

Minutes of Faculty Senate meeting

17 February 2006, Student Center 233

Senators present: Kidd (left at 6:15), Hicks, Guajardo, Cartwright, Underwood, Adamitis, Breese, Schwarze, Knipp, Doughty, Grau, Wymer (left at 5:15), Whiting (arrived at 3:30), Sellars (arrived at 3:45), Vachris (arrived at 3:57)

Senators absent: none

- I. The meeting was called to order at 3:05 PM.
- II. Introduction of guests:
 - Jason Scheel [Student Government Association (SGA)]
 - Chanelle Layman (Captain's Log)
 - James Carroll (Captain's Log)
- III. Acknowledgment of electronic approval of minutes of [1/20](http://facultysenate.cnu.edu/05_06/misc/sga/2_17.doc) meeting
- IV. Jason Scheel provided an SGA update (available: http://facultysenate.cnu.edu/05_06/misc/sga/2_17.doc).
- V. President's report
 - A. As a result of the meeting last month between the provost and the Senate Executive Committee (SEC), the provost has requested per the Handbook the "formal counsel" of the Senate on the proposal for changing the employment status of librarians from a dual appointment status (professional and instructional) to professional status only. The SEC has appointed the following committee (charge available: http://facultysenate.cnu.edu/05_06/misc/library.doc) to make recommendations to the Senate on [March 17](#) so that we can respond to the Provost by his March 20 deadline: Professors Mollick (chair), Hicks (SEC), Jeff Gibbons (chair of Program Review Committee), Pete Carlson, and Underwood.
 - B. Regarding the procedural issue of PSYC 201 being forwarded to the Undergraduate Curriculum Committee (UCC) over the explicit disapproval of the subcommittee of the Liberal Learning Council (LLC) responsible for this and without the substance of that recommendation: President Schwarze has spoken with both the Assistant Dean and the UCC chair. It appears that one reason this occurred is that no LLC signature line appeared on the course approval forms; other levels are required to sign and indicate "concur" or "non-concur." The LLC line has now been added to these forms.

- C. President Schwarze has now received from the PSYC department documentation for the manner in which PSYC 303's learning objectives will be attained, thereby fixing the only problem with this course which was noted by the Senate at its [meeting last month](#).
- D. The Senate Committee to study Chairs' Compensation and Evaluation [Breese (chair), Brian Bradie, Scott Pollard, Cartwright, Leland Jordan, and Cheryl Mathews] has been appointed and will report on at least one of its charges by [April 21](#). This committee will consider the following:
1. apportionment of evaluation to teaching, scholarship, and service
 2. adequacy of chair compensation (summer stipend equivalent)
 3. amount of release time for all chairs/appointment of assistant chairs (with release) to large departments
- E. Senate budget:
President Schwarze has requested \$750 to cover dues for the Faculty Senate of Virginia ([ESVA](#)), travel to meetings, an annual Senate-University Committee Chair reception, and miscellaneous meeting expenses, and she has reminded the Provost of our request (and his approval) to increase the faculty development grant budget to \$60,000. Schwarze also reminded him of our desire to increase the number of sabbaticals in next year's round to 10. He'll present to this to the Budget Advisory Committee during spring break next month.
- F. 2006-07 Academic Calendar and Exam Schedule:
President Schwarze yesterday (2/16/06) received copies of a proposal of this from the Provost's office and has emailed them to all Senators. As proposed, major changes include:
1. reducing the exam period from 2.5 to 2 hours (Note that exam periods were recently reduced from 3 hours to 2.5 hours.)
 2. creating a university reading day on Wednesday of the week of final exams (No exams would be scheduled on this day.) as well as designating the Saturday and Sunday before exams begin as university reading days
 3. moving graduation from Saturday to Sunday (Note that graduation occurred on Sunday afternoons until approximately six years ago.)
- It was the intent of the administration to discuss this proposal with us; the issue was planned for discussion at our full Senate/President/Provost meeting on Feb. 3, but unfortunately did not get raised. President Tribble would appreciate our suggestions in preserving the following objectives:
- protecting the 2.5 hour exam period;
 - creating some sort of exam reading period for our students;

- establishing a Sunday commencement so that CNU graduation activities for students and families can become a weekend-long event.

Because we need to publish the schedule soon, President Tribble would appreciate having our ideas sooner, rather than later (preferably within a week).

G. Elections:

Senate elections need to be held by March 31; President Schwarze will notify faculty of elections and will appoint Senators to conduct as per the handbook. Senators unable to run for reelection include Underwood, Cartwright, and Kidd. Senators not running because of term continuance include Hicks, Knipp, Grau, Adamitis, Guajardo, Sellars, and Schwarze. Robert's Rules of Order (p. 419 of Schwarze's copy) states that the SEC (without the president) should appoint a committee to create a slate of officer nominations after the Senate elections are complete.

Senate discussion of items 1 - 3 of V.F above subsequently took place.

1. Duration of exam period:

It was uniformly opined that this should not be made less than 2.5 hours.

2. Reading day(s):

In order to create time in the week for a reading day, Doughty suggested that Saturday be used for exams (as is done at numerous other schools), namely for "common" exams and for the accommodation of schedule conflicts. Breese suggested that the reading day be only a half-day. Doughty's proposal was moved, seconded, and approved, with a vote of nine (Doughty, Knipp, Kidd, Hicks, Guajardo, Whiting, Cartwright, Underwood, Adamitis) in favor and three (Wymer, Grau, Breese) opposed.

Next, Knipp suggested that reading day be held on Monday (in order to create a three-day reading weekend) instead of Wednesday. This proposal failed by a vote of three (Sellars, Hicks, Knipp) in favor and ten (Kidd, Guajardo, Cartwright, Wymer, Adamitis, Underwood, Breese, Whiting, Grau, Doughty) opposed.

3. Graduation day:

Having this on a Sunday may mean that it will coincide with Mother's Day for a high fraction of the time, which may be an unpopular arrangement. Kidd suggested shifting the entire year's calendar one week later. This shift would probably eliminate the graduation - Mother's Day conflict in most years, and it would *also* make CNU's academic year more

closely synchronized with that of the Newport News Public School system. While the Senate generally acknowledged that such a calendar shift would be too drastic to recommend without first consulting with its constituencies, a straw vote was conducted of three possibilities. The results are below:

- keep graduation on Saturday: seven in favor (Whiting, Sellars, Doughty, Grau, Hicks, Guajardo, Breese)
- pushing classes one week later: five in favor (Kidd, Adamitis, Cartwright, Wymer, Underwood)
- moving graduation to Sunday (afternoon): one in favor (Knipp)

President Schwarze will send a memo (available:

http://facultysenate.cnu.edu/05_06/misc/calendarmemo.doc) re the results of these discussions shortly.

Ed. note: See item V.L in the minutes of the 3/17/06 meeting of the Faculty Senate for follow-up discussion of this issue.

VI. Committee reports

- A. Vachris: subcommittee's recommendations about CLEP and challenge test policies (final report available: http://facultysenate.cnu.edu/05_06/misc/CLEPfinal.doc)
- B. Cartwright: final recommendations from Faculty Senate review (report available: http://facultysenate.cnu.edu/05_06/misc/reviewfinal.rtf)

Both of these reports were accepted.

VII. Old business

- A. Action on Senate Review Committee's eight recommendations (to be followed by a vote by the General Faculty on 4/25/06):
In order to address recommendation 6 ("keeping more detailed records of the outcomes of Senate actions"), Secretary Knipp pointed out that it would be straightforward to augment one of the Faculty Senate's webpages (available: http://facultysenate.cnu.edu/05_06/resolutions.html) in order to track the status of these outcomes.
Next were considered recommendations 5 (addressing imbalance of representation across CNU's four academic divisions), 7 [assigning the Department of Leadership Studies to one of these divisions, probably in Social Science and Professional Studies (SSPS)], and 8 (creating a formal mechanism for departments to change divisions). It was pointed out that we should probably resolve recommendation 8 (which would be a handbook change) prior to resolving recommendation 7. However, *promptly* adopting recommendation 7 would prevent the disenfranchising

of the three existing members of the Department of Leadership Studies in this spring's elections. It was pointed out that item 7 would change the Senate constitution, which requires a vote of the general faculty.

However, President Schwarze noted that there is presently a contradiction between items (a) and (b) in the "Membership" section of our constitution, so she accordingly ruled that the Senate can take an action to enfranchise the affected department.

It was moved and seconded to put the Department of Leadership Studies into SSPS until a more permanent arrangement is created. This motion failed by a vote of six in favor (Adamitis, Cartwright, Guajardo, Grau, Knipp, Underwood), seven opposed (Kidd, Sellars, Whiting, Doughty, Wymer, Vachris, Hicks), and one (Breese) abstained.

It was moved and seconded to put Leadership Studies in the School of Business (SoB). This motion failed by a vote of four in favor (Whiting, Sellars, Wymer, Kidd), nine opposed (Knipp, Grau, Doughty, Guajardo, Cartwright, Breese, Underwood, Adamitis, Hicks), and one abstention (Vachris).

It was moved and seconded to commit recommendations 4, 5, and 8. This motion passed with 12 votes in favor (Knipp, Doughty, Whiting, Vachris, Hicks, Wymer, Adamitis, Underwood, Kidd, Sellars, Cartwright, Guajardo), one opposed (Grau), and one abstention (Breese). Grau will chair this committee.

B. review of UCC recommendations (complete listing available:

http://facultysenate.cnu.edu/05_06/misc/ucc11_4.html)

- [HIST 374/474](#): Vachris and Adamitis
- [CLST 214](#): Underwood and Guajardo

The approval of these two courses was moved, seconded, and passed unanimously.

- [changes](#) to BA in Theater

These changes were made in response to an instruction to departments from Dean Bartels to get major requirements to "fit" better with the new curriculum. These changes were moved, seconded, and approved unanimously. It was noted that there will be many similar program changes proposed to the Senate at its [next regular meeting](#).

VIII. New business

A. *emerita* status for Teddy Bostick (available:

http://facultysenate.cnu.edu/05_06/resolutions/3.doc)

This resolution was moved, seconded, and passed unanimously.

- B. *emeritus* status for Bob Durel (available: http://facultysenate.cnu.edu/05_06/resolutions/4.doc)
This resolution was moved, seconded, and passed unanimously.
- C. Researching teaching loads at peer aspirant institutions (list available: http://facultysenate.cnu.edu/05_06/misc/aspirant.xls)
This committee is charged with recommending an appropriate timetable for shifting to a 4-3 teaching load and with preparing the Senate resolution to support this recommendation. The committee will be composed of Adamitis (chair), Guajardo, and Underwood, and their report will receive a first reading at the Senate's 3/17 meeting and a second reading at its 4/21 meeting.
- D. Senate and committee elections:
Senate elections must be held by March 31, but committee elections may be held later. The Senate elections will be conducted at meetings of each academic division, but the committee elections will be conducted by write-in ballots collected within the office of each academic department. The committee overseeing these elections will consist of Grau (chair), Underwood, Kidd, and Hicks.
- E. Faculty Development Grants
Applications for these will be received by President Schwarze on February 22, at which time copies will be distributed to the committee charged with reviewing them in advance of the 3/17 meeting of the Faculty Senate. As was the case for last fall's round of grant applications, this committee will consist of Guajardo (chair), Whiting, and Adamitis.
- F. Consideration of LLC resolution (11/28/05):
"No course submitted by a student for graduation to satisfy a Liberal Learning Foundations requirement may also be submitted to satisfy an Area of Inquiry requirement."
This was moved, seconded, and passed unanimously by the Senate.
- G. Undergraduate credit for graduate classes (UCC memo available: http://facultysenate.cnu.edu/05_06/misc/gradcredit.rtf)
The Graduate Program Council and the UCC have approved allowing undergraduates to count up to eight hours of graduate level credit toward the undergraduate degree. The UCC also recommended that the policy be retroactive to fall 03, and the Registrar concurred.
The Senate moved, seconded, and approved this policy with a vote of 12 in favor (Knipp, Grau, Whiting, Doughty, Adamitis, Underwood, Breese, Kidd, Cartwright, Guajardo, Vachris, Wymer), none opposed, and two abstentions (Hicks and Sellars).

H. Receipt of more recommendations from UCC (complete listings available: http://facultysenate.cnu.edu/05_06/misc/ucc11_4.html)

- [HIST 223](#)
- three courses which presently exist and are proposed for the Creative Expressions AoI: [FNAR 373](#), [FNAR 376](#), and [FNAR 378](#)
- assignment of Senators to review these items as well as up to 16 more Areas of Inquiry (AoI) courses expected possibly to emerge from the UCC meeting on 2/21:
 - Creative Expressions: Adamitis and Breese
 - Informal and Formal Reasoning: Underwood and Cartwright
 - HIST 223 and Global and Multicultural Perspectives: Kidd and Vachris
 - Western Traditions: Sellars and Knipp
 - Investigating the Natural World: Whiting and Guajardo
 - Institutions, Identities, and Societies: Grau and Wymer
 - Degree studies requirements, Math objectives, and six new or changed majors: all Senators

I. Consideration of President Tribble's request to strengthen committee infrastructure for supporting students who are interested in attending professional schools

Presently, Professors Ronnie Cohen and Harry Greenlee do advising for prelaw students, and Professors Mark Gray, Kathleen Brunke, Rick Cheney, and Harry Grau do this for premed students. President Tribble is interested in expanding both the composition (to include non-CNU professionals) and role (to include the establishment of pipelines from CNU to some professional schools) of these committees. It was also suggested that an assistant deanship could be created, in order to foster the entrance of CNU undergraduates into professional schools.

J. handbook changes (available:

http://facultysenate.cnu.edu/05_06/misc/handbook)

The Senate went into a "committee of the whole" at 5:11 in order to discuss these changes. The Senate came out of a committee of the whole at 6:55, at which time were moved, seconded, and passed unanimously all of the changes (ie, #2 - #25) forwarded by the Handbook Committee *except* as listed and supplemented below:

- #2: Revert this to the version (available: http://facultysenate.cnu.edu/05_06/misc/handbook/emeritus.rtf) approved at the [11/4/05](#) meeting of the Faculty Senate.

Ed. note: See item V.D.b in the minutes of the [3/17/06](#) meeting of

the Faculty Senate for a discussion of the provost's follow-up of this recommendation, which resulted in a portion of its being overturned.

- #5-d-1: Change "recommends" to "recommendations".
- #9: In the description of the Executive Vice President, remove "serves as a member of the President's Senior Management Team and".
- #10: Change the composition of this committee to the recommendation (available: http://facultysenate.cnu.edu/05_06/misc/ACAA.html) approved by the Senate at its 9/2/05 meeting, in particular with regards to the fact that four faculty members are to be elected by the general faculty, rather than appointed by the Faculty Senate. Also, in item 2 of this, change "instructional faculty" to "Faculty Senate", and fix the subitem lettering (ie, change "acd" to "abc").
- #13: Remove the paragraph entitled "President's Senior Management Team" and (on the next page) the passage "and are not members of the President's Senior Management team."
- #15: Change "below a C-" to "of D+ or below", and change "Assistant Dean for the Liberal Learning Core" to "Assistant Dean of Liberal Learning".
- #17: In the "Undergraduate courses" section, delete the last sentence. Then, insert "or in a related discipline" in three places, twice after "in the discipline taught" and once after "in which service is rendered".
Ed. note: See item V.D.c in the minutes of the 3/17/06 meeting of the Faculty Senate for a discussion of the provost's follow-up for this recommendation, which resulted in a portion of its being overturned.
- #18: Change "ninth" to "eighth".
Ed. note: See item V.D.d in the minutes of the 3/17/06 meeting of the Faculty Senate for a discussion of the provost's follow-up for this recommendation, which resulted in this being overturned.
- #20 (Department of Library Science): A decision on this was postponed until next month, in order to provide the Senate subcommittee with adequate time to review this.
- #24 (student conduct): A decision on this was postponed, owing to the fact that we did not yet have the correct version of this.
Ed. note: See item VII.A in the minutes of the 3/17/06 meeting of the Faculty Senate for further the eventual handling of this change.
- #26: This (available: http://facultysenate.cnu.edu/05_06/misc/handbook/26.rtf) was

included and approved, despite its not have yet been forwarded to the Senate by the Handbook Committee.

The meeting adjourned at 6:55 PM.

Submitted by Peter Knipp, Secretary of the Faculty Senate

If you are viewing a static copy of this document, see
http://facultysenate.cnu.edu/05_06/minutes/2_17.html for the online version.