

Constitution *Club Italia CNU*

Article 1: Club Name

The name of the organization shall be Club Italia at Christopher Newport University.

Article 2: Purpose

The aim of Club Italia is to cultivate a wide student interest and participation in Italian culture at Christopher Newport University and to promote the presence of the Italian program at the university where the club is active. Club Italia shall organize activities centered around the promotion of Italian culture at Christopher Newport University.

Article 3: Membership

Section 1

Any student regularly enrolled in Christopher Newport University may become a member of Club Italia with voting and office-holding privileges. The expectations for qualification and the amount of dues to be paid shall be determined by Club Italia members.

Section 2

Membership dues, having been decided on by the founding members, are \$10.00 per semester for all new members and shall be paid by all members and executive officers only. A reduced \$5.00 fee will be requested for returning members in subsequent semesters.

Section 3

Club Italia shall not haze any prospective member for the purpose of admission into or affiliation with the organization. Members of Club Italia are free to leave or dissociate without fear of retribution or harassment. Club Italia shall not discriminate based on race, creed, color, sex, age, national origin, disability and sexual orientation.

Article IV: Executive Officers

The executive officers of Club Italia shall be as follows: President, Vice-President, Treasurer, Secretary, and Public Relations Officer. The aforementioned officers shall constitute the Executive Committee and seek to uphold the club's purpose, existence, and activities through their executive responsibilities.

Article V: Duties of Executive Officers

Section 1

The President is to preside at Executive Committee membership meetings; appoint special committees with the approval of the Executive Committee. The President will also perform other such duties as may be required of the Executive Committee.

Section 2

The Vice-President is to preside in the President's absence and perform other such duties as may be required by the resolutions of the Executive Committee.

Section 3

The Secretary is to tend to all general correspondence of the organization and to keep minutes of all Executive Committee and membership meetings and to preserve the records of the organization. The Secretary will also perform other such duties as may be required of the Executive Committee.

Section 4

The Treasurer is to supervise the financial administration of all revenue periodically to the Executive Committee and membership on the financial condition of the organization and to be transparent about the club's finances. The Treasurer is to perform other such duties as may be required by the resolutions of the Executive Committee.

Section 5

The Public Relations Officer is to plan and organize publicity for activities and special events organized and promoted by Club Italia. The Public Relations Officer is to perform other such duties as may be required by the resolutions of the Executive Committee.

Article VI: Meetings

Section 1

The regular meetings of Club Italia membership shall be determined by the President and the officers, but will generally be held three times per semester. The regular meetings of the Executive Committee shall be held by the officers and will be held twice per month.

Section 2

Special meetings shall be called by the President and by other executive officers as needed. For logistical reasons, special meetings may also be called for the Executive Committee prior to an organized on-campus event.

Section 3

For regular meetings 10% of the membership shall constitute a quorum.

Article VII: Elections

Section 1

Election of executive officers shall take place yearly during the second week of April. In the event of an unexpected resignation, the Executive Committee shall call upon the membership and assemble an emergency election to fill the vacancy. Past Executive Committee members may be re-elected if the candidate accepts the nomination.

Section 2

A student is eligible for nomination as an officer of the Executive Committee provided that he/she: (a) meet CNU's eligibility for student office holding which consists of a 2.0 grade point average; (b) fulfill the qualification as set up by the Executive Committee; and (c) be enrolled in an Italian language and culture course at Christopher Newport University at the time of election.

Section 3

A vacancy in any office, except the Presidency, shall be filled only by an election held among the members of Club Italia.

Article VIII: Dismissal of Officers

Executive officers of Club Italia may be dismissed for cause if due process is followed. Grounds for dismissal include dereliction of duties as deemed by the Executive Committee officers and the membership. A motion for a recall of an officer requires a 2/3 vote.

Article IX: Amendments

Amendments to the constitution may be proposed to the voting membership by a majority vote of the Executive Committee or by petition signed by 1/10 of the voting membership. Amendments shall be declared adopted after they are presented at two general meetings and have received a majority favorable vote at both meetings by the voting members present.

Article X: Role of the Faculty Advisor

A CNU faculty or staff member shall serve as advisor. The advisor of the organization shall provide support, counseling, and guidance in all situations. The advisor is expected to attend all meetings and offer advice to Executive officers and the general membership. The advisor shall work closely with the organization in coordinating activities to ensure that they are conducted in compliance with CNU's policies and federal, state and local laws.

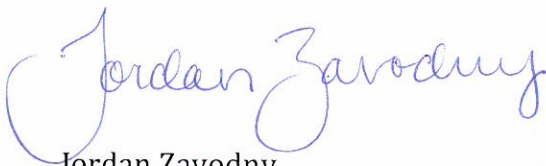
Article XI: Responsibilities

Club Italia shall adhere to University policies and all city, state, and federal laws.

Article XI: Ratification

The constitution shall become effective upon ratification by a majority of the organization's membership and Office of Student Activities.

Signed,



Jordan Zavodny
Club President

Date: 9/11/13

Società italiana a CNU

Nome

- Angela Haggard

- Mason Jolly

Staci Costello

Mary St. Jean

Melanie McDaniel

Kevin Fernandez

- Sarah Barlow

Alexandra Gibbs

- Anthony Todd

- Hillary Diehl

Thomas Conner

Amanda Arpin

Je-Quan Williamson

Jonathan Milam

Christine Anastasio

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CNU Student Organization Advisor Contract

The advisor plays a vital part in the functioning of recognized organizations at Christopher Newport University. The role ranges from the following:

- Being a mentor for students
- Serving as a motivator and supporter for the campus-based club or organization
- Assisting in the planning and evaluation of programs and events
- Help students assess their weaknesses and strengths by meeting regularly throughout the year with officers and members
- Teach the Christopher Newport University policies and procedures

University Expectations

In requiring that recognized organizations have advisors, the University assumes that the advisers will take an active role with the organization. The nature and style of that role is left to the determination of the organization and its advisors. In accepting the role of advisor, the individual accepts responsibility for financial, legal and programmatic issues the organization's activities.

Financial Responsibilities

The University's expectation is that the advisor will be aware of the financial status of the organization and not intentionally authorize expenditures that will result in a deficit for the account.

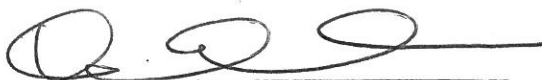
Legal Responsibilities

The advisor is expected to be knowledgeable about federal, state, local laws and university policies and to dissuade organizational officers from activities that seem hazardous or seem to violate university policies or laws.

As employees of the university, advisors are encouraged to act within the scope of their duties to minimize the potential liability.

By signing this contract, I Filomena Calabrese, agree that I have read and understood the responsibilities as stated above and agree to serve as the advisor to Club Italia until such time as I resign or am asked to step down.
Name of organization

Signature



Date

September 12, 2013

Please return signed copy to the Office of Student Activities, Student Union 330