

Minutes of Faculty Senate meeting

Friday, 13 October 2006, Board Room in Student Union

Senators present: Guajardo, Marshall, Sellars, Duskin, Zhang, Filetti, Adamitis, Grau, Whiting, Knipp, Schwarze, Hicks (arrived at 4:05), Vachris (arrived at 4:05)
Senators absent: Breese, Hasbrouck

- I. The meeting was called to order at 3:05 PM.
- II. Introduction of guest: Allen Grace, Student Government Association (SGA)
- III. Approval of minutes of Faculty Senate meetings
 - A. The electronic approval of minutes for [9/8](#) meeting were acknowledged.
 - B. Those Senators present at the 9/29 (special) meeting voted unanimously to approve its [minutes](#). (Note that Senators Breese and Hasbrouck had casted their "yea" votes re this via email, in advance of *this* meeting.)
- IV. Allen Grace provided an update from the SGA:
 - A. Some residence halls will again host trick-or-treating this year.
 - B. "York fest" is being planned.
 - C. At 5:30 PM on 10/30/06 President Tribble will provide a "State of the University" address.
 - D. Students are continuing to participate actively in [Virginia 21](#).
 - E. A "drive" on 10/4/06 yielded 50 - 100 cell phones for a local shelter, as part of "Domestic Violence Awareness Month".
 - F. There will be a fundraiser for the [SPCA](#) on 11/3/06.
 - G. SGA is considering the liberalization of the campus posting policy.
- V. President's report (available: http://facultysenate.cnu.edu/06_07/president/10_13.doc)
- VI. Committee reports
 - A. Knipp: final report (available: http://facultysenate.cnu.edu/06_07/misc/F/final.html) from financial-aid repayment committee
See VII.A, below, for Senate action on this report.
 - B. reports from subcommittees of CNU's Board of Visitors (BoV), which met on 9/22/06 (agenda and schedule available at http://facultysenate.cnu.edu/06_07/misc/BoV/9_22/agenda.doc and http://facultysenate.cnu.edu/06_07/misc/BoV/9_22/schedule.doc)
 1. Knipp:
 - i. Finance
Concern was raised about the extent to which auxiliary-

enterprise reserve funds have been drawn down for capital projects, across the board. These funds will need to be rebuilt. The Student Union and Library projects will be closed out *this* fiscal year. President Tribble announced a recent administrative reorganization (full description available:

http://facultysenate.cnu.edu/06_07/misc/reorg.doc).

ii. Student Life

A demographic report was given on the present student body. Although we experienced a slight decline in the past year in terms of the percentage of African Americans in our entire student body, there was an *increase* in the percentage, for our freshman class.

2. Guajardo: Academic Affairs

The provost made a report, which indicated that the average salary of instructional faculty is \$63,317. This average will increase to \$66,654 in this merit cycle.

3. Whiting: Development

Judy Ford (CNU's VP of University Advancement) reported that we've thoroughly "tapped" the donor base in Tidewater; we now need to do this in Richmond and northern Virginia.

4. Schwarze: full board

Chip Hornsby and Jay Joseph have been elected as rector and vice rector, respectively. The next BoV meeting is scheduled for 11/10/06. At present, admission to CNU is guaranteed for students with a 3.5 GPA and a degree from a school in the Virginia Community College System (VCCS). At present we admit 150 of these students per year, and it is anticipated that this number will increase to 200 by 2009. President Tribble talked about the needs to increase our number of sabbaticals and to decrease our teaching load to 3-4. The financial operations of the Ferguson Center have now moved out of E&G ("Educational and General Funds") and into Auxilliary Services.

- C. Schwarze provided an update on the provost search. The search committee has met four times. Ads will be placed in the [Chronicle of Higher Education](#) and elsewhere. CNU *may* buy mailing lists from some relevant trade journals. We are hiring a search firm to assist in the recruiting of candidates. Among other things, this firm will approach the top 75 liberal arts and sciences institutions and find there deans, associate deans, and department chairs (who may *not* already be looking for a job).

The search firm is coming to campus on 11/1, in order to get acquainted with CNU. The deadline for applications is 12/11. It is expected that the number of candidates to be invited to campus will range from 3 to 5.

Although no CNU deans are on the search committee, it *is* expected that the deans will meet with the candidates.

D. Sellars: preliminary report from the academic-calendar committee

Although this committee has not yet met, Sellars *did* point out that CNU's academic year starts a bit earlier than most other schools. One issue to be considered is whether or not to allow for the possibility of a one-month "minimester", in January.

E. Whiting provided an update from the (academic) building committees. (presentation available:

http://facultysenate.cnu.edu/06_07/misc/building/10_13.ppt)

VII. Old business

A. The recommendations from the financial-aid repayment committee (See item VI.A, above.) to to introduce a grade of "unauthorized incomplete ("UI") was moved, seconded, and approved unanimously.

B. votes on the plan (available:

http://facultysenate.cnu.edu/06_07/misc/SenRevRec/report.doc) to implement [recommendations 4, 5, and 8](#) of the 2005 - 06 Senate Review Committee

1. constitutional amendments (requires approval by 10 senators):

i. addition of two Senators from the academic area of Arts and Humanities

Grau moved and Adamitis seconded this recommendation (ie, item 5 in the report). One objection to this recommendation is that it would make the "Senate" look more like a "House" (of representatives). Another suggestion was to break Arts and Humanities up into two separate academic areas. Grau and Whiting sought to amend this by decreasing the number of School of Business senators from 3 to 2, but they subsequently withdrew this suggestion. Whiting moved and Zhang seconded that this recommendation be tabled, and the tabling motion passed with a vote of seven in favor (Knipp, Whiting, Vachris, Duskin, Sellars, Zhang, and Schwarze), six opposed (Grau, Filetti, Adamitis, Guajardo, Marshall, Hicks), and no absentions.

ii. institution of a process for a department to change its academic area

Grau moved and Vachris seconded this (ie, item 8 in the report). Whiting moved and Knipp seconded an amendment to insert "fall" after "4th week of the" and to insert "fall meeting of the" prior to "General Faculty for a vote". The amended motion passed unanimously. (Note that Marshall and Filetti had momentarily stepped out of the room, at the time of this vote.)

2. bylaws (requires approval by 2/3 of those senators present):
Grau moved and Vachris seconded a motion to discontinue the sequential nature of elections of pairs of senators, but the motion died, for lack of any votes in favor.
3. Grau moved and Duskin seconded to decrease the number of School of Business senators from 3 to 2. Sellars moved and Filetti seconded to table this topic, and the tabling motion passed with a vote of seven in favor (Marshall, Guajardo, Sellars, Duskin, Filetti, Adamitis, Knipp), four opposed (Grau, Whiting, Zhang, Hicks) and one abstention (Vachris).

VIII. New business

- A. appointment of a sabbatical review committee -- also charged with the development of procedures for notification/assessment so that feedback can be provided to applicants as per the handbook specifications.
deadlines for sabbatical applications: to deans by 11/1/06, to Senate by 11/15/06, Senate votes on 12/1/06
This committee will consist of Breese (chair), Duskin, Hasbrouck, and Zhang.
- B. appointment of a committee to create handbook language for last year's initiatives: Council of University Chairs and junior faculty development opportunities (pending verification of provost approval of this)
deadline to Senate: 12/1/06
This committee will consist of Adamitis and Grau.
- C. assignment of a senator to liaise with each department that does not contain any senators
Communication Studies (Whiting); Fine Art and Art History (Adamitis); Government and Public Affairs (Filetti); Leadership and American Studies (Vachris); Mathematics (Grau); Music (Breese); Philosophy and Religious Studies (Duskin); Sociology, Social Work, and Anthropology (Hicks)
The deadline to report back to Senate will be the 11/3/06 meeting.
- D. create parking-issues committee to handle business from 2G of Senate Goals (available: http://facultysenate.cnu.edu/06_07/misc/goals.doc),

namely to work with the administration to adjust parking policies, e.g., reducing the \$100 parking fee for adjunct faculty, and shifting the time by which students must move their cars from faculty lots from 8:30 AM to 7:30 AM -- that is, before the first class of the day
deadline to present to Senate: 1/19/07

Jean Filetti will be this committee.

- E. proposal approved by the Liberal Learning Council and the Undergraduate Curriculum Committee (UCC) to insert ULLC100 (freshman seminar) as a prerequisite of ULLC223 (second-year writing seminar):

The 2006-07 catalog "requires" students to take ULLC100 during their first semester here at CNU, but CNU actually has no means to enforce this requirement. Many freshmen actually dropped the course, e.g., during the drop-add period at the beginning of the semester. The reason for the present proposal is to prevent such students from delaying their Freshman Seminar. One possible problem with this proposal is that it will pose difficulties for students who matriculated prior to fall 2006 but who have not yet taken ULLC223. It is anticipated that the number of students who fall into this category will be small (and will decrease with each passing year), and these students can be manually registered into ULLC223 at that time. Knipp moved and Guajardo seconded the proposal, which passed with eight votes in favor (Knipp, Whiting, Zhang, Hicks, Guajardo, Marshall, Filetti, Adamitis), one vote against (Vachris), and three abstentions (Grau, Duskin, Sellars).

- F. The Senate has received some applications from the UCC which need to be reviewed before the next Senate meeting, and these will be apportioned as follows:

1. Knipp and Guajardo will review [SOWK391](#) (an existing course proposed for the Area of Inquiry of Formal and Informal Reasoning).
2. Vachris and Marshall will review [HIST262](#) and [HIST205](#) (new courses proposed for the Area of Inquiry of Global and Multicultural Perspectives).
3. Duskin and Sellars will review [AMST100](#), a new course proposed for the AoI of Western Traditions.
4. All Senators will review the new concentration of [Jazz Studies](#), within the Bachelor of Music degree.

IX. Other

- A. Sellars reported from the Library Committee the proposal for discontinuing subscriptions for some hardcopy journals for which we also

have access either online or via microfiche. (listing available:
http://facultysenate.cnu.edu/06_07/misc/librarycuts.xls)

- B. Whiting moves and Hicks seconded to remove from the table the proposal to add two (Arts and Humanities) senators (ie, the item tabled earlier, in VII.B.1.i). The motion failed, with six in favor (Whiting, Grau, Filetti, Hicks, Marshall, Vachris), four opposed (Adamitis, Zhang, Sellars, Duskin), and two abstentions (Knipp, Guajardo). Hence, the original proposal stays tabled.
- C. Guajardo pointed out that some faculty members expressed concern about the fact that the recent creation of administrative positions occurred at a time when academic departments' budgets have been deeply cut.

The meeting adjourned at 6:28 PM.

Submitted by Peter Knipp, secretary of the Faculty Senate

If you are viewing a static copy of this document, see
http://facultysenate.cnu.edu/06_07/minutes/10_13.html for the online version.