

JULY 2019

## CHECK YOUR HEALTH AND FSA PAYROLL DEDUCTIONS

For Employees who made changes to their Health Plan or Flexible Spending Accounts during the open enrollment period, the new paycheck deductions will go into effect on the **July 16<sup>th</sup> paycheck**.

Please be sure to review your July 16<sup>th</sup> paycheck to ensure the new deductions for your Health plan and FSA are correct.

If you have any questions, please contact the Office of Human Resources.

JULY

10<sup>TH</sup>

REMINDER

### AP FACULTY LEAVE RESET

Administrative and Professional Leave resets today (July 10<sup>th</sup>). Please be sure to submit your leave requests for any leave used by the end of today in the *TAL Timesheet System*.

Supervisors should review and approve AP Leave Requests.

Additional information regarding leave and leave carryover for Administrative and Professional Faculty can be found in the University Handbook.

### JULY LUNCH & LEARNS



#### Social Security

**Tuesday, 7/16/19**

12:05pm-12:55pm

Freeman Center, Rm. 101

CLICK [HERE](#) TO REGISTER



Virginia  
Retirement  
System

**Wednesday, 7/24/19**

12:05pm-12:55pm

Freeman Center, Rm. 101

CLICK [HERE](#) TO REGISTER

## COMMONHEALTH AND WEIGHT WATCHERS

The Commonwealth of Virginia and Weight Watchers are proud to partner together to help you improve your wellbeing by offering discounts for employees enrolled in a state health plan.

Weight Watchers Offering	Employee Special Pricing
Digital	\$8.48 per month
Digital + Workshops	\$19.11 per month

This program streamlines the previous payment and reimbursement process. Current Weight Watchers members will continue to submit payments as normal, just at the new lower rate.

For more information on special pricing and to sign up for Weight Watchers, click [here](#).

**Virginia529<sup>®</sup>**  
PLANS

The Virginia 529 plan is a savings plan to help families save for the future for qualified higher education expenses. Money in these plans can grow free from federal taxes and the Commonwealth of Virginia allows a tax deduction on contribution to the Virginia 529 accounts. Accounts can be setup for anyone, including yourself. You can change the beneficiary to another family member without penalty at any time.

For more information, check out the [VA529 brochure](#) or visit the [Virginia 529](#) website.

### JULY 5<sup>TH</sup> ENTERING TIME REMINDER

Don't forget, when submitting Timesheets for the first week of July, hours for July 5<sup>th</sup> should be designated as Holiday.

Timesheets should be submitted for the prior week each Monday for approval. For any questions, please contact the Office of Human Resources.

### RECRUITMENT REFRESHER TRAINING

We highly encourage all search chairs and committee members attend this refresher training on the Classified and Hourly recruitment process.

**Wednesday, 7/24/19**

12:00pm-1:30pm

HR Training Room

*\*Contact HR at 4-7145 to Register\**