



Holiday Schedule and Leave Codes to Use

Thanks to President Tribble, CNU will enjoy an extended holiday break that includes two recognition leave days (16 hours). Supervisors who, out of university need, require colleagues to work those days must send prior notification to HR. In this situation, the recognition days can be taken at a later time. The holiday schedule did not change with the email sent out from the Governor's office on November 13, 2014.

November

November 26, 2014, School Closing (SCH)

November 27, 2014, School Closing (SCH)

November 28, 2014, School Closing (SCH)

December

December 19, 2014, 8 hours recognition leave (RT)

December 22, 2014, 8 hours recognition leave (RT)

December 23, 2014, School Closing (SCH)

December 24, 2014, School Closing (SCH)

December 25, 2014, School Closing (SCH)

December 26, 2014, School Closing (SCH)

December 29, 2014, School Closing (SCH)

December 30, 2014, School Closing (SCH)

December 31, 2014, School Closing (SCH)

January 1, 2015, School Closing (SCH)

January 2, 2015, School Closing (SCH)

VRS Retirement Trainings

The Virginia Retirement System is offering training opportunities on December 4, 2014.

Retirement Education Seminar I, 8 a.m. - 12 p.m.

In this seminar industry professionals will present topics focused on preparing and planning for a well-balanced, dynamic and financially secure retirement as an active period of 20 or even 30 years.

Are You On Track (Hybrid), 1 - 2:30 p.m.; Are You On Track (Non-Hybrid), 1:30 - 2:30 p.m.

This session is designed to educate you on your VRS membership and the importance of planning now for your future.

These trainings are being offered at Tidewater Community College, Portsmouth Campus. To register for a VRS Session, visit the website at <http://www.varetire.org/members/education/index.asp>



If you are interested in attending a training session offered by Human Resources, please be sure to register for the training. You may register by completing the [online registration form](#), calling HR at 4-7145 or emailing hr@cnu.edu

Our friends in the
Business Office were
showing their
Captain's Pride for
Spirit Week!

GO CAPTAINS!

*The week of 10/20/2014 -
10/24/2014*

