

MINUTES

BOARD OF VISITORS

October 18, 1976

The Board of Visitors of Christopher Newport College met in regular session on Wednesday, October 13, 1976, in the Campus Center of the College.

Members of the Board Present:

William E. Allaun, Jr.
Harrol A. Brauer, Jr.
F. Hunter Creech
David G. Fluharty, Jr.
Stephen D. Halliday
B. M. Millner
Mary Passage
William R. Savage, Jr.
W. R. Walker, Jr.
Harry H. Wason

A copy of the agenda for the meeting is attached to the minutes filed in the archives.

President Windsor conducted a tour of the campus prior to the meetings of the standing committees of the Board.

After luncheon, the meeting was called to order by the Rector, Mr. Brauer. The minutes of the September 14, 1976 organizational meeting of the Board were approved.

The items of business included the following reports:

The Report of the Rector - Mr. Brauer

Mr. Brauer spoke on his participation at the meeting of the Board of Visitors of the College of William and Mary at Williamsburg on September 24, 1976.

The Rector asked that the proposed bylaws be carefully reviewed by the members of the Board and requested that they respond to him in writing within ten days regarding their suggestions for change. The Executive Committee will meet to review the suggestions and incorporate them into a revised document which will come before the Board at the November 17, 1976 meeting.

The Report of the Committee on Academic Affairs - Mr. Savage

The committee met with Dr. Edwards, Academic Dean, for the presentation of various graphs and charts relative to the organization, enrollment and areas of growth of the college.

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Mr. Savage reported that the information he received at William and Mary during the Academic Affairs Committee meeting left him concerned about the disparities within the Governor's budget for higher education.

The Report of the Committee on Development and College Relations - Mr. Millner

The committee met with Dr. Beal, Director of Development, and Kathy Mazzarella, Public Information Officer. It was reported that a development campaign for the college would be initiated early in 1977 to seek funds for faculty development, financial aid for students, support for the library, and endowment. The committee felt that it would be inappropriate for the Board to seek outside financial support unless it had the financial support of the members of the Board of Visitors.

The William and Mary Board of Visitors has no objections to a fund drive at Christopher Newport College.

The "Captain's Crew" has been organized to assist and promote the college athletic program.

Members of the Board were invited to become participants in the Speakers Bureau of the college. A detailed fact sheet on the college will be prepared to assist them in this function.

The Report of the Committee on Financial Affairs - Mr. Creech

The committee met with Calvin Hones, Business Manager, for the presentation of financial data. The college is operating under an extremely austere budget due to the 5% reversion requested by the Governor. Expenditures for the first quarter amounted to nearly 28% of the budget.

The staff has begun an effort toward a system approach to planning and budgeting.

Mr. Creech reported that the committee meeting at William and Mary had concerned itself with discussions of internal audit and the proposed 70-30 plan for funding higher education.

Report of the Committee on Building and Grounds - Mr. Allaun

A list of capital outlay needs will be prioritized and presented to the Board at the November meeting. The problem of parking space and access to the college was identified.

Report of the Committee on Student Affairs - Mrs. Passage

William Polis, Dean of Student Affairs, provided the committee with an overview of the area of his responsibility.

The members of the student government association expressed some concerns which were itemized in a handout.

It was felt that student exposure to the Board was adequate in that SGA officers meet regularly with the committees on Student Affairs at CNC and in Williamsburg.

The Student Government Association invited the members of the Board to attend a "Maxi Munch" at noon on Wednesday, October 20, 1976.

Clarification was given that athletics is a part of the jurisdiction of the Student Affairs Committee of the Board.

The Student Affairs Committee meeting at William and Mary concerned itself with discussions of housing, sorority rush, and a universal condemnation of House Bill 547 which would make voluntary the payment of student activity fees.

Report of the President - Dr. Windsor

It was pointed out that the faculty handbook includes administrative job descriptions and a table of organization which will be modified to delete the President's Advisory Council and include the CNC Board of Visitors.

Dr. Windsor reported the lack of need for liability insurance for members of the Board until July 1, 1977, when they assume full legal responsibility. A presentation concerning insurance will be given at a later meeting of the Board.

Informational Presentations - Administrators

Presentations scheduled to acquaint the members of the Board with the administrative offices of the college were postponed due to time constraints.

The meeting was adjourned at 3:00 P. M.

Nancy Melton
Assistant to the President

CORRECTION TO THE MINUTES OF THE BOARD OF VISITORS

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The Report of the Committee on Financial Affairs - Mr. Creech

The committee met with Calvin Hones, Business Manager, for the presentation of financial data. The college is operating successfully under the budget reduced by the 5% reversion requested as a matter of necessity by the Governor. Expenditures for the first quarter amounted to nearly 28% of the budget, which reflects high expenses customary in the first quarter.

The staff has begun in a timely manner the effort to set the budget for the next academic year and the next biennium.

BOARD OF VISITORS
CHRISTOPHER NEWPORT COLLEGE

ADDENDUM TO THE MINUTES
EXECUTIVE SESSION

October 18, 1976

A motion was made by Mr. Allaun and seconded by Mr. Wason for the President to bring to the attention of the City Planner, for possible presentation to the Newport News City Council, the critical need for an access road to the college from Warwick Boulevard and additional parking spaces. The motion passed unanimously.

It was the sense of the Board to charge the Committee on Building and Grounds to consider the voluntary and flexible acquisition of land for the college.

Nancy Melton
Assistant to the President