



ONLINE RECRUITMENT SYSTEM TRAINING

Friday, June 28th, 2:30 pm - 4:30 pm, Office of Human Resources

The Office of Human Resources is offering a training on the Online Recruitment System! This training is required for all new search chairs before access to the system is granted. If you are chairing a search in the near future or would like to know more about the recruitment process and a comprehensive overview of the features of the online system, come join us next week for a special training opportunity! Sign up by calling HR at 4-7145 or emailing us at hr@cnu.edu.



ATTENTION! Administrative and Professional Faculty

Annual leave for administrative and professional faculty will reset on July 10, 2013. Please review all time sheets from July 2012 through the current time period and submit them for approval if necessary. If you have any questions please contact Brittney Shivers at 4-8871.

Looking for some of your CNU Colleagues? Try these locations:

Provost's Office: McMurran 261

The Office of the Registrar: Gosnold 114

The Office of Financial Aid: Gosnold 114

Student Services Information Systems: Gosnold 111

The Office of University Advancement: BTC 409

The Office of Admission: Gosnold 123

The Business Office: Gosnold 215A

If you have moved locations, please enter your new office information in the CNU Directory located behind the CNU portal. If you have any questions, call HR at 4-7145.

WE ARE LOOKING FOR NEW IDEAS!

Do you have a specific topic, subject, skill or areas of interest that you would like to learn more about? We would like to explore different training options as part of our Fall Training and Development Program.

Please call or email suggestions
to Stacey Carroll
4-0673, stacey.carroll@cnu.edu

