



CHRISTOPHER NEWPORT COLLEGE  
OF THE COLLEGE OF WILLIAM AND MARY  
P. O. BOX 1518  
NEWPORT NEWS, VIRGINIA 23601

# **EVENING COLLEGE**

## **ANNOUNCEMENT OF COURSES SUMMER SESSION 1969**



Vol.8 No.4 March,1969



#### GENERAL INFORMATION:

The curriculum of the Evening College is similar to that offered in the Day College. The major portion of course offerings are at the Freshman and Sophomore levels with a few Junior courses available. The instructors used to teach are for the most part members of the regular day faculty. It is planned to increase the number of classes in the Evening College as growth to the third and fourth year is accomplished in the Day College.

#### FINANCIAL INFORMATION:

A tuition fee of \$15.00 per credit hour is charged for all credit courses. A flat fee of \$45.00 is charged for non-credit courses. Tuition fees must be paid in full or satisfactory arrangements made, in the case of tuition assistance papers, with the Business Office BEFORE class attendance is permitted. Audit students will be charged a fee of \$5.00 per credit hour. If registration is completed by mail, make check or money order payable to CHRISTOPHER NEWPORT COLLEGE and send in a SEPARATE ENVELOPE to the BUSINESS OFFICE.

#### ADMISSION AND REGISTRATION PROCEDURES:

Most students attending Evening College classes are non-matriculated students. A few successfully complete the requirements for the Associate of Arts degree and are graduated. To enroll, a student must be a high school graduate or have earned a GED certificate. All students enrolling for the FIRST time must provide a CERTIFICATE OF GOOD STANDING—See last sheet of this bulletin.

Any former Christopher Newport College or new student in good standing, may register by MAIL, following these steps:

1. Complete application for admission form (page 5 and 6 of this bulletin) and send to the Evening College office or deliver in PERSON. ALL MAIL REGISTRATIONS SHOULD BE POSTMARKED NO LATER THAN MONDAY, JUNE 9.
  2. Mail check to BUSINESS OFFICE in a separate envelope!
- For more complete description of course, either call or mail requests to the Evening College office.

Upon receipt of application and/or check an ACCEPTANCE LETTER WILL BE SENT TO ALL REGISTRANTS indicating their status as either FULLY or CONDITIONALLY accepted.

FULL ACCEPTANCE means the student is in good standing and/or has a Certificate of Good Standing on file.

CONDITIONAL ACCEPTANCE means the student may attend classes but will NOT receive grades or credits until a Certificate of Good Standing is on file in the Evening College office. Deadline for this is the end of the semester. It is the responsibility of the student to provide a CGS form.

In recent sessions, over half of the Evening College enrollment is accomplished in this way.

Military personnel on active duty are urged to contact their education officers for tuition assistance and information about the Evening College BEFORE coming to register.

Veterans in the local area wishing to use their GI Bill benefits, should call 245-3521, the local VA office, for information about this.

Students may register for a maximum of 12 semester hours of credit if the schedule of classes permits.

#### ACADEMIC/ADMINISTRATIVE PROCEDURES AND POLICIES:

ALL STUDENTS ACCEPTED INTO THE EVENING COLLEGE ARE EXPECTED TO BE FAMILIAR WITH THE FOLLOWING POLICIES AND PROCEDURES:

##### ACCOMMODATION:

The Evening College operates as a function of Christopher Newport College which is currently offering courses accredited by the College of William and Mary. In the 1970-71 session, it is planned for Christopher Newport College to become a four-year degree granting institution.

##### ATTENDANCE:

Good attendance is necessary to academic achievement. After three consecutive unexcused absences a student may be dropped from the College.

##### AUDIT STUDENTS:

A student who formally enrolls with approval of coordinator in a class but NOT for credit. Neither grades nor credits are earned. An audit student may not change to credit status after the SECOND meeting of the class.

##### BOOKSTORE HOURS:

- a. Registration night, 7:00-9:00 P.M.
- b. June 16, 17, 18, 19 — 6:00-7:00 P.M.
- c. The Bookstore will be open Mondays through Thursdays from 6:30 - 7:00 P.M. for the remainder of the summer.
- d. Day hours are Mondays through Fridays—9:30 A.M.-3:00 P.M.

##### BRIDGE AND TUNNEL TICKETS:

Students using bridge or tunnel facilities for which a toll is charged may purchase ticket books at reduced rates from the Business Manager between the hours of 8 and 5 on weekdays. Students are eligible for the privilege only if they use toll facilities when commuting from home to the college on the evening of a scheduled class. Identification cards to be used with the tickets are issued by the Registrar after the student has registered.

##### CANCELLATION OF CLASSES:

May occur when an insufficient number of students enroll, in which case, a full refund will be made.

On an emergency basis, classes may be cancelled due to inclement weather. Information will be given to radio stations WGH and WVEC to be announced between 5:00-6:30 p.m. Such information can be obtained by calling 396-7611 before 5:00 p.m.

#### CERTIFICATE OF GOOD STANDING:

A CGS is required of ALL students enrolling in the Evening College for the first time in credit or as auditors.

#### CHANGE IN PROGRAM:

- a. Must be done in writing in the Evening College office to be considered OFFICIAL.
- b. Class changes can be made on the night of registration.
- c. The deadline for making a class change is any time before the SECOND meeting of the class.

#### CHANGE OF STATUS:

- a. Deadline for changing from CREDIT to AUDIT with a partial refund is Friday, June 20th.
- b. Deadline for OFFICIALLY changing from AUDIT to CREDIT is BEFORE THE SECOND MEETING OF THE CLASS.

#### DEGREE-CANDIDATE STATUS:

Evening College undergraduate students will be considered unclassified (non-matriculated) students prior to acceptance as degree candidates. Non-matriculated students who wish to earn a degree at Christopher Newport College must make application for admission as degree candidates prior to the completion of thirty credits of undergraduate work (including acceptable transfer credit). Forms for this purpose are available from the Coordinator of Admissions and Financial Aids. Degree candidates must furnish official transcripts of secondary school and college work.

#### DROPPING ONE OF TWO COURSES:

The deadlines for dropping one of two courses without penalty or changing from Credit to Audit are as follows:

- a. PRE-SESSION COURSE—June 30.
- b. NINE-WEEK COURSE—July 21.
- c. POST-SESSION COURSE—August 4.

The student must notify the Evening College office in WRITING if he wishes to drop a course. A grade of "F" is assigned to courses dropped after the deadline.

#### EVENING COLLEGE OFFICE HOURS:

- a. Mondays through Fridays—8:30 a.m. - 4:30 p.m.
- b. EVENING HOURS—6:00-9:00 p.m. MONDAYS BY APPOINTMENT ONLY!

#### LATE REGISTRATIONS:

Students may with permission of the Evening College Coordinator enroll late. All such late registrations must be completed before the second meeting of a class.

#### LIBRARY HOURS:

Mondays through Thursdays—8:00 a.m.-10:00 p.m.; Fridays—8:00 a.m.-5:00 p.m.

#### PARKING:

Students will park in the two large areas in front of the gymnasium. Parking around or near the Library, Christopher Newport or Gosnold Hall is reserved for Faculty, Staff and Guests. Periodic checks will be made for violators and parking tickets issued if necessary.

#### REFUND POLICIES:

Refunds are not automatically made when a student withdraws from the Evening College or drops a course. Application to withdraw or drop a course must be made in writing in the Evening College office. Refunds may be made in the following situations and in the amounts indicated:

- A. A FULL REFUND
  1. Will be made if a class is cancelled by the College because of insufficient enrollment.
- B. A FULL REFUND LESS \$5 PROCESSING FEE if a student withdraws prior to the first week of classes.
- C. 75% REFUND will be made to a student who officially withdraws during the first week of classes.
  1. A refund of 75% of the difference in tuition will be made to a student changing from credit to audit status during the first week of classes.
- D. NO REFUND will be made to:
  1. A student who withdraws unofficially or has been required to withdraw by the College regardless of the date of withdrawal
  2. An auditor who withdraws or drops a course.
- E. Refund checks will be sent to the student's address from the Treasurer's Office in Richmond, Virginia.

#### TRANSCRIPTS:

Transcripts are required of all veterans receiving G. I. Bill benefits and ALL classified degree candidates.

#### VETERANS:

Veterans who plan to apply for benefits under the G. I. Bill must furnish official transcripts from all colleges attended or, if freshman applicants, complete secondary school records.

#### WITHDRAWAL FROM THE COLLEGE:

Students who desire to withdraw from the College should apply in WRITING to the Evening College office. Withdrawals made without this notification are considered "UNOFFICIAL", and a grade notation of "F" is assigned for each course.

The deadlines for withdrawing from College with a grade notation of "W" are as follows:

- July 7 for Pre-session.
- July 25 for Nine-week Session.
- August 6 for Post-session.

Withdrawal AFTER the appropriate deadline results in a grade notation of "WP" if the student withdrew passing, or "WF" if the student withdrew failing.



# ACADEMIC CALENDER

SUMMER SESSION - JUNE 16 - AUGUST 14

**1969**

NOTE: Most courses offered in the Summer Session are 9 weeks in duration. See Schedule elsewhere in this bulletin.

Courses marked with an asterisk (\*) are offered on a 4½-week basis in the Pre-Session. Courses marked with a double asterisk (\*\*) are offered on a 4½-week basis in the Post-Session.

Separate registrations and tuition payments must be made for enrolling in each session.

## JUNE 1969

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MONDAY - JUNE 9

THURSDAY - JUNE 12

MONDAY - JUNE 16

FRIDAY - JUNE 20

MAIL REGISTRATIONS MUST BE POSTMARKED NO LATER THAN JUNE 9!

REGISTRATION-7:00-9:00 p.m. in Ratcliffe Gymnasium.

CLASSES BEGIN.

LAST DATE FOR WITHDRAWAL FROM 9-WEEK COURSE OR PRE-SESSION COURSE WITH 75% REFUND!

LAST DATE TO CHANGE FROM CREDIT TO AUDIT STATUS WITH REFUND!

## JULY 1969

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

WEDNESDAY - JULY 16

THURSDAY - JULY 17

FRIDAY - JULY 25

PRE-SESSION ENDS!

POST-SESSION REGISTRATION: 6:00-7:00 P.M. IN EVENING COLLEGE OFFICE - C102.

POST-SESSION BEGINS!

LAST DAY TO OFFICIALLY WITHDRAW FROM POST-SESSION COURSE WITH 75% REFUND.

## AUGUST 1969

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

WEDNESDAY - AUGUST 13

THURSDAY - AUGUST 14

FINAL EXAM DATE FOR ALL MTW CLASSES.  
FINAL EXAM DATE FOR ALL MW CLASSES.

FINAL EXAM DATE FOR ALL MTWTh CLASSES.  
FINAL EXAM DATE FOR ALL TTh CLASSES.  
POST-SESSION ENDS!



# EVENING SCHEDULE — CHRISTOPHER NEWPORT COLLEGE — NEWPORT NEWS, VIRGINIA

## SCHEDULE OF CLASSES — SUMMER SESSION — JUNE 16 - AUGUST 14, 1969

AN EVENING REGISTRATION WILL BE HELD THURSDAY, JUNE 12TH — 7 - 9 P.M. — RATCLIFFE GYMNASIUM  
 ALL CLASSES IN THE SUMMER SESSION ARE 9 WEEKS — BEGINNING JUNE 16TH — ENDING AUGUST 14TH EXCEPT:  
 THOSE MARKED WITH AN (\*) BEGIN JUNE 16TH — END JULY 16TH — (1ST 4½ WEEKS OR PRE-SESSION)  
 THOSE MARKED WITH (\*\*) BEGIN JULY 17TH — END AUGUST 14TH — (2ND 4½ WEEKS OR POST SESSION)

M-W CLASSES BEGINNING JUNE 16TH WILL END AUGUST 13TH.  
 T-TH CLASSES BEGINNING JUNE 17TH WILL END AUGUST 14TH.  
 M-T-W CLASSES BEGINNING JUNE 16TH WILL END AUGUST 13TH.  
 M-T-W-TH CLASSES BEGINNING JUNE 16TH WILL END JULY 16TH.

M-T-W-TH CLASSES BEGINNING JULY 17TH WILL END AUGUST 14TH.  
 M-T-W-TH-F CLASSES BEGINNING JUNE 16TH WILL END JULY 16TH.  
 M-T-W-TH-F CLASSES BEGINNING JULY 17TH WILL END AUGUST 14TH.

COURSE & NUMBER	DESCRIPTION	PREREQUISITES	CREDIT HOURS	TIME	DAYS	ROOM NUMBER
*Biology 101 (day)	Principles (1st Semester)	None	4	8:00 A.M.-12:00 P.M.	MTWThF	*G104
**Biology 102 (day)	Principles (2nd Semester)	Biology 101	4	8:00 A.M.-12:00 P.M.	MTWThF	G104
Biology 101	Principles (1st Semester)	None	4	6:30-10:00 P.M.	MTW	*G104
Biology 102	Principles (2nd Semester)	Biology 101	4	6:30-10:00 P.M.	MTW	G106
Biology 201	Comparative Anatomy of Vertebrates	Biology 101, 102	4	6:30-10:00 P.M.	MTW	G108
Biology 112N	Microbiology for Nurses	None	4	2:00-4:15 P.M.	MTWTh	G110
*Biology 302	Introductory Marine Science (1st Semester)	Biology 101, 102 and Chemistry 101, 102	4	1:00-5:00 P.M.	MTWThF	G106
Business 102	Introduction to Business	None	3	6:00-8:15 P.M.	MW	**C108
*Business 201	Principles of Accounting (1st Semester)	None	3	7:00-9:15 P.M.	MTWTh	G202
**Business 202	Principles of Accounting (2nd Semester)	Business 201	3	7:00-9:15 P.M.	MTWTh	G202
Chemistry 102	General Chemistry (2nd Semester)	Chemistry 101	4	6:30-10:00 P.M.	MTTh	G105
Cooperative Distribution 101	Principles of Salesmanship	None	3 or 5	7:00-9:15 P.M.	MW	C101
Economics 201	Principles of Economics (1st Semester)	None	3	6:00-8:15 P.M.	TTh	G102
Economics 202	Principles of Economics (2nd Semester)	Economics 201	3	6:00-8:15 P.M.	MW	G102
English 001	Preparatory English	None	None	5:00-7:15 P.M.	MW	C202
English 101	Freshman (1st Sem.) Grammar, Composition and Literature	None	3	5:00-7:15 P.M.	MW	Library
English 101-2	Freshman (1st Sem.) Grammar, Composition and Literature	None	3	7:30-9:45 P.M.	MW	Library
English 102 1	Freshman (2nd Semester)	English 101	3	5:00-7:15 P.M.	TTh	Library
English 102 2	Freshman (2nd Semester)	English 101	3	7:30-9:45 P.M.	TTh	Library
English 201	English Literature (1st Semester)	English 102	3	7:30-9:45 P.M.	MW	Conference Room
English 202	English Literature (2nd Semester)	English 102	3	5:00-7:15 P.M.	MW	Conference Room
English 203	American Literature Before 1860	English 102	3	5:00-7:15 P.M.	TTh	Library
English 309	The Romantic Period, 1798-1832	English 102	3	7:30-9:45 P.M.	MW	Library
Government 102	American Political System	None	3	7:00-9:15 P.M.	MW	Library
History 101	European (1st Semester)	None	3	7:30-9:45 P.M.	MW	C110
History 102	European (2nd Semester)	History 101 or Consent of Instructor	3	7:30-9:45 P.M.	TTh	C110
History 201	United States (1st Semester)	None	3	5:00-7:15 P.M.	TTh	G211
History 202	United States (2nd Semester)	History 201 or Consent of Instructor	3	7:30-9:45 P.M.	TTh	G211
Mathematics 001	Preparatory Algebra	None	None	7:00-9:15 P.M.	TTh	G204
*Mathematics 105	Fundamental Principles (1st Semester)	2 Units of High School Algebra	3	6:30-8:45 P.M.	MTWTh	G207
**Mathematics 106	Fundamental Principles (2nd Semester)	Mathematics 105	3	6:30-8:45 P.M.	MTWTh	G207
Mathematics 103	Pre-Calculus (Accelerated Version of Mathematics 101-102)	2 Units of High School Algebra & 1 Unit of Trig	3	7:00-9:15 P.M.	TTh	G209
Mathematics 101	College Algebra, Trig. and Analytic Geometry	2 Units of High School Algebra	3	7:00-9:15 P.M.	MW	G103
Mathematics 102	College Algebra, Trig. and Analytical Geometry (2nd Semester)	Mathematics 101	3	7:00-9:15 P.M.	TTh	G103
Mathematics 201	Calculus (1st Semester)	Math 101, 102, 103	3	7:00-9:15 P.M.	MW	G205
Mathematics 202	Calculus (2nd Semester)	Mathematics 201	3	7:00-9:15 P.M.	TTh	G205
Mathematics 230-1	Elementary Computer Programming	None	3	5:00-7:15 P.M.	MW	C103
Mathematics 230-2	Elementary Computer Programming	None	3	7:30-9:45 P.M.	MW	C103
Mathematics 240	Business Data Processing (Cobol)	Mathematics 230	3	7:30-9:45 P.M.	TTh	C103
*Psychology 201-1	Principles (1st Semester)	None	3	8:00-10:15 A.M.	MTWTh	Library
Psychology 201-2	Principles (1st Semester)	None	3	7:00-9:15 P.M.	TTh	Library
Psychology 305	Abnormal Psychology	Psychology 201	3	7:00-9:15 P.M.	MW	Library
Psychology 312	Educational Psychology	Psychology 201	3	5:00-7:15 P.M.	MW	C107
Physical Education (Men)	To Be Arranged	None	1	5:00-7:00 P.M.	MTW	Gym
Sociology 201	General Sociology (1st Semester)	None	3	7:00-9:15 P.M.	TTh	G101
Speech 101	Public Speaking	None	3	5:00-7:15 P.M.	MW	C108
French 102	Elementary French (2nd Semester)	French 101	4	6:30-8:30 P.M.	MTWTh	G111
Spanish 102	Elementary Spanish (2nd Semester)	Spanish 101	4	8:00-10:00 A.M.	MTWTh	G102
*Spanish 201	Intermediate Spanish Readings	2 Units of H. S. or Equivalent	3	8:00-10:15 A.M.	MTWTh	G101
**Spanish 202	Readings in Modern Literature	3 Units of H. S. or One 200 Course	3	8:00-10:00 A.M.	MTWTh	G101

\*—Pre-Session course, 1st 4½ weeks

\*—Gosnold Hall

\*\*—Post-Session course, last 4½ weeks.

\*\*—Christopher Newport Hall



# APPLICATION FOR ADMISSION TO EVENING COLLEGE, CHRISTOPHER NEWPORT COLLEGE

Newport News, Virginia

\*TO BE COMPLETED BY NEW (FIRST-TIME) STUDENTS ONLY!

DATE

PRINT (Mr.)

FULL (Mrs.)

NAME (Miss)

(Last)

(First)

(Middle)

(Maiden Name)

HOME ADDRESS:

(Street & No.)

(City)

(State)

(Zip)

LOCAL MAILING ADDRESS:

(If not at home)

LOCAL TELEPHONE NUMBER(S) BUSINESS

HOME

OCCUPATION

NAME OF EMPLOYER

ARE YOU RECEIVING TUITION ASSISTANCE FROM EMPLOYER:

DATE OF

PLACE OF

SOCIAL

BIRTH

BIRTH

SECURITY #

LIST ALL EDUCATIONAL INSTITUTIONS (H. S. & COLLEGES) YOU HAVE ATTENDED:

HIGH SCHOOLS COLLEGES ATTENDED

CITY & STATE

DATES

YR. GRAD.—DIPLOMA DEGREE

IF YOU HAVE EARNED A G. E. D. CERTIFICATE, WHEN?

WHAT TYPE?

(Military State)

IF ON ACTIVE DUTY, WHICH BRANCH OF SERVICE?

RANK/RATE

WHERE STATIONED?

RECEIVING GOVERNMENT TUITION ASSISTANCE?

IF A VETERAN, ARE YOU RECEIVING BENEFITS UNDER G. I. BILL?

(If yes, please see section on veterans under Admission and Registration Procedures).

WERE YOU EVER PLACED ON ACADEMIC PROBATION?

IF SO, WHEN?

HAVE YOU EVER BEEN SUSPENDED FOR ACADEMIC OR SOCIAL REASONS?

IF SO, WHEN?

HAVE YOU BEEN REINSTATED?

DATE OF REINSTATEMENT

ARE YOU CURRENTLY ELIGIBLE TO RETURN TO THE LAST COLLEGE ATTENDED?

DO YOU PLAN TO COMPLETE DEGREE REQUIREMENTS AT CHRISTOPHER NEWPORT?

(If yes, please see section on degree candidate status under Admission and Registration Procedures).

LIST COURSE(S) YOU PLAN TO ENROLL IN FOR THIS SESSION:

NAME OF COURSE

NUMBER

TIME

DAY(S)

NUMBER OF CREDITS/AUDIT

If you registered by mail was check made payable to Christopher Newport College and sent under separate cover to Business Office? In what amount?

## THE HONOR CODE PLEDGE

I have read the statement of the Christopher Newport College Honor Code.

I know that any act of lying, stealing, cheating or failure to report an infraction is a violation of the Honor Code and is punishable by dishonorable dismissal from the College.

I hereby pledge my full support of the Honor Code.

Date

Signature

## FOR COLLEGE USE ONLY!

ACCEPTED:

LETTER:

FOR:

SEM

SESSION

CONDITIONAL

LETTER:

REG. CARD:

CHANGE CONDITIONAL:

LETTER:

CERTIFICATE OF GOOD  
STANDING REQUESTED.

ACC. ON PROBATION:

LETTER:

H. S.

NOT ACCEPTED:

LETTER:

COLLEGE

COMMENTS: TEST RESULTS:

RECEIVED

RECORDS TO REGISTRAR:

W/D Off./Unoff



**\*APPLICATION FOR READMISSION TO EVENING COLLEGE, CHRISTOPHER NEWPORT COLLEGE  
\*TO BE COMPLETED BY STUDENTS CURRENTLY OR FORMERLY ENROLLED WHO ARE IN GOOD  
STANDING ONLY!**

DATE: \_\_\_\_\_

PRINT (Mr.)  
FULL (Mrs.)  
NAME (Miss) \_\_\_\_\_  
(Last) (First) (Middle) (Maiden Name)

HOME ADDRESS: \_\_\_\_\_  
(Street & No.) (City) (State) (Zip)

LOCAL MAILING ADDRESS: \_\_\_\_\_  
(If not at home)

LOCAL TELEPHONE NUMBER(S): BUSINESS: \_\_\_\_\_ HOME: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ NAME OF EMPLOYER: \_\_\_\_\_

ARE YOU RECEIVING TUITION ASSISTANCE FROM EMPLOYER? \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ PLACE OF BIRTH: \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

IF ON ACTIVE DUTY, WHICH BRANCH OF SERVICE? \_\_\_\_\_ RANK/RATE: \_\_\_\_\_

WHERE STATIONED? \_\_\_\_\_ RECEIVING GOVERNMENT TUITION ASSISTANCE? \_\_\_\_\_

IF A VETERAN, ARE YOU RECEIVING BENEFITS UNDER G. I. BILL?  
(If yes, please see section on veterans under Admission and Registration Procedures).

WHEN DID YOU LAST ATTEND CHRISTOPHER NEWPORT EVENING COLLEGE? \_\_\_\_\_  
(Month) (Year)

WHEN DID YOU LAST ATTEND CHRISTOPHER NEWPORT DAY COLLEGE? \_\_\_\_\_  
(Month) (Year)

HAVE YOU ATTENDED ANOTHER COLLEGE SINCE ATTENDING CHRISTOPHER NEWPORT COLLEGE?  
(If YES, your admission and registration will be "Conditional" until a Certificate of Good Standing from that college is received in this office.)

OTHER COLLEGE(S) ATTENDED: \_\_\_\_\_

WERE YOU EVER PLACED ON ACADEMIC PROBATION? \_\_\_\_\_ IF SO, WHEN? \_\_\_\_\_

HAVE YOU EVER BEEN SUSPENDED FOR ACADEMIC OR SOCIAL REASONS? \_\_\_\_\_ IF SO, WHEN? \_\_\_\_\_

HAVE YOU BEEN REINSTATED? \_\_\_\_\_ DATE OF REINSTATEMENT \_\_\_\_\_

**ARE YOU CURRENTLY ELIGIBLE TO RETURN TO THE LAST COLLEGE ATTENDED?**

DO YOU PLAN TO COMPLETE DEGREE REQUIREMENTS AT CHRISTOPHER NEWPORT?  
(If yes, please see section on degree candidate status under Admission and Registration Procedures).

**LIST COURSE(S) YOU PLAN TO ENROLL IN FOR THIS SESSION:**

NAME OF COURSE	NUMBER	TIME	DAY(S)	NUMBER OF CREDITS/AUDIT
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

If you registered by mail was check made payable to Christopher Newport College and sent under separate cover to Business Office \_\_\_\_\_ ? In what amount \_\_\_\_\_ ?

**THE HONOR CODE PLEDGE**

I have read the statement of the Christopher Newport College Honor Code.

I know that any act of lying, stealing, cheating or failure to report an infraction is a violation of the Honor Code and is punishable by dishonorable dismissal from the College.

I hereby pledge my full support of the Honor Code.

Date \_\_\_\_\_

Signature \_\_\_\_\_

**FOR COLLEGE USE ONLY!**

ACCEPTED: \_\_\_\_\_ LETTER: \_\_\_\_\_ FOR: \_\_\_\_\_ SEM. \_\_\_\_\_ SESSION \_\_\_\_\_

CONDITIONAL: \_\_\_\_\_ LETTER: \_\_\_\_\_ REG. CARD: \_\_\_\_\_

CHANGE CONDITIONAL: \_\_\_\_\_ LETTER: \_\_\_\_\_ CERTIFICATE OF GOOD  
STANDING REQUESTED: \_\_\_\_\_

ACC. ON PROBATION: \_\_\_\_\_ LETTER: \_\_\_\_\_ H. S. \_\_\_\_\_

NOT ACCEPTED: \_\_\_\_\_ LETTER: \_\_\_\_\_ COLLEGE \_\_\_\_\_

COMMENTS: TEST RESULTS: \_\_\_\_\_ RECEIVED: \_\_\_\_\_

RECORDS TO REGISTRAR: \_\_\_\_\_ W/D Off /Unoff. \_\_\_\_\_



**EVENING COLLEGE  
CHRISTOPHER NEWPORT COLLEGE - NEWPORT NEWS, VIRGINIA**

**C E R T I F I C A T E   O F   G O O D   S T A N D I N G**

THIS FORM IS REQUIRED OF ANY STUDENT NOT CURRENTLY  
ENROLLED IN THE EVENING COLLEGE

NAME (PRINT) Mr.  
Mrs.  
Miss

ADDRESS \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

PHONE NO. \_\_\_\_\_ SOCIAL SECURITY NO. \_\_\_\_\_  
(Home) (Business)

Complete items 1 or 2 below if the student whose name appears above attended a college.  
Item 3 applies to high school and technical school graduates only

1. Was a student at, and is entitled to honorable dismissal from \_\_\_\_\_  
\_\_\_\_\_  
(College or University).

2. Is \_\_\_\_\_ Was \_\_\_\_\_ a student at \_\_\_\_\_ and (his) (her) status is as follows:  
College or University  
\_\_\_\_\_ Graduated \_\_\_\_\_ (Date)

\_\_\_\_\_ Is a student in good standing and is eligible to continue (his) (her) course here.

\_\_\_\_\_ Is on probation but eligible for readmission on \_\_\_\_\_  
Date

\_\_\_\_\_ Was academically suspended but has been reinstated \_\_\_\_\_  
Date

\_\_\_\_\_ Was academically suspended and **IS NOT ELIGIBLE FOR ADMISSION**

\_\_\_\_\_ Other, please describe \_\_\_\_\_

PERMISSION IS GRANTED FOR THIS STUDENT TO TAKE THE FOLLOWING COURSES:

(a) \_\_\_\_\_ (b) \_\_\_\_\_  
(IF, SUBSEQUENT TO THE ISSUANCE OF THIS CERTIFICATE, THE STUDENT BECOMES INELIGIBLE FOR  
RECOMMENDATION, PLEASE NOTIFY THE COORDINATOR OF THE EVENING COLLEGE.)

DATE \_\_\_\_\_  
(Signature of Dean or Registrar)

3. Was graduated from \_\_\_\_\_ High School/Technical School on

Date \_\_\_\_\_  
(Signature of Principal)

THIS FORM SHOULD BE COMPLETED AND MAILED TO:

COORDINATOR OF THE EVENING COLLEGE  
CHRISTOPHER NEWPORT COLLEGE  
P. O. BOX 1518  
NEWPORT NEWS, VIRGINIA 23601



