



*The Christopher Newport College
of The College of William And Mary
in Virginia*

MINUTES

BOARD OF VISITORS

September 14, 1976

The initial meeting of the Board of Visitors of Christopher Newport College was held on September 14, 1976, in the Board Room of the Campus Center.

After luncheon, the meeting was called to order by President Windsor.

Members of the Board Present:

William E. Allaun, Jr.
Harrol A. Brauer, Jr.
F. Hunter Creech
Stephen D. Halliday
B. M. Millner
Mary Passage
Billie R. Pile
W. R. Walker, Jr.
Harry H. Wason

A copy of the agenda for the meeting is attached to the minutes as filed in the archives.

Dr. Windsor spoke about the members of the Board who were not present at the meeting and their reasons for non-attendance. He introduced to the members of the Board the members of his staff who were present: Nancy Melton, Assistant to the President, Kathy Mazzarella, Information Officer, and Edna Carney, Secretary to the President. He also introduced Mrs. Matzeder who prepared the lunch for the meeting.

The President mentioned the deaths in recent months of two of our former Advisory Council members--Mary Hastings and E. J. King Meehan.

He also discussed our relationship with the William and Mary Board of Visitors and the proposed way in which Christopher Newport business with the William and Mary Board will be handled.

The first order of business was the election of officers. Dr. Windsor asked

for nominations from the floor for a Rector of the Board. Harry Wason moved the nomination of Harrol Brauer, seconded by Mary Passage. William Allaun moved the nominations be closed, seconded by B. M. Millner. A vote was taken to close the nominations and it was so moved, and Mr. Brauer was elected Rector of the Board by vote of all those present.

Dr. Windsor consulted with Mr. Brauer to determine whether Mr. Brauer wished him to continue with the election or whether he (Mr. Brauer) wished to take over the Chair. Mr. Brauer asked Dr. Windsor to continue.

Dr. Windsor then asked for nominations for Vice-Rector. Mr. Brauer moved the nomination of Harry Wason, seconded by Hunter Creech. W. R. Walker moved the nominations be closed, seconded by Hunter Creech. A vote was taken to close the nominations. It was so moved, and Mr. Wason was elected Vice-Rector of the Board by vote of all those present.

The President then called for nominations for Secretary. B. M. Millner moved the nomination of Mary Passage, seconded by Harry Wason. Harry Wason then moved the nominations be closed, seconded by Hunter Creech. A vote was taken to close the nominations. It was so moved, and Mrs. Passage was elected Secretary by vote of all those present.

The schedule for future Board meetings was discussed and with one change (from October 15th to October 13th) the schedule was adopted as suggested (copy of schedule with correction is attached to the minutes in the archives).

When the Board meets in October, the first order of business will be to consider the setting up and adoption of a set of by-laws. The members of the Board will be sent a copy of proposed by-laws, based on by-laws of similar governing boards, which will be considered as a working draft only.

Review of Committee Structure: Dr. Windsor discussed the various committees necessary and talked about the structure of the committees and the fact that the Rector should appoint these committees (hopefully in time for representatives to attend the September meeting of the Board of Visitors of the College of William and Mary). There was some discussion, questions and answers pertaining to these committees and their work.

It was moved by Mr. Allaun that we set up now the Executive Committee, the membership to consist of the Rector, the Vice-Rector, the Secretary, and the President of the College (ex officio); additions to be made to this committee as needed at the discretion of the Rector. Mr. Creech seconded the motion. A vote was taken and it was so moved.

Mr. Millner moved that the Rector appoint such committees as are needed, seconded by Mr. Wason. Vote taken; so moved. (Since we have no by-laws yet to state that the Rector shall appoint committees, it was considered proper to make such a motion.)

Mr. Brauer asked that members of the Board who have a preference for certain committee assignments let him know so that he can consider these preferences when making appointments.

Review of Materials: Dr. Windsor called to the attention of all Board members the Financial Report 1975-76 and suggested that they will want to go over it thoroughly because it will be their responsibility to oversee the carrying out of the intentions of the budget.

Dr. Windsor talked about the College enrollment, growth, etc. He also suggested to the Board that they will need some liability insurance coverage as a board and that he will get details of how this is handled at William and Mary and bring the information to the Board in October. He announced also that before the next meeting he will have appointed a faculty and student liaison committee to the Board so that the Board, the Faculty and the Students may keep in close touch.

The meeting was adjourned at 2:30 P. M.

Edna Carney