

# **CNU MEN'S LACROSSE CLUB**

## **CONSTITUTION**

### **Article I- Name**

The official name of this organization shall be the The Men's Lacrosse Club at Christopher Newport University, and shall be placed as such on any official documentation. For advertisement and community promotion purposes, it shall be acceptable to refer to it as Men's Club Lacrosse Team or Men's Club Lax.

### **Article II- Purpose**

The purpose of this club shall be (a) to foster interest across members of the student body for participation and continuation in the sport of lacrosse, (b) to build team unity and friendship with members and non-members alike, on and off the lacrosse field (c) to help develop and further skills in lacrosse, encourage service to others, and better the character of our members, (d) to help build and maintain good relationships with other schools and organizations through friendly competition in the sport of lacrosse, (e) and to develop the leadership skills of members through the process of maintaining a student-led club.

### **Article III- Membership**

*Section I:* Any male student regularly enrolled in Christopher Newport University as a full time, part time, or post-graduate member of the institution may become a member of this organization, coinciding with league eligibility. Being a member comes with the ability to attend all events hosted by or containing representation from the club, voting privileges, and voting rights in club decisions requiring a vote. These rights shall not be denied unless otherwise removed by the executive board as an extension of any judiciary rights given to them in this document or the by-laws.

*Section II:* No hazing shall occur at any time for any reason. Any member found guilty of anything considered hazing as defined by state, local and federal laws, and any subsequent by-laws created under this Constitution by the Executive Board of the Organization, will be held accountable by suspension or expulsion from the club, and possibly to the legal system under the aforementioned laws. Any player wishing to join or leave the team shall be able to do so without fear of retaliation or hazing should they choose.

*Section III:* Dues will be paid for the whole year in the fall semester. The dues shall be set each year by the Treasurer and the Executive Board after consideration of estimated costs and development of a budget for the year. Any member without the proper means to pay shall endeavor to work out an acceptable plan of payment with the Treasurer and President. Any payment of any size left unpaid ten days past due shall result in a delinquent account. Any player with a delinquent status shall be subject to punishment and possible suspension from club activities until all outstanding payments have been made.

## Article IV-Club Officers

### *Section I: Executive Board*

i. The Executive Board shall consist of four positions at all times. They shall be titled:

- a. President
- b. Vice President
- c. Treasurer
- d. Secretary

ii. Their jobs shall be as follows. Any elected official is to be held accountable for completion of such actions as they arise.

a. President

i. The President (a) oversees all actions of the Club, (b) is responsible for all obligations not explicitly designated to another position, and (c) is in charge of completing or delegating all tasks as seen fit.

b. Vice President

i. The Vice President is (a) in charge of recruiting new members and maintaining the roster, including entering new information as needed, (b) responsible for any and all tasks handed down through the power of delegation by the President and not designated to another position, (c) responsible for overseeing any punishment seen necessary by the decision of the Executive Board after a fair trial. Should such guilt fall on the Vice-President, this duty passes to the President.

c. Treasurer

i. The Treasurer is (a) accountable for all monetary transactions, (b) required to monitor all accounts including State, Local, and Donations, (c) in charge of planning dues for each year and the collection of dues and any money otherwise owed, this includes the creation of a budget during the first month of the fall semester in each year, and (d) responsible for alerting the Executive Board of delinquent accounts to ensure appropriate action is taken.

d. Secretary

i. The Secretary (a) attends monthly Club Council meeting, (b) Is responsible for keeping minutes and reporting back to the Club, (c) keeps minutes in any meeting of the Executive Board or members of the Club in which business is done, (d) must organize the ordering of uniforms when necessary, and (d) is in charge of organizing transportation to and from games.

iii. Election of Executive officers

a. The current Executive Board must approve nominations. These nominations are to be solicited through personal inquiry, nomination by any other member, or by the Executive Board itself. The Executive Board is charged with seeking out those they see fit to take over positions.

b. After nominations are approved, the current Executive Board shall come together and interview the nominees.

c. The Executive Board must then select replacements for all necessary positions.

d. After a new Slate of Officers has been selected, a 66% vote of members present at the next regular meeting or practice is necessary to confirm their election.

e. Should the vote pass, the new officers shall be installed within two weeks. These two weeks shall consist of a training process for the respective position.

f. Should it not pass, each individual position will be held for the vote of confirmation.

g. The President may determine whether to hold an additional vote or nominate a different individual for the election process.

#### iv. Removal of Executive Officers

a. Should any Executive Board member be guilty of disregarding the duties assigned to him, he shall first be offered a warning from the President, or other officers.

b. Should he continue to disregard those duties, he may be brought up for removal by a unanimous vote of the remaining Executive Officers

c. Upon being brought to a vote, he will be allowed fair trial in front of the Executive Board and Captains, identical to the specifications set for the removal of Captains as defined in Article IV, Section 2.

d. After discussion is heard, a 75% vote to remove is required among the officers not on trial and the Captains for removal to be finalized.

i. The Captains are to be a fair representative of the team, and as such, are charged to find the true feelings of the team to the best of their abilities.

e. Should an Officer be removed, his replacement is at the discretion of the President as whether to go through the nomination process or simply hold a vote of all present members of the club at the next meeting or practice for a nominated individual to assume the vacant position.

f. Should the President be removed from his seat, the Vice President shall sit in his chair as the intern President until proper action to replace the position can be taken.

g. Removal from office will not have any additional repercussions on standing on the team unless deemed absolutely necessary based upon the nature of the charges.

### *Section 2: Captains*

#### I. Responsibilities

a. The Captains (a) must organize and run practices, (b) send out practice plans before practice in a timely manner to allow members to view the plans, (c) lead the team on and off the field, (d) design plays, and (e) are encouraged to represent the needs and wants of the members of the team when at all possible, but always keep the best interest of the Club as a priority.

#### II. Election

a. Captains shall be elected through an open ballot vote by the team around the midpoint of the fall semester. Exact time is decided as seen fit by the President and the Executive Board of the Club.

b. All current members of the team in good standing and not delinquent shall be allowed to write three names on a ballot and turn them in.

c. Majority vote wins after the names are tallied.

d. There may be no fewer than three Captains at any time, but should the vote be close, as so deemed by the President and Vice President, there may be a fourth captain. The number of Captains may not exceed four.

e. Upon election, the Captains shall be installed into place after proper training in the position, signing of the Captain's contract, and reading and understanding this Constitution.

f. If a Captain should need to leave his post for any reason, and should the number of Captains fall below three, a new Captain shall be voted on at the next team meeting or practice.

### III. Removal of Captains

a. Should a Captain be seen as guilty of disregarding his duties, he shall be brought before the Executive Board for an opportunity to provide an explanation.

b. Should they see it fit after such meeting, a Captain may be brought up for removal by a vote of 75% or more of the Executive Committee.

c. Upon the passing of such a vote, the removal of the Captain requires a vote of 66% or more of attending club members in good standing and not delinquent.

d. Should the vote pass, and should the number of Captains fall below three, a vote to replace will be held at the next team meeting or practice.

### Article V-Advisor

I. A CNU faculty or staff member shall serve as advisor. The advisor of the organization shall provide support, counseling, and guidance in all situations in which it is deemed necessary. The advisor is expected to attend any meetings possible and offer advice when requested by any member or members of the Executive Board. The advisor shall work closely with the organization in overseeing the coordination activities to ensure that they are conducted in compliance with CNU's policies and federal, state and local laws. The advisor shall also serve as a point of contact for any team member that feels a member of the Executive Board or a Captain is abusing their power.

### Article VI- Meetings

I. The Executive Board shall hold a meeting once a week to discuss the business of the club so as to make sure all tasks are being sufficiently completed. The President shall lead these meetings. Should it be deemed unnecessary any week, meetings may be cancelled at the Executive Board's discretion, but meeting weekly is recommended. All meetings are mandatory for all officers unless valid excuse is sent to the Secretary within 24 hours, except in cases of emergency.

II. The Captains shall meet weekly to develop that week's practice schedule. They are encouraged to set forth goals and objectives to be accomplished each week.

III. The President shall reserve the right to call an emergency meeting at any time should it be necessary. To be considered mandatory, the meeting must come with at least 36 hours' notice to the Club as a whole.

IV. Practice shall be held at least once weekly during weeks in which the normal school schedule is in session, unless weather, scheduling, or an Executive Board decision should deem it ill-advised or unnecessary. Should the Captains feel practice should not need to occur, they should first contact the President for confirmation before making an announcement.

V. Business may be conducted before or after any practice, or at separate meetings called by the President if necessary. A quorum for votes to be conducted shall be an attendance of 50% of active members in good standing and not delinquent.

#### Article VII- By-Laws

I. At any point within a year of the official ratification of this Constitution the official By-Laws of the Men's Lacrosse Club shall be drafted to define the rules and regulation of the Club. Amendments to the By-Laws shall be determined by the By-Laws themselves, but should they not be defined, they shall fall under the same rules for Constitutional Amendments.

#### Article VIII- Amendments

I. Amendments to the Constitution shall be proposed at any meeting of the Executive Board, but may not be voted on until the next week. To pass, Amendments must be voted on by 100% attendance of all Executive Board members and Captains that are described in Article IV, and must acquire a vote of approval of 75% or more. Amendments to the Constitution, and any content previously established, shall not be in contrast with the rules of the University or the Laws of the Land.

#### Article IX- Punishments

I. All possible punishments resulting from the violation of the By-Laws of the club or the violation of certain contracts and given words shall be defined in the By-Laws.

II. All punishments handed down are to be decided by the Executive Board as a whole and carried out by the Vice President as defined in Article IV, Section 1, Subsection ii, part b.

III. No member may ever be charged money other than that which he already owes. Punishments may not include fines of a monetary value.

IV. No Punishment handed down shall put any member in any form of physical, mental, or emotional distress or cause any feelings of discomfort as made clear through the federal, state and local laws defining hazing as such.

#### Article X- Responsibilities

I. The Executive Board is charged with ensuring the club follows all guidelines of the University and federal, state, and local laws to which the school and the students thereof answer.

Article XI-Ratification

I. This Constitution shall be officially ratified when agreed on and signed by all four members of the Executive Committee as listed during the Fall Semester of the year 2013, and once approved by the Office of Student Activities and the Administration responsible for such documentation.

Signed- President.....X

Vice President.....X

Treasurer.....X

Secretary.....X

Advisor.....X

OSA Representatives.....X

Ratification Date: \_\_\_\_\_