

BOARD OF VISITORS  
MINUTES  
THURSDAY, FEBRUARY 12, 1981

The third regular meeting of the Board of Visitors for the 1980-1981 Session of Christopher Newport College was called to order at 1:00 p.m. on Thursday, February 12, 1981, Rector Harrol A. Brauer, Jr., presiding.

Those convening were:

Board

Mr. Harrol A. Brauer, Jr., Rector  
Mrs. Mary Passage, Vice Rector  
Mr. Stephen Halliday, Secretary  
Mrs. Patsy Carpenter  
Mr. Hunter Creech  
Dr. David Fluharty  
Mrs. DeRonda Hudgins  
Mr. Sam Jacobs  
Dr. Stephen Wright

Absent

Mr. William E. Allaun, Jr.  
Dr. George C. Cypress  
Mrs. Billie R. Pile  
Mr. John S. Pugh  
Mr. William R. Savage, Jr.

Administration

Dr. John E. Anderson, Jr., President  
Dr. R. J. Edwards, Vice President, Academic Affairs  
Mr. C. E. Hones, Vice President, Financial Affairs  
Dr. Charles Behymer, Vice President, Student Affairs  
Mr. L. B. Wood, Jr., Board Liaison

Guests

Mrs. Paula Delo, College, Public Relations  
Mr. Robert Hixon, College, Capital Outlay  
Ms. Yolanda Jones, Daily Press  
Mr. Robert Evans, Times Herald

The Minutes of the Second Regular Meeting, November 13, 1980, having been distributed by mail, were approved by the Board.

Report of the Rector

Rector Brauer extended his praise to the College for its sponsorship of two events during the last month: the concerts of The Westminster Choir and the Tommy Dorsey Orchestra. He further urged that the Board become involved in the cultural life which the College was creating for the community.

For the Board's information, the Rector noted that the graduation ceremonies, which would be held in the spring and which would bring to conclusion this academic year, were scheduled for May 31, 1981.

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The Rector announced that Dr. Stephen Wright had requested an addition to the Agenda - the subject of Black faculty at CNC - and that the Rector had consented to this request, placing the item just after the Executive Session.

Report of the Executive Committee

Rector Brauer, as Chairman of the Executive Committee, placed before the Board Executive Resolution 1, "Waiver of By-Laws Establishment of the Fourth and Fifth Meetings as March and May Meetings." Mrs. Carpenter moved the Resolution's acceptance; Mrs. Passage seconded the motion. Discussion followed which centered on the wisdom of rescheduling to April and June so that the Board could observe better the passage of the fiscal year. The motion carried setting April 9 and June 18 as the next two regular meeting dates.

Report of the Academic Affairs Committee

Mrs. Passage, Chairman, reported that the Committee met at 10:30 a.m. in Vice President Edwards' Office: Board Members present, Mrs. Carpenter and Dr. Wright; College Administration and Faculty, Drs. Edwards and Booker; Student Association, Mr. White; and Press, Ms. Jones and Mr. Evans.

The Chairman reviewed the reports which the Committee received: (1) from Mr. White's report, came (a) the students' pleasure at the administrative/faculty response to their request to restore the May segment of the Summer Session, 1981, and (b) the student's desire that the textbooks' number and costs bear some reasonable relation to the course and faculty member's intentions; and (2) from Dr. Booker's report it was noted that the Uniform Evaluation Form and Procedure were working their way toward implementation and toward evaluation as stipulated by the Board in its last meeting.

Discussion followed on the textbooks. Noting "Enclosure 2: Bookstore Report: Texts, Costs, Dates of Adoption, Status of Use," the Committee presented several observations: (1) textbooks were not a policy area which could concern the Board; (2) that there were no consistently glaring abuses of textbook choices reflected in the received report; and (3) that the Board could merely express its "sense" that the procedures for textbook choices within the academic community should be constructed to prevent abuse and that the faculty and academic administration should develop a way of handling abuse.

Mrs. Passage reported that the Committee had asked Vice President Edwards to make a presentation at the next meeting on the Styron Scholars: who are they? how are they performing? what is the nature of their program? what are its standards in relation to the College's other programs? will the program grow? what plans ought the Board make since it had initiated a scholarship for Styron Scholars last year?



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Mrs. Passage presented a committee resolution, "Be it resolved that President Anderson take every step necessary to move the College into SCHEV's category, 'Comprehensive College.'" After Mrs. Carpenter's second and prior to the resolution's unanimous passing, Dr. Anderson explained the attendant advantages to such categorization, namely, the stimulus to economic support from the General Fund.

Comprehensive  
College  
Resolution 7

Mrs. Passage asked Vice President Edwards to outline for the Board the history of the distribution or core curriculum program at the College. Dr. Edwards noted that the distribution portion of the College's Curriculum had remained relatively stable since the College's becoming a four year school, eleven years ago. Over the years, the faculty had added courses useable towards the distribution requirement but had neither increased nor decreased the number of academic hours required. He stated that while several studies had been made by faculty committees and several recommendations for small changes or for wholly new systems made, the strong economic roots of the current requirements made change difficult to achieve at the level of the entire faculty. Higher education's preoccupation, brought on by funding agency's preoccupation, with student enrollment over the last decade had created barriers to discussing the academic merits of distribution change.

Mrs. Passage asked that President Anderson describe proposed changes in the procedure for preparing and offering a contract to a "new" full-time Teaching/Research employee. Dr. Anderson announced that, in place of a single step contract which reserved "rights" of approval for the Board, he would like for the Board to substitute a two step procedure for this Spring; namely, the final candidate for a full-time position would be issued first a letter from the President stating his intention to recommend the candidate and the candidate only to the Board of Visitors; and second, upon action of the Board or the Executive Committee, the candidate would be issued, by the President, the contract or, in the event of denial, a letter so stating. Dr. Anderson stated also, that he believed classified personnel should no longer be forwarded to the Board for approval. Mrs. Passage moved "Resolved that the Board of Visitors authorize the Office of the President to establish the aforesaid procedure and system for extending contracts, in two steps, to all final candidates for full-time teaching/research positions and herewith declares that it shall not consider candidates for classified positions." Dr. Wright seconded the motion, which then was passed by unanimous action of the Board.

The remaining committee recommendations being subject to the permitted exclusion of the Commonwealth Freedom of Information Act, Mrs. Passage moved Resolutions 2, 3, and 4 into the Agenda of the Executive Session.

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Report of the Committee on Financial Affairs

Mr. Creech, Chairman, reported that the Committee had met that day at 9:00 a.m. in Vice President Hones' Office with Mr. Brauer, Dr. Wright, and Mrs. Passage present; with guests, Dr. Anderson, Mr. Hones, Mr. Eagle, Mrs. Butler and Dr. Bauer; and with the Press, Mr. Evans and Ms. Jones.

Mr. Creech, noting that the only resolution emerging from his committee was subject to the exclusion clauses of the Commonwealth's Freedom of Information Act, moved Resolution 5 into the Executive Session Agenda.

Mr. Creech reported his committee's continued pleasure in the rhythm of the fiscal management of the College by the administration. The committee believed that the College should close the year on fiscal target even as it had met exactly each intermediate objective of the year.

That the majority of the committee meeting dealt with the Tuition/Fee change which the previous Board meeting had acknowledged as necessary was the substance of the remaining report. Mr. Creech reviewed the sources for the increases: Federal regulations and mandates; manpower increases to accomplish Commonwealth reorganization of the personnel function and the audit, oversight capabilities of its agencies; a 9% salary and wage increase for FY81-82; fuel and utilities increases above those projected; and disability/retirement planning as a new benefit. Mr. Creech then outlined the student and faculty concerns about the increases and the distribution of the revenues within the College. These concerns were centered in two areas: the largeness of the increase in money distributed to Intercollegiate Athletics and the smallness of the increase allocated to Student Activities. The Rector directed the Vice President for Financial Affairs to draft and to circulate a memorandum of explanation with copies to the Faculty, Student Association, and to the Board of Visitors.

Report of the Committee on Student Affairs

Mrs. Hudgins, Chairman, reported that the Committee met at 9:00a.m. in the Office of the Vice President for Student Affairs; present were Mrs. Carpenter and Dr. Fluharty, from the Board; Vice President Behymer and Dr. Winter, from the College; and Mr. Powell and Miss Cipriano, from the Student Association.

Mrs. Hudgins reviewed the report of Ms. Bette Mosteller, Librarian, which was printed in the Agenda as Enclosure 4. Highlighting the elements of the report, the Chairman noted for the Board that the library was open 80 hours per week; that 89% of the users were CNC students (a figure from a 1974 sample); and that extension of hours required extension of professional time at a rate of \$659.88 per hour per year per person. Reported, also, was the upcoming 1981 survey of users which would render more precise the College's understanding of the relation between current service and current need. Finally, Mrs. Hudgins noted the Librarian's sense that security in the vicinity of the library ought to be increased



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and her committee recommended that the Building and Grounds Committee explore lighting, more effectively, the Grounds adjacent to the library.

Next, the Chair reviewed the report of the Dean of Admissions printed in the Agenda as Enclosure 5. Again highlighting, Mrs. Hudgins noted that the College had experienced in the fall a 6 percent growth in enrollment over the previous fall, the growth being attributable primarily to a rise in transfer students (an increase of 26 percent). While the spring census was not yet ready for reporting officially, the Dean of Admissions presented the figures of 1332 applications for admission (a growth of 20% over the previous spring) and 1092 new enrollments (a growth of 4 percent over the previous spring). He added that the total applicants for admission for the 1980-81 Session were 3744 and of these, 2929 became new enrollees. Comparable figures for 1979-80 were 3495 applicants with 2757 new enrollees.

The report of the Dean had shifted the Committee's interest to the question of where do all these "new" enrollees eventually go, i.e., to the phenomenon of attrition. The Committee, according to Mrs. Hudgins, asked that Vice President Behymer make a formal report at the next Board meeting which would deal thoroughly with attrition, both as national and local manifestations. This was seen as important in light of the declining population of typical college-age students.

The Student Affairs report was concluded by Mrs. Hudgins as she moved Resolution 6 to the Agenda of the Executive Session, that resolution being subject to exemption in accordance with Commonwealth Freedom of Information Act.

Report of the Building and Grounds Committee

Dr. Fluharty, Vice Chairman, reported that the Committee met at 10:30 a.m. in Room 449 of the Administration Building: Mrs. Hudgins, Board; Mr. Hixon, and Dr. Killam, College; Miss Glasheen, Student Association - being present.

Dr. Fluharty reviewed the reports of Mr. Hixon as printed for the Board as Enclosures 6 and 7. As background, Dr. Fluharty noted that the Board needed to know that delays in moving to bid the additions to Gosnold Hall and the Campus Center were rooted in a Commonwealth mandate that all new public construction be designed for coal furnaces. The College, feeling that having buildings designed  $\frac{1}{2}$  for oil and  $\frac{1}{2}$  for coal was not sound, had petitioned the Governor for relief from the mandate and had offered an alternative plan which provided for conversion of all buildings to coal use through a central heating plant. To date, there had been no response to the alternative proposed.

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Dr. Fluharty indicated that bids on the Track had all been judged too high and efforts to redesign the Track, given the new cost realities, were now underway.

Dr. Fluharty introduced Dr. Killam, Professor of Governmental Administration, to present a proposal for site improvement in the area of "The Ships." Dr. Killam outlined actions which could be taken to convert the area about the ships to a "port" via plantings and benches and the moving of certain existing plants and trees to other positions on the campus. Dr. Fluharty moved, "Resolved that the Board of Visitors accepts Dr. Killam's design and authorizes the Administration to proceed to implement the plan as funds are available." With the second of Mrs. Passage, the motion was passed by the Board.

Dr. Fluharty introduced Mr. Hixon who explained that the fencing project would move forward in a piece by piece manner.

Report of the Development and College Relations Committee

Mr. Hunter Creech, acting as Chairman, reported that the Committee met in Room 338 at 10:30 a.m. with Mrs. Hudgins and Rector Brauer present from the Board; Mr. Wood, Mrs. Delo, Mrs. Braganza and Dr. Daly, from the College administration and faculty; and Miss Cipriano from the Student Association.

Mr. Creech reviewed the Development report which brought closure to the 1980 Fund Drive and which outlined the plan for the 1981 Fund Drive. He called the Board's attention to Enclosure 8 "Excellence in Higher Education for a Better Peninsula" which detailed the goals, workers, and procedures for the 1981 Drive. Of special note was page 79, "Why Should I Give to a Public College, Especially to Christopher Newport?" and the Alumni Association's mailer "Twenty for Twenty," a request for a gift of one dollar for each year of the College's life.

Mr. Creech then reviewed the report of Mrs. Braganza, Director of Continuing Studies, which report had outlined the College's outreach to social and business needs throughout Tidewater. Over 200 businesses were assisted, last year, through the Continuing Studies programs of the College.

The College's federally funded Board Bank project had assisted local governments to develop a pool of trained volunteers better able to serve government on appointed boards. A spin-off of this project had been lesson-units for local school systems. Mr. Creech noted that the Commonwealth had required that continuing studies programs recover a 30 percent of income as overhead charge effective July 1, 1981, and that this move could have negative effects on program development.

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Last, Mr. Creech reviewed the public relations effort: four editorials; 95 news articles; press conferences; and special services, such as that of Dr. Teschner, of the Philosophy Department, to the local private schools on the subject of teaching ethical decision making to children.

Report of the Naming Committee

In the absence of Mr. Allaun, Mrs. Hudgins announced that the Committee will meet soon to consider a name for the new building.

Report of the By-Laws Committee

Mrs. Hudgins, Chairman, announced a meeting for 5:00 p.m., Monday, February 16, in her office. She requested Board guidance on two issues: the format of the bi-monthly meeting; and the grievance procedures of the Board.

Report of the Audit Committee

Mr. Creech, chairman, announced that the Committee had no report.

The Committee reports now complete, Rector Brauer now asked President Anderson if he wanted to make a report to the Board. President Anderson noting his earlier comments on contracts, said he had no additional reports to present.

With all reports now before the Board, Rector Brauer recognized Mrs. Carpenter for the purpose of moving that the Board of Visitors convene in Executive Session. Mrs. Carpenter moved "Resolved that this public body go into executive session as provided for in Chapter 21, Section 2. 1-344 of the Virginia Freedom of Information Act, as amended by the 1980 General Assembly, for the purpose of discussion of employment and the assignment of personnel." With Mr. Halliday seconding, the Board voted unanimously to enter executive session.

Reconvening the Board in public session, Rector Brauer asked for a motion to re-open the public meeting. Mrs. Carpenter moved "Resolved that Board of Visitors of Christopher Newport College be reconvened in open session. Let the press and others of the public be so informed." Mrs. Passage seconded the motion which passed unanimously.

The Rector, opening the floor for motions to be re-enacted publicly which were passed in Executive Session, recognized Mrs. Passage who moved the adoption of Resolution 2, "T/R Administrative Appointment - Director of Continuing Studies;" of Resolution 3, "Faculty Appointment to Fill Existing Vacancy;" and of Resolution 4, "Faculty Resignation." Dr. Wright seconded the motion, which subsequently passed unanimously.



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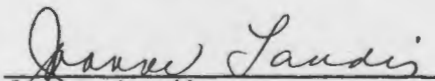
Resolution 5, "Cancellation of Indebtedness," was moved by Mr. Creech, seconded by Mrs. Passage, and was approved unanimously by the Board. Likewise, Resolution 6, "T/R Administrative Appointment - Associate Director of Admissions" was moved by Mrs. Hudgins, seconded by Mrs. Passage and was passed unanimously by the Board.

By virtue of the earlier addition to the Agenda, Rector Brauer now called on Dr. Wright. Dr. Wright presented his concern about the total absence of Blacks from the College faculty. He outlined myths which pervade colleges about the difficulty of hiring Blacks and urged that the College do all that it could to assure that it would not be the victim of these myths; namely, (1) that Blacks were not available; (2) that Blacks cannot be hired on existing salaries; (3) that Blacks are reluctant to accept positions at predominantly White schools. Mrs. Carpenter asked President Anderson to review the past efforts to secure Black faculty, which request seemed, after discussion, more prudently responded to, at the next meeting. Agreeing to provide the Board with a record of the past vacancies and how they were filled, Dr. Anderson reviewed the process of screening candidates, the status of recommending candidates, and his role in the act of selection. He noted that the standard procedure at the College concluded with his being given 3 candidates, usually in rank order, among whom he was to decide. Recognizing the College need which Dr. Wright was addressing, Rector Brauer asked the President, Dr. Wright, and the College's Affirmative Action Officer to meet before the next meeting for the purpose of designing an action plan.

The Rector opened the floor for Old Business. There being none, the Rector requested the hearing of New Business. Mr. Halliday, although he had no official resolution, asked that the Board give attention to the implied problem of annually voting fixed sums raised in the Development Office without attention to the guarantee that a sum sufficient to these annual fixed sums would be there. He felt a potential awkwardness between the Board and the College caused by creating an expectation of money to be allocated by the Board.

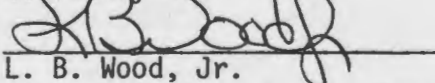
There being no other business to be considered, Rector Brauer adjourned the meeting at 3:15 p.m.

Respectfully Submitted,



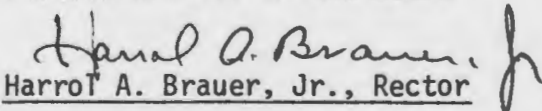
Joanne Landis

Secretary



L. B. Wood, Jr.

Liaison Officer to the Board



Harrot A. Brauer, Jr., Rector

Approved:

attachments