

**Christopher Newport University  
Women's Soccer Club Constitution  
Revised Spring 2023**

**Article I – Name**

The name of this organization shall be the Women's Soccer Club at Christopher Newport University.

**Article II – Purpose**

The purpose of the club shall be:

1. To foster a wide student interest and participation in competitive soccer activities.
2. Providing programs and practices.
3. Assist students in developing skills and group cohesiveness.
4. To play other schools in this sport and promote the sport to others.
5. To promote sportsmanship.

**Article III – Membership**

**Section 1:** Any student regularly enrolled in Christopher Newport University may become a member of the Women's Soccer Club with voting and office-holding privileges. The standards for qualification, and the amount of dues to be paid, shall be determined by the club. For a student to be considered a member, they must attend at least a single practice a week. Examples of valid excuses are as follows: class, illness, injury, previous arrangements acknowledged by a captain or coach in advance.

**Section 2:** Dues, having been decided on by the organization as determined by the cost of transportation, equipment, coaching, and club expenditures, shall be paid by members only. Dues will be collected by the Treasurer before the first match of the season.

**Section 3:** The Women's Soccer Club shall not haze any prospective member or current member for the purpose of admission into or affiliation with the organization. Members of the W.S.C are free to leave or dissociate without fear of retribution or harassment. The Women's Soccer Club shall not discriminate based on race, creed, color, sex, age, and national origin.

**Article IV- Executive Officers**

The executive officers of the Women's Soccer Club shall be as follows: President, Vice-President, Secretary, Treasurer, Game Coordinator, and Social Coordinator. The aforementioned officers shall constitute the Executive Committee.

**Article V-Duties of the Executive Officers**

**Section 1:** The President is to preside at Executive Committee membership meetings; appoint special committees with the approval of the Executive Committee. The President is in charge of club paperwork when not designated to other Executive Officers and is responsible for making all necessary arrangements happen smoothly. This includes and is not limited to: paperwork, calling special committees/meetings, paperwork and upholding the Constitution.

**Section 2:** The Vice President is to preside in the President's absence and perform other such duties as may be required by the by-laws or resolutions of the Executive Committee, as well as work delegated to him/her from the President.

**Section 3:** The Secretary is to attend all general correspondence of the organization and to keep minutes of all Executive Committee and membership meetings and to preserve the records of the organization. He/She will perform other such duties as may be required of the Executive Committee.

**Section 4:** The Treasurer is to supervise the financial administration of all revenue periodically to the Executive Committee and membership on the financial condition of the organization, maintain the club's budget, and perform other such duties as may be required by the by-laws or resolutions of the Executive Committee.

**Section 5:** The Captains are members of the team who attend all practices, are good leaders on the field and are knowledgeable in the sport. They are allowed to run practice, and act as a guide for other members for the team. Captains are to lead the team during a game, as well as discuss the lineup in which members of the club will play during a game.

**Section 6:** The Game Coordinator is responsible for arranging field reservations, as well as contacting other University teams to compete against and arranging these games. They shall also be in charge of planning and organizing publicity for activities and special events.

**Section 7:** The Social Coordinator is responsible for planning and creating activities and events for the team outside of practices and matches to encourage team bonding and connectivity within the club.

#### **Article VI –Meetings and Practices**

**Section 1 – Meetings:** The regular meetings of the Women's Soccer Club shall be determined by the President and the officers. Special meetings may be called by the President at his/her discretion.

**Section 2 – Practices:** Practices are determined each semester by the team based upon the teammates schedule. In the event the team cannot determine a time that fits everyone's schedule, the Executive Board will make a decision on the schedule that will benefit the team. The decision will be based upon numbers and player skill. There will be no discrimination based on race, creed, color, sex, age, national origin, disability and sexual orientation. Practices may serve as meetings in the event that a matter needs to be discussed and/or a vote taken.

**Section 3:** 65% of the Executive Committee shall constitute a quorum. If an officer knows that they will be absent in advance, they may submit their vote in advance in writing. The absentee vote will be counted as if that officer was present when deciding if the quorum is met. For a motion to pass, a 2/3 majority is required.

#### **Article VII – Elections**

**Section 1:** Election of officers will take place at least 3 weeks before the end of the semester, in order to give rising officers shadowing opportunities.

**Section 2:** Any student is eligible for nomination as an officer of the Executive Committee who meets CNU's eligibility for student office.

**Section 3:** Participants in the election should consist of returning members only. Seniors will be excluded from the vote.

**Section 4:** A vacancy in any office, except the Presidency, shall be filled only by an election held among the members of the Women's Soccer Club.

**Section 5:** In the event of a tie, a re-vote shall be sent out to all paid members between the two individuals involved in the tie for the position.

**Section 6:** Those who tally up the votes must be graduating seniors. A third party must then verify the results. This individual must also be a non-bias graduating senior.

#### **Article VIII - Recall of Officers**

Officers of the organization may be dismissed for cause if due process is followed. Grounds for dismissal include dereliction of duties. A motion for a recall of an officer requires a 2/3 vote of the group or a complete motion by the Executive Committee.

#### **Article IX – Amendments**

Amendments to this Constitution may be proposed to the voting membership by majority vote of the Executive Committee or by petition proposed by a voting member. Amendments shall be declared adopted once presented at two general meetings and receive a majority favorable vote at both meetings by the voting members present.

#### **Article X – By-Laws**

By-Laws, not inconsistent with the Constitution, may be adopted or amended by 2/3 vote of the regular or special meetings, providing the by-laws are submitted in writing at least one week previously at either a regular or special meeting of the general membership.

#### **Article XI – Role of the Advisor**

The advisor of the organization shall provide support, counseling, and guidance in all situations.

The advisor is expected to attend some meetings and offer advice.

Advisor is selected by a majority vote of the Executive Board Officers.

Advisor can be removed by a majority vote of the Executive Board Officers

#### **Article XII – Responsibilities**

The women's Soccer Club shall adhere to University policies and all city, state, and federal laws.

#### **Article XIII – Ratification**

This Constitution shall become effective upon ratification by a majority of the organization membership and the Office of Student Affairs.

**Sport Club President Signature**

Chloe Sullivan

**Date**

04/15/2023