-1200	F	N214

Course Code	Course No. & Title	Credit	Hours	Days	Room
History					
184	102.01 West. Civ. from 1715 to Present	3	0800-1015	MTWTH	N213
185	202.02 United States Hist. from 1865 to Present	3	1030-1245	MTWTH	N202
186	461.01 Hist. of Asia, II	3	2000-2215	MTWTH	N204
Management and Marketing					
187	300.01 Salesmanship	3	1030-1245	MTWTH	G201
228	412.01 Personnel Management	3	0800-1015	MTWTH	G204
188	418.02 Bus. Policy & Strategy	3	1030-1245	MTWTH	G202
189	453.01 Market Promotion	3	0800-1015	MTWTH	G201
Mathematics					
190	110.04 College Algebra	3	0800-1015	MTWTH	G202
191	125.03 Elem. Statistics	3	1730-1945	MTWTH	G205
192	140.02 Calculus & Anal. Geom.	4	1030-1300	MTWTHF	G204
Modern Languages					
German					
193	202.01 Interm. German, II	3	0800-1015	MTWTH	W122
Spanish					
194	202.01 Interm. Spanish, II	3	1030-1245	MTWTH	W122
Philosophy					
195	102.01 Intro to Philos. Inquiry	3	1030-1245	MTWTH	G203
Physical Education					
196	172.01 Tennis (Beginning)	2	1030-1245	MTWTH	R106
197	197.01 Karate (Beg. & Int.)	2	2000-2215	MTWTH	R109
198	308.01 Safety & First Aid	3	2000-2215	MTWTH	R106
Political Science					
200	295.01 Communism in Cont. Europe	3	1030-1245	MTWTH	N119
201	359.01 Recent Pol. Ideas & Value	3	0800-1015	MTWTH	N119
Psychology					
202	201.03 Principles of Psych.	3	1030-1245	MTWTH	W221
203	305.01 Psychology of Learning	3	1030-1245	MTWTH	W126
204	309.01 Psychology of Adolesc.	3	0800-1015	MTWTH	W126
205	321.01 Statistical Application in Social Sci. Research	3	0800-1015	MTWTH	W109
206	490.02 Senior Seminar	3	1030-1245	MTWTH	W109
Sociology					
Sociology					
207	220.02 Social Problems	3	1030-1245	MTWTH	N117
208	319.01 Deviant Behavior	3	1330-1545	MTWTH	N117
Social Work					
209	401.01 Field Placement	4	TBA	TBA	TBA
210	402.01 Field Placement	4	TBA	TBA	TBA

ADMISSION FORM — SUMMER SESSION 1978

SESSION A

Note: Students new to CNC, or those who have not taken course work here since December 1977 must complete both sides of this form.

I. NAME (please print)

Mr. _____ LAST FIRST MIDDLE
Ms. _____
ADDRESS _____

II. PERSONAL DATA:

SEX ☐ MALE ☐ FEMALE BIRTHDATE
PREDOMINANT ETHNIC BACKGROUND ☐ enter number here
(For Fed. Stat. Req.)
1 Amer. Indian 5 Spanish-Amer.
2 Black 6 Foreign Student
3 Caucasian 7 Other
4 Orient-Amer.
Type of V. A. Benefits you are receiving ☐
1 Veteran 3 Active-Duty
2 Veterans widow(er) 4 none

III. ACADEMIC BACKGROUND:

Circle the appropriate answer to each of the following:

Are you a high school graduate? YES NO
If you are not a high school graduate, have you passed a high school equivalency examination? YES NO
Have you previously attended CNC? YES NO
If you are attending another college, are you in good academic standing? YES NO
Your academic class is:
freshman _____ ; sophomore _____ ; junior _____ ; senior _____
If you have attended but are not currently attending another college, are you eligible to return? YES NO
Your academic class is:
freshman _____ ; sophomore _____ ; junior _____ ; senior _____
Are you a college graduate? YES NO
Your degree is: AA _____ ; BA or BS _____ ; Masters _____

IV. RESIDENCY:

In order to be classified as a Virginia resident for tuition purposes the applicant must have been domiciled in the State of Virginia for one full year immediately preceding registration (see page 23 of the Summer Session Bulletin). Virginia State income taxes must have been filed for this same period by the applicant, and/or the spouse or parents. According to this definition are you a legal resident of the State of Virginia?
YES NO

V. I certify that, to the best of my knowledge, the above information is true and correct and that, if I enroll, I agree to comply with the rules and regulations of the College.

sign and date _____

FOR COLLEGE USE ONLY

Virginia Resident ☐ YES ☐ NO
CNC HRS. CARRIED:
CNC HRS. PASSED:
TRANSFER HOURS:
NON-TRADITIONAL CREDIT HOURS PASSED:
LIMITED ENROLLMENT OF COURSES:
CNC GRADE POINTS:
TRANSFER GRADE POINTS:
00 No limitation
01 Documentation Needed (C/A)

Session E - Off Campus

June 21 - August 24

LANGLEY AIR FORCE BASE

Course Code	Course No. & Title	Credit	Hours	Days	Room
Accounting & Finance					
211	201-98 Principles of Acctg.	3	1730-1945	TTH	Bldg. 586
Computer Science					
212	310-98 Prog. Lang. Concepts	3	1730-1945	MW	Bldg. 586
Economics					
213	201-98 Prin. of Economics	3	1730-1945	TTH	Bldg. 586
214	301-98 Money and Banking	3	2000-2215	TTH	Bldg. 586
English					
215	101-98 Intro. Rhet. & Comp	3	1730-1945	MW	Bldg. 586
216	201-98 Eng. Lit. I	3	2000-2215	MW	Bldg. 586
History					
217	202-98 U.S. Since 1865	3	1730-1945	MW	Bldg. 586
Management and Marketing					
218	108-98 Math of Bus. Finance	3	2000-2215	TTH	Bldg. 586
Mathematics					
219	125-98 Elementary Statistics	3	1730-1945	TTH	Bldg. 586
Psychology					
220	201-98 Princ. of Psych	3	2000-2215	MW	Bldg. 586

FORT EUSTIS

Accounting & Finance					
221	201-97 Principles of Acctg.	3	1730-1945	MW	TBA
English					
222	101-97 Intro. Rhet. & Comp	3	2000-2215	MW	TBA
History					
223	101-98 Hist. of West. Civ. to 1715	3	2000-2215	MW	TBA
Mathematics					
224	110-98 College Algebra	3	1730-1945	TTH	TBA
Sociology					
225	200-98 Intro. to Sociology	3	2000-2215	TTH	TBA

NOTES

NOTE: Prior to filling out this registration form, please be sure you have thoroughly read and are familiar with the section of the catalog "Program Planning, Advisement, and Pre-Registration Authorization for Course Enrollment" and the Refund Tables.

SOCIAL SECURITY NUMBER

NAME (please print)

Mr.

Ms.

LAST

FIRST

MIDDLE/MAIDEN (IF MARRIED)

TELEPHONE: Home Business

I wish to register for the following course(s). (The College will be unable to process your request form if this part is not completed in its entirety):

COURSE CODE	COURSE AND NUMBER	CREDITS	DAYS	TIME	SESSION
*****	*****	*****	***	***	*****
*****	*****	*****	***	***	*****
*****	*****	*****	***	***	*****
*****	*****	*****	***	***	*****
*****	*****	*****	***	***	*****
***** (alt.)	*****	*****	***	***	*****

Please note Audit courses under CREDIT column by the notation AU, and the number of credits assigned to the course, e.g. AU3.

TOTAL CREDIT HOURS _____

TOTAL AUDIT HOURS _____

TOTAL MONEY DUE _____

Total Money Attached _____ . (If the money attached is less than the money due, the College will be unable to process your registration request unless Tuition Assistance or Deferred Payment Authorization accompanies the partial payment.)

Before submitting this Registration Form, I have discussed, where necessary, the course selection with an appropriate advisor or Dean and have secured his permission, as indicated below, for this registration.

Before submitting this Registration Form, I have reviewed the Registration Change and Tuition Refund Calendars and the Refund Policy Statement.

Student's Signature _____

Date _____

Dean's or Advisor's Approval for Registration

I have reviewed the above course enrollment request, checked for prerequisite needs, and give my approval for registration.

Advisor's Signature

Date _____