

Faculty Senate/Faculty Meeting Minutes
April 14, 2016 12:20-1:30pm DSU Ballroom

Senators Present: Jana Adamitis, Bob Winder, Leon Cole, Willy Donaldson, Linda Manning, Linda Waldron, Lynn Shollen, Betsy Jelinek, John Nichols, Chris Kennedy

- I) President Adamitis **called the meeting to order** at 12:27.
- II) **Maggie Vaughan, CNU Website Content Administrator**, was introduced and discussed the ongoing creation of an audience-based, content delivery platform or CNU intraweb that serves as the “Doing Business” part of CNU and is separate from the “Public” part of CNU. Vaughan encouraged faculty to review the draft of the “For Faculty” login-landing page (or start page) at <https://luna.cnu.edu/sso/Policies/sitemaps/faculty.aspx> and direct any comments, questions, or suggestions to her. Kara Keeling queried that oftentimes faculty advisors will model for advisees various website links in order to retrieve crucial information about programs and requirements, so will those pathways for faculty resemble those for students; Vaughan replied that in most cases, faculty and student pathways to common information will mirror one another. Stephanie Bardwell inquired as to the representation of departmental and interdisciplinary minors which, Vaughan noted, are still being added to the draft sites. President Adamitis thanked Vaughan for her department’s ongoing efforts.
- III) **Michaela Meyer** was introduced in order to discuss upcoming dates in the **CNU’s Quality Enhancement Plan** as part of its Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) accreditation; in addition to the powerpoint presentation slides, further information on the reaffirmation process can be found here: <http://cnu.edu/accreditation/reaffirmation/>. The university has chosen to assess Undergraduate Research Literacy.
- IV) Adamitis moved that the faculty accept the Office of the Registrar’s “**Approved List of Candidates for Graduation**” based upon department chair recommendations. The motion was seconded by Kara Keeling. Without opposition, and with one abstention, the remaining votes were in favor and the list was approved.

V) President’s Report

A. Title IX

1) The Working Group for Title IX invites annual feedback from faculty, which may be sent via email, phone or in person to Jana Adamitis by Friday, April 29th.

B. Curriculum Proposal: Educational Policy Committee (EPC)

1) Origins: Adamitis outlined how the proposal emerged from a 2014-2015 Senate general review of policies and procedures, particularly the structure of university committees; in addition, faculty brought to the Senate’s attention questions about feedback from committees and administration in the curriculum review process. The Senate initially proposed Curriculum Faculty Sponsors who would walk a proposal through the process.

2) 2015-2016: This academic year, the Senate created a subcommittee to study the curriculum process further; the subcommittee contained faculty with committee and administrative expertise in curriculum review at CNU. The Subcommittee’s report was given to the Senate in December and approved in January, at which point it was sent out to curricular and departmental chairs for comment.

3) Adamitis then reviewed the issues and proposal sent out, the details of which are contained in the attached powerpoint presentation. Adamitis stressed the proposal’s goals for curricular efficiency (i.e. reduction in redundancy), cross departmental/college/faculty-administration conversation about the curriculum and resourcing, the maintenance and support for faculty contributions to curricular decisions, clarity in the weight of committee’s decisions in the process, and effective tracking system of proposals and feedback at all stages of review.

4) Adamitis listed and thanked all faculty, departments, administrators, and committees that have responded to the proposal. The Senate has been and will continue to address these comments at its upcoming meetings.

5) Questions: Elizabeth Kaufer Busch asked if the Senate would consider whether including “Justification”(or written explanation of curricular decisions) on all forms and handbook language

connected to the curriculum review process would address many of the Senate's issues. Stephanie Bardwell voiced interest in having the Senate take up how placing administrators and faculty on one curricular committee (the EPC) might interfere with empowering faculty accustomed to generally separate faculty and administrator review of curricular matters. Adamitis remarked that the Senate would add these concerns to the ones being considered by the Senate at its next meeting.

C. Departmental EVAL-4s

- 1). Adamitis reminded those assembled that Departmental EVAL-4s are required to be updated on a yearly basis and that May 6th is the deadline for any revisions to be reported, so that Deans and the FRC have current Evals for use in 2016 reviews in the fall.

D. Copyright Policy

- 1). Adamitis noted that that a re-articulated Copyright Policy has been crafted and is currently focusing on outlining the educational policy that will aid in the adherence to what is, at times, the complexity of copyright law and educational settings.

E. 6 Year Plan

- 1) Adamitis explained that while in previous years the 6 Year Plan had been a document drafted in the summer by the Administration, the Senate has been invited by the President to contribute to the Plan, which it has begun to do, working in subcommittees on specific aspects of the plan.

F. Retirement

1. Adamitis maintained that issues with VRS earlier in the year have been resolved satisfactorily and that the Senate has asked for exploration of the feasibility of CNU's participation outside of VRS.

VI) Further Questions

- A) Kara Keeling asked about ongoing difficulties with book orders and Adamitis replied that this issue, taken up by the Senate in the fall, will continue to be examined by the Senate, especially at the current contract with the agency tasked with this responsibility is ending.
- B) Stephanie Bardwell submitted documentation of an email memo to the Provost and Senate that asked for clarification on the Area of Inquiry Civic and Democratic Engagement. The Senate will take this under consideration.

VII) Adjournment at 1:27pm.