

Board of Visitors

May 2-3, 1975

Resolution CN-1

Enclosure _____

Page 1 of 1

FACULTY PROMOTIONS AT CHRISTOPHER NEWPORT COLLEGE

Christopher Newport College

The following members of the Faculty at Christopher Newport College have been recommended for promotion in academic rank through the processes of their respective peer evaluations. These evaluations have been very carefully reviewed by the Dean and the Associate Dean of Academic Affairs, and have their approval and the approval of the President.

BE IT RESOLVED, That the Board of Visitors of The College of William and Mary and Christopher Newport College approves the promotion and designated salary of the following members of the Faculty of Christopher Newport College:

From the Rank of Instructor to the Rank of Assistant Professor

DR. ROBERT DOANE, Department of Political Science, at a salary of \$12,671.

MR. KENNETH KIRBY, Department of Sociology, at a salary of \$11,966.

MRS. FRANCES SLOCUMB, Department of Psychology, at a salary of \$11,988.

From the Rank of Assistant Professor to the Rank of Associate Professor

MR. PAUL KILLAM, Department of Political Science, at a salary of \$15,285, contingent on receipt of the doctorate prior to September 1, 1975.

DR. JAMES I. MOORE, Department of Political Science, at a salary of \$15,613.

From the Rank of Associate Professor to the Rank of Professor

DR. SPENCER WISE, Department of Biology and Environmental Science, at a salary of \$17,000.

*Basement of Library
Rare Books Room*

Board of Visitors

May 2-3, 1975

Resolution CN-2

Enclosure _____

Page 1 of 1

FACULTY LEAVES OF ABSENCE

Christopher Newport College

The following faculty members have requested a leave of absence without pay for the 1975-76 academic year for the reasons indicated:

J. WOLF PROW, Assistant Professor of Geography, half-time leave of absence for the purpose of study toward the terminal degree in Marine Science at the Virginia Institute of Marine Science.

CHARLOTTE D. FITZGERALD, Instructor in Sociology, to pursue graduate studies toward the Ph. D. in Sociology at the University of Virginia.

JAMES I. MOORE, Associate Professor of Political Science, to become the temporary Coordinator of the Criminal Justice Program at the School of Public Administration and Urban Studies at San Diego State University, San Diego, California.

BE IT RESOLVED, That the Board of Visitors of The College of William and Mary and Christopher Newport College hereby approves these leaves of absence for the 1975-76 academic year.

May 2-3, 1975

Enclosure _____

Page 1 of 1

FACULTY TENURED APPOINTMENTS

Christopher Newport College

The President and the Dean and Associate Dean of Academic Affairs have very carefully reviewed all of the recommendations that have been submitted to them through the established procedures of the faculty peer evaluation process, and, within the statutory requirement of the Commonwealth of Virginia that a legal contract of unlimited duration cannot be given, submit the names of the following faculty members to be awarded tenure effective with each faculty member's contract for the 1975-76 academic year.

BE IT RESOLVED, That the Board of Visitors of The College of William and Mary and Christopher Newport College approves the tenure of the following members of the Faculty of Christopher Newport College:

Dr. John Avioli, Assistant Professor, Department of Mathematics
Dr. David Bankes, Associate Professor, Department of Biology and
Environmental Science
Dr. F. Samuel Bauer, Associate Professor, Department of Psychology
Mr. Edwin Boyd, Associate Professor, Department of Management,
Marketing, and Retailing
Mr. Joseph Healey, Assistant Professor, Department of Sociology
Mrs. Rita Hubbard, Assistant Professor, Department of Fine and
Performing Arts
Mr. John Jenkins, Assistant Professor, Department of Education
Dr. Vinod Maniyar, Associate Professor, Department of Economics
Mr. Timothy Morgan, Assistant Professor, Department of History
Dr. William Parks, Assistant Professor, Department of History
Mrs. Alice Randall, Assistant Professor, Department of Basic
Studies.

- Cultural -

Board of Visitors

May 2-3, 1975

Resolution CN-4

Enclosure _____

Page 1 of 1

FACULTY RESIGNATIONS

Christopher Newport College

The following members have resigned from the Faculty of Christopher Newport College; effective dates and reasons are noted below:

EDWARD L. FLIPPEN, Assistant Professor of Accounting and Finance, effective June 30, 1975. Mr. Flippen currently is on a leave of absence, and has decided to leave teaching to practice law.

JOHN R. SCOTTI, Instructor in English, effective August 31, 1976, for the purpose of pursuing graduate studies and seeking employment elsewhere.

BE IT RESOLVED, That the resignations of these faculty members be accepted by the Board of Visitors of The College of William and Mary and Christopher Newport College.

Board of Visitors

May 2-3, 1975

Resolution CN-5

Enclosure _____

Page 1 of 2

PLAN OF COMPENSATION

Christopher Newport College

The memorandum from the Governor of the Commonwealth entitled Consolidated Salary Authorization for Teaching and Research Staffs in Institutions of Higher Education, dated June 20, 1974, directs that "Each governing board shall establish and administer the compensation plan for each year of the biennium. The plan shall be in accordance with provisions of this authorization and of stated legislative requirements."

The projected faculty salary average for 1975-76 is \$14,500.

Salaries for faculty personnel shall be based on the following compensation plan:

	1	2	3	4	5	6
Professor	17,000	NOT	SPECIFIED	*		
Associate Professor	14,900	NOT	SPECIFIED	*		
Assistant Professor	12,000	NOT	SPECIFIED	*		
Instructor	11,000	NOT	SPECIFIED	*		

*(1) The normal increment shall not exceed 20%. The actual average percentage increase in salary for the faculty of Christopher Newport College for fiscal 1975-76 will be 11%, plus additional stipends to correct inequities where they are found to exist.

Granting of increments will depend upon the availability of necessary funds.

(2) Granting of Promotions.

If a faculty member possesses the necessary qualifications and if his performance warrants, he may be promoted to the next higher rank in accordance with the following criteria:

To Assistant Professor: Three years as Instructor; Master's degree or equivalent experience in the field of the appointment; and performance at the College which reflects considerable promise of substantial contribution to the College.

To Associate Professor: At least four years as Assistant Professor (at least six years total college teaching); demonstrated competence in field of teaching activity; achievement of terminal degree in his field, or equivalent excellence in his chosen field if the terminal degree is not the best indication; and offers considerable promise of being a strong addition to his Department and in his professional field.

Board of Visitors

May 2-3, 1975

Resolution CN-5

Enclosure _____

Page 2 of 2

PLAN OF COMPENSATION

Christopher Newport College

(2) Granting of Promotions (Continued).

To Professor: At least five years as Associate Professor (minimum of ten years of college teaching experience); and has already demonstrated the activity and achievement stated above under Associate Professor.

All such promotions must be recommended by the President of the College and approved by the Board of Visitors.

(3) Granting of Tenure.

Review of material and recommendations for tenure are made within the Department.

Beginning with the appointment to the rank of full-time instructor or a higher rank, the probationary period should not exceed seven years, including within this period full-time service in all institutions of higher learning; but subject to the proviso that when, after a term of probationary service of more than three years elsewhere, a teacher joins this Faculty, it may be stipulated in the initial contract that his appointment provides a probationary period of not more than four years, even though thereby the teacher's total probationary period in the academic profession is extended beyond the normal maximum of seven years. Notice is given at least one year prior to the expiration of the probationary period if the Faculty member is not to be continued in service beyond the expiration of that period.

A professor who is retired, but by mutual consent continues teaching, may receive a temporary one-year appointment, by the Board of Visitors.

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary and Christopher Newport College approves the above Plan of Compensation for Christopher Newport College for fiscal year 1975-76.

Board of Visitors

May 2-3, 1975

Resolution CN-6

Enclosure

Page 1 of 7

OPERATING BUDGET

FISCAL YEAR 1975-76

Christopher Newport College

The Operating Budget for Fiscal Year 1975-76 has been developed with projected revenues of \$3,327,740 and expenses of \$3,327,740 and it has been approved by the President.

BE IT RESOLVED, That the Board of Visitors of The College of William and Mary approves the proposed Budget for 1975-76, as presented.

May 2-3, 1975

Christopher Newport College
Financial Statement as of 3/31/75
Operating Budget

<u>Educational & General Activities</u>	<u>Actual 1972-73</u>	<u>Actual 1973-74</u>	<u>Appropriation 1974-75</u>	<u>Operating Budget 1974-75</u>	<u>To Date 3/31/75</u>	<u>Budget% 3/31/75</u>
<u>Revenue</u>						
Special Funds	995,739	1,069,288	1,254,485	1,175,968	1,065,050	91%
General Funds	1,148,440	1,461,118	1,645,520	1,645,520	1,234,140	75%
Less 2.76% reduction	-0-	-0-	(45,442)	(45,442)	-0-	--
<u>Total</u>	<u>2,144,179</u>	<u>2,530,406</u>	<u>2,854,563</u>	<u>2,776,046</u>	<u>2,299,190</u>	<u>83%</u>
<u>Expenditure</u>						
General Admin., Student Services & Gen. Exp.	366,394	498,029	544,805	517,417	394,756	76%
Instruction-Regular Session	1,233,681	1,444,880	1,712,307	1,642,978	1,190,873	72%
Instruction-Summer Session	104,548	132,464	123,520	150,748	144,749	96%
Organized Activities	-0-	2,375	-0-	8,600	6,234	72%
Instruction-Off Campus	-0-	2,283	40,365	15,000	11,980	80%
Libraries	202,247	236,864	280,458	217,933	156,363	72%
Maintenance & Operation of Physical Plant	160,351	187,169	171,930	219,857	150,080	68%
Organized Research	3,337	16,749	-0-	-0-	-0-	--
Public Service	642	7,912	26,620	3,513	4,190	1.19%
Other	-0-	168	-0-	-0-	-0-	--
Less 2.76% General Fund Reduction	-0-	-0-	(45,442)	-0-	-0-	--
<u>Grand Total</u>	<u>2,071,200</u>	<u>2,528,893</u>	<u>2,854,563</u>	<u>2,776,046</u>	<u>2,059,225</u>	<u>74%</u>

Christopher Newport College
Financial Statement as of 3/31/75
Operating Budget

<u>Scholarship and Loan Assistance for Students</u>	<u>Actual 1972-73</u>	<u>Actual 1973-74</u>	<u>Appropriation 1974-75</u>	<u>Operating Budget 1974-75</u>	<u>To Date 3/31/75</u>	<u>Budget% 3/31/75</u>
Revenue		36,050	35,900	35,900	35,900	100%
Less Reversion		(8,050)	-0-	(5,000)	(5,000)	--
Total	--	<u>28,000</u>	<u>35,900</u>	<u>30,900</u>	<u>30,900</u>	<u>100%</u>
Expense		15,691	35,900	18,024	9,012	50%
Total	--	<u>15,691</u>	<u>35,900</u>	<u>18,024</u>	<u>9,012</u>	<u>50%</u>

Auxiliary Enterprises

<u>Campus Center</u>						
Revenue		61,777	158,605	94,293	83,445	88%
Expense		37,723	158,605	94,293	61,315	65%

<u>Book Store</u>						
Revenue			47,925	34,160	25,959	76%
Expense			47,925	34,160	25,959	76%

<u>Intercollegiate Athletics</u>						
Revenue			5,210	5,250	3,722	71%
Expense			5,210	5,250	3,714	71%

Christopher Newport College
Operating Budget 1975-76
As of 5/2/75

<u>Educational & General Activities</u>	<u>Actual Budget 1973-74</u>	<u>Operating Budget 1974-75</u>	<u>Appropriated Budget 1975-76</u>	<u>Planning Budget 1975-76</u>
<u>Revenue</u>				
Special Funds	1,069,288	1,175,968	1,355,015	1,243,000
General Funds	1,461,118	1,645,520	1,960,240	1,960,240
Less 2.76%/5%		(45,442)		(58,807)
Total	<u>2,530,406</u>	<u>2,776,046</u>	<u>3,315,255</u>	<u>3,144,433</u>
<u>Expenditure</u>				
General Admin.	498,029	517,417	581,301	566,132
Instruction-Regular	1,444,880	1,642,978	2,033,105	1,897,059
Instruction-Summer	132,464	150,748	144,950	157,000
Organized Activities	2,375	8,600	-0-	9,098
Instruction-Off Campus	2,283	15,000	40,365	15,000
Library	236,864	217,933	304,949	261,003
Physical Plant	187,169	219,857	177,965	235,641
Organized Research	16,749	-0-	-0-	-0-
Public Service	7,912	3,513	32,620	3,500
Other	168			
Total	<u>2,528,893</u>	<u>2,776,046</u>	<u>3,315,255</u>	<u>3,144,433</u>
<u>Scholarship and Loan Assistance for Students</u>				
<u>Revenue</u>				
Less Reversion	36,050	35,900	42,200	42,200
	(8,050)	(5,000)	-0-	-0-
Total	<u>28,000</u>	<u>30,900</u>	<u>42,200</u>	<u>42,200</u>

Christopher Newport College
Operating Budget 1975-76
As of 5/2/75

<u>Scholarship and Loan Assistance for Students</u>	<u>Actual Budget 1973-74</u>	<u>Operating Budget 1974-75</u>	<u>Appropriated Budget 1975-76</u>	<u>Planning Budget 1975-76</u>
<u>Expense</u>	<u>15,691</u>	<u>18,024</u>	<u>42,200</u>	<u>42,200</u>
<u>Total</u>	<u>15,691</u>	<u>18,024</u>	<u>42,200</u>	<u>42,200</u>
 <u>Auxiliary Enterprises</u>				
<u>Campus Center</u>				
<u>Revenue</u>	61,777	94,293	178,960	98,740
<u>Expense</u>	37,723	94,293	178,960	98,740
<u>Book Store</u>				
<u>Revenue</u>		34,160	55,960	36,722
<u>Expense</u>		34,160	55,960	36,722
 <u>Intercollegiate Athletics</u>				
<u>Revenue</u>		5,250	5,210	5,645
<u>Expense</u>		5,250	5,210	5,645

REPORT ON BUILDINGS AND GROUNDS
AT CHRISTOPHER NEWPORT COLLEGE
PROGRESS REVIEW OF CAPITAL OUTLAY
PROJECTS FOR 1974-76

1974-76

C-260 Roof Maintenance and Replacements

Project completed and acceptance recommended by the Division of Engineering and Buildings by their letter of April 11, 1975.

C-261 Plans for Service Building

Application for approval of working drawings and specifications was submitted to the Division of Engineering and Buildings on April 9, 1975.

C-263 Storm Drainage System

Approval to award contract to C. A. Barrs, Inc. was received March 27, 1975.

C-263.1 Tennis Courts (6) (Financed from Revenue Bonds)

Application for Approval of Award of Contract was forwarded to the Division of Engineering and Buildings on April 7, 1975. Request to borrow advance funds mailed to Director of the Budget on April 9, 1975.

C-263.2 Plans for Faculty Administrative Office Building

The Faculty and Administrative Office Building has been conceived to take the place of the Administrative Wing Addition and the Classroom and Office Building (C-276.4, 1973). This change was approved by the 1975 General Assembly. Schematics are now in process of preparation and will be available for presentation on June 30, 1975.

Board of Visitors

May 2-3, 1975

Resolution CN-6

Enclosure _____

Page 7 of 7

CHRISTOPHER NEWPORT COLLEGE
REQUESTED CAPITAL OUTLAY PROJECTS
FOR THE PERIOD 1976-82

1976-78 Biennium

<u>Priority</u>	<u>Project</u>	<u>Total Est. Cost*</u> <u>From General Fund</u>
1	<u>Service Building</u>	\$ 389,095
2	<u>Faculty and Administrative Office Building</u>	908,015
3	<u>Library Addition Phase II</u>	869,890
4	<u>West Parking Lot - 245 Cars</u>	132,000
5	<u>Site Improvements</u>	100,000
6	<u>Building Improvements</u>	25,170
7	<u>Greenhouse Addition Phase I</u>	<u>13,000</u>
	Total	\$ <u>2,437,170</u>

NOTE: Costs are as estimated on documents forwarded to Division of Engineering and Buildings March 15, 1975.