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## **Constitution of the SPCA Club at Christopher Newport University**

### **Article I- Name**

The name of this organization shall be the SPCA Club at Christopher Newport University.

### **Article II- Purpose**

The purpose of the club shall be to (a) foster a wide student interest and participation in activities by providing leadership programs and service and (b) to assist students in developing skills and leadership.

### **Article III- Membership**

**Section 1.** Any student regularly enrolled in Christopher Newport University may become a member of the SPCA Club with voting and office-holding privileges. The standards for qualification and the amount of dues to be paid shall be determined by the club.

**Section 2.** Dues, having been decided on by the organization as \$10 per semester, shall be paid by members only.

**Section 3.** SPCA Club shall not haze any prospective member for the purpose of admission into or affiliation with the organization. Members of SPCA Club are free to leave or dissociate without fear of retribution or harassment. SPCA Club shall not discriminate based on race, creed, color, sex, age, national origin, disability and sexual orientation.

### **Article IV- Executive Officers**

The executive officers of the SPCA Club shall be as follows: Chairman, Vice-Chairman, Secretary, and Treasurer. The aforementioned officers shall constitute the Executive Committee.

### **Article V- Duties of the Executive Officers**

**Section 1.** The Chairman is to preside at Executive Committee membership meetings; appoint special committees with the approval of the Executive Committee.

**Section 2.** The Vice Chairman is to preside in the Chairman's absence and perform other such duties as may be required by the by-laws or resolutions of the Executive Committee. Plan and organize publicity for activities and special events.

**Section 3.** The Secretary is to attend all general correspondence of the organization and to keep minutes of all Executive Committee and membership meetings and to preserve the records of the organization. He/She will also perform other such duties as may be required of the Executive Committee.

**Section 4.** The Treasurer is to supervise the financial administration of all revenue periodically to the Executive committee and membership on the financial condition of the organization, and perform other such duties as may be required by the by-laws or resolutions of the Executive Committee.

#### **Article VI- Meetings**

**Section 1.** The regular meetings of the SPCA Club shall be determined by the Chairman and the officers.

**Section 2.** Special meetings may be called by the Chairman at his/her discretion.

**Section 3.** 50 percent of the membership shall constitute a quorum.

#### **Article VII- Elections**

**Section 1.** Election of officers shall take place yearly during the fourth week of April.

**Section 2.** Any student is eligible for nomination as an officer of the Executive Committee who:  
(a) meets CNU's eligibility for student office holding which consists of a 2.0 grade point average and  
(b) who fulfills the qualification as set up by the Executive Committee.

**Section 3.** A vacancy in any office, except the Presidency, shall be fulfilled only by an election held among the members of the SPCA Club.

#### **Article VIII- Recall of Officers**

Officers of the organization may be dismissed for cause if due process is followed. Grounds for dismissal include dereliction of duties. A motion for recall of an officer requires a 2/3 vote.

#### **Article IX- Amendments**

Amendments to this Constitution may be proposed to the voting membership by majority vote of the Executive Committee or by petition signed by 1/10 of the voting membership. Amendments

shall be declared adopted which are presented at two general meetings and receive a majority favorable vote at both meetings by the voting members present.

#### **Article X- By-Laws**

By-laws, not inconsistent with the constitution, may be adopted or amended by 2/3 vote of the regular or special meetings, providing the by-laws are submitted in writing at least one week previously at either a regular or special meeting of the general membership.

#### **Article XI- Role of the Advisor**

A CNU faculty or staff member shall serve as advisor. The advisor of the organization shall provide support, counseling, and guidance in all situations. The advisor is expected to attend all meetings and offer advice. The advisor shall work closely with the organization in coordinating activities to ensure that they are conducted in compliance with CNU's policies and federal, state, and local laws.

#### **Article XII- Responsibilities**

SPCA Club at Christopher Newport University shall adhere to University policies and all city, state, and federal laws

#### **Article XI- Ratification**

This constitution shall become effective upon ratification by a majority of the organization's membership and Office of Student Activities.

Signed,

A handwritten signature in black ink that reads "Christina Loras". The signature is written in a cursive, flowing style.

Club President

Date 8/27/13