

## FCLLAL MINUTES

Meeting held Sept. 9, 2005- 4-5:30 PM

All members except Linda Baughman present. Also present were Mary Best (sitting in for Linda), Peter Knipp (representing the Faculty Senate), Keston Fulcher (assessment coordinator), Mary Sellen (university librarian) and Dean Bobby Bartels.

After a brief introduction of each member of the committee, the following agenda items were discussed:

- 1- First-year seminar and Area of Inquiry subcommittees.
  - Assignments were made (see attached sheet).
  - First-year seminar proposals are due by Sept. 9, AOI proposals due Sept. 16.
  - The FYS subcommittee needs to have its reviews completed by Sept. 26, AOI subcommittees reviews are due by October 3.
  - Each subcommittee chair should return a copy of the proposal report form for each course proposed (signed by each subcommittee member or initialed by the chair) to Dean Bartels.
- 2- Other FCLLAL subcommittees:
  - Assignments made (see attached sheet).
- 3- Report by Common Reading Subcommittee:
  - The list is down to 4 books (see attached sheet for titles and synopses of each).
  - FCLLAL will vote on these at the November 2005 meeting.
- 4-Report from the Dean
  - FCLLAL committee members should continue to advocate within their departments for the liberal learning core. In particular, make sure departments address issues raised in the issues memo of July, 2005.
  - The FYS brochure for prospective students and parents will be completed in mid-October.
  - The FYS booklet will be on the CNU website soon.
  - All FYS sections for the coming academic year will be scheduled by December, 2005.
  - Sub-committee members (except FYS and AOI) should let Dean Bartels know when they will be meeting so she can attend, if possible. In addition, subcommittee members are encouraged to seek out others across the campus who might be able to aid them in their work.
  - Each FCLLAL member, in conjunction with their department, should complete sample course schedule form and return to Dean Bartels by Sept 26.

5- Assessment and Evaluation (Guest: Keston Fulcher, CNU's Director of Assessment and Evaluation):

- see attached sheet for summary of Mr. Fulcher's remarks.

- there is still much work to do on this, Mr. Fulcher will continue to meet with Dean Bartels and others to work through assessment issues.

6-Future issues

Brain Bradie raised the question FCLLAL reviewing Math courses to determine whether they fit in the core. The co-chairs will put together a sub-committee to do this review.

7-Adjournment at 5:30- Next meeting October 14 at 4 PM.