

APPENDIX I

RESOLUTIONS 1 - 13

Board of Visitors

Resolution 1

April 9, 1981

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APPROVAL OF THE FACULTY HANDBOOK

Whereas, impact of language, inconsistencies, reorganization, and changing laws have made the current Faculty Handbook out of date and not serving the best interests of Christopher Newport College, be it

Resolved, First, that Chapter V, "Policies Affecting the Faculty," as approved in the August 1977 Board of Visitors meeting (Resolution 6), and as revised as Enclosure 2 in the September 1977 Board of Visitors meeting, and as amended by the Board of Visitors thereafter, is the official "Faculty Handbook" of Christopher Newport College.

Second, That the President is directed to make recommendations to the Board of Visitors on revision to the Faculty Handbook, as defined above, at the June 1981 meeting of the Board. Revisions approved by the Board shall become effective September 1, 1981 for all faculty and staff under contract for 1981-82.

Third, That Christopher Newport College shall have a Board-approved College Handbook as its official document, to contain the Board and institutional policies and procedures for faculty, students, classified personnel, and administration, and general policies and procedures. The College Handbook shall replace all other Handbooks.

Fourth, That the President shall appoint a committee of up to seven members to report to him its recommendations for the contents of the College Handbook, as defined above, no later than March 1, 1982. The President shall make his recommendations to the Board at its April 1982 meeting.

Board of Visitors
April 9, 1981

Resolution 2
Page 1 of 1

REVIEW OF THE RECORDS RELATIVE TO THE
NON-TENURING OF A FACULTY MEMBER

Whereas, Dr. P. T. Balan, former Assistant Professor of Economics who resigned effective at the end of the 1979-80 academic year, has requested a review of the decision to not recommend him for tenure, be it, therefore

Resolved, That the Board review the records and take action as appropriate.

Board of Visitors

Resolution 3

April 9, 1981

Page 1 of 1


FACULTY LEAVES-OF-ABSENCE

Resolved, That the Board of Visitors approves the leaves-of-absence of the faculty members named below for the 1981-82 academic year.

RICHARD T. GREENOUGH, JR., Instructor in Political Science and Governmental Administration, with a stipend of \$2,000, to continue full-time studies (leading to the doctoral degree) at Virginia Polytechnic Institute and State University.

GODWIN T. WHITE, Instructor in Accounting and Finance, with a stipend of \$2,000, to continue full-time studies (leading to the doctoral degree) at Virginia Polytechnic Institute and State University.

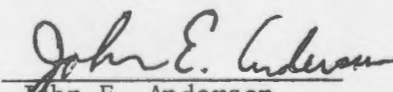
Approval recommended: _____


Robert J. Edwards

Vice President for Academic Affairs

3/26/81
Date

Approved for Board Action: _____


John E. Anderson
President

3 30 81
Date

Board of Visitors

Resolution 4

April 9, 1981

Page 1 of 4

FACULTY PROMOTIONS

Whereas, The President and Vice President for Academic Affairs have carefully reviewed the recommendations for granting promotions to certain faculty members that have been submitted to them through the established procedures of the faculty peer evaluation process; and

Whereas, The President and Vice President for Academic Affairs recommend to the Board of Visitors that the faculty members listed below be promoted to the rank indicated; therefore, be it

Resolved, That the following faculty members be promoted to the rank indicated effective with the faculty members' contracts for the 1981-82 academic year.

April 9, 1981

Page 2 of 4Instructor to Assistant Professor

LINDA T. HORNBAC, Department of Education

B.S., Longwood College, 1965

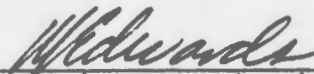
M.Ed. (70), Texas A&M University, 1970

Ed.D. (to be awarded, 81), Virginia Polytechnic Institute and State University

1976 , Instructor, Christopher Newport College

Ms. Linda Turner Hornback is, by all measure, an extraordinarily effective teacher. This judgment is confirmed by her student evaluations, by the overriding sentiments expressed by her students, by her course syllabi, and by the enthusiastic endorsement of her colleagues. Her effectiveness in the classroom is enhanced by her extensive background as a public school teacher and administrator, by her versatility within her discipline, and by her capacity to capitalize upon her own professional experience as a means of improvement. Her service to the College has included cosponsoring the CNC SVEA chapter, serving as a member of the search committee for the new Dean of the School of Liberal Arts, Sciences, and Education, and contributing to the self-study leading to approved program status for certain CNC programs in teacher education. The community has benefited from her presence through numerous presentations she has made to groups of students, teachers, and parents in Newport News, Hampton, and Portsmouth Schools--activities for which she has been repeatedly commended. She is an active member of numerous professional organizations. She has recently completed all coursework for her Ed.D. degree at VPI&SU and has advised the College of her expectation that the degree will be conferred upon her in the summer of 1981. Her demonstrable excellence in teaching, her noteworthy professional service to both College and community, and her professional development (including the anticipated receipt of the Ed.D. degree in the summer of 1981) combine to render her promotion to the rank of Assistant Professor, effective September 1982, and appropriate action at this time.

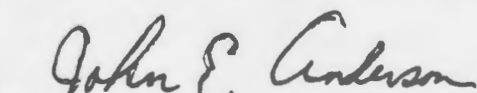
Approval recommended:


Robert J. Edwards

Vice President for Academic Affairs

3/26/81
Date

Approved for Board Action:


John E. Anderson
President3-30-81
Date

April 9, 1981

Page 3 of 4

Instructor to Assistant Professor

WAYNE M. SCHELL, Department of Accounting and Finance

B.S., Accounting, Old Dominion University, 1970

M.B.A., Accounting Emphasis, College of William and Mary, 1973

C.P.A. Certificate, 1975

Ph.D. Candidate, Accounting, Virginia Polytechnic Institute and
State University

1973-76, Eggleston Smith & Company CPA's, Staff Accountant

1976-78, Instructor, Christopher Newport College

1978-80, Pursuing Ph.D., VPI&SU and Part-time Instructor in
Accounting at VPI&SU

Since 1976 there has been a marked increase in the number of accounting and finance majors with a substantial increase in the need for better qualified faculty in the Department of Accounting and Finance. There is a real need for terminally qualified faculty in the discipline so that the accounting program can better meet the business community's needs for well qualified graduates in the field of accounting. Professor Schell has completed all the course work for his doctorate including passage of his comprehensive examinations for this degree. He is currently actively working on his dissertation and anticipates completion of the dissertation requirements by the summer of 1982. Since returning to Christopher Newport College and resuming his teaching responsibilities in the Fall of 1980, Professor Schell has demonstrated continued high quality of instructional performance in the courses assigned to him. In addition, Professor Schell has maintained a reasonable level of professional activity in professional societies and is a member of the American Institute of Certified Public Accountants, the American Accounting Association, and the National Association of Accountants.

April 9, 1981

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With the completion of his course work for the doctorate in accounting, Professor Schell has enhanced his professional capabilities and equipped himself to contribute at a much higher level of professional competence in curriculum design and instructional implementation of the accounting program in the Department of Accounting and Finance. His increased professional capabilities justify his promotion in rank.

Approval recommended: _____

Robert J. Edwards
Robert J. Edwards

Vice President for Academic Affairs

3/26/81
Date

Approved for Board Action: _____

John E. Anderson
John E. Anderson
President3-30-81
Date

April 9, 1981

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FACULTY TENURED APPOINTMENT AND PROMOTION

Whereas, The President and Vice President for Academic Affairs have carefully reviewed the recommendations for granting of tenure and promotion to certain faculty members that have been submitted to them through the established procedures of the faculty peer evaluation process; and

Whereas, The President and Vice President for Academic Affairs recommend to the Board of Visitors that the faculty member named below be promoted to the rank indicated and granted tenure; therefore be it

Resolved, That the following faculty member be promoted to the rank indicated and awarded tenure effective with the faculty members' contract for the 1981-82 academic year.

GLENN M. WEBER, from Assistant Professor to Associate Professor of Mathematics.

B.S., Polytechnic Institute of Brooklyn, 1971

M.S., Cornell University, 1975

Ph.D., Cornell University, 1978

1975-76, Instructor, Ithaca College

1976-77, Assistant Professor, LaMoyne College

1977-78, Instructor, Christopher Newport College

1978- , Assistant Professor, Christopher Newport College

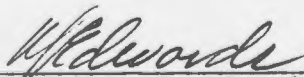
Professor Glenn Weber is an exceptionally able faculty member, and the long range needs of his department and the College will be well-served by his retention at the rank of Associate Professor as a tenured member of the faculty. He is involved in the areas of operations research, probability, and statistics--areas of applicable mathematics in which the College can expect a continuing need for faculty expertise. Professor Weber excels as a teacher. His student evaluations contain many very favorable comments. The

April 9, 1981

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student comments and other data generated by his student evaluations indicate that his students think he is knowledgeable in his area, is concerned about his students learning, is able to motivate the students to learn, applies mathematics to everyday life situations, is unusually effective, is interested in the subject he is teaching, gives fair tests, and is, on balance, one of the best instructors they have had. His course syllabi, tests, and other materials pertaining to the conduct of his courses have generated favorable comment on the part of his peer group. In the area of community service, Professor Weber has placed his expertise at the disposal of the community through various means, including using his knowledge of operations research in doing a busing study for Hampton School System and using his knowledge of probability and statistics as an expert witness at a trial in Newport News. On campus he has organized classes in his areas of expertise, served as chairman of the Academic Status Committee, as a member of the Student Activities Committee, and as Coordinator of the Division of Natural and Quantitative Sciences. Evidence of his professional development has included the publication of three papers in 1979 and the acceptance of another for publication which will appear in 1981. In the spring of 1980 he gave a talk at the national meeting of the Operations Research Society of America; in the same year he refereed a lengthy paper for an operations research journal.

Approval recommended: _____



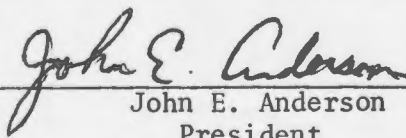
Robert J. Edwards

Vice President for Academic Affairs

3/26/81

Date

Approved for Board Action: _____

John E. Anderson
President3-30-81

Date

April 9, 1981

Page 1 of 8

FACULTY TENURED APPOINTMENTS

Whereas, The President and Vice President for Academic Affairs have carefully reviewed the recommendations for granting of tenure to faculty members that have been submitted to them through the established procedures of the faculty peer evaluation process; and

Whereas, The President and Vice President for Academic Affairs recommend to the Board of Visitors the granting of tenure to the faculty members listed below; therefore be it

Resolved, That the following faculty members be awarded tenure effective with their contract for the 1981-82 academic year.

April 9, 1981

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JAY S. PAUL, Associate Professor of English

B.A., Hartwick College, 1966

Ph.D., Michigan State University, 1971

1971-78, Assistant Professor, Northern Illinois University, DeKalb, Ill.

1978-80, Assistant Professor, Christopher Newport College

1980- , Associate Professor, Christopher Newport College

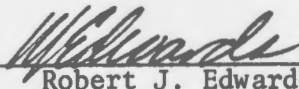
Professor Jay Snyder Paul's recommendation for tenure is based upon an established record of exceptional teaching effectiveness, appropriate scholarly activity, and service to college and community whose quality and quantity are both truly outstanding; as well as data which indicate that the needs of the College for the foreseeable future are consistent with the implications of such an award. The effectiveness of his teaching has been confirmed by student evaluations, peer visitation reports, and the syllabi and classroom materials he has created for his courses. His ten years of full-time teaching experience includes remedial, introductory, intermediate, and advanced courses; poetry and fiction writing; American literature and genre studies; a course taught at Stateville Prison, Illinois; and eight independent study projects, ranging from advanced fiction writing to methods of teaching composition. The quality of this teaching has been uniformly outstanding. Dr. Paul has been publishing poetry, fiction, and reviews in refereed journals consistently since 1969. Articles on Cooper, Goyen, and Lucien Stryk attest to his scholarship in American literature. His special interest in advanced composition has produced several papers, forums, and participation in professional meetings on the teaching of composition. In the area of service, Dr. Paul has sought out appropriate activity as the co-sponsor of the English Club and the major force behind the founding of Iota Omicron Chapter of Sigma Tau Delta, the national English honorary society, at CNC; he has organized many trips of poetry readings; and he is the faculty sponsor for Currents, the college literary magazine. He has served as a member of the American Studies Committee, the Committee on the English Core Curriculum, and the TNCC Articulation Committee, the Degrees Committee, and the Uniform Faculty Evaluation Committee; additionally, he is the Danforth

April 9, 1981

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Liaison Officer for the College. His service to the community is as extensive as his service to the College: He has read and discussed his and others' poetry on the radio (four "Faculty Forum" appearances on WGH-FM), on television (WVEC), and in person (Dean's Colloquium and Hampton Public Library). He has worked with young writers as a judge and teacher (National PTA Fine Arts Project, Rectangle Associate Editor, workshop on teaching poetry in the elementary schools), and has involved himself with elementary students through guest teaching at Sanford, Dunbar, and Dutrow Elementary Schools.

Approval recommended:

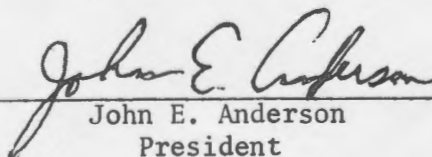


Robert J. Edwards

Vice President for Academic Affairs

3/26/81
Date

Approved for Board Action:

John E. Anderson
President3-30-81
Date

April 9, 1981

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JOUETT L. POWELL, Associate Professor of Philosophy

B.A., Baylor University, 1966

B.D., Southern Baptist Seminary, 1967

Ph.D., Yale University, 1971

1971-72, Instructor, University of North Carolina

1972-78, Assistant Professor, University of North Carolina

1978-80, Assistant Professor, Christopher Newport College

1980- , Associate Professor, Christopher Newport College

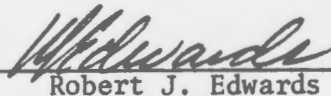
Professor Jouett Lynn Powell is a faculty member of outstanding qualities--qualities which present data indicate are commensurate with the long-term needs of his department and the College, and qualities which are consistent with the implications of his retention as a tenured member of the Faculty. His courses are topically relevant, thorough in content, and appropriate to the students of the College. The syllabi for these courses are clear and unambiguous as to the nature and content of the course, grade determinations, and assignments. Dr. Powell's student evaluations indicate that he is highly regarded by his students and that, with very few exceptions, these students are willing to enroll in his courses on subsequent occasions. Dr. Powell's research pertains to fundamental questions of relevance in introductory and methodological courses in religious studies and in the philosophy of religion. He is presently writing a book in this area, of which he has completed a substantial part. He has articles published in the series Newman Studien and in the Proceedings of the Academic Study of Religion, and is about to have an article, "The Role of Conscience," published in The Downside Review. Since coming to CNC, Dr. Powell has delivered three papers--two at the Annual Meetings of the American Academy of Religion and one at the Virginia Association of Teachers of Religion. His expertise has brought him into the local community where he has given many lectures at local churches and synagogues, gifted student classes, and at the radio interview program, Faculty Forum. His involvement in the local community

April 9, 1981

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has included participation and coordination of programs at Riverside Hospital. Dr. Powell's involvement in the college community has been extensive as well. He is presently a member of the Subcommittee for the Dean's Colloquia, is the Hearing Examiner on the Academic Hearing Committee, is a member of the Faculty Advisory Committee, is a member of the Honors Program Council, was chairman of the search committee for the Assistant to the President, and was counselor for the Freshman Advisor's Program.

Approval recommended: _____



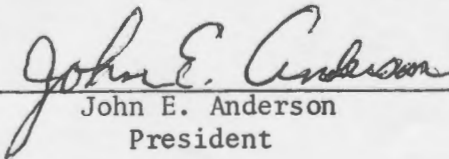
Robert J. Edwards

Vice President for Academic Affairs

3/26/81

Date

Approved for Board Action: _____



John E. Anderson

President

March 30, 1981

Date

April 9, 1981

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JAMES C. VAN PELT, Associate Professor of Management and Marketing

B.S., U.S. Naval Academy, 1943

M.B.A., Stanford University, 1954

D.B.A., George Washington University, 1972

1967-72, Professor, U.S. Industrial College of the Armed Forces

1972-78, Associate Professor, Old Dominion University

1978- , Associate Professor, Christopher Newport College

Since 1976, the Department of Management and Marketing has experienced a substantial year-to-year growth in the number of student majors, in the number of FTE students generated, and in the number of student credit hours generated. In terms of student majors (upper division FTE students), the Department of Management and Marketing is the largest department in the College. Currently, the Department of Management and Marketing is generating approximately 14 full-time faculty positions under the state's formula. This year, the Department has only eight full-time faculty; also at this time, only 35% of the full-time faculty of the Department are tenured.

Dr. Van Pelt is currently completing his third year as Associate Professor of Management and Marketing at Christopher Newport College. During his three years of service, Dr. Van Pelt has a good level of professional activity in his field, including activities in regional and national professional meetings and is currently a member of the Southern Management Association, the American Institute of Decision Sciences, and the Academy of Management. Dr. Van Pelt has contributed substantially to the instructional program and curriculum development of the Department of Management and Marketing and to the School of Business and Economics. He is well respected by his colleagues in the School of Business and Economics. Prior to joining the faculty at Christopher Newport College in 1978, Dr. Van Pelt served six years as Associate Professor of Management on the faculty of the School of Business Administration at Old Dominion University (1972-1978). Managerial experience prior to 1972 included 29 years as a Supply Officer in the United States Navy, where he obtained the rank of Captain.

Board of Visitors


Resolution 6

April 9, 1981

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In view of the long-view needs and mission of the Department of Management and Marketing and the requisite qualifications possessed by Dr. Van Pelt, the granting of tenure to Dr. Van Pelt would be compatible to the long-term needs of the Department and the School of Business and Economics. It is hereby recommended that Dr. James C. Van Pelt be granted tenure.

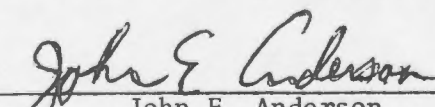
Approval recommended: _____


Robert J. Edwards

Vice President for Academic Affairs

3/26/81
Date

Approved for Board Action: _____


John E. Anderson
President

March 30, 1981
Date

April 9, 1981

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RICHARD M. SUMMERVILLE, Professor of Mathematics

B.S., Clarion State College, 1959

A.M., Washington University, 1965

Ph.D., Syracuse University, 1969

1960-64, Instructor, Clarion State College

1968-69, Assistant Professor, SUNY College at Oswego

1969-70, Post-Doctoral Research Associate, Syracuse University

1970-73, Associate Professor and Department Head, Armstrong State College


1973-80, Professor and Department Head, Armstrong State College

1980- , Professor and Dean, Christopher Newport College

Professor Richard M. Summerville's recommendation for tenure is based upon his previous teaching experience and tenured status as Professor of Mathematics at Armstrong State College. He has completed his prescribed probationary period of one year at Christopher Newport College and has therefore satisfied the condition of his contract of May 21, 1980, which stipulated "This appointment carries the faculty rank of Professor with a recommendation for tenure to the Board of Visitors after one complete year of service."

Dr. Summerville's experience in formulating and analyzing faculty evaluation questionnaires as a professional mathematician has been invaluable in the development of the Uniform Evaluation Plan at Christopher Newport College.

Approval recommended: _____



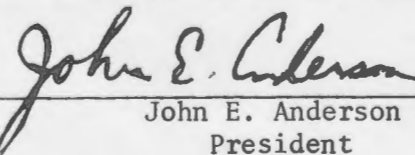
Robert J. Edwards

Vice President for Academic Affairs

3/31/81

Date

Approved for Board Action: _____

John E. Anderson
PresidentApril 1, 1981

Date

April 9, 1981

FACULTY APPOINTMENT
TO FILL EXISTING VACANCY

Whereas, Due to retirement, it is necessary to employ a full-time replacement for a vacated position on the Faculty; and

Whereas, Academic rank for this appointment is established in conformity with the standards recommended by the Faculty and approved by the Board of Visitors; and

Whereas, Salary is consistent with that of other faculty members of the College with comparable educational background, experience, and rank; therefore be it

Resolved, That the Board of Visitors hereby approves this replacement appointment of the person and position named below at the rank and salary stipulated:

DEXTER R. ROWELL, Associate Professor in the Department of Accounting and Finance for the 1981-82 academic year at a salary of \$29,400. This is a probationary appointment.

B.A., Economics and Engineering, Dartmouth College, 1964
M.B.A., Finance, University of Pennsylvania, 1971
M.A., Finance, University of Pennsylvania, 1973
Ph.D., Finance, University of Pennsylvania, 1975

Dr. Rowell was a research assistant and instructor at the Wharton Graduate School, University of Pennsylvania from 1971 through 1972. From 1972 to 1973 he served in the Data Systems Department of the Federal Reserve Bank. From 1973 to 1975 he served in a professional capacity with the Wharton Econometric Forecasting Association. Dr. Rowell became Assistant Professor of Finance in the Department of Finance at Villanova University during the period 1975 to 1979, teaching various courses in the area of Finance. Since 1979, Dr. Rowell has been Assistant Professor in the School of Business

April 9, 1981

Page 2 of 2

Administration at Old Dominion University teaching a variety of courses in the field of Finance. He was unanimously recommended by the search committee in the Department of Accounting and Finance and by the Office of the Dean of the School of Business and Economics as the best qualified candidate for this position. Dr. Rowell has published a variety of articles in a number of professional journals in the field of finance, and is professionally active both in terms of memberships in professional organizations in his field and in presentation of scholarly papers at professional meetings. Dr. Rowell has also been active as a consultant both in the Norfolk area and for several national organizations.

Approval recommended: _____

Robert J. Edwards
Robert J. Edwards

Vice President for Academic Affairs

3/26/81

Date

Approved for Board Action: _____

John E. Anderson
John E. Anderson
President3-30-81

Date

Board of Visitors

April 9, 1981

Resolution 8

Page 1 of 1

CHRISTOPHER NEWPORT COLLEGE

Administrative Resignation

Whereas, Mr. C. E. Hones, Vice President for Financial Affairs, has tendered his resignation effective August 1, 1981, for the purpose of retirement; therefore, be it

Resolved, That the Board of Visitors accept the resignation of Mr. Hones effective on the date indicated.

Approved for Board Action:

John E. Anderson 3-13-81
President Date

Board of Visitors
April 9, 1981

Resolution 9
Page 1 of 1

ADMINISTRATIVE COMMENDATION

Whereas, Mr. Calvin E. Hones, Vice President for Financial Affairs, has tendered his resignation for the purpose of retirement; and

Whereas, Vice President Hones has served Christopher Newport College since July 1, 1968, first, as Business Manager; then, as Dean for Financial Affairs; and, finally, as Vice President for Financial Affairs, these various changes reflecting the growth and maturing of the College and the expansion of his administrative responsibility; and

Whereas, Vice President Hones has greatly assisted the College in its growth from Associate to Baccalaureate degree granting status and from Branch to Independent institutional status by his careful, thoughtful and diligent development and management of the College's business affairs; be it therefore

RESOLVED, that the Board of Visitors extend its highest commendation and grateful thanks to Vice President Hones for a job well done and faithfully executed, the signs of which shall be the granting of both the Mace Award and the Plaque of Recognition and the spreading of this resolution across the pages of the minutes.

PRESIDENTIAL HOUSING ALLOWANCE

Whereas, Christopher Newport College is the only public supported state college with its own autonomous Board of Visitors which has no provision for a residence for its President; therefore be it

Resolved, That the Board declares that:

1. The President of Christopher Newport College is required, as a condition of employment, to provide his own official residence and was so informed when employed.
2. There is no provision on an urban, commuter college campus for an official Presidential residence, as is the case on a residential, dormitory campus.
3. The President is required to carry out the administrative, ceremonial and social duties at his official residence as is customary and expected.
4. The housing allowance received by the President is partial consideration in lieu of a state provided residence.

Board of Visitors
April 9, 1981

Resolution 11
Page 1 of 1

DEVELOPMENT OF LIST OF ITEMS
FOR COLLEGE TO PURCHASE FOR THE PRESIDENT'S HOUSE

Whereas, Funds for the leasing of a residence for the President of Christopher Newport College has been approved and money appropriate therefor by the 1981 session of the General Assembly; and

Whereas, It is necessary that items of home and house be acquired for the discharge of social obligations; therefore, be it

Resolved, That an initial list of said items be developed by the President for approval for purchase from appropriate funding sources within the College and said list be added to as needed, as approved by the Board.

Board of Visitors
April 9, 1981

Resolution 12
Page 1 of 1

PAYMENT OF PRESIDENT'S MEMBERSHIP
AND DUES IN THE WARWICK YACHT AND COUNTRY CLUB

Whereas, The Christopher Newport College Sailing Association has an approved affiliation with the Warwick Yacht and Country Club; and

Whereas, The Warwick Yacht and Country Club is an appropriate setting for the entertainment of College faculty, visitors, dignitaries, and guests; therefore, be it

Resolved, That a membership and dues in the Warwick Yacht and Country Club be authorized for the President of Christopher Newport College for use in his duties as President.

Board of Visitors
April 9, 1981

Resolution 13
Page 1 of 1

ACCEPTANCE OF THE REPORT OF THE
AD HOC COMMITTEE ON THE BY-LAWS

Whereas, The Board of Visitors authorized, in its May 1980 meeting, the Rector to name and charge an Ad Hoc Committee on the By-Laws with the purpose of reviewing and recommending changes to the By-Laws; and

Whereas, that Committee, named and charged, has met, reviewed the By-Laws, and developed recommended changes as displayed in Enclosure 10 "By-Laws, Revision Proposal"; and

Whereas, the current By-Laws require circulation of By-Law amendments at the meeting previous to their being formally considered; be it therefore

Resolved, That the Board accepts the said Enclosure as the Report of the Ad Hoc Committee on the By-Laws and places that document on the Agenda of its June 1981 meeting for review and decision.