

February 16, 2006

Memo To: Faculty Senate

From: Dr. Michelle A. Vachris  
Chair, Subcommittee on CLEP and Challenges

Re: Review of CLEP and Challenge Policy

At the November 4, 2005 meeting of the Faculty Senate, a subcommittee consisting of Senators Vachris (chair), Sellars, Adamitis, Knipp, and Hicks was formed to coordinate a campus-wide review of the CLEP and Challenge policies. Each Department chair was contacted by e-mail and asked to perform such a review. Below please find the results of the review as compiled by the subcommittee chair:

### **I. Departments eliminating CLEP and Challenges**

Three departments voted to eliminate CLEPs and challenges, so these should be added to the list under "Procedures for Challenging Courses" where it currently states, "At the present time, courses in History, Library Science, Military Science, Social Work and Religious Studies may not be challenged."

**English:** Faculty meeting on November 8, the faculty voted unanimously to cease accepting CLEP credit of any kind. No CLEP or challenges allowed.

**Leadership:** There are no CLEP tests for Leadership, and the LDSP faculty voted on November 17 to NOT allow challenges to LDSP courses.

**Theatre and Dance:** The faculty decided that no courses in the Department of Theater and Dance may be challenged.

### **II. Departments with changes**

**Accounting should be combined with Economics and Finance to read:**

- A. All accounting courses except for seminars, independent studies, topics courses, and *writing intensive courses* may be challenged.
- B. All Economics and Finance courses except for seminars, independent studies, topics courses, and *writing intensive courses* may be challenged. In addition the following courses may not be challenged:
  - Econ303/304 Intermediate Micro/Macro Economics.
- C. Challenge Procedures:
  - 1. The student should address all inquiries concerning course challenges to the Department Chair who will determine the appropriate faculty member to administer the challenge.

2. The challenge will be comprehensive and may be the final course examination of that is comprehensive enough and of sufficient depth.
  3. If the course challenged includes usage of computer software to solve problems and perform analysis, the student will be required to complete such problems and analysis in order to demonstrate proficiency with the software.
  4. The faculty member will administer and grade the challenge assignment(s) and submit the results to the Department Chair. The Department Chair will review the results and submit to the Registrar, in writing, the names of the successful challengers and the respective courses challenged.
- D. The student must successfully complete the challenge not later than the next-to-last week of the semester in order to receive credit. Courses may not be challenged during the summer terms.

**Biology, Chemistry and Environmental Science:** Remove Bio 308 and 414 from the list of courses that can be challenged

**Government, Public Affairs and Geology:** add Govt. 352 and Govt. 490 to the Government category of not allowing a challenge

**Fine and Performing Arts:** This is no longer a department. Delete this section and add separate sections for Music and Fine Arts as follows: (Note that Theatre and Dance has eliminated all challenges as outlined above.)

**Fine Arts** (Please note that no report was received from the Department of Fine Arts. The following description is from the current policy for the old departmental structure.)

The following courses may be challenged: FNAR201G-202G and FNAR 218-219.

Challenge Procedures:

1. The student should address all inquiries concerning course challenges to the Department Chair during the first six weeks of the semester. The Chair will determine the appropriate faculty member to administer the challenge. Special departmental permission is required to challenge a course during the summer session.
2. The faculty member teaching the course will determine the test content.
3. The test will be administered at a mutually convenient time.
4. The student must pass the test with a score of 80% or above.
5. FNAR201G-202G: The student may challenge one course or both. In each case, the student must take a comprehensive test on the development of architecture, sculpture, and painting from prehistoric times to the present. The test will involve the ability to identify various works of art and/or architecture as to title, artist, period, style, technique, and/or place of origin as well as measure the student's familiarity with the basic concepts, issues, and individuals considered to be important to the

historical development of world art. The test for FNAR201G will cover prehistoric through medieval world art. The test for FNAR202G will cover world art from the close of the medieval period (c. 1200AD) to the present time. Included in the FNAR202G portion will be the tribal arts of Africa, Oceania, and native North America. The material used to develop these tests will be derived from the currently employed texts.

6. FNAR 218-219: The student may challenge one course or both. In each case, the student must submit a portfolio at the direction of the art instructor and execute one new drawing and design project assigned by the art instructor.

## **Music**

The following courses may be challenged: MUSC209 and MUSC211.

### **Challenge Procedures:**

1. The student should address all inquiries concerning course challenges to the Department Chair during the first six weeks of the semester. The Chair will determine the appropriate faculty member to administer the challenge. Special departmental permission is required to challenge a course during the summer session.
2. The faculty member teaching the course will determine the test content.
3. The test will be administered at a mutually convenient time.
4. The student must pass the test with a score of 80% or above.
5. MUSC211: The student must take written and aural tests demonstrating proficiency at chorale harmonization with simple modulation; realization of figured bass; simple keyboard harmony; melodic, rhythmic, and harmonic dictation not involving modulation; and sight singing simple melodies.

**Management & Marketing:** Delete current list of courses that may not be challenged and replace with Busn201 Business Essentials, Busn418 Strategic Planning, any writing intensive course, topics course, seminar course or independent study.

### **Mathematics:**

(1) add MATH 301W and MATH 302W (the department's two writing intensive courses) to the list of courses that CANNOT be challenged.

(2) Currently, a student can receive credit for MATH 130 by successfully completing the CLEP Algebra-Trigonometry exam. CLEP is going to be eliminating this exam in June 2006 and replacing it with a CLEP Precalculus exam. When this replacement occurs, a student should be able to receive credit for MATH 130 by successfully completing this new CLEP Precalculus exam.

## **Modern and Classical Languages and Literature**

(1) Eliminate the granting of CLEP credit.

(2) New Policy on Challenging Courses as follows:

In exceptional circumstances, requests to challenge MCLL courses will be granted at the discretion of the department. No lower level language course may be challenged if the student has received credit for or is enrolled for credit in a higher level course in the same language.

### **Physics, Computer Science and Engineering**

The Department of Physics, Computer Science and Engineering will only accept CLEP/Challenge for the following courses:

PHYS 151

PHYS 152

PHYS 201

PHYS 202

CPSC 125

CPSC 150

CPSC 250

Delete current list (which shows courses that cannot be challenged). Keep current procedures for challenges.

### **Psychology**

(1) The only courses that can be challenged are PSYC201 and PSYC202. Delete all other courses from the list.

(2) Eliminate the granting of CLEP credit for PSYC312.

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### **III. Departments with no changes:**

Communications

Philosophy and Religious Studies