



March 1981

TO: Faculty and Staff  
FROM: President Anderson

CLARIFICATION OF POLICY  
ON APPOINTMENT OF NONSTUDENT COLLEGE PERSONNEL

The following policy is in effect March 1, 1981 for personnel who will be employed July 1, 1981 and thereafter:

1. All new Wage and Hourly Personnel are to be approved for employment according to procedures established within the College. They do not require Board of Visitors' approval.
2. All new Classified Personnel are to be approved for employment according to procedures established within the College. They do not require Board of Visitors' approval.
3. No commitments for part-time, adjunct, summer faculty, or consultants are to be made for compensated employment, without the written approval of the President. They do not require Board of Visitors' approval.
4. All new full-time faculty, whether on a tenure track, restricted, terminal, or other, require Board of Visitors'-- or Executive Committee of the Board--approval, prior to a contract being issued.

Prior to said approval, a "Letter of Intent to Recommend Appointment" is to be issued by the Vice President for Academic Affairs with the approval of the President.

A contract will be issued by the President, or his designee, after Board, or Executive Committee approval.

John E. Anderson  
President  
March 1, 1981