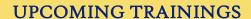
Human Resources Update - November 8, 2013

Page 1





Managing Your Money: Budgeting and Saving November 14, 2013, 12 - 12:55 p.m. Presented by Wells Fargo, Van Noland BTC HR Training Room

Understanding Leave (Administrative Professional)
November 14, 2013, 2:30 - 3:30 p.m.
Presented by HR Benefits Team
BTC HR Training Room

Supervisor's Guide to the Employee Resource System and Employee Separation Procedures

December 3, 2013, 3 - 4 p.m.

Presented by Stacey Carroll

DSU Harrison Room

Records Management: The Public Records Act, The Library of Virginia, and You December 5, 2013, 10 - 11 a.m.
Presented by Anne Vannucci, Library of Virginia DSU Harrison Room

<u>Understanding the Virginia Sick and Disability Plans</u>

December 13, 2013, 3 - 4 p.m. Presented by HR Benefits Team BTC HR Training Room

Please register for these training either by completing the <u>online registration form</u>, calling HR at 4-7145, or emailing hr@cnu.edu.



Rescheduled Trainings

We have a few trainings that have been rescheduled:

Understanding Classified Leave December 6, 2013, 10 - 11 a.m. Presented by HR Benefits Team BTC HR Training Room

<u>Understanding Worker's Compensation</u>
December 9, 2013, 3 - 4 p.m.
Presented by HR Benefits
BTC HR Training Room



Please confirm your home address is correct in Payline to ensure that your W-2 can be mailed to you. Call HR if you need assistance accessing Payline.

NEW ONLINE TRAININGS

Dr. Michelle Clark, the Psychology Department and The Campus Suicide Prevention Center of Virginia would like to invite all faculty and staff to participate in two free online trainings designed to help identify distress and how to help students who may be experiencing it. Below is the information for participating in the trainings:

At-Risk for Faculty & Staff

Go to the <u>Kognito</u> website and enter Enrollment Key: cspcva This training is designed to help faculty and staff identify warning signs of mental distress in students, manage conversations with such students, determine the need for referral, develop awareness of negative stereotypes and misconceptions about mental distress and illness, and understand resources/services available. The training takes 30-45 minutes and should be completed in one sitting. Access is available in limited supply on a first-come, first-serve basis.

Veterans on Campus

Go to the Kognito website and enter Enrollment Key: cspcva This training is designed to help faculty and staff identify obstacles veterans may face in their pursuit of a college degree, effective techniques for managing classroom discussions around topics that may be sensitive to veterans, and best practices for connecting student veterans exhibiting signs of psychological distress or difficulties adjusting to college life. The training takes 30-45 minutes and should be completed in one sitting. Access is available in limited supply on a first-come, first-serve basis.

For any questions/comments conact michelle.clark@cnu.edu.

Jeanne Clery "Campus Security Authority" Training

The CNU Police Department will offer two more opportunities to receive the Campus Security Authority training. This training is mandatory for faculty and staff who have been designated as a Campus Security Authority. The training is in the BTC HR Training room on November 15, 2013, 9 - 10 a.m. and November 21, 2013, 1 - 2 p.m.

Please register for the training via <u>online form</u>, phone at 4-7145, or email at hr@cnu.edu.





<u>Ed Davis</u> 1955 - 2013

Our friends in Athletics have shared that "The CNU Athletic Department Family is mourning the death of Assistant Football Coach Ed Davis, who died October 14, 2013, in Massachusetts following a short illness. He was 58 years old.

"Ed Davis was a huge part of our success at CNU over the last few years," Head Coach Matt Kelchner said. "We were fortunate to have him on our staff. Coach Davis spent more than 30 years coaching foot-

ball, and made a huge impact on the lives of thousands of student-athletes. He was truly a great guy, and we will miss him dearly."

Davis was in his third season on the Christopher Newport coaching staff. He worked primarily with the program's quarterbacks and special teams, and called the squad's offensive plays from the press box.

Davis, a native of Houston, Texas, arrived at CNU following a season on the staff at Dean College in Massachusetts. He previously served as an assistant coach at Rice, Texas Tech, Temple, James Madison and Northeastern.

While an assistant at James Madison from 1999 to 2004, Davis served in various capacities including offensive coordinator and quarterbacks and wide receivers coach from 2003 to 2004. Davis also held the position of offensive coordinator and quarterbacks coach at Northeastern from 2004 to 2009.

Davis was a 1977 graduate of Texas A&M University and earned his Master's from Rice University in 1984. He began his coaching career as a graduate assistant at Rice from 1982-83 before joining the staff at Texas Tech, where he coached from 1984-85. He served on the staff at Temple from 1986-89 and assisted at Texas State from 1989-90.

In addition to extensive experience as an assistant, Davis also served as a head coach. He led the varsity program at Strake Jesuit College Preparatory in Houston from 1992-99 and guided the squad to its first state championship in 14 years in 1994.

He is survived by his wife, Diane, and four sons, Mickey, Eric, Gabriel and Marcello. Funeral arrangements in Massachusetts are pending, and a memorial service will be scheduled on the CNU campus in the near future.

Farewell our beloved colleague and friend. You will be forever missed...

Human Resources Update - November 8, 2013



Annual Benefits Fair Prize Winners

Carrie Gardner Greg Chapman 2013 - 2014 CNU Parking Pass Chick-fil-A Coupons Costco/Tabletop Cooler Deborah Jefferson Chick-fil-A Coupons Chick-fil-A Coupons LaShon McKay Sam's Club Cook Book Linda Searls One Hour Massage my Boykin \$50 Gift Certificate to the Ferguson Center for the Arts Linda Hartley Veronica Cook Travel Bag TIAA-CREF Umbrella Gayle McGee **Christine Ledford** Vernon Gibson Colonial Life Bag **OneLife Fitness** Three Month Membership Reggie Virella Cinema Cafe Gift Certificate Costco Gift Set Jerome Valree Spirit of Norfolk Cruise Erica Mussenden David Thomas Family Suite at Great Wolf Lodge Chick-fil-A Coupons Free Hot Yoga Classes Albert Metzgar Stephanie Kuebler Marriott One-Night Stay Chick-fil-A Coupons Tickets to Cinema Cafe