



PLEASE WELCOME OUR NEWEST CNU COLLEAGUES TO CAMPUS!

Left to right; **Genea Caines**, Housing; **Corey Golden**, Freeman Center; **Jacqueline Jones**, Housing; **Shante Pearson**, Housing; **Jenny Womack**, Housing.



IMPORTANT NOTICE! LEADERSHIP READINESS TRAINING TO BE RESCHEDULED

Due to unforeseen circumstances, the Leadership Readiness Training on January 5th will be rescheduled at a later date. We apologize for any inconvenience this may cause. Stay tuned for the new date and time!



LEAVE CODES FOR THE HOLIDAY BREAK

Dec 21 - RT (4 hours)
Dec 22 - RT (4 hours), SCH (4 hours)
Dec 23 - SCH (8 hours)
Dec 26, 27, 28, 29, 30 - SCH (8 hours each day)
Jan 2 - SCH (8 hours)

IS ANYONE INTERESTED IN
A PHOTOSHOP TRAINING?

If enough people are interested, we would like to offer a basic Photoshop training with the possibility of additional, more advanced classes to follow. If you are interested, please tell us what specific Photoshop functions you would like to learn about. You can email us at hr@cnu.edu or call Ali Gustafson at 594-8869.

Proposed Changes to the Classified Leave

The Commonwealth of Virginia is considering changing the current classified leave system to a paid time off (PTO) system. Given this is a proposal being considered by the State legislature, we wanted to inform you. To read more, please visit:

http://hac.virginia.gov/committee/files/2011/10-17-11/Leave_Reform.pdf



**Have a safe, peaceful and joyous winter break.
We look forward to an exciting year together in 2012!**