

**EMPLOYEE PLEDGE (FILLABLE) FORM**

State Agency Name: Christopher Newport University Agency Code: 242

Employee ID/Payroll Code:

Employee Name:

Department/Work Unit:

STEP ONE: Please choose the method by which you wish to make your donation.
Do not use this form when making an online donation.

1. Cash, Check, of Money Order Amount
Cash (attach) \$
Check (Make payable to CVC and attach) \$
Money Order (Make payable to CVC and attach) \$

2. Credit Card Amount
Type: ☐ MC ☐ Visa ☐ Amex ☐ Discover \$

Name:

Card Number:

Expiration:

STEP TWO: Choose whether or not you wish to designate your gift to a specific charity. Consult the CVC Charity Listing at www.cvc.vipnet.org or see you area coordinator for designation codes. There are 1,300 charities needing your help.

☐ I do not wish to designate my gift.☐ I wish to designate my gift as follows (for more than four designations, attach additional forms).

Code #	Annual Amount	Name of Charity
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\$

\$

Code #	Annual Amount	Name of Charity
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\$

\$

STEP THREE: Authorize your donation and chose whether or not you wish to be acknowledged.

Date:

I authorize this contribution to the CVC (signature of employee)☐ I wish for my gift to be anonymous OR☐ Please share my name, address, and amount of gift with the charities I have selected for acknowledgement purposes. I am providing my mailing address for this purpose.

Mailing Address:

STEP FOUR: Please print 2 copies of this form. Keep one for your records and the original goes to your CVC Coordinator.