

Dr. Wason

CHRISTOPHER NEWPORT COLLEGE

MINUTES

BOARD OF VISITORS

The meeting, March 16, 1977, was called to order by the Rector.

Those present:

Mr. Brauer
Mr. Allaun
Mr. Halliday
Mr. Millner
Mrs. Passage
Mrs. Pile
Mr. Savage
Mr. Walker
Mr. Wason

Those absent:

Mr. Creech
Dr. Wright
Dr. Fluharty

The minutes of the last meeting were approved.

(The luncheon meeting was held at 12:00 Noon and Mr. Millner's campaign report was given at this meeting. There were several of the Campaign Captains present at this luncheon meeting.) See report of Committee on Development and College Relations attached.

A motion was made by Mr. Millner, seconded by Mr. Wason, that some recognition of Mr. Gordon Gentry be made (to be decided later). The motion was carried. None opposed.

Report of the Rector: Mr. Brauer

Mr. Brauer reminded the members of the meeting of the William and Mary Board of Visitors.

Announced that graduation will be held on Sunday, May 15, at 3:00 P.M., at the Hampton Coliseum. Requested that members of the Board be there to participate in the ceremonies as members of the official party. Paul Tribble will be the speaker and Ann McCartney will sing. There will be a dinner after graduation at the James River Country Club.

Mr. Brauer called to the attention of the Board the date of July 1, 1977, Independence Day for CNC. The Executive Committee suggests that the Board meet in open session on that morning at 9:30, and that President, faculty and staff, as well as the Board of Visitors, take the reins of government from representatives of William and Mary. Mr. Wason suggested that Mr. Cunningham be invited to this meeting.

Since this would be an additional meeting (not a regular meeting time), Mr. Wason moved that we do have a meeting on July 1, seconded by Mr. Millner. The motion was passed. Opposed - none.

The Rector discussed the suggested schedule for meetings 1977-1978: Recommended that an extra meeting, October 12, be added for this one year only. A motion that an extra meeting be held on October 12, 1977, was made by Mr. Millner and seconded by Mr. Halliday. Motion passed. Opposed - none.

The May meeting is the Annual meeting of the Board. Mr. Brauer suggested that members of the Board should have a choice of serving on the same committees on which they are now serving or to make a change if they so desire. Asked that they think about this matter and let Mr. Brauer know about likes and dislikes prior to the May meeting.

A motion was made by Mr. Millner, seconded by Mr. Wason that the Board go into Executive Session. Motion passed.

Reports of Committees:

Student Affairs Committee - Mrs. Passage

Dr. Babcock, Counselling Services, met with the committee and discussed the program of the Counselling Center, which he will discuss at a later date before the full Board.

Mr. Bev Vaughan discussed Spring athletics and reported on Captain's Crew.

Mike Leininger and Sam Fairchild reported on SGA activities.

(Report of the Chairman, Student Affairs Committee, is attached).

There was a discussion of the article in the Captain's Log on inefficiency of the administration and the President's reply.

Buildings and Grounds Committee - Mr. Allaun

Mr. DeBlasio of Forrest Coile, Architects, explained master site plan to the committee. It was suggested that Mr. DeBlasio be asked to attend the next meeting of the committee for further discussion.

Academic Affairs Committee - Mr. Walker

Four faculty members and student representative attended committee meeting.

Need more minority faculty; need more library books; need more secretarial

assistance; need supplies; need travel money for faculty.

A motion was made by Mr. Walker, seconded by Mr. Halliday, that the Board concur in accepting the resignations of Mrs. Kathy Mazzearella, Information Officer, and Mr. Marvin M. Brown, Assistant Professor of Retailing. The motion was passed. All in favor.

David Lynn suggested to the committee (in the committee meeting) that students who do certain work for the College and are paid, be given partial academic credit for this work.

The committee discussed faculty costs for off campus activities and suggested to the Board that these are important items and need further consideration. No action taken.

Financial Affairs Committee - Mr. Halliday

The committee discussed reversion, current revenue status, deferred payment situation. Also discussed possible tuition increase and reasons for this; discussed student health nurse.

The budget for next fiscal year will come before the Board in May.

(Committee Report is attached).

A motion was made by Mr. Millner, seconded by Mr. Halliday, that the Board go into executive session. Motion passed. Opposed - none.

Minutes of Executive Session attached.

Report: Dr. Friedman - Affirmative Action.

New Business: Dr. Windsor was asked to research and take under advisement the loan policy of the College and bring a report to the next meeting.

Reminder of meeting in May; graduation in May; meeting on July 1.

Meeting adjourned 3:45 P. M.

Edna Carney

CHRISTOPHER NEWPORT COLLEGE

BOARD OF VISITORS

Committee on Development and College Relations

Minutes, meeting March 16, 1977

The meeting was called to order by Chairman Millner at 10:30 a.m. in room 229, Campus Center.

Present were Mrs. Pile, Mr. Fairchild (guest), Mr. Leininger (guest), Dr. Beal, and Mr. Millner (chairman). Absent: Messrs. Wason, Fluharty, and Gentry (guest).

Members were informed of the results of the Fund report meeting held Monday evening March 14 and of the Fund Cabinet meeting following thereon.

A large part of the meeting time was spent in discussing means of promoting the College to the community, including means as different as television appearances and bumper stickers. Dr. Beal was asked to report to the next meeting on ways and means of promotion.

Discussion was then devoted to recognition of fund workers. A design for a certificate of recognition was discussed, and Mr. Wright of Wright, Fisher, & Paraschos, Advertising, Inc., who has volunteered to assist the campaign, will be asked to assist in production of the certificate through the facilities of his agency. A reception or dinner for workers was discussed; March 28 was considered too early to allow proper preparation of such an event, but further study will be given towards accomplishing this.

Recognition of donors was also considered. The College has established a Century Club (\$100 to \$999 donors) and the Discovery Society (\$1,000 and up donors), named for the ship in Newport's fleet which remained in the Jamestown colony all winter, and selected also for its connotation of educational "discovery." Forms of art work which could be given to donors to decorate office or home walls were discussed. It appears likely that student individuals or groups may be able to help in developing such "rewards" for donors.

The meeting adjourned at 11:45, and members and guests joined with other members of the campaign cabinet as guests of the Board at luncheon, where a report on the Fund was given to the Board.

Respectfully submitted,

Denton Beal, Director of Development
Staff Liaison for the Committee

ANNUAL FUND REPORT as of 8 p.m., March 14, 1977

Board of Visitors	** \$ 4,500
Faculty & Staff	** 3,375
"Big 6"	4,000 (from first 2 firms)
Major firms	3,830
Friends	2,263
Students	** 1,000 (income from events)
Organizations	900
Captain's Crew (Athletics)	1,515 (plus additional income from events)
Alumni	- (phonathons in progress)
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	\$ 21,383

** Exceeded goal

51% of campaign goal received in cash and pledges from 15% of prospects.

Report of Student Affairs Committee - March 16, 1977 - Mary Passage

The Student Affairs Committee met in regular session at 9:15 on March 16, 1977. Members in attendance included Dean Polis, Mary Passage, Chairman, Steve Halliday, CNC Board member, 4 student representatives.

Dr. Frank Babcock and Bev Vaughan presented reports. Dr. Babcock and Mr. Vaughan are continuing members of the committee and will attend future meetings.

Dr. Babcock gave an outstanding overview of counselling services available to CNC students. He shared some concerns he and members of the department have. He expressed a need for a group counselling room and for a new position, as yet unfunded, for a counselor with responsibilities for minority student concerns. Counselling services include individual counselling, developmental program, life theme workshops, career counselling, specialized programs, a limited testing program and academic counselling.

Bev Vaughan gave an update on the spring athletics program and distributed schedules of the events. He announced that Longwood and Mary Washington will go into a limited men's athletic program and will move into division three of the NCAA, the same category as CNC. They will play these schools in the future. The department will again sponsor the summer basketball camp for boys and girls, aged 8 - 17. Mr. Vaughan praised the work of the Captain's Crew and expressed his appreciation for their support.

The final report was made by Mike Leininger, SGA president. He distributed copies of the SGA report for CNC Board members. He called to our attention a project recently initiated by the SGA with faculty participation. It is called Project Self-Help. Mike requested a special meeting of the committee to explain the entire project. The meeting will be held some time after April 25 and will be called by the SGA. The SGA also requested a 20-minute period of time to explain the project to the entire Board at the May meeting. As of April the SGA will become the Student Association. Copies of the new SA constitution were included in the report.

Report of Financial Affairs Committee - March 16, 1977 - Mr. Halliday

Present: Rector Brauer, Dr. Windsor, Calvin Hones, Joy Cipriano, Hugh Hilliard and Steve Halliday.

1. Current financial position

a. Proposed 5% - 7 1/2% reversion ended up at 6% or \$137,582.

b. Special Funds, \$246,000 short due to collection period lag; Cal Hones indicates a receivable in excess of that amount.

--Problem - 3/15/77 and don't know actual revenues we will receive and have for current purchasing.

--Problem - is the tuition deferred program
\$100 down encourages students not to pay.

Solution - Pay beginning of semester with flexible allowance for VA,
grants, financial need.

--Problem - highlighted by \$56,000 uncollectible in last year from student fees.

c. Only \$31,160 can be spent/month on non salary expenditures. Moratorium on all bills and approved through business office.

d. Proposed change cash to account would not allow us to postpone bills.

2. Meeting - May

\$1 per hour of credit increase - \$345 -- \$360/semester.

Total raised \$60,000/semester.

- Reason:
- a. Possible faculty raise
 - b. Library books and journals
 - c. Intramurals
 - d. Student Health - nurse.

3. Meeting May and July 1 - budget approval due for August 1 submission.

BOARD OF VISITORS

MINUTES OF EXECUTIVE SESSION: (1)

I was not in the meeting during this session and have not been given any notes on this.

MINUTES OF EXECUTIVE SESSION: (2)

There was a discussion of the VARC property and the fact that it may be possible for CNC to acquire some 150 to 200 acres of this property. Dr. Windsor discussed this situation thoroughly and suggested that between now and May he would like to pursue this matter vigorously with full authority of the Board.

Resolution: (I have not received this resolution yet. EC)

A motion was made by Mr. Wason, seconded by Mrs. Pile, that the Board of Visitors request the President to pursue this matter. Motion was carried. All in favor.

Dr. Windsor told the Board that the request of the college for help from the City on road and parking facilities is still under consideration by the City Council and that a phone call or visit by members of the Board might help.

End Executive Session.