

**Minutes of the
Faculty Senate Meeting
Friday, 8 February, 2002
Student Center 214, 3:00pm**

Members present: Senators Bradie, Broschious, Catanzaro, Game, Keeling, Kidd, Marshall, Mazzarella, Mullen, Purtle, Schell, Siochi, Underwood, Weiss, Winder, Wymer.

Also Present: Mike Mullen from Captain's Log, Dr. Ken Chang, Dr. Thomas Berry, Dean Donna Mottilla, and Associate Provost Anne Perkins.

Senator Mullen arrived at 3:50 pm

Senator Keeling arrived at 4:00 pm

- I. Call to order: President Siochi called the meeting to order at 3:05 p.m.
- II. Minutes From November 30, January 18 and January 25 were accepted with revisions.
- III. Faculty Senate President Siochi asked that the order of Business be suspended in order to hear reports from Provost Perkins and Dean Mottilla on the proposed changes to the Policy on Academic Performance. No objections.
 - A. Provost Perkins and Dean Mottilla presented problems CNU was having with current policy on student class withdrawals and incompletes.
 1. Dean Mottilla and Provost Perkins argued that CNU has one of the more lenient policies for withdrawals and incompletes.
 2. 1675 course withdrawals occurred in Spring of 2001 amounting to 35% of total enrollment and only six (6) were considered medical withdrawals. In the Class of 2001, 87% of students had fewer than 5 withdrawals. However, a few students graduated from CNU with over 20 course withdrawals.
 3. In the Spring of 2001, 314 students received at least one incomplete grade out of 4,805 students. The 314 students received a total of 379 incompletes.
 4. An administrative committee proposed changing current policy to allow students only 5 withdrawals on their record. After that all Ws would be listed as Fs. Additionally, withdrawals would only be allowed until the seventh week. (Current policy allows withdrawals up to the last day of class.) The new policy would still allow medical withdraws, however, a grade of **M** would be noted on the transcript instead of a **W**.
 5. The administrative committee proposed changing current policy so that students will have six calendar weeks after the end of the semester to complete course work. After week six the incomplete would be convert to a grade of F, and no extensions of incompletes would be permitted.
 - B. Additional changes:
 1. Allowing a maximum of six years after matriculation to complete degree requirements.
 2. Requiring a CNU cumulative GPA of 2.0 for graduation. Current policy

- requires only overall GPA of 2.0 for graduation.
3. Changes to the policy on suspension whereby a student dropping below minimum standards will be suspended for one semester. During the suspension courses taken at other institutions will not be transferred to CNU. Students who have been suspended and wish to return to CNU must make an appointment with the Academic Advising Center and register for the semester immediately following their suspension semester with no more than 13 credit hours. If students continue to fail to meet academic guidelines, a second suspension will result in the student being dismissed. Academically suspended students who do not return for two or more consecutive semesters (excluding summer) must complete a full application for admission based on standards current at the time of reapplication.

C. Discussion

1. Senator Game suggested that proposed policy changes might place an undue burden on part-time students who are working.
2. Senator Mazzarella noted that the proposed policy on withdrawals and incompletes may take away some of the flexibility faculty currently have to encourage students to acquire knowledge in areas in which the students are not proficient.

- D. Faculty Senate President Siochi stated that Dr. Jean Filetti, chair of the University Academic Status Committee, would be at the February 22 Senate meeting to discuss the UASC version of these policy changes.

4:15 p.m. Provost Perkins and Dean Mottilla leaves

4:15 p.m. President Siochi reinstates the business of the Senate

IV. Presidents Report

- A. Faculty Senate President Siochi noted that President Tribble would meet with the Senate Executive Committee on Wednesday, February 13.
- B. Senator Siochi noted that the Board of Visitors will meet February 14 and most of the BOV subcommittees will meet February 13.

V. Committee Reports

- A. Senator Purtle reported on the first meeting of the Leadership Committee. She noted that three initiatives were discussed and subcommittees were formed:
 1. The role of department chairs headed by Dr. Jain Bailey.
 2. Training and orientation of new faculty and chairs
 3. Organizational structure of the university.
- B. Senator Broschius noted that the policy changes for the Faculty Development Grants were passed by the Faculty Senate on April 20, 2001; however, this was too late to be included in the 2001-2002 University Handbook. The new information on Faculty Development Grants needs to be included in the revisions to the University Handbook.

1. Senators briefly discussed whether there would be money for Faculty Development Grants for this academic year. Senator Broschious stated she would continue to seek information on this issue.
 - C. Senator Schell reported on the Board of Visitors Finance subcommittee meeting. The Finance committee discussed the CNU budget and cash flow, the budgeting of the Academic Software, the amount of money in unrestricted funds, and information on contracts for the Performing Arts Center.
- VI. Old Business
- A. Senator Winder reported on the work of the Elections Committee (Senators Winder, Weiss and Mullen)
 1. Elections Committee recommended that the Senate should be composed of four (4) faculty from the Liberal arts departments (Communications Studies, English, Fine and Performing Arts, Modern and Classical Languages, Philosophy and Religious Studies and Library Science), four (4) faculty from the Social science and professional studies departments (Education, Government and Public Affairs, History, Psychology, Recreation, Sociology and Social Work), four (4) faculty from the Science and technology departments (Biology, Chemistry, and Environmental Science, Mathematics, Nursing, Physics and Computer Science), and three (3) faculty from the School of Business (Accounting, Management and Marketing, and Economics and Finance).
 - a. Senator Underwood suggested an option where the Senate would have 18 members instead of the above plan with only 15 members.
 - b. Senator Marshall noted that in previous years it has been difficult to find enough people to run for the senate.
 - c. **Senator Mazzarella moved to accept the recommendation from the Elections Committee regarding composition of the Faculty Senate. Motion was seconded by Senator Kidd.**
For: Senators Bradie, Broschious, Catanzaro, Game, Keeling, Kidd, Marshall, Mazzarella, Mullen, Purtle, Schell, Weiss, Winder, Wymer.
Against: Senator Underwood.
Abstain: none.
- Motion Passes**
2. Senator Weiss reported from the Elections committee that the University Curriculum Committee should be composed of more faculty because the General Education Committee might cease to exist and the UCC would then take on more responsibilities. He suggested the UCC should be composed of three (3) faculty members from the Liberal Arts, three (3) faculty members from the Social Sciences and Professional Studies, three (3) faculty members from the Science and Technology, and three (3) faculty members from the School of Business.
 - a. Senator Purtle suggested the committee might be too big.
 - b. **Senator Underwood moved to accept the recommendation from the Elections Committee on the composition of the**

University Curriculum Committee. The motion was seconded by Senator Bradie.

For: Senators Bradie, Broschious, Catanzaro, Game, Kidd, Marshall, Mazzarella, Mullen, Schell, Underwood, Weiss, Winder, Wymer.

Against: Senators Keeling and Purtle.

Abstain: none.

Motion Passes

3. Senator Mazzarella suggested that the Faculty Review Committee should be composed of more elected faculty and fewer appointed faculty.

- a. **Senator Keeling suggested the FRC should be composed of one (1) elected faculty and one (1) provost appointed faculty from the Liberal Arts, one (1) elected faculty and one (1) provost appointed faculty from the Social Sciences and Professional Studies, one (1) elected faculty and one (1) provost appointed faculty the Science and Technology, and one (1) elected faculty and one (1) provost appointed faculty the School of Business. Seconded by Senator Weiss.**

For: Senators Broschious, Catanzaro, Keeling, Kidd, Marshall, Purtle, Underwood, Weiss, Winder, Wymer.

Against: Senators Bradie, Game, Mazzarella, Mullen.

Abstain: Schell.

Motion Passes.

4. **Senator Underwood moved to accept recommendation for the other standing committees from the Elections Committee (see attached). Senator Weiss seconded.**

Motion passed unanimously.

- B. Senator Siochi noted that we need to establish a procedure to transition from the old structure to the new structure that will affect voting next spring.

1. **Senator Mazzarella moved to refer the decision back to the Elections Committee. Seconded by Senator Schell.**

For: Senators Bradie, Broschious, Catanzaro, Game, Keeling, Marshall, Mazzarella, Mullen, Purtle, Schell, Siochi, Underwood, Weiss, Winder, Wymer.

Against: Senator Kidd.

Abstain: none.

Motion Passes.

VII. New Business

- A. Handbook changes Senate President Siochi tabled the discussion until next session.

VIII. Other Business.

- A. Senator Mazzarella submitted for Senate inspection information Dr. Friedman had received on faculty and staff salaries and raises requested under the Commonwealth Freedom of Information Act.

VIII. Adjournment.

Senator Mullen moved for adjournment, Senator Winder seconded. Meeting adjourned at 4:50 p.m.

Respectfully submitted,

Dr. Timothy R. Marshall
Faculty Senate Secretary

Faculty Senate Resolution 2002-02
Recommended changes to the structure of Faculty Senate
and Standing committees of the University.

Faculty Senate	4 from LA 4 from SSPS 4 from S&T 3 from ScB
Undergraduate Curriculum Committee	3 from LA 3 from SSPS 3 from S&T 3 ScB
Undergraduate Degrees Committee	2 from LA 2 from SSPS 2 from S&T 1 ScB 1 appointed by Senate
Undergraduate Academic Status Committee	2 from LA 2 from SSPS 2 from S&T 1 ScB 1 appointed by Senate
Undergraduate Admissions Committee	2 from LA 2 from SSPS 2 from S&T 1 ScB 1 appointed by Senate
Honors Council	2 from LA 2 from SSPS 2 from S&T 1 ScB 2 appointed by Provost not from same area
Faculty Review Committee	1 from LA 1 from SSPS 1 from S&T 1 ScB 4 appointed by Provost one from each area
Faculty Hearing Committee	2 from LA 2 from SSPS 2 from S&T 2 ScB 3 tenured appointed by Senate

Faculty Grievance Committee	2 from LA 2 from SSPS 2 from S&T 1 ScB 1 appointed by Senate
Library Advisory Committee	2 from LA 2 from SSPS 2 from S&T 1 ScB
William Parks Colloquium	at least 1 from LA at least 1 from SSPS at least 1 from S&T at least 1 from ScB
Board for the Protection of Human Subjects	1 from LA 1 from SSPS 1 from S&T 1 ScB
Undergraduate Program Review Committee	2 from LA 2 from SSPS 2 from S&T 2 ScB
Student Assessment Committee	Dean of CLAS Dean of ScB 1 from LA 1 from SSPS 1 from S&T 1 ScB
Admin. & Prof. Faculty Peer Review Committee	No changes necessary
International Studies Advisory Committee	Dean of CLAS Dean of ScB 2 from LA 2 from SSPS 2 from S&T 2 ScB
Athletic Advisory Committee	No changes necessary
Buildings and Grounds Committee	No changes necessary
Undergraduate Handbook Committee	No changes necessary
Training and Development Committee	No changes necessary
Intellectual Property Committee	Same members add Dean of CLAS and ScB
Student Leadership Steering Committee	No changes necessary
Executive Planning Council	No changes necessary
Budget Advisory Committee	Dean of CLAS and ScB same additional members.