

CHAPTER BY-LAWS

MU RHO CHAPTER

of the

PI KAPPA ALPHA FRATERNITY

10/22/2017

Note: There are four categories of laws controlling the actions of student members (initiate and new member) and chapters.

I. Constitution of The Pi Kappa Alpha Fraternity

1. Basic law of the Fraternity.
2. Amended only by two-thirds vote of student chapters.

II. Chapter Codes of the Pi Kappa Alpha Fraternity

Adopted by majority vote of chapters and International Officers.

III. Chapter By-Laws

1. Basic law of the chapter.
2. Must not conflict with *Constitution & Chapter Codes* of The Pi Kappa Alpha Fraternity.
3. Contains backbone of chapter long range operating program and policies.
4. Comparable to *Constitution* of The Pi Kappa Alpha Fraternity.
5. Minimizes “hasty” legislation by requiring two-thirds vote of approval at two (or three) meetings in order to amend.

IV. Chapter Laws

Routine chapter action which requires simple majority.

INSTRUCTIONS TO CHAPTERS

Every chapter should have a written set of chapter by-laws. Since the size, circumstances and requirements of the chapters vary, some latitude is permitted in the exact by-laws, but no chapter by-law or chapter law may be in conflict with the *Constitution & Chapter Codes* of The Pi Kappa Alpha Fraternity. Experience has indicated the soundness of the accompanying chapter by-laws. We have printed and distributed them to the chapters for your information and convenience. Every chapter should have a study of its By-Laws each fall by its executive committee or some other special committee which should report to the chapter, familiarize the members (initiate and new member) with the By-Laws and recommend such modification as may be needed from time to time. The By-Laws should be changed as infrequently as possible.

The PRESIDENT is responsible for seeing that the complete set of chapter By-Laws is placed with the *Constitution & Chapter Codes* of The Pi Kappa Alpha Fraternity and is immediately available for reference during chapter meetings. He should likewise furnish the Memorial Headquarters with a copy of the chapter By-Laws, and submit to the Memorial Headquarters changes in the chapter By-Laws as they are made. Insertions and alterations should be neatly handled. The printing is one side only and loose-leaf to allow for insertions.

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ARTICLE I: Name, Object, Mission, Vision, and Laws Governing

Section 1. Name. This chapter shall be known as the Mu Rho Chapter of The Pi Kappa Alpha International Fraternity.

Section 2. Object: The object of the Fraternity shall be to advance the educational interests of its members, to promote leadership development and to make, maintain and uphold a high standard of life, happiness and integrity for its members by uniting them in closer bonds of friendship and brotherly union.

Section 3. Mission: The Mu Rho Chapter of the Pi Kappa Alpha International Fraternity is dedicated to being the premier fraternity on campus and upholding the values of the Pi Kappa Alpha ritual and the “true PIKE” by recruiting the most-best men, fostering leadership, providing a quality social and educational collegiate experience, fostering a truly lifelong fraternal experience, and through constant growth and development.

To fulfill this mission, the Mu Rho Chapter will:

- Exemplify the values taught in our ritual
- Actively pursue men of high integrity, intellect, and high moral character
- Providing various programs, experiences, and opportunities designed to enrich and better the lives of our men
- Value and uphold academic achievement, persistence, and integrity
- Provide numerous opportunities to become involved with our Greek, campus, and local community
- Instill a prominent spirit of pride, loyalty, and devotion for Pi Kappa Alpha and its rich history
- Unite our undergraduate brothers with our alumni and all brothers of this fraternity under the bonds of phi kapp alpha
- Empower our members to not only assist Pi Kappa Alpha throughout our lives, but to also advocate, uphold, and advance the interests of Pi Kappa Alpha
- Establish positive relationships with our communities, institution, and alumni
- To be viewed as gentlemen through our service, philanthropic efforts, actions, and our devotion to others
- Fostering and providing networking opportunities with our brothers who compose not only North America, but the entire world

Section 4. Vision: The Mu Rho Chapter of the Pi Kappa Alpha International Fraternity will live our lives in the essence of the founders' vision for the fraternity, which can be found in the Preamble. We will establish friendships on a firmer and more lasting basis, promote brotherly love and kind feeling, and advance the interests of those with whom we sympathize and deem worthy of our regard. Through these actions, we will be able to most successfully accomplish our object. The Mu Rho Chapter will be the largest group of well rounded, competitive gentlemen, have a strong alumni presence, and continually pursue actions that will better ourselves, our brothers, our community, and our fraternity.

Section 3. Laws Governing: The laws governing the chapter shall be the *Constitution & Chapter Codes* of The Pi Kappa Alpha Fraternity, *Ritual* of The Pi Kappa Alpha Fraternity, Chapter By-Laws, and Chapter Laws. Additionally all National, State, Local, and University laws and regulations will govern the Chapter.

ARTICLE II: Chapter Organization

Section 1. Elected Officers: The elected officers of the Chapter shall be the President, Internal Vice President, External Vice President, Treasurer, Secretary, Sergeant-at-Arms, Inter-Fraternity Council Delegate(s), and Health and Safety.

The University organizational representatives and the undergraduate chapter advisor shall be elected as necessary.

Section 2. Appointed Officers: The President shall appoint the following officers: True Pike Experience Educator, Chapter Advisor, and Recruitment Chairman.

Section 3. Term of Office:

The term of office for Elected Officers will be two semesters (or four quarters) based on a calendar year.

The term of office for Appointed Officers will be two semesters (or four quarters) based on a calendar year.

The term of office for Judicial Board Members will be for one semester (or two quarters).

The term of office for the Inter-Fraternity Council Delegate(s) will be for one semester.

Section 4. Committees: The internal and external vice presidents shall appoint a committee chairman for the titles indicated by capital letters in the list below, by the first regular chapter meeting of the term for which he serves. Also at this time, the vice presidents will provide an informational file describing each committee to the duly appointed member. The appointed chairman then has one week to solicit members (initiate and new member) to fill his respective committee.

The Organization of the appointed Committees under their respective vice president will be as follows:

External Vice President

- A. Campus Involvement
- B. Community Service
- C. Public Relations
- D. Athletics
- E. Social
- F. Special Events

Internal Vice President

- A. Alumni Relations
- B. Brotherhood
- C. Fundraising
- D. Historian
- E. Philanthropy
- F. Scholarship
- G. Housing Manager
- H. Community Service

Every committee head must turn in their committee file by the second to the last chapter meeting (installation of officers.) This file must be organized to the satisfaction of the vice president and must include a typed summary of all the activities performed by that committee. FINE: \$10.00

Section 6. Membership Status:

The following status will be assigned to the Chapter brothers:

- A. Active: An undergraduate student member in good and regular standing.
- B. Suspended: A member not in good and regular standing that has been removed from the Fraternity until disciplinary action is fulfilled or corrected. A member's time suspended is contingent upon the time it takes to rectify his disqualifying sanctions. (refer to Constitution & Chapter Codes: Code 3, Section 14)

- C. Expelled: A member not in good and regular standing that has been removed from the Fraternity by Memorial Headquarters and/or the Chapter indefinitely. (refer to Constitution & Chapter Codes.:Code 3, Section 12 & 13
- D. Alumni: A member, who has graduated from a four-year college/university, completed seven (7) academic active semesters, has legally married, or has relocated due to military service, all while in good and regular standing. This status is subject to Chapter approval.
- E. New Member: An associate member of the Fraternity who has accepted and signed a bid from the appropriate active members. This member must maintain good and regular standing financially, academically, no conduct issues, and with attendance requirements set forth within the new member education program.

***Please note: There is NOT an “inactive” membership status. This is consistent with membership statuses that are recognized by the Pi Kappa Alpha International Fraternity. For a member to release himself from membership, he will need to complete the member resignation form and therefore will no longer be affiliated with the Mu Rho Chapter or the Pi Kappa Alpha International Fraternity.

Section 7. Membership Obligations

Every active member of the Mu Rho Chapter must complete the membership contract, which will be distributed at the beginning of the academic year. This contract will be revisited at the beginning of every spring semester and can be adjusted as seen necessary by the Chapter. Changes will only be accepted if approved by a 2/3 chapter vote. This contract will include, but is not limited to, defining the minimum amount of philanthropic dollars and community service hours that must be raised, defining what is expected of our members, and a re-affirmation of our mission, vision, and creed.

Section 10. Quorum: Quorum is defined as having more than 2/3rds of the active chapter in attendance. Quorum will be used to establish if voting will be permitted. Should the chapter not have quorum, any voting that occurs is not valid and will not have the ability to impact the matter being voted on.

Section 9. Voting: In order for the chapter to hold an official and valid vote, the chapter must have quorum at the time of the vote. In a formal chapter meeting, voting will follow the guidelines set in our ritual. In informal meetings, voting will not be required to follow the guidelines set in our ritual, but it is encouraged.

ARTICLE III: Duties of Chapter Officers

Section 1. General: The duties of the officers shall be those prescribed in the *Constitution & Chapter Codes* of The Pi Kappa Alpha Fraternity and those prescribed in these By-Laws.

Section 2. Enforcing Rules: It shall be a duty of the President and all other chapter officers to read, thoroughly understand, and enforce all provisions of the *Constitution & Chapter Codes* of The Pi Kappa Alpha Fraternity, and all provisions of the By-Laws and policies of this chapter.

Section 3. The President: The President shall preside over all chapter meetings, appoint other officers specified in the Chapter Bylaws, direct other officers to perform their duties, read and sign the minutes of each chapter meeting, read and sign the Supreme Council policies on hazing and *Standards for Retention of Membership, Officer Status and Chapter Charter* in Good Standing,

Section 4. The Internal Vice President: The Internal Vice President shall perform the duties of the President in his absence, perform other such duties as assigned by the President, preside over regular committee chair meetings and direct committee chairman to perform their duties. The Internal Vice President shall be responsible for committee organization and work as outlined in Article II, Section 4.

The Internal Vice President will have authority over the following committees: Alumni Relations, Brotherhood, Fundraising, Historian, Housing Manager, and Scholarship.

Section 4. The External Vice President: The External Vice President shall perform the duties of the President in the absence of him and the Internal Vice President, perform other such duties as assigned by the President, preside over regular committee chair meetings and direct committee chairman to perform their duties.

The External Vice President will have authority over the following committees: Campus Involvement, Community Service, Public Relations, Athletics, Social, and Special Events.

Section 5. The Treasurer: The Treasurer shall collect all dues, fees and other assessments due to the chapter and International Fraternity, prepare and file a complete monthly financial report and make a monthly report to the Chapter, work with the President and Finance Committee to prepare a chapter budget on a semesterly basis. The Treasurer shall be responsible for the payment of all bills, federal and state taxes, and also for filing the annual audit. The Treasurer will be liable for personally paying the penalties for failure to report and pay taxes on a timely basis. He shall serve as chairman of the Finance Committee. Further duties will be at the request of the President or Chapter; he shall make special reports as to the financial condition of the Chapter.

Section 6. The Secretary: The Secretary shall maintain a written record (minutes) of the proceedings of the chapter and maintain the membership reporting of the chapter. The secretary will also order secretarial supplies, The Oak for new initiates, badges for new initiates, new member pins for new members, and report all member status changes according to the Constitution and Laws.

Section 7. The Sergeant-at-Arms: The Sergeant-at-Arms shall ensure that the chapter room is ready for meetings; ensure that each person who may enter the chapter room is a member in good standing; keep order during chapter meetings; maintain the safekeeping of all chapter regalia and meeting room property; serve as the chairman of the chapter judicial board; and conduct a post-initiation education session within a week after initiation.

Section 8. The House Manager: The House Manager shall establish and maintain housing management handbook for the chapter's facility; educate members (initiate and new member) of the chapter's housing policies and procedures; obtain executed room contracts; conduct room inspections; coordinate a cleaning and maintenance schedule; and work with alumni to establish and maintain a local house corporation.

Section 9. The Risk Awareness Chairman: The Risk Awareness Chairman shall develop and revise a comprehensive chapter risk awareness policy and crisis management plan during his term; educate members (initiate

and new member) regarding standards, policies and ideals expounded by the *Constitution & Chapter Codes*; and ensure all chapter functions are conducted in accordance with the above standards and policies.

Section 10. The Social Chairman: The Social Chairman shall plan all social functions in accordance with International Fraternity's risk awareness policies and procedures and prepare a chapter social calendar for all scheduled events for his term and keep it up-to-date at all times. The Social Chairman is the primary organizer and overseer of the events that allow chapter members to meet new people in a social context.

Section 11. The Alumni Relations Chairman: The Alumni Relations Chairman shall maintain a database or files of alumni and keep the International Fraternity advised of all address changes; and obtain alumni news, photographs and special articles for publication in chapter newsletters and the *Shield & Diamond*.

Section 12. The Historian: The Historian shall maintain a historical record of chapter activities during his term.

Section 13. The Scholarship Chairman: The Scholarship Chairman shall develop a program for encouraging academic success; enforce all academic standards pursuant to the *Constitution & Chapter Codes* and Chapter By-Laws; provide academic support and resources for members (initiate and new member); and obtain all proper forms and releases which are required to monitor members' (initiate and new member) academic standing.

Section 14. The Campus Involvement Chairman: The Campus Involvement Chairman shall coordinate events and opportunities to ensure that every member (initiate and new member) participates in other campus organizations and events and that records of involvement are kept to improve campus involvement in the future.

Section 15. The Community Service Chairman: The Community Service Chairman shall coordinate events and opportunities to ensure that every member (initiate and new member) participates in community service events and that records of community service are kept to improve community service in the future. He is also ensure that every member of the fraternity acquired at a minimum 10 semesterly hours of community service.

Section 16. The Philanthropy Chairman: The Philanthropy Chairman shall oversee and organize all philanthropic programs within the chapter. The Philanthropic Chairman shall ensure that every chapter member is participating in not only our philanthropic events but also other philanthropic events in our community and that records of involvement are kept to improve philanthropic events and service in the future.

Section 17. The Public Relations Chairman: The Public Relations Chairman shall develop a program for maintaining positive relationships with all constituents including but not limited to the campus, community, and chapter. The Public Relations Chairman will ensure that the chapter is viewed in a professional, positive, and respectable way by informing every audience of chapter accomplishments and events.

Section 18. The Brotherhood Chairman: The Brotherhood Chairman shall coordinate events and opportunities to ensure that every member (initiate and new member) participates in events in order to build camaraderie and social interaction within the chapter.

Section 19. The Athletics Chairman: The Athletics Chairman shall coordinate events and opportunities to ensure that every member (initiate and new member) participates and competes in some form of athletics and that records of athletics are kept to improve athletic performance in the future.

Section 20. The Fundraising Chairman: The Fundraising Chairman shall coordinate events and opportunities to allow members (initiate and new member) to raise funds to mitigate costs incurred by the chapter.

Section 21. The Continuing Education Chairman: The Continuing Education Chairman shall develop a program for educating members (initiate and new member) including but not limited to social awareness, health, chapter finances, risk awareness and crisis management, etc.

Section 22. The Special Events Chairman: The Special Events Chairman shall ensure that the chapter is positively represented by participating and competing in events/competitions on campus. The Special Events Chairman is the primary organizer and overseer of participating and competing in events/competitions on campus.

Section 23. The Chapter Advisor: The Chapter Advisor shall serve as a resource to the chapter president and mentor to members (initiate and new member), maintain regular communication with the Regional President, provide general assistance and guidance for chapter programs and operations, attend weekly chapter meetings on a regular basis, serve as a liaison to the university, alumni association and house corporation, assist in the development of the officer transition retreat, provide suggestions and input at executive council meetings, and monitor the chapter's progress towards becoming an Excellence Chapter.

Section 24. The Advisory Board Chair: The Advisory Board Chair shall help establish vision, mission, and expectations of the alumni advisory board, serve as a liaison to the alumni advisory board, coordinating proper communication between the advisory board and chapter executives, facilitate semester goal setting and monitor progress of board as it correlates to the chapter strategic plan, organize and lead quarterly meetings of the alumni advisory board, and communicate regularly with members of the advisory board via phone and email.

Section 25. The Operations Advisor: The Operations Advisor shall serve as a resource to the internal and external vice presidents, assist the vice presidents with management and goal setting for their respective committees, attend a committee meeting on a monthly basis, present to the chapter on management skills and best practices, and assist in the development of the semester chapter goal setting retreat.

Section 26. The Financial Advisor: The Financial Advisor shall assist the treasurer in developing the chapter budget and financial reports; meet with the financial committee on a monthly basis, work consistently with the treasurer to improve the chapter's culture of financial accountability, encourage the chapter to satisfy all requirements of the university, alumni, and International Fraternity financial assessments, reports, fees and deadlines, present to the chapter on financial best practices, identify a local accountant to assist in the annual audit and filing of taxes, assist with the establishment and maintenance of the chapter's endowment fund through the Foundation and participation in the phi phi k a club.

Section 27. The Recruitment Advisor: The Recruitment Advisor shall assist the recruitment chairmen in developing the chapter's written recruitment program, help develop a philosophy and strategy for year-round recruitment, meet with the recruitment team on a monthly basis, assist in the development of the semester chapter recruitment retreat, provide comments and insights during the chapter recruitment retreat, and provide alumni input and recruit alumni support for chapter recruitment activities.

Section 28. The Education Advisor: The Education Advisor shall assist the new member educator in developing the annual review of the new member education process, aid in the development of the 8-week, written new member education program, assist the new member educator to find local/campus speakers for the new member education program, assist the continuing educator in developing a written member education program, assist the continuing educator in developing a local speakers program, and have a working knowledge of the Ritual; help facilitate Ritual execution and education.

Section 29. The Risk Awareness Advisor: The Risk Awareness Advisor shall help develop a crisis management plan, educate the membership on its implementation and update annually, assist in the presentation of the chapter's risk awareness policies and procedures, assist the chapter in facilitating an understanding of and signing of the Fraternity's Standards, assist in resourcing speakers to present on risk awareness issues, serve as a liaison to the house corporation, and maintain a working relationship with police, fire inspectors, and health inspectors.

Section 30. Inter-Fraternity Council Delegate: The duties and responsibilities of the Inter-Fraternity Council Delegate are to attend weekly Inter-Fraternity Council meetings, serve as a representative and voice for the Chapter's concerns regarding the fraternal community, present the minutes from each of the weekly Inter-Fraternity Council meetings at the chapter meetings, inform the Chapter of the actions, discussions, and workings of the IFC

General Body, serve as a liaison between the IFC General Body and the Chapter, and represent the highest ideals of fraternity life to the greater campus community

ARTICLE IV: Executive Council

Section 1. Membership: The President shall serve as chairman of the Executive Council. This Council is composed of the President, the Internal Vice President, the External Vice President, the Treasurer, the Secretary, the New Member Educator, the Recruitment Chairman, the Health and Safety Chairman, the Inter-Fraternity Council Delegate(s), and the Sergeant-at-Arms. The Executive Council will be advised by the Chapter Advisor, the Alumni Advisory Board Chair, the Operations Advisor, the Financial Advisor, the Recruitment Advisor, the Education Advisor, and the Risk Awareness Advisor.

Section 2. Jurisdiction: This Council shall meet at least one time between each chapter meeting to discuss and recommend to the chapter various matters which are submitted to it by members (initiate and new member) for discussion.

Section 3. Requirements for Election: Members of the Executive Council must hold a 2.8 GPA in order to be elected. Additionally they must maintain a 2.8 GPA while in office to remain on the executive board. Failure to do so will result in their removal from the Executive Council unless voted upon by the Executive Council to retain them only to be granted upon a 2/3s vote. Anyone seeking an Executive Board position shall be interviewed by the President and the current position, which they are seeking. The member seeking office will submit the application that will be provided before elections. This application will then be distributed to the members of the chapter to review before elections. If they are approved, they shall receive a $\frac{2}{3}$ vote by the chapter to gain office.

Section 4. Executive Council Meetings: All members of the Executive Council are expected to attend all Executive Council and Chapter meetings, and to arrive on time. All Executive Council meetings shall be promptly called to order at the designated time. Any member not present at that time will be deemed absent. A member who is absent from an Executive Council meeting must meet with the Sergeant at Arms to discuss his absence. If the absence is deemed unexcused, the absent member may be fined \$15. If the Sergeant at Arms is absent, he must meet with the Chapter President to discuss his absence. If an Executive Council member accrues three unexcused absences in one term, he may be removed from his position.

Section 5. Non-voting Members of the Executive Council: The Chapter President and Past Chapter President shall be in attendance for all Executive Council meetings, but shall not be permitted to vote on matters before the Executive Council. A two-thirds majority of the voting members of Executive Council must be present to vote. In the event of a tie, the current Chapter President shall cast the deciding vote.

ARTICLE V: Judicial Board

Section 1. Object: The object of the Judicial Board shall be to provide a forum for resolving any disputes or potential violations of the rules governing the Mu Rho Chapter of Pi Kappa Alpha and its members (initiate and new member).

Section 2. Composition: The Judicial Board shall be composed of six members of this Chapter, five regular members and the Sergeant-at-Arms. All members of the Judicial Board shall fulfill the following requirements:

- Be in good standing financially.
- Meet the minimum academic Chapter and Fraternity Standards.
- No outstanding judicial sanctions against him.
- Not be members of the Executive Council.
- Have undergraduate status.

Section 3. Elections: Within two Chapter meetings of the initiation, classes shall elect one representative to become a regular member of the Judicial Board.

During the fall semester, Judicial Board should be composed of the following:

- Representative from both the fall and spring second and third year classes and one representative from the fall or spring fourth year class.

During the spring semester, Judicial Board should be composed of the following:

- Representative from the fall first year new member class and a representative from the fall and spring second and third year class.

A member may stay on Judicial Board for as long as his new member class continues to elect him. Each new member class must elect its representative within two weeks after a new member class has been initiated.

The Sergeant-at-Arms chairs all Judicial Board proceedings. He shall not vote in judicial proceedings unless there is a tie, though he may offer opinion during the discussion.

Section 4. Meeting: Judicial Board shall meet immediately following regularly scheduled chapter meetings if there is something that needs brought to the Judicial Board's attention.

Section 5. Powers: Judicial Board shall have the following powers:

- To choose to investigate any charges or complaints brought to any Judicial Board member by anyone within the Chapter, including both undergraduate and alumni members. New Members may also file complaints.
- An active member of the Chapter who was present at the scene must bring any charge or complaint forward along with the time the incident occurred. The Judicial Board may inquire into a situation if the IFC or another organization on campus has brought it to the attention of the Chapter. Furthermore, the Judicial Board may inquire cases dealing with destruction of house or personal property.
- Any charge or complaint brought forward to any Judicial Board member must reveal the name of the person who brought the charge or complaint forward and the date and approximate time the incident occurred.
- To require any member or new member of this Chapter to appear before Judicial Board with at least 24 hours written or verbal notice to be provided by a member of the Judicial Board appointed by the chairman.
- To uphold and enforce the Pi Kappa Alpha International Constitution & Laws, the Chapter By-Laws, and the Chapter laws.
- To impose fines as outlined in the Chapter By-laws.
- To impose service hours, probation (Social or otherwise), or any other sanction in addition to any outlined fine which the Judicial Board considers an appropriate response for any actions by members or new members.
- To provide support and/or sanctions to members who are on academic or university probation.

- To settle disputes between individual Chapter members upon the consent of both parties to abide by the decision of Judicial Board.
- To review and recommend revisions of the Chapter By-laws at any time to the Executive Council.
- To investigate all charges or complaints brought to the Judicial Board by the Executive Council.
- Members bringing cases against themselves may receive a lesser punishment.
- Any member accused of sexual assault shall be put on total probation immediately while awaiting deliberation. If found guilty, they will be recommended for expulsion from the fraternity.
- Any member that is being charged with a crime shall have an emergency hearing held by the Judicial Board where sanctions shall be made at the discretion of the Judicial Board.
- The Judicial Board will review the Newport News and Christopher Newport University arrest reports weekly to ensure no member is withholding information. Any member found withholding a case may receive a more harsh punishment.

Section 6. Powers Not Held: The following Judicial Board actions are not allowed:

- To expel a member. Only to suggest expulsion to which shall then act accordingly to article II, Section 15 of the Pi Kappa Alpha International Fraternity *Constitution & Codes* and the Chapter *Bylaws* if needed.
- To terminate a new member.
- To interfere with or protect any member or alumnus member from a legal investigation.
- To make decisions contrary to the laws governing the Chapter.

Section 7. Responsibilities: Judicial Board members will be responsible for keeping the By-Laws, as well as the Chapter Laws, complete and up-to-date in writing, editing, indexing, and filing. This responsibility also includes maintaining a revision history (audit trail) of the aforementioned items.

Section 8. Voting: A quorum will be met when three or more of the five total members are present. The Judicial Board may not take action or vote without a quorum. There will be a maximum of five total votes cast. Members must be present for vote to count. All residing members shall have one equal vote. All actions and votes of Judicial Board shall be by majority of the quorum.

Section 9. Appeals: To appeal the decisions of the Judicial Board, the accused member must submit a letter to the Sargent-at-arms within 72 hours of when they receive their ruling/ sanctions. You may not request a public trial.

Any member (initiate and new member) sanctioned by the Judicial Board, but not attending his hearing, without receiving prior approval by a member of the Judicial Board, cannot appeal to the chapter.

Section 10. Special Cases: Any member of the Judicial Board who is brought before the Judicial Board shall not have a vote because of a potential conflict of interest. Any Judicial Board member who submits a charge or complaint shall not be allowed to vote as a regular member at the hearing of said complaint.

Section 11. Impeachment Procedures: Impeachment of a Judicial Board member for just cause may take place by a majority vote of the Executive Council.

Section 12. Executive Council Authority: In times of Chapter crisis situations, the Executive Council shall oversee any and all investigations.

The Executive Council reserves the right to assert its authority and oversee any investigation started by the Judicial Board.

Section 13. Definition of Member in Good and Regular Standing: A brother shall be deemed a “Brother in Good and Regular Standing” if:

1. He is in good financial standing (\$0 balance at the end of each semester)
2. He has no outstanding judicial/conduct sanctions against him
3. His grades meet the minimum Chapter and Fraternity requirements

Section 14. Scholarship Requirements and Membership Dismissal: The only people who have access to members' grades shall be the President, Director of Scholarship, and Sergeant at Arms. The Judicial Board may also view the grades if sanctions are brought against the member.

Members are expected to maintain a Cumulative Grade Point Average (GPA) no less than a 2.7 or 2.5 semester GPA. If this requirement is not met, then the following sanctions will be placed upon him:

1. First Offense (effective in the subsequent semester):
 - a. Social Probation
 - b. Five (5) proctored Study Hours to be turned in weekly. Completion of which dictates weekend (Thursday-Sunday) social eligibility.
 - c. Bi-monthly progress meetings with Director of Scholarship
 - d. No adverse judicial penalty or action.
 - e. Not eligible to take a little brother.
2. Second Consecutive Offense:
 - a. Full Social Probation
 - b. 7 and 1/2 (seven and a half) Mandatory Proctored Study Hours to be turned in weekly.
 - c. Failure to comply with mandatory study hours 3 times total in a given semester will result in recommendation to the judicial board for suspension.
3. If a member falls below a 2.7 Semester GPA for three (3) consecutive semesters, he shall be automatically suspended from the Fraternity.

Section 15. Penalties: Sanctions handed down by the Judicial Board may include, but are not limited to, the following:

1. Monetary Fines
2. Community Service Hours
3. Social Probation
4. Study Sessions
5. Recommendation to the Chapter for Expulsion
6. Suspension

Section 16. State-of-Fact Violations: Any violation that is state of fact (i.e. failure to make a payment, low GPA) shall be regarded as a State-of-Fact Violation. These violations usually have mandatory sanctions associated with them that will immediately be levied against the brother in violation; no hearing is necessary. The Judicial Board may also include other sanctions. A notice will be sent to the brother within two (2) days of the violations that will detail the sanctions levied.

Section 17- Other Violations: A member must come before the Judicial Board if charged with any non-State-of-Fact violations. The Sergeant at Arms will contact the charged brother and inform him of the charges against him. A Hearing will then be scheduled for no sooner than five (5) days from the date of notification. If the Judicial Board cannot contact the member within 10 days of the charges being presented, the Judicial Board will conduct the hearing and reach a verdict without testimony.

A Member may speak on his behalf to the Judicial Board at the hearing. The Judicial Board may ask questions of the charged brother. In addition, the Judicial Board may question anyone who was present at the alleged offense to obtain more information as to the circumstance and nature of the alleged offense.

After the hearing has concluded, the Judicial Board shall discuss and decide upon a verdict. A majority of voting members is required to find a member in violation. After a verdict is obtained, sanctions, (if necessary) will be discussed and decided upon by the Judicial Board. A charged member should be notified within 24 hours of the outcome of his hearing.

Section 18. Probation: Types of probation include the following:

1. Probation from registered parties- probation from any social that taking place at a third party venue or any event that a list is submitted to another house on behalf of Pi Kappa Alpha.
2. Social Probation- Probation from any Socials, Formals, and Banquets
3. Full Social Probation- Probation from all social events where alcohol is present.
4. Semi-Social Academic Probation- Probation contingent on completion of proctored study hours.
5. The judicial board holds the right to tailor a form of probation to fit a certain individual/situation.

Section 19. Membership Dismissal: Any member may be expelled from the Fraternity under violation of one or more of the following criteria/criterion:

1. Violation of Pi Kappa Alpha Constitution & Chapter Codes, and/or Ritual- Any member who willfully violates the Constitution & Codes of Pi Kappa Alpha, or the By-Laws of the Mu Rho Chapter will be asked to resign or face the expulsion proceedings.
2. Financial Delinquency- Any member whose general fund or housing account balance remains above \$30 for 4 consecutive weeks shall be notified by the Executive Council that he is officially suspended from all social functions and brotherhood events.
 - a. Any member whose general fund account balance remains above \$50 for 8 consecutive weeks shall be immediately reported to a collections agency by the Treasurer and Executive council.
 - b. Any member whose general fund account balance remains above \$50 for 10 consecutive weeks can be indefinitely expelled by the International Fraternity/Memorial Headquarters; at which time, he shall not attend and colony events/meeting/operations until he is reinstated by the International Fraternity.
3. Unsatisfactory Academic Performance

Section 20. Financial Obligations: All members (Active and new members) of the Chapter must have a signed "Financial Obligations to Pi Kappa Alpha" contract on file with the treasury to be in good standing with the Treasurer.

- A. It shall be the duty of the Judicial Board to oversee the administering of sanctions due to financial delinquency. Bills that are delinquent will be subject to a weekly fine of \$5. Both the fine and the principal must be paid before the debtor can be restored to good standing. Anyone who has a delinquent account is subject to the provisions of the Constitution & Laws of the Pi Kappa Alpha Fraternity.
- B. If your debt to the chapter rises above \$500.00 then you will be automatically added to a payment plan the following semester.

ARTICLE VI: Election of Officers

Section 1. When Elected: All elected Chapter officers shall be elected by a majority vote at a regulation meeting to be held at least two chapter meetings before the end of each semester. Opening nominations will be held at least one week prior to elections. The number of nominations for each position and the number of nominations for each member (initiate and new member) will not be restricted. Final nominations will be received at the meeting in which the elections are to be held. A member (initiate and new member) may be elected to only one office.

Section 2. Filling Vacant Offices: In the event of a resignation or inability of elected officers to serve, the President shall call for an election to fill that vacancy, to be held at the earliest suitable time after the vacancy occurs.

Section 3. Qualifications for Holding Office: A candidate must be and remain in good financial standing with the chapter and hold a 2.8 Cumulative GPA.

No Executive Council member may hold any additional office. However, if one of the Vice Presidents is unable to fill their cabinet with a qualified candidate, any member on the Executive Council or member already holding a cabinet position may fill the given position. The member chosen to fill both positions will be at the discretion of the Vice Presidents.

Section 4. Election Procedure and Process: Only those in good and regular standing, both academically and financially can vote.

The chapter meeting when voting occurs must be a formal chapter meeting (as defined in Article IX: Section 5: Form of Meetings).

No person shall be eligible to be nominated, vote or run for an elected office in Chapter elections during the academic semester in which he joins.

Nominations for all elected positions shall be held at regularly scheduled Chapter meeting no less than *six weeks* before the end of the term. Immediately following the meeting, the Chapter Secretary shall comprise and provide a list of all nominees to be reviewed by the chapter.

Additional nominees may be added by submitting a nomination notification to the Chapter Secretary and can be accepted until the meeting in which elections are to be held.

An individual may be nominated for multiple positions but may only accept and run for 2 positions. Speeches, voting, and elections for the Executive Council shall take place in the follow order: President, Internal VP, External VP, Sergeant at Arms, Health & Safety Officer, Treasurer, and then Secretary. Appoints for Cabinet positions will immediately follow voting. Those who are being appointed must be approved by the President. While the candidates for a position are giving their speech, all other candidates must exit the room.

Elections will take place at the chapter meeting at least a week after nominations open. Each candidate must submit a presentation by 11:59 P.M. of the Friday before the election. The current president will distribute to each candidate what each presentation should contain and will inform the candidate of how the presentation should be designed. Speeches will follow the order defined above and each candidate will be allowed to speak for as long he sees fit. During his speech, the presentation he prepared will be displayed. Following the candidates speech, the Chapter President will move to open the floor for discussion. If the movement is approved, the present members of the chapter will be allowed to ask the candidate questions such as the candidate's discrepancies with the previous positions performance, his goals for the position, and how he will go about obtaining the goals. If a candidate is unable to be give a speech for elections, he may submit a written speech to the Chapter President who shall read it objectively on the candidate's behalf.

Voting will be closed ballot and shall be counted immediately after the ballots are cast for each position. The Sergeant at Arms and the Chapter Secretary will count the votes. In the event that these members are running for an office, the colony can appoint two members to count votes.

Any member seeking a position on the executive board must meet with the current executive board and receive approval from the executive board in order to be a potential candidate.

Procedures shall be as follows:

6th to Last Meeting: Open nominations accepted only to the Secretary until the meeting when voting is to be held.

4th to Last Meeting: Speeches, Voting, and Elections.

Last Meeting: Installation of New Officers.

Officers shall be installed at the last Chapter meeting of the Fall term

All votes are final in regards to any and all matters concerning the Chapter.

Voting shall be fair, equitable, and in the best interest of the Chapter. All votes shall be counted and considered equally- irrespective of race, religion, and sexual orientation.

Section 5. Term Limits: There shall be no limit to the amount of terms a member can serve. No member is eligible to run for office during their senior year (assuming they will graduate at the end of the year).

ARTICLE VII: Installation of Officers

Section 1. When Installed: Officer Installation shall be held as soon as possible after elections and shall be conducted according to the Ritual.

ARTICLE VIII: Removal of Chapter Officers from Office

Section 1. Procedure. Any chapter officer may be removed from office by the following procedure:

A petition signed by six members (initiate and new member) or ten percent of the members (initiate and new member) must be filed with the Executive Council. The petition must state the reasons for removal and the Committee must make a full report to the chapter as to its findings; provided, however, that the petitioning members' names shall not be disclosed to anyone not a member of the Executive Council.

An affirmative vote for removal by two-thirds of the members (initiate and new member) present at a duly constituted meeting shall effect the removal from office, and the office shall be declared vacant, and a new election shall be held.

ARTICLE IX: Meetings

Section 1. When Held: Regular meetings of the Mu Rho chapter shall be held on Sunday evenings. The location and times of the meeting are subject to change but should try to be held on Sundays at 7:00 P.M. No meetings will be held during the summer term. All members should wear blazer, tie, dress slacks, their badge, and dress shoes and failure to wear the proper attire will result in removal from the meeting.

- In the event that the colony exhibits attendance above a set attendance number, the Chapter can be awarded with a casual attire instead of the business attire.
- In the event that a member cannot attend chapter in the standard for attire, they must notify the secretary and he can then approve the request.

Section 2. Notice Required: When the date or time of a regular meeting is changed, or a special meeting is called, the president shall post a notice of the change at least three days prior to the time for which the meeting is called.

Section 3. Notice Required for Initiation: The chapter upon regular motion shall set the date and time for each meeting at which any person is to be initiated. The secretary shall post a notice of the time and date so selected seven days prior to the date selected.

Section 4. Special Meetings: Special meetings may be called by the chapter upon adoption of a motion in any regular meeting; or may be called by the president whenever, in his discretion, such meetings are necessary.

Section 5. Form of Meetings: Meetings will be opened in accordance with Part I of the *Ritual*, and closed with the ceremony in Part IX of the *Ritual*. In addressing the presiding officer in all chapter meetings, the form must be used as prescribed in the *Ritual*.

1. Chapter meetings considered "Formal" will require that all men wear a blazer, tie, dress shirt, dress slacks, dress shoes, and their badge and these meetings will follow ritual.
2. Chapter meetings considered "Informal" do not have a dress code and will not follow ritual.

Section 6. Order of Business. The following order of business shall be used in every meeting, but it may be suspended in part, or entirely, during any one meeting, by a majority vote of those present upon proper motion:

1. Meeting called to order by President (Opening Ceremony, *Ritual*).
2. Roll call
3. Reading of minutes of the previous meeting.
4. Reading of minutes of Inter-Fraternity Council Meeting
5. Initiation of new members.
6. Election of officers.
7. Installation of officers.
8. Proposals for pledging.
9. Election of new members.
10. Reports of committees.
11. Reports of officers.
12. Irregular and unfinished business.
13. New business (motions).
14. Education
15. Questions of Chapter Policy.
16. Appointment of committee heads.
17. Reading of the Calendar, checking items.
18. Adjournment (Closing Ceremony, *Ritual*).
19. Fireside chat

Section 7. Late to Meetings: Any member not present in any 2 Chapter meetings fifteen minutes after the meeting is called to order shall be deemed late and shall pay a fine of \$25.00 unless formally excused for a valid reason as deemed worthy by the Sergeant at Arms and Secretary.

Section 8. Absent from Meetings: Any member absent from any Chapter meeting shall pay a fine of \$25.00. Excused absences can be secured only by notifying the secretary in advance. Every member has one free unexcused absence before they are fined.

Section 9. Absent from Initiation. Any member absent from an initiation meeting shall pay a fine of \$100.00. The one unexcused absent that each member has cannot be used for initiations. Absences should only occur for drastic unforeseen circumstances.

Section 10. Parliamentary Procedure in Effect. *Robert's Rules of Order, Revised*, shall govern the parliamentary proceedings of all meetings; except that the same shall in no manner change the order of business prescribed in these By-Laws; and shall in no manner change the effect of the *Constitution & Chapter Codes* of The Pi Kappa Alpha Fraternity in regard to meetings.

Section 11. Attendance. If a member of the Chapter will be absent from an Official Chapter Meeting, he must notify the Secretary prior to the start time of the meeting with a valid excuse. Valid excuses include, but are not limited to, other meetings of student organizations, athletics, and family emergencies. As long as said member is representing the Chapter in a beneficial way, said member's excuse shall be valid if it is given to the Secretary two (2) hours prior to the start time of the meeting.

Section 12. Event Proposals: Any event held by the Fraternity must be officially proposed to the Executive Council and must be voted on by the Chapter at least one week before the date of the event (Majority vote). If the proposal calls for funding that will be voted on by the Chapter membership as well.

The Executive Council should use their judgment on deciding whether to present an event to be approved by the Chapter. Events subject to the event proposal process include, but are not limited to the following: socials, fundraisers, community service events, brotherhood events, rush events, and alumni events.

Emergency event proposals may be approved by the Executive Council with 48 hours of the event. The Sergeant at Arms has the final say on what is considered what goes under the nomenclature of "emergency event".

The executive council holds the right to create an event at any time. The event can only be considered mandatory if the Chapter is notified outside of 24 hours from the event's start time. This excludes any emergency Chapter meetings.

Section 13. Absence from Sensitive Meeting: A meeting can be deemed a "sensitive meeting" by the Chapter President for matters requiring a chapter vote under quorum such as, but not limited to, revisions of chapter policies and by-laws, proposal of vital movements, special elections, etc. The Chapter President must inform the active chapter that a meeting is being deemed as a "sensitive meeting" at least **48** hours prior to the scheduled meetings start time. Excused absences should be restricted to reasons deemed valid by the Chapter President and Secretary. Any active member absent from a "sensitive meeting" may be sanctioned the following: a \$25.00 fine, additional community service or philanthropic efforts, or social probation. The Judicial Board will determine what sanction the offending member receives.

ARTICLE X: Finances

Section 1. Finance Committee: The Finance Committee shall be responsible for the financial welfare and security of the chapter. It shall meet not less than once every month during the school year. If any officer entrusted with the spending of funds sees that his expenses are going to exceed the money allotted, he shall at once place the matter before the Committee. The Committee shall endeavor to budget funds so that the chapter will show a profit each month.

Section 2. Depository of Funds: The Treasurer shall deposit all moneys of the chapter from all sources in a local bank, and such funds shall only be withdrawn by checks signed by the Treasurer and countersigned by the President.

Section 3. Financial Records: The Treasurer shall keep a set of books, computer programs, and such other records as are necessary to give a complete written record of all financial transactions. These records shall be audited at the close of his term of office.

Section 4. Fiscal Year Defined: The fiscal year is defined to be the twelve month period from July 1st of each year through June 30th of the next year.

Section 5. Bills, When and Where Payable: All dues, board, social fees, fines, assessments, or other moneys due to the Mu Rho Chapter, are due and payable to the Mu Rho Chapter by the first chapter meeting of the semester.

Section 6. Dues: Dues shall be paid as follows:

Chapter dues shall be paid to OmegaFi. Semester Dues are recommended to be paid in the e-check form rather than by credit/debit card to avoid the additional fee.

Section 7. New Member Fee: Each man shall pay \$60.00 new member upon accepting a bid and prior to the time of receiving the new member oath and becoming a new member.

Section 9. Initiation Fee: Each new member of this chapter shall pay an initiation fee of \$293.50. This fee must be paid five (5) days prior to his initiation.

Section 11. Financial Delinquent Accounts:

- A. Definition: any member (initiate, new member, or alumnus) who has an outstanding balance and has not signed a payment plan contract with the chapter as of the second chapter meeting of each semester, or any member who defaults on his payment plan.
- B. Financial policy: Entire semester (or quarter) dues are due at the first chapter meeting of the school term. If the member does not pay and a payment plan contract has not been signed, a 10% fine will be assessed to the balance owed. If not paid by the second chapter meeting, the member will be considered financially delinquent.
- C. Consequences to a delinquent member:
 - a. A member will be charged for any costs incurred by the chapter in dealing with the delinquent member.
 - b. The member will not be allowed to participate in social functions and activities with which the chapter is associated.
 - c. The member will not be allowed to vote on any matter that comes before the chapter.
- D. Steps taken on delinquent accounts: The delinquent member's name will be announced at the end of the second chapter meeting. If the member is not present at the second chapter meeting, reasonable effort will

be made in the following week to notify him of his delinquency. When contacted, arrangements will be made to collect payment or to set up a payment plan contract. If full payment is not made or a contract not signed, the chapter treasurer may take any of the following actions:

- a. Bring the case before the chapter judicial board for resolution of the problem, which could include a recommendation for expulsion.
- b. Handing the account to a collection agency, whether it be a private firm or the Memorial Headquarters staff.
- c. Presenting the case before a small claims court.
- d. Expulsion from the Fraternity by the chapter or through the International Fraternity.

Section 12. Assessments: An assessment may be passed at any chapter meeting by an affirmative vote of two-thirds of the members present. An assessment shall be paid by each member including new members.

Section 13. Budget: The Chapter must approve a budget for each semester. The proposed budget shall be tabled for one chapter meeting before it is voted on.

Section 14. Reimbursement: In order to be reimbursed for an incurred expense, a member must fill out a check requisition form. The application can be found online under the officer resources page of www.pikes.org, and must be filled out in entirety to be accepted. Once the application is received, the treasurer will do one of the following:

- I. If the member has a balance at the time of purchase, then the amount will be credited to the member's account, causing a decrease in the balance.
- II. If the member does not have a balance at the time of purchase, then the amount will be credited to the member's account, creating a negative balance to said member's account. Should this occur, the treasurer will be responsible for reimbursement by check to said member.

ARTICLE XI: House

Section 1. Quiet Hours: Quiet hours shall be in force throughout the house(s) between hours agreed upon by the tenants.

Section 2. Room Selection in House: A person may retain his room in the house until he decides to move out. In addition, those who wish to live in one of the houses must be in good standing with the chapter (academically, socially, etc.).

Section 3. Expectations and Evictions: Any person living in one of the houses must abide by all institution, local, state, and federal law. Should they fail to do this, they will be evicted from the house and that room will be filled by another member of the chapter.

Institutional regulations include must have at least one semester of membership, must maintain membership in the organization, and others which can be found on the lease. Should a member be removed from the fraternity for any reason, they are required to vacate the house as they do not have membership with the organization anymore.

ARTICLE XIII: New Members

Section 1. Joining: The decision on who is to receive a bid to join the colony shall be at the discretion of the President, Recruitment Chairman or his designee, but as stated in the *Garnet & Gold*, the Recruitment Chairman, “makes the ultimate decision on who is invited to join,” (pg. 53).

Section 2. Procedure for Terminating Membership: The procedure will be as stated in the *Constitution & Chapter Codes* of The Pi Kappa Alpha Fraternity.

Section 3. Requirements for Initiation: All new members must have a two-thirds approval of the members present in a meeting called for the purpose of granting him membership.

In addition, all new members must have the following qualifications:

1. Have the scholastic average required by the *Constitution & Chapter Codes* of The Pi Kappa Alpha Fraternity and those required by our institution.
2. Have completed a course in new member education.
3. Have paid his initiation fee in full, as well as any other bills that he might owe the chapter; part-payment shall not be deemed as compliance with this section.
4. Have complied with the International Fraternity requirements for initiation.

Section 4. New Member Delinquent Accounts: A new member must have all his delinquent accounts to the chapter paid prior to his ingress week, or else he will not be initiated.

Section 5. Timeline: Recruitment will occur year round but the chapter will only extend a bid during formal rush periods to standardize the new member process.

ARTICLE XIV: Powers Not Held by Summer Chapter

Section 1. Powers Enumerated: The Summer Chapter shall not:

1. Approve any man for initiation.
2. Change the date on which any or all members are required to return to school in the Fall.
3. Amend the By-Laws of Mu Rho Chapter.
4. Change the chapter policies.

ARTICLE XV: Fraternity Coat-of-Arms

Section 1. Use Of: The general use of the Pi Kappa Alpha Fraternity Coat-of-Arms shall be governed with the utmost respect. It shall not be placed anywhere that might be considered in poor taste or used to deface public property.

Section 2. Use Of: The use of the Pi Kappa Alpha hard letters shall be governed with the utmost respect. Hard letters (embroidered letters on a shirt) shall be only solid colors and contain no patterns, flags, or designs.

1. Any member wearing letters violating Article XV Section 2 shall be asked to remove the shirt at the most convenient time and never wear the shirt again.

Section 3. Restrictions: To protect the image of the Mu Rho Chapter, members are not allowed to give any person who is not either an initiated brother, new member, significant other, or any girls any article of clothing with a Pi Kappa Alpha brand. In addition, only initiated brothers of the Mu Rho Chapter are permitted to wear “hard letters” and any article of clothing with the crest of Pi Kappa Alpha. The chapter reserves the right to allow certain men that have been approved by the chapter to wear clothing with our symbols.

ARTICLE XVI: Conduct

Section 1. Communications: No form of communication will be used to advertise any event involving members of the Chapter, which violate the Pi Kappa Alpha Standards of Retention. FINE: Judicial Board Referral

Section 2. Conduct: All men should conduct themselves as gentleman at all times. FINE: Judicial Board Referral

Section 3. Disturbance - Another Fraternity: Any member shall not cause a disturbance at another fraternity event as reported by the president of the offended fraternity. FINE: Judicial Board Referral

An offending active member shall write a letter of apology, approved by the Judicial Board, President, and to the offended fraternity and make a formal apology to the Colony.

An offending pledge will be brought before the Judicial Board for an explanation, write a letter of apology, approved by the Judicial Board and the President, to the offended fraternity, and write a letter of apology to the Colony to be read by the president at the next convenient Colony meeting.

Section 4. Extreme Acts: Any malicious or extreme act that goes beyond other *Bylaws* shall be brought before the Judicial Board.

Section 5. Fighting: Any member involved in a fight that is not beyond their control shall be placed on social probation for a period of two weeks.

Section 6. Social Probation: A member (initiate or new member) on social probation can temporally lose the right to attend chapter social functions, attend social functions held by other organizations as a representative of our chapter, participate in intramural events, and consume alcohol on chapter grounds. It is the discretion of the Judicial Board which of the previous sanctions will be addressed with each case. Violations could result in an ungentlemanly conduct (UGC).

Social probation will require a 2/3 vote of the chapter.

Section 7. Ungentlemanly Conduct: Anyone who receives a UGC or similar Extreme Acts fine will be required to write an acceptable apology to those offended, sign it, have the President and the members of Judicial Board approve it, and then when practical deliver it personally, otherwise mail it the offended party. None of this will bear the symbols or name of Pi Kappa Alpha. If the fined man fails to comply within one week of his notification, his fine shall be doubled each week of failure to comply.

Section 8. Unnecessary Mess: The cleanliness of the chapter houses is the responsibility of every member (initiate or new member). This shall be accomplished in two ways:

1. There will be no unnecessary mess in the halls, public areas or stairwells.
2. Any member (initiate or new member) found making an unnecessary mess in the public areas shall be fined a minimum of \$20.00 and immediately responsible for cleanup. Failure to respond immediately to cleanup will result in an addition fine of \$5.00.

Section 10. Gambling in House: Any member (initiate or new member) guilty of gambling anywhere on the premises shall be subject to a fine of Judicial board referral.

Section 11. Consumption of Alcohol on Chapter Premises:

Members must obey the rules and regulations enacted by Christopher Newport University in regards to alcohol on campus. Off campus, members must obey all laws and therefore, underage drinking is prohibited.

Section 12. Member (initiate or new member) Conduct on Chapter Premises and at Chapter Sponsored Events:

Members must always act like a gentlemen and never do anything that could harm their reputation, the reputation of CNU and especially the reputation of Pi Kappa Alpha.

Section 13. Drugs: Any member using, storing, selling, or possessing a controlled substance (excluding alcoholic beverages) on chapter house property or making a public display of using, possession, or sale of any controlled substance (excluding alcoholic beverages) shall be subject to the following penalties:

NEW MEMBERS:

Immediate expulsion without recourse.

INITIATED MEMBERS:

1st Offense: the offender shall be considered for expulsion proceedings as defined in the constitution. The offender will tender a letter to the Judicial Board, Colony advisor, and President prior to the expulsion proceeding stating that if not expelled for the first offense, any subsequent offense will result in his immediate expulsion from the fraternity. Furthermore, if not expelled, the member will be subject to the following penalties: Maximum of \$500.00 monetary fine due two months after incident, the member will not be able to hold office the following semester (or two quarters), or be eligible for any Colony awards/scholarships the upcoming year. In addition, all previous accounts receivable will be due by the next scheduled payment. Any failure to comply will result in the immediate expulsion of said member.

2nd Offense: The offending brother shall be expelled from the fraternity. A public display of the use of a controlled substance (excluding alcoholic beverages) shall be defined as any activity, which could be expected to associate Pi Kappa Alpha with the person using, selling, or possessing the substance. In all such questions the President shall determine whether or not an offense has been committed.

Section 14. Alcohol: There will be positively no kegs allowed on chapter property or at any event hosted, promoted, or connected to the Mu Rho Chapter of Pi Kappa Alpha.

Any other matters concerning the use of alcohol must be in compliance with all applicable laws of the state, county, city, and university. Any violation of these rules can result in the expulsion of that member (initiate or new member) after due process.

Section 15. Stealing: Any member (initiate or new member) caught stealing will be brought before the Judicial Board. The Judicial Board will decide a form of punishment.

Section 16. Organizations: All members except first semester new members are required to show membership or active participation in at least one recognized campus organization. Members will not be initiated until this requirement is complied with. Members will have a mandatory meeting with the campus involvement chairman to find an organization in which they can become involved with. A check-up will be made during the last month of each semester (or quarter).

Section 17. Fining: When a member catches a man committing an offense he shall inform the man at the earliest convenient time that he has been fined, avoiding any unnecessary embarrassment before people outside of the immediate Chapter, with the latest acceptable notification being before the next regularly scheduled Chapter meeting. Only the person that was fined shall protest fines. A simple majority of the Judicial Board is required to revoke a fine.

ARTICLE XVII: Special Annual Events

Section 1. Founders Day:

Founders day will be celebrated the second Saturday in March.

Section 2. Homecoming:

The fraternity will be as involved as possible during homecoming week to support the school.

Section 3. Rush Functions: Up to a \$100.00 maximum fine shall be imposed on a man for not showing up and/or actively participating in a scheduled rush function without a valid excuse from the president or recruitment chairman. The recruitment chairman shall designate scheduled rush functions by at least the last day of classes.

Section 4 .Pike University:

Leadership Summits: All new members will be required to attend one (1) Pike University Leadership Summit held within the first two (2) years (i.e. new member or new initiate semester) of their membership. Those members who fail to attend a Pike University Leadership Summit within the given time frame shall be assessed a fine of \$100.00. The Chapter will pay the registration fee, the hotel bill and travel expenses of the delegate and one alternate to the summit.

Conventions: The Chapter will pay the registration fee, the hotel bill and travel expenses of the delegate and one alternate to the International Convention.

The Academy: The Chapter will pay the registration fee, the hotel bill and travel expenses of one representative and one alternate to The Academy.

Chapter Executives' Conferences: The Chapter shall pay for registration, hotel accommodations and travel expenses of the president, treasurer and recruitment chairman for the Chapter Executives' Conference.

Should the chapter have extra funding and be able to fund other men going, that is highly recommend.

ARTICLE XVIII: By-Laws

Section 1. Amendment: The adoption, amendment, suspension, or the alteration in any manner of these By-Laws shall only be accomplished by the following procedure:

The proposed by-law, or amendment, or suspension, or alteration, shall be read to the chapter at each of two (2) successive meetings and must be passed at the second reading by an affirmative vote of two-thirds of the total chapter membership.

When the proposed change is presented to the chapter for the second reading, it shall not be subject to amendment or change from the floor, but must be adopted or rejected as read.