

September 28, 1973

FACULTY APPOINTMENTS
TO FILL NEW POSITIONS
Christopher Newport College

Because of expansion of program and increase in enrollment, it is necessary to employ additional faculty in the Departments of Education, Chemistry, Business, English, Fine Arts, Psychology, the Counseling Services, and the Library. It is recognized that in some cases it is necessary to make appointments above the minimum salary for a particular rank in order to get qualified members,

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary hereby approves the establishment of the new faculty positions indicated below and the appointment of the following persons designated by rank and salary for these positions:

GEORGE W. BAYLEY, Lecturer in the Department of Education, to teach one course, for one semester, at a salary of \$975.

Mus. B. , New England Conservatory, Boston, Massachusetts; candidate for MME degree, University of Michigan, School of Music.

CHIE KEN CHANG, Assistant Professor in the Department of Chemistry, at a salary of \$11,200.

B. S. , Taiwan University; Ph. D. , University of Notre Dame.

JERRY WILLIAM FERRY, Instructor in the Department of Business, at a salary of \$10,000.

BSEE, Northwestern University; MBA, Columbia University.

JANET R. FUCHS, Lecturer in the Department of English, to teach one course for one semester, at a salary of \$975.

A. B. , Vassar College; M. A. , College of William and Mary.

RITA M. Hamm, Lecturer in the Department of Fine Arts, to teach one course for one semester, at a salary of \$1,050.

BFA and MFA Carnegie-Mellon University, Pittsburgh, Pa.

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FACULTY APPOINTMENTS

TO FILL NEW POSITIONS

Christopher Newport College

BONNIE C. HANSEN, Professional Counselor with the rank of Instructor in the Guidance and Counseling Services, at a salary of \$11,000.

B. S. and M. S. , Utah State University, Logan Utah.

BRUCE C. HOIBERG, Assistant Professor in the Department of Psychology, at a salary of \$11,900.

B. A. and M. A. , University of Nebraska; candidate for Ph. D. , University of Connecticut (January).

LAURA R. MILEY, Head Cataloguer in the College Library, with the rank of Instructor, at a salary of \$10,815.

B. A. , Roanoke College; M. S. , School of Library Science, Florida State University.

JUDITH B. MORRELL, Lecturer in the Department of Education, to teach one course for one semester, at a salary of \$975.

B. A. , University of Connecticut; M. Ed. , College of William and Mary.

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FACULTY APPOINTMENTS
TO FILL EXISTING VACANCIES

Christopher Newport College

Vacancies in the Faculty have resulted because of leaves of absence and resignations. It is recognized that in some cases it is necessary to make appointments above the minimum salary for a particular rank in order to get qualified members.

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary approves the following appointments to fill existing vacancies:

MARTHA G. ROLLINS, Lecturer in the Department of History, to replace Mr. Mazzarella, who is on educational leave, at a salary of \$1,950, for teaching two courses for one semester.

A. B. and M. A. , Syracuse University.

SANFORD E. LOPATER, Assistant Professor in the Department of Psychology, to replace Mrs. Calder, at a salary of \$11,000.

B. A. , Miami University; Ph. D. , University of Virginia.

KATHARINE E. JOHNSON, as an Acquisitions Librarian, with the rank of Instructor, in the College Library, at a salary of \$10,815.

B. S. , East Carolina College; MSLS, University of N. C. at Chapel Hill.

ROBERT W. WILDBLOOD, as Director of Guidance and Counseling Services, with the rank of Assistant Professor, at a salary of \$14,000.

B. S. , M. S. , and Ph. D. , Purdue University.

Board of Visitors

Resolution CN-3

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APPROVAL OF NEW DEGREE PROGRAMS

Christopher Newport College

In order to serve the citizens of the Peninsula, Christopher Newport College has proposed new baccalaureate degree programs in Elementary Education and Physical Education. The State Council of Higher Education has reviewed these degree proposals and has approved a Letter of Intent for each program. Complete proposals will be submitted to the State Council prior to December 15, 1973.

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary approves for Christopher Newport College new baccalaureate degree programs in Elementary Education and Physical Education.

Board of Visitors

September 28, 1973

Resolution CN-4

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APPROVAL OF APPOINTMENT
TO THE PRESIDENT'S ADVISORY COUNCIL

Christopher Newport College

On May 18, 1973 the Board of Visitors approved (1) the appointment of a President's Advisory Council for Christopher Newport College, and (2) the membership of the Council

Major General Howard Schilts, a member of the Council, has tendered his resignation and plans to leave the area because of poor health.

It is desirable to fill this vacancy on the Council as soon as possible. The Council has recommended Dr. John Duberg, Deputy Director of NASA, to fill the vacancy and he has agreed to serve.

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary approves the appointment of Dr. John Duberg to the President's Advisory Council of Christopher Newport College.

Board of Visitors

Resolution CN-5

September 28, 1973

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APPROVAL OF BY-LAWS
FOR THE PRESIDENT'S ADVISORY COUNCIL
Christopher Newport College

On May 18, 1973 the Board of Visitors approved the appointment of a President's Advisory Council for Christopher Newport College. It was understood that the Board would subsequently have an opportunity to review and approve the By-Laws under which the Council would operate.

By-Laws for the President's Advisory Council have been formulated and are attached. It is understood that the Council is advisory only, and that the Board of Visitors of the College of William and Mary will continue to make all policy decisions relative to Christopher Newport College.

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary approves the attached By-Laws for the President's Advisory Council of Christopher Newport College.

CHRISTOPHER NEWPORT COLLEGE

PROPOSED BY-LAWS PRESIDENT'S ADVISORY COUNCIL

Article I

Purpose and Responsibility

The President's Advisory Council of Christopher Newport College of The College of William and Mary has been established for the purpose of expressing the interests of the citizens of the Peninsula with regard to the conduct and needs of higher education at Christopher Newport College. It is the Council's responsibility to consult with and to advise the President of Christopher Newport College upon any related matters of concern to the citizens of the Peninsula area.

Article II

Membership

Section 1. The President's Advisory Council shall consist of twelve (12) and not more than fifteen (15) members and shall be representative, so far as possible, of the principal geographic jurisdictions of the Peninsula and the surrounding counties which are served by the College.

Section 2. Members of the Advisory Council shall be appointed by the President of Christopher Newport College after consultation with the President and Board of Visitors of the College of William and Mary.

Section 3. The Members of the Advisory Council shall be appointed for a term of four years on a staggered basis to provide continuity, such term to run from July 1. No member shall be appointed for more than two full successive terms.

Section 4. Vacancies created in the Council's membership may be filled by the President of Christopher Newport College after consultation with the President and Board of Visitors of the College of William and Mary. A member serving the unfilled portion of a term shall be eligible for appointment to two full four-year terms. Council Members may be removed at any time by the President of Christopher Newport College upon recommendation by the Council and in consultation with the President and Board of Visitors of the College of William and Mary.

Section 5. Any member who absents himself from three consecutive meetings, exclusive of absence for illness, shall be deemed to have submitted his resignation from the Council, and the Council may proceed to recommend persons to the President of Christopher Newport College to fill the vacancy.

Article III

Officers

Section 1. Officers of the Advisory Council shall consist of a Chairman and Vice Chairman, elected at the Annual Meeting of the Council. Nominations for these posts shall be made by the Nominating Committee. They shall be for a two-year term.

Section 2. A Secretary, suggested by the Nominating Committee, but not necessarily a member of the Advisory Council, shall be elected at the Annual Meeting with responsibility for keeping the minutes of meetings, correspondence and other records.

Section 3. The Chairman and in his absence, the Vice Chairman, and in their absence an elected Chairman pro tem, shall preside at all meetings of the Council.

Section 4. The Annual Meeting shall be held in November for the purpose of a report on the state of the College, election of committee members and officers, and for such other business as may come before the meeting. Notice shall be sent to members at least ten (10) days before the meeting.

Section 5. Regular meetings of the Council shall be called by the Chairman no less than six times a year, for the purpose of considering such business as may properly be brought before it.

Section 6. Special meetings may be called by the Chairman or upon the wish of any five members with no less than three (3) days notice to all members unless otherwise waived.

Section 7. The quorum for a duly called meeting at which votes are taken shall consist of a majority present of the membership of the full Council.

Section 8. A vote upon any proposal at a meeting shall require the affirmative vote of a majority present for approval.

Article IV

Standing Committees

Section 1. The Council shall at its Annual Meeting, upon advice of the Nominating Committee, elect the following Standing Committees: Executive Committee, Nominating Committee, Faculty and Academic Standards Committee, Planning and Budget Committee, and the Building and Grounds Committee. Each committee shall be composed of three or more members.

Section 2. The Executive Committee, of which the Chairman and Vice Chairman shall be members, shall be empowered to meet and take such actions as may be required on behalf of the full Council, and will report all such actions to the Council at its next regular meeting.

Section 3. Special committees other than those listed in Section 1, may be appointed, as circumstances require, by the Chairman of the Council.

Article V

Finances

Members shall serve without compensation, any administrative expenses of the Council being borne by the College.

Article VI

Amendment of By-Laws

The By-laws of the Advisory Council may be amended by a two-thirds vote at any regular or special meeting, with prior approval of the President of Christopher Newport College and the President and Board of Visitors of the College of William and Mary, provided that at least five days written notice is given of intention to amend the By-laws at such meeting.

September 28-29, 1973

Enclosure 20

RATIFICATION OF 1974-76 BIENNIAL BUDGET
CHRISTOPHER NEWPORT COLLEGE

In a special meeting of the Board of Visitors on July 16, 1973, the Biennial Budget for 1974-76 was approved, subject to such modifications as might be necessary due to requirements of the Division of the Budget. The total approved at that time was \$7,506,645.

When actual rather than estimated expenditures for 1972-73 were used as a basis for calculation, as required by regulations, and when additional requests for equipment were added, the final edition of the budget reflected somewhat higher figures. These and other adjustments resulted in a final budget request of \$8,428,400, or an increase of 12.2% over the total budget presented at the July meeting.

RESOLVED, That the Board of Visitors hereby ratifies the operating budget for Christopher Newport College for the 1974-76 biennium in a total amount of \$8,428,400.