

# Constitution of the Campus Girl Scouts

MAY 3 2010

## Article I – Name

The name of this organization shall be the Campus Girl Scouts at Christopher Newport University.

## Article II – Purpose

The purpose of this organization is to (a) build girls of courage, confidence, and character, who make the world a better place and (b) to aid local Girl Scout troops in completing their endeavors.

## Article III – Membership

**Section 1.** Any student regularly enrolled in Christopher Newport University may become a member of the Campus Girl Scouts with voting and office-holding privileges. The standards for qualification and the amount of dues to be paid shall be determined by the club.

**Section 2.** Dues, having been decided on by the voting members as \$5 per academic year, shall be paid by members only. Dues will be collected by the President, counted, and handed to the Treasurer for recount and deposit into the organizations account. If a member leaves or disassociates themselves with the club, dues will not be refunded.

**Section 3.** The Campus Girl Scouts shall not haze any prospective or current member for the purpose of admission into or affiliation with the organization. Members of Campus Girl Scouts are free to leave or dissociate without fear of retribution or harassment. Campus Girl Scouts shall not discriminate based on race, creed, color, sex, age, national origin, disability and sexual orientation. Evidence of any member performing these activities is grounds for immediate dismissal.

**Section 4.** Men and women are allowed to join who have a serious commitment to helping the local community. They must sign the Campus Girl Scouts Conduct Code in order to become voting members.

**Section 5.** Grounds for dismissal include: missing meetings without a viable excuse, receiving an honor code violation, not participating, not completing assigned duties or work, or any other infraction of the Campus Girl Scouts Conduct Code. A motion for dismissal of a member requires an infraction of the conduct code. Officer(s) dismissal is referenced in Article VIII.

## Article IV – Executive Officers

The executive officers of the Campus Girl Scouts shall be as follows: President, Vice President, Secretary, Treasurer, and Cookie Mom. The aforementioned officers shall constitute the Executive Committee.

## Article V – Duties of the Executive Committee Members

**Section 1.** The President is to preside at Executive Committee membership meetings and regular meetings, appoint special committees with the approval of the Executive Committee, plan and organize publicity for activities and special events, and stay in contact with the Girl Scout Council of the Colonial Coast.

**Section 2.** The Vice President is to preside in the President's absence, put up flyers about meetings, and organize the Club Fair and perform other such duties as may be required by the by-laws or resolutions of the Executive Committee and stay in contact with Christopher Newport University.

**Section 3.** The Secretary is to attend all general meetings of the organization and to keep minutes of all Executive Committee and membership meetings and to preserve the records of the organization and send them out in an organization wide e-mail and maintaining member profiles. He/ She will also perform other such duties as may be required of the Executive Committee.

**Section 4.** The Treasurer is to supervise the financial administration of all revenue periodically to the Executive Committee and membership on the financial condition of the organization and perform other such duties as may be required by the by-laws or resolutions of the Executive Committee.

**Section 5.** The Cookie Mom is to maintain and organize contact with the local cookie representative, create a booth schedule for sale of Girl Scout Cookies on campus, as well as insure that all paperwork associated with the activity is in order. He/ She will also perform other such duties as may be required of the Executive Committee.

#### **Article VI - Meetings**

**Section 1.** The regular meetings of the Campus Girl Scouts shall be determined by the President and the other officers.

**Section 2.** Special meetings may be called by the President at his/ her discretion.

**Section 3.** 75% of the membership shall constitute a quorum.

**Section 4.** Before a vote can be taken, quorum must be met. Once the quorum is met, a simple majority (50% + 1) will be used to declare a decision valid.

#### **Article VII - Elections**

**Section 1.** Election of officers shall take place yearly during the fourth week of April.

**Section 2.** Any student is eligible for nomination as an officer of the Executive Committee who: (a) meets CNU's eligibility for student office holding which consists of a 2.5 grade point average and (b) fulfills the qualification as set up by the Executive Committee.

**Section 3.** A vacancy in any office shall be filled only by an election held among the members of the Campus Girl Scouts present at the election meeting.

#### **Article VIII - Recall of Officers**

Officers of the organization may be dismissed for cause if due process is followed. Grounds for dismissal include dereliction of duties. A motion for a recall of an officer requires a 2/3 vote.

#### **Article IX – Amendments**

Amendments to this Constitution may be proposed to the voting membership by majority vote of the Executive Committee or by petition signed by 50% of the voting membership. Amendments shall be declared adopted which are presented at two general meetings and receive a majority favorable vote at both meetings by the voting members present.

#### **Article X - By-laws**

By-laws, not inconsistent with the constitution, may be adopted or amended by 2/3 vote of the regular or special meetings, providing the by-laws are submitted in writing at least one week previously at either

a regular or special meeting of the general membership. Any revisions to the constitution and/or by-laws must be reviewed by the Office of Student Activities.

**Article XI- Role of the Advisor**

A CNU faculty or staff member shall serve as advisor. The advisor of the organization shall provide support, counseling, and guidance in all situations. The advisor is expected to attend all meetings and offer advice. The advisor shall work closely with the organization in coordinating activities to ensure that they are conducted in compliance with CNU's policies and federal, state and local laws.

**Article XII – Responsibilities**

The organization will adhere to University policies and all local, state and federal laws.

Meredith Shelton

\_\_\_\_\_  
President's Printed Name

*Meredith Shelton*

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President's Signature

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President's Student ID Number

04/06/10

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Date