

INTERFRATERNITY COUNCIL

CHRISTOPHER NEWPORT UNIVERSITY

CONSTITUTION, BYLAWS AND AMENDMENTS

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CONSTITUTION

We, the Christopher Newport University
Interfraternity Council, seeking to foster and
promote inter fraternal unity, do hereby establish this body.
We firmly believe in the power of Greek-lettered organizations to positively
shape the lives of men. Acknowledging the role of the male Greek on
a dynamic campus, we strive to promote effective leadership
within the fraternity system. To this end, we promote
philanthropic endeavors, encourage strong brotherhood within
each represented chapter, and build cooperation among member
chapters—we esteem our similar ideals while recognizing our diversity.
The Council serves as both a forum for constructive interaction, and also
as a champion for the ideals, represented collectively,
by Greek Life. It seeks to develop community by governing
the actions of member organizations and submits its purpose
to the furthering the Greek system and the stated
mission of Christopher Newport University.

Article I: Name

The name of this organization shall be the Christopher Newport University Interfraternity Council (CNUIFC).

Article II: Purpose and Mission

The CNUIFC shall be considered the governing body of all recognized social male Greek organizations on the Christopher Newport University campus. As a governing body, the CNUIFC shall act as a functional liaison between member organizations, CNU administration, and other organizations. To better serve the CNU community, the CNUIFC shall foster a positive relationship between member organizations as well as to promote effective leadership within member chapters. CNUIFC shall maintain and continually evaluate the method by which member organizations and men are inducted into the fraternity system. CNUIFC, recognizing the importance of education, shall seek to foster and promote a high standard of scholarship. Lastly, CNUIFC shall actively seek to engage its membership in the larger campus community.

Article III: Membership

- Section 1: The members of the CNUIFC shall consist of representatives of all CNU recognized North American Interfraternity Conference (NIC) chapters.
- Section 2: All member organizations are expected to follow all federal, state, and local laws.
- Section 3: All member organizations are expected to act in harmony with all rules, regulations, and policies outlined in the CNU Student Handbook and the CNU Student Organization Handbook.
- Section 4: All member organizations shall be subject to compliance with the constitution and bylaws of the CNUIFC.
- Section 5: All member organizations in good standing shall have a voice and a vote, through their delegate who shall represent their respective chapter in CNUIFC.

Article IV: IFC Advisor

The Assistant Director of Student Activities for Greek Life shall be appointed by Christopher Newport University administration and serve in an advisory capacity to the CNUIFC, its council, its executive board, and all member fraternities.

Article V: Voting

- Section 1: All members in good standing shall have one (1) vote, cast by a chosen delegate (who is not a current member of the CNUIFC Executive Board) or, in the event of his absence, by an appropriate proxy.
- Section 2: Voting shall occur only at official meetings where a quorum is present.
- Section 3: Motions must be passed by majority vote (51%) of member organizations in good standing.
- Section 4: The president shall possess the power to veto any decision made by the council, but can be overridden by a two-thirds (2/3) vote of the council.

Article VI: Officers

- Section 1: An executive board shall be elected by the CNUIFC membership and consist of a President, an Executive Vice President, a Vice President of Community Affairs, a Vice President of Recruitment, a Vice President of Finance, and a Vice President of Communications.
- Section 2: Executive Board members shall be in good standing with the University and their respective chapter; Executive Board members must possess a cumulative grade point average of 2.6.

Section 3: The duties of the President shall be to:

- a. Act as the chief representative of the CNUIFC
- b. Serve as primary liaison between CNUIFC and the CNU administration, with authority over all CNUIFC decisions made between the two parties
- c. Serve as primary liaison between the CNUIFC and the general public
- d. Provide guidance for, and focus the efforts of, the CNUIFC officers, as well as provide oversight for all projects carried out by CNUIFC
- e. Preside over and establish a regular time and place for weekly council meetings
- f. Preside over and establish a regular time and place for weekly executive board meetings
- g. Call emergency meetings when necessary
- h. Create ad hoc committees and designate a chairman

Section 4: The duties of the Executive Vice President shall be to:

- a. Preside over Council and Executive Board meetings in the event of the President's absence
- b. Serve as a proxy for any meeting or event which the President finds himself unable to attend
- c. Coordinate a Risk Management seminar once a semester that is approved by the IFC Advisor
- d. Chairs the Judicial Committee and presides over all CNUIFC judicial hearings
- e. Chair the Constitutional Review Committee, which shall meet annually
- f. Co-chair SAGE Committee with the National Panhellenic Conference's equivalent
- g. Carry out any duties assigned by the President

Section 5: The duties of the Vice President of Community Affairs

- a. Preside over Council and Executive Board meetings in the event of the President's and Executive Vice President's absence.
- b. Liaise with National Panhellenic Conference, National Pan-Hellenic Council, Student Government Association, Multicultural Student Association and the Campus Activities Board and arrange meetings with the leadership of each organization no less frequently than once a semester
- c. Work with campus organizations to put on events
- d. Develop and plan ideas for CNUIFC events
- e. Chair "Greek Week" Committee, securing support from campus organizations and administration
- f. Chair the Community Service Committee

- g. Carry out any duties assigned by the President

Section 6: The duties of the Vice President of Recruitment shall be to:

- a. Develop the Spring and Fall Recruitment schedules for the approval of the Council and the Greek Advisor
- b. Coordinate IFC Recruitment Week
- c. Develop a recruitment strategy that will continually inform and encourage potential members about the recruitment process
- d. Create and distribute promotional materials
- e. Supervise the distribution of bids in coordination with the Greek Advisor
- f. Coordinate with the Dean of Students and the Resident Hall Association to facilitate "Freshmen Move-In Day"
- g. Plan and execute a minimum of two (2) IFC Recruitment events every semester in addition to formal Recruitment Week
- h. Chair the Recruitment Committee
- i. Carry out any duties assigned by the President

Section 7: The duties of the Vice President of Finance shall be to:

- a. Develop a projected semester budget and submit it to the Executive Board and the Greek Advisor no later than the second (2nd) Council meeting of each semester
- b. Present the projected budget to the Council no later than the third (3rd) Council meeting of each semester
- c. Collect member dues in a timely manner
- d. Collect member fines within two weeks of the chapter's notification by letter
- e. Purchase materials and permits for CNUIFC events
- f. Develop and submit financial reports to the Council twice a semester
- g. Carry out any duties assigned by the President

Section 8: The duties of the Vice President of Communications

- a. Keep complete and accurate minutes of all Council meetings
- b. Keep complete and accurate minutes of CNUIFC Judicial Hearings
- c. Distribute Council minutes from every meeting to the Council delegates and to the Greek Advisor
- d. Take roll at Council meetings
- e. Keep an accurate and complete record of Attendance at Council meetings
- f. Create weekly agendas for Council Meetings
- g. Create any publications needed for the IFC in terms of advertisements, and communication with other organizations

- h. Carry out any duties assigned by the President

Article VII: Election of Officers

- Section 1: The Executive Board offices of President, Executive Vice President, Vice President of Community Affairs, Vice President of Recruitment, Vice President of Finance, and Vice President of Communications shall be elected positions.
- Section 2: Men who are in good standing with their respective chapter and hold a 2.6 cumulative GPA or higher are eligible to serve on the Executive Board
- a. A man who wishes to be an Executive Board Officer may not hold the position of President in his chapter concurrently
 - b. A man who wishes to be the Vice President of Recruitment may not be the head of Recruitment in his chapter concurrently
- Section 3: Applications for each IFC Executive Board position will be available from the IFC Advisor in January.
- a. Applications will be due no later than two weeks after the applications are released.
- Section 4: Installation of the new Executive Board shall occur during the last Council meeting of the Spring Semester.
- Section 5: A slate committee shall be created annually for purpose of reviewing and recommending the best candidates for the Executive Board Positions.
- a. The slate committee shall consist of Chapter Presidents, or a designee, from each recognized Fraternity.
 - b. Slate committee members shall be neither existing members nor candidates for a CNUIFC Executive Board position.
 - c. The slate committee shall interview all candidates and meet to discuss the candidates and their applications. All meetings shall be over seen by the IFC Advisor.
 - d. The formation of the slate shall be as follows:
 - 1. Each slate committee member shall have one vote
 - 2. The slate committee must have a two-thirds majority in order to place the candidate on the slate;
 - 3. The slate committee then presents the slate to the Council for consideration.

4. Each chapter, represented by a delegate shall have one vote. In the event that a delegate has applied to be a candidate on the slate for that year, they shall be unable to vote and an alternate delegate shall be appointed for them;
5. The following week, once the slate is presented to the Council, a motion shall be made to pass the slate. Each delegate shall be given one written vote.
 - a. If the slate is passed by a two-thirds majority vote, elections shall be over and candidates on the slate shall be elected for those positions;
 - b. If the slate is not passed, each position shall be voted on individually by the CNUIFC delegates. If any slated candidate is not passed anyone who submitted an application for any position may be nominated from the floor;
 - c. The position shall be filled by whichever candidate receives a two-thirds majority vote.

Article VIII: Vacancies and Impeachments

- Section 1: In the event of a vacancy on the Executive Board, candidates shall be nominated by the Council and voted on, by secret ballot, and in a timely manner. In the event of a tie, the President shall cast the deciding ballot.
- Section 2: Should it become necessary to remove an officer from his position, a delegate must submit in writing, a formal declaration of grievances to the Council; a majority of the Council must vote in favor of a judicial hearing in order for the question of impeachment to go before the Judicial Committee.

Article IX: Amendments

The articles and bylaws of the CNUIFC Constitution may be amended at a regular meeting of the Council by a two-thirds (2/3) vote of the entire membership. Proposed amendments must be presented to the Council and voted upon one week after it is proposed.

Article X: Ratification

This Constitution shall be voted on by the entire membership of the CNUIFC, having been notified of the voted and with each chapter having been given a copy two (2) weeks prior. Passage requires a two-thirds (2/3) affirmative vote from the whole membership. This constitution will come into effect April 1, 2014.

Article XI: Hazing

All forms of hazing shall be banned.

In addition to the Hazing Section of the Student Handbook, CNUIFC also defines hazing as any action or situation with or without consent which recklessly, intentionally, or unintentionally endangers the mental or physical health or safety of a person, or creates risk of injury, or causes discomfort, embarrassment, harassment or ridicule or which willfully destroys or removes public or private property for the purpose of initiation, admission into or affiliation with, or as a condition for continued membership in a chapter or colony of an IFC member fraternity. Such activities and situations include but are not limited to:

1. Creation of physical fatigue
2. Physical or psychological shocks
3. Wearing publicly any apparel which is conspicuous and not normally in good taste;
4. Engaging in public stunts and jokes
5. Participating in treasure or scavenger hunts
6. Morally degrading or humiliating games and activities
7. Late night sessions which interfere with scholastic activities or normal sleep patterns
8. Any other activities which are not consistent with fraternal law, ritual, or the regulations and policies of the member fraternities or the educational institution.

All member groups will affirm their policies on hazing and inform their membership of this IFC position on hazing each semester.

BYLAWS AND AMENDMENTS

Bylaw I: Good Standing

- Section 1: Member organizations in good standing shall enjoy the full rights and privileges of membership in CNUIFC.
- Section 2: Good Standing is defined as:
- a. Compliance with all Federal, State, and local laws and ordinances
 - b. Compliance with all University rules and regulations approved and published by the University Board of Visitors
 - c. Compliance with the CNUIFC Constitution and Bylaws
 - d. No delinquent financial obligations to CNUIFC
- Section 3: Should a member organization fall out of good standing with CNUIFC, in accordance with section 2 of Bylaw I subsections a, b, and c, these rights and privileges will be revoked for the length of time to be determined by the Judicial Committee.
- Section 4: Should a member organization fall out of good standing with CNUIFC for financial obligations, in accordance with section 2 of Bylaw I subsection d, these rights and privileges will be revoked for the duration of the financial delinquency plus one additional CNUIFC meeting.

Bylaw II: Membership Regulations

- Section 1: Member organizations of CNUIFC must comply with CNU's policies regarding organizational recognition.
- Section 2: Member organizations must be accredited by CNU's Office of Student Activities.
- Section 3: Member organizations shall not discriminate on the basis of race, color, age, sexual orientation, or national, ethnic, or geographic origin.

Bylaw III: Meeting Procedures

- Section 1: A quorum must be present for the regular transaction of Council meetings
- Section 2: At least one of the following must be present for the regular transaction of Council meetings : President, Executive Vice President, or Vice President of Community

- Section 3: Quorum shall consist of half of the number of member chapters in good standing plus one
- Section 4: Council meetings shall conform to *Robert's Rules of Order*

Bylaw IV: Emergency Meetings

- Section 1: An emergency Council meeting shall be called by the President when two (2) or more member organizations request one or when the Executive Board feels that a meeting is necessary for the IFC community
- Section 2: Formal notice of an emergency meeting must be given to member organizations no less than twenty-four (24) hours prior to the start of the meeting

Bylaw V: Attendance

- Section 1: Each chapter shall have a representative present at all official Council Meetings
- Section 2: Absences from Council meetings shall be subject to a twenty dollar (\$20) fine per absence
- Section 3: Three absences shall result in the loss of a member organization's voting privileges for the duration of twelve (12) academic weeks
- Section 4: An absence shall be defined as a lack of representation by a member organization, not to include CNUIFC Executive Board Members

Bylaw VI: Finances

- Section 1: Member organizations must pay membership dues to CNUIFC.
- Section 2: Membership dues shall be calculated on the basis of the total number of active and associate brothers in member organizations
- Section 3: Membership dues shall be 15 dollars per initiated and new member each semester
- Section 4: Membership dues must be paid on, or before, the third (3rd) Council Meeting of each semester
- Section 5: New member dues must be paid on, or before, the 2nd Council meeting after the association with a given member organization
- Section 6: Delinquent payment shall result in the loss of good standing with CNUIFC

Bylaw VII: Committees

- Section 1: There shall exist a number of standing committees to include:
- a. Community Service
 - b. Greek Week
 - c. Judicial Committee
 - d. Recruitment
 - e. Scholarship
- Section 2: The chairs of these committees shall be chosen by the Executive Board
- Section 3: There may be any number of ad hoc committees, created at the discretion of the President

Bylaw VIII: Recruitment

- Section 1: Any undergraduate member of the CNU Community wishing to pursue membership in a values-based fraternity must be enrolled as a full-time undergraduate and possess a 2.6 cumulative grade point average and have earned a minimum of 12 credit hours from an institution of higher education post completion of a high school degree.
- Section 2: A recruitment event is defined as any activity during the CNUIFC formal rush week and individual member organization's recruitment periods at which brothers and potential members are present.
- Section 3: All recruitment events shall be registered with the IFC Advisor at least ten (10) days prior to the beginning of the events.
- Section 4: The formal recruitment process shall not exceed the number of days set by the Executive Board. This does not include extension days or any CNUIFC events.
- Section 5: Bids may be offered any time after a member organization's recruitment begins.
- Section 6: Early bids, shakes, and other types of informal bids are strictly prohibited.
- Section 7: No member organization may obstruct any potential member from attending an event or accepting a bid from another organization.
- Section 8: Derogatory actions and statements by members of one fraternity concerning members of a different fraternity are strictly prohibited.
- Section 9: Chapters are not obligated to offer bids to any recruitment participant.

- Section 10: All recruitment events shall be alcohol free; alcohol shall not be consumed or served by any member of a fraternity or any potential new member; no member shall attend a recruitment event after consuming alcohol.
- Section 11: No recruitment event may occur at establishments whose revenue from alcohol exceeds forty-nine percent (49%) of their total revenue from sales.
- Section 12: Any individual who seeks membership in a recognized fraternity during Spring Recruitment needs to attend at least 1 CNUIFC sponsored recruitment events during CNUIFC Recruitment Week.
- Section 13: Any individual who seeks membership during Spring Formal Recruitment who fails to attend any formal CNUIFC sponsored recruitment due to reasonable, extenuating circumstances must be approved by the Executive Board President for membership into a CNUIFC chapter.
- Section 14: Each chapter may offer no more than 3 bids to individuals who did not meet the criteria in Section 13 after attaining permission from the IFC President.
- Section 15: Open bidding will resume the first day of classes after Spring Break.
- Section 16: No chapter may publicize individual chapter recruitment events outside of any IFC sponsored recruitment event during IFC Formal Recruitment Week.
- Section 17: Changes to these recruitment policies must be approved by the IFC Advisor.

Bylaw IX: Expansion Policy

Section 1: