

**Minutes of the  
Faculty Senate Meeting  
Friday, 22 February, 2002  
Student Center 214, 3:00pm**

Members present: Senators Bradie, Broschious, Catanzaro, Game, Keeling, Marshall, Mazzarella, Purtle, Schell, Siochi, Underwood, Weiss, Winder, Wymer.

Members absent: Senators Mullen

Senators Schell and Kidd arrive at 3:10pm

Also Present: Dr. Thomas Berry and Dr. Jean Filetti

- I. Call to order: President Siochi called the meeting to order at 3:03 p.m.
- II. Faculty Senate President Siochi asked that the order of business be suspended in order to discuss the Academic Status Committee (ASC) report with Dr. Filetti. The report is on the administrative proposal to change the Policy on Academic performance. No objections.
  - A. Dr. Filetti reported that the ASC recommended that the withdrawal period last through the ninth week to allow students time to make an informed decision about whether to withdraw from a class. They reasoned that the administrative proposal of allowing withdrawals until the seventh week did not allow adequate time for midterm grades to be determined.
  - B. The ASC recommended allowing greater flexibility allowing students to return from the proposed Medical/Administrative withdrawal. They suggested that some medical and administrative commitments (for example, being called back on military active duty) may keep students out longer than one semester.
  - C. The ASC recommended altering wording of the administrative proposal to include using the incomplete grade for more than just "personal or family emergencies occurring in the last three weeks of the semester" to allow other types of emergencies.
  - D. The ASC recommended that faculty members assigning the Incomplete must file an Incomplete Grade Contract, given to the student, professor and dean.
  - E. The ASC recommended altering the wording of the administrative proposal to read "If the grade of I is given in the fall, it must be removed within six (6) weeks from the beginning of the following spring semester. If the grade of I is given in the spring or summer semesters, it must be removed within six(6) calendar weeks from the beginning of the following fall semester."
  - F. The ASC recommended allowing extensions of Incompletes with the dean's approval.
  - G. The ASC suggested that the administrative proposal suggesting that full-time students must complete the requirements to earn a degree within six years was too strict. They suggested that some students originally classified as full-time might have extenuating circumstances that would restrict their ability to complete in six years. They suggested adding some wording to exempt part-time students and establishing a policy for becoming part-time once classified as full-time.
  - H. The ASC recommended that the change in the GPA policy not be applied

- retroactively to current students.
- I. The ASC recommended removing the policy on academic amnesty and replacing it with the former "Forgiveness Policy."
  - J. The ASC recommended the following wording for the new section on Grades for Repeated Courses.
    - 1. For courses that are repeated, only the grade, credit, and grade points for the most recent course enrollment will be counted toward graduation requirements and included in the computation of grade point averages. Any course taken at CNU may be repeated no more than twice (total of three enrollments). Courses completed at CNU with a grade of D or F cannot be repeated at another institution. Students who, after their third attempt, do not successfully compete a course required for a degree at CNU three times will be dismissed.

Senator Wymer leaves at 3:50 pm

The Senate thanked Dr. Filetti for reporting on the Academic Status Committee report.

Dr. Filetti leaves at 3:50pm

Dr. Keeling arrives at 3:55pm.

- K. The senate continued the discussion on the proposed changes in Academic Regulations/Policies.
  - 1. Senator Game noted that several sections of the ASC were not in a format that could be easily converted to "catalog copy."
  - 2. Senator Marshall suggested sending the report back to the Academic Status Committee and asking for catalog copy. Senator Game seconded. Motion passes unanimously.
  - 3. The senate specifically requested clarification on:
    - a. Under Academic Progress the Senate would like exact wording for section on exempting part-time students from the requirement to earn a degree within six years. How will this exemption be administered? How will the petition process occur?
    - b. In the section under Academic Amnesty what is the wording for the former "Forgiveness Policy."
    - c. In the section under Grades for Repeated Courses. The Senate felt that the sentence, "Students who, after their third attempt' do not successfully complete a course required for a degree at CNU three times will be dismissed" could potentially be interpreted in two ways. Could the committee clarify the wording.

4:20 pm Senate President Siochi returned to the order of Business.

II. Minutes From February 8 and February 15 were approved with corrections.

III. Presidents Report

- A. Faculty Senate President Siochi reported that the Senate Executive Committee SEC meet with President Tribble.
  - 1. Senator Siochi noted that President Tribble started the meeting by

apologizing for the way his words were used in the Daily Press editorial. President Tribble stated that he fully appreciates the essential contributions that faculty make to our students and to the success of CNU. He stated that he understood that being a faculty member requires a life-long and year-round commitment. He stated he was very grateful to the faculty and deeply regret that his words were presented in a way that gave offense.

2. President Tribble asked the SEC about having all the salaries at CNU published on the web and updated every July 1 and January 1. He suggested that full transparency might be good for all administration and faculty.
3. President Tribble asked about reinstating the Executive Planning Council (EPC) as stated in the General Faculty Resolution on November 13, 2001. President Tribble stated that if the Senate wanted to reinstate EPC he would be willing.
4. President Tribble asked about reinstating the Budget Advisory Committee for University Planning (BACUP) as stated in the General Faculty Resolution on November 13, 2001. President Tribble noted that BACUP was a 14 person committee with only four faculty. He suggested that the recently formed Budget Advisory Committee was headed by a faculty member and was composed of five faculty members and five administrators. President Tribble suggested that the Senate consider whether they would like to keep the Budget Advisory Committee or return to BACUP.

IV. Committee Reports.  
None.

V. Old Business.

A. Elections Procedures

1. Senator Winder suggested that the new university structure would cause few dislocations on university committees because of expiring terms of faculty on committees. One change the Elections Committee recommended was to change the number of members on the Senate from sixteen to fifteen.
2. Senator Purtle noted that a change in the Senate structure and number of Senators would require revising the Faculty Senate Constitution. This would require full faculty vote.
3. Senator Game suggested that the 16th member of the Faculty Senate could be a member of the Board of Visitors.
4. President Siochi created an ad hoc committee to move the Senate structure from the Constitution to the By-laws. The committee is composed of Senators Purtle and Weiss. The change in the Constitution will have to occur at the next general faculty meeting before electing new Senators.
5. President Siochi created an ad hoc nominations committee for the Spring 2002 elections. The committee is composed of Senators Weiss, Schell, Underwood and Catanzaro.

Senator Catanzaro leaves at 5:10 pm

- B. Handbook changes
  - 1. The Senate discussed the proposed changes to the University Handbook. Two wording changes were suggested.
  - 2. Mazzarella suggested altering the structure of EPC to include additional faculty.
    - a. Several Senators suggested that it is not a good policy to ask for an immediate change to EPC.
    - b. Senator Mazzarella withdraws the motion.
  - 3. **Senator Underwood moved to accept the Handbook as revised. Senator Broschius seconded the motion.**  
**Motion passed unanimously.**

VI. New Business.

- A. Senate Nominees for the Task Force on Curriculum and Academic Life.
  - 1. Senator Underwood discussed the Task Force Nomination committee work. She noted that a report will be brought to the Senate next week.
  - 2. Senator Purtle noted that Provost Summerville suggested the committee might include 15 to 20 individuals.

VII. Other Business.

- A. Senator Game suggested that the Faculty Senate is ignoring some of the problems at CNU.

VIII. Adjournment.

Senator Broschius moved for adjournment, Senator Mazzarella seconded. Meeting adjourned at 6:30 p.m.

Respectfully submitted,

Dr. Timothy R. Marshall  
Faculty Senate Secretary