

BOARD OF VISITORS
MINUTES
THURSDAY, NOVEMBER 13, 1980

The regularly scheduled second meeting of the Academic Year 1980-81 of the Board of Visitors of Christopher Newport College was called to order by Rector Harrol A. Brauer, Jr., at 12:45 p.m. on Thursday, November 13, 1980, in the Usry Board Room. The Rector presided.

Board Members Present

Mr. Harrol A. Brauer, Jr., Rector
Mr. William E. Allaun, Jr.
Mrs. Patsy D. Carpenter
Mr. F. Hunter Creech
Dr. David G. Fluharty, Jr.
Mrs. DeRonda M. Hudgins
Mr. Stephen Halliday, Secretary
Mr. Samuel B. Jacobs, II
Mrs. Mary L. Passage, Vice Rector
Mrs. Billie R. Pile
Mr. John S. Pugh
Mr. William R. Savage, Jr.

Absent

Dr. George C. Cypress
Dr. Stephen J. Wright

Officers of the College Present

Dr. John E. Anderson, President
Dr. R. J. Edwards, Vice President for Academic Affairs
Mr. C. E. Hones, Vice President for Financial Affairs
Dr. C. E. Behymer, Jr., Vice President for Student Affairs
Mr. Robert Hixon, Capital Outlay Specialist
Mr. L. B. Wood, Jr., Liaison Officer to the Board of Visitors

Guests

Mrs. Paula Delo, Public Relations Officer
Miss Patricia Earles, Captain's Log Editor
Mr. Bob Evans, Times Herald Education Writer
Miss Yolanda Jones, Daily Press Education Writer

Minutes of September 11, 1980 Meeting

The minutes of the September 11, 1980, meeting, having been circulated by mail prior to the meeting and receiving no motions for change, were moved for approval by Mrs. Passage. Duly seconded, the motion passed unanimously.

Report of the Rector

The Inauguration Ceremonies, so recently held, were praised by the Rector who extended congratulations to (1) Mrs. Pile and her Committee for its excellent planning and work and (2) to the General College Community for its hard but happy labor to bring honor to the College through this Day. He commended, further, President Anderson for establishing so well the framework inside of which the College will come to its presentation of itself, during his administration, and asked that the Board be provided with copies of his Inaugural Address.

Rector Brauer reported that he and Mrs. Carpenter had attended the Governor's "Conference for Newly Appointed Visitors To the Commonwealth's Colleges and Universities" where they had received a paper prepared by the Task Force for Effective Visitor Education. To that paper, distributed in the Agenda as Enclosure 1, Rector Brauer urged each Board Member to give careful attention.

Report of the Executive Committee

Rector Brauer reported that the Executive Committee had met on November 6, with Mrs. Passage, Mr. Halliday and him present, and with Mr. Pugh, as chairman of the Development Committee, President Anderson, and Liaison Wood also present.

Rector Brauer placed before the Board Resolution 1, "Waiver of the By-Laws' Establishment of the Third Meeting of the Board as a January Meeting." Mr. Pugh moved the adoption of the motion; Mrs. Pile seconded the motion, after which the Rector explained that changes in the semesters' time tables meant that the normal January meeting would fall before the second semester began and that the Board's need to assess the College's situation after the beginning of the semester ought not be put off until the regular March meeting. He felt this could be easily corrected by the resolution which moved the third meeting into February, three weeks after the second semester begins. As to how this move would affect future scheduled meetings, the Rector said that he and the Board ought, perhaps, to wait the By-Laws Committee's report wherein the issue of the schedule might be addressed. The question called for, the vote proceeded, unanimously supporting the motion.

Prefacing the placement of Resolution 2 before the Board, Rector Brauer noted that the Executive Committee and the Development Committee, through its chairman John Pugh, had engaged in a detailed discussion of the Board of Directors of the Foundation and had decided that the Board of Visitors should express its sense on the principles of selecting

Minutes, November 13, 1980
Board of Visitors

Directors but not on particular possible Directors. Mr. Pugh then moved the adoption of Resolution 2, "Christopher Newport College, The Human Resource Structure of the Board of Directors: The Sense of the Board," and noted that the word "several" in paragraph 2 should read "seven" to accord with the By-Laws. This change noted, Mrs. Passage seconded the motion. Discussion followed, the substance of which largely centered in the guideline nature of the motion. The vote in favor was unanimous.

Since the Committee's last resolution - Resolution 3 - dealt with the subject for an honorary degree and could be discussed in Executive Session, Rector Brauer moved that item from the immediate agenda and into the Executive Session Agenda.

Report of the Academic Affairs Committee.

Mrs. Passage, Chairman, reported that the Committee met at 10:30 a.m.: Board Members present, Mrs. Carpenter and Mr. Savage; College Administration and Faculty, Drs. Edwards, Booker, and Millar; Student Government, White and Cipriano; and Press, Yolanda Jones.

Mrs. Passage reviewed the reports of the Student representatives who presented the effects of a stronger emphasis on the honor code and the student dissatisfaction with the proposed Uniform Evaluation Instrument. Also, the students noted that a Student Book Exchange had been formed in response to the high cost of textbooks.

Mrs. Passage noted that the faculty representatives filed no report.

Mrs. Passage called the Board's attention to Enclosure 3 "Six Year Curricular Plan," which presented the analysis by the staff of State Council of Higher Education for Virginia of Christopher Newport's proposed curricular development plan and the October 9, 1980 Resolution of the Council concerning this matter. The resolution is summarized below:

<u>Degree</u>	<u>Field</u>	<u>Starting Year</u>	<u>Decision</u>
B.A.	American Studies	1984	Encourage
B.S.	Computer Studies	1982	Approve
B.M.	Music	1983	Disapprove
B.A.	Religious Studies	1986	Encourage
B.S.	Physics	1984	Encourage
B.S.	Earth Science	1985	Not encourage

Mrs. Passage reported that Vice President Edwards and the Music Department had been successful in earning a reversal of the decision on the Bachelor of Music Degree.

Minutes, November 13, 1980
Board of Visitors

Mrs. Passage called the Board's attention to Enclosure 4, "Census Fall, 1980," noting that this report shows that the College enrolled fewer students in Fall 1980 than in Fall 1979 but that these students enrolled in more courses creating a 6 percent increase in Full Time Equivalent (FTE) students. Another positive aspect of the Census was that it showed an increase in Freshmen enrollment.

The other matters concerning personnel, Mrs. Passage moved them to Executive Session, thereby concluding the Committee's Report.

Report of the Financial Affairs Committee

Mr. Creech, Chairman, reported that present from the Board were Mrs. Pile and Rector Brauer; from the Administration, President Adderson, Vice President Hones, Mr. Eagle; from the faculty, Dr. Bauer; from the Student Association, Miss Kochli; and from the Press, Mr. Evans.

Mr. Creech directed the Board's attention to Enclosure 6 "Memorandum: Tuition and Fee Increases," which the Committee had reviewed in detail. Noting that a decision must be made before February 1, 1981, that the next Board meeting would now fall after that date, and that current information was not complete enough for action, he recommended that the Board pass a sense-of-the-Board resolution instructing the Executive Committee for its January 26, 1981, meeting. The suggestion taken, the resolution was formulated - "Resolved, that the Board of Visitors endorses the current ratio between State and Out-of-State tuition/fees; therefore, any rearticulation of tuition and fees, for 1981-82 and the next biennium, should preserve the current ratio." The motion was placed before the Board by Mr. Creech; was seconded by Mr. Allaun; and was passed unanimously by the Board.

Mr. Creech reviewed Enclosure 7, "Textbook Pricing," pointing out that the Committee could find no fault with the procedures and policies behind pricing decisions in the Bookstore. The need to balance between the Scylla and Charybdis of student finances and profit, the Committee thought finely achieved, and that this was reflected in the small net profit. The Committee asked that Vice President Hones present an analysis of the distribution of the profit at the next meeting of the Committee.

The last item to be reviewed was Enclosure 8, "Operating Fund." Mr. Creech reported the Committee's pleasure that the College was within budget and performing better than last year at this time.

Minutes, November 13, 1980
Board of Visitors

Report of the Student Affairs Committee

Mrs. Hudgins, Chairman, reported present at the meeting, from the Board, Fluharty, Carpenter and Savage; from the Administration, Vice President Behymer; from the faculty, Dr. Winter; from the Student Association, Ms. Kochli, Ms. Cipriano, and Mr. Powell; from the Press, Ms. Earles; and from the Bookstore, Mrs. Haskins.

Mrs. Hudgins summarized Vice President Behymer's report on the activities recently designed to improve the quality of student life; (1) Campus Program Board, (2) Geek Council, (3) Clergy Day, (4) Family Feast, (5) Campus Bird, (6) Baseball Club, and (7) Captain's Crew, Alumni Association and Campus Program Board, Intermembership Coordinating Committee. The Committee was pleased to see such an outflow of new activities.

Mrs. Hudgins, then, submitted the report from the Faculty Representative to the Committee, who had noted that because the faculty had not seen the final form of the Uniform Evaluation, the comments offered would be more subjective than the committee desired. The faculty report centered on questions 12 and 13 as being ill designed.

The Chairman, then, placed before the Board the reports of the Student Liaison, which reports reflected (1) the needs of the Captain's Log for additional space and how the Log developed income and work strategies; (2) The Book Exchange; (3) the Student Association's concern about the Uniform Faculty Evaluation Form, which like the Faculty concern zeroed in on items 12 and 13 and on the failure to communicate the final form prior to this meeting.

The last item to be reported concerned the Bookstore and Enclosure 7, "Memorandum: Textbook Pricing," already addressed by the Financial Affairs Committee. Mrs. Hudgins reviewed that memorandum and its attachments, noting that the policies and procedures seemed sound and were controlled by necessity, with the possible exception of the storage problem which seemed to exacerbate unduly the postage problem. She placed before the Board a Committee recommendation that the Administration attempt to allocate storage space to the Bookstore for the purpose of maintaining inventory requirements. President Anderson commented that, while the Bookstore was an auxiliary enterprise, the College could work out the means for providing storage to the Bookstore, thereby, further integrating the College.

Mrs. Hudgins, then, moved the adoption of the Uniform Faculty Evaluation Plan as proposed: "Resolved that the Board of Visitors adopts the Uniform Faculty Evaluation Plan as proposed, and that a Standing Committee on Evaluating the Evaluation be constituted, and that this Committee shall consist of Faculty, Students, and Administration, all serving as Presidential appointments and that this Committee shall report to the Board of Visitors in January, 1982, at which time the Board will review the Plan." Mr. Allaun seconded the motion. Prior to discussion, Rector Brauer asked for a motion to table the motion until President Anderson's scheduled agenda discussion of the Plan. With Board consent the motion was

-6-

Minutes, November 13, 1980
Board of Visitors

transferred for formal action until later in the meeting.

Report of Building and Grounds Committee

Chairman Allaun reported present from the Board, Dr. Fluharty and Mrs. Pile; from the Administration, Mr. Hixon; from the Faculty, Dr. Killam; and from the Student Association, Miss Glasheen.

Chairman Allaun reviewed Enclosure 9, "Status of Current Capital Outlay Projects"

Science Building	\$3,290,360
Instructional/Office Bldg.	\$2,459,805
Campus Center	\$2,032,185
Track	\$ 395,185

Mr. Allaun noted that design changes, especially in the Science Building, were moving the beginning of buildings off-schedule and inflating the costs of the building in process, and that the Board ought to act to control such; therefore, in relation to the Science Building, he moved, and Mrs. Pile seconded: "Resolved that the Board of Visitors authorizes President Anderson to curtail all acts to change the Science Building so that it might proceed toward construction." The motion passed unanimously.

The Committee made no report on the naming of buildings, roads, and areas.

Report of the Committee on Development and College Relations

John Pugh, Chairman, reported that the Committee had met with the following attending: Mrs. Hudgins, Mr. Jacobs, Mr. Creech, Board Members; Mr. Wood, Mrs. Delo, Administration; Dr. Daly, Faculty; Ms. Cipriano, Student Association; and Mr. Smith, Insurance Community.

Chairman Pugh summarized the College's public relations activities since the last Board meeting, calling particular attention to the very successful press conferences. He noted how well the Inauguration, the concert programs, and the athletic programs had interacted to re-enforce the growing good image of the College throughout the community and that it behooved the Board to make itself more present at the events of the College.

He reviewed the presentation made to the Committee by Godfrey Smith, C.L.U., on how insurance can become a vital component of the College's endowment program.

-7-

Minutes, November 13, 1980
Board of Visitors

Mr. Pugh further reported on the Annual Fund Drive, 1981, under the leadership of Mr. Frank Bloxom of First and Merchants Bank. The goal of \$100,000 now set, the Board was responsible for 15 percent, the College community for 10 percent and the Alumni for 7 percent; the remaining 68 percent to come from the Community. He noted that the College Office of Development had proposed, in committee, that the Board designate the first floor walls of the four story building as Sponsors' Walls whereon the College might honor its largest sustaining benefactors. The Committee, accepting the concept, therefore, wanted to secure a Board resolve on the issue; therefore, he moved

"Resolved that the Board of Visitors endorses the concept of a Sponsors' Wall and asks the Office of Development to explore the procedures for establishing such."

Mrs. Pile Seconding, the Board passed the motion unanimously.

Chairman Pugh, then, asked that the remaining two issues, being personnel in nature, be moved to the agenda of the Executive Session.

This concluding the reports of the Standing Committees, Rector Brauer asked for the reports of the Ad Hoc Committees, Audit, By-Laws, and Naming. Each indicated no report.

The Rector, then, asked that President Anderson give his report. Dr. Anderson began by acknowledging his deep appreciation for the grandness of his Inauguration and by noting one pleasant outgrowth - that is, the Ceremony had shown that the Gymnasium could be made into an environment supportive of ceremony and that he had, therefore, moved the January 11, 1981, Graduation from the Coliseum to Ratcliffe Gymnasium.

The President then turned the Board's attention to the Resolution 8 and Enclosure 10 "Uniform Faculty Evaluation Plan: the President's Report." After the Plan was reviewed by President Anderson, the Rector then placed before the Board the motion made and seconded earlier for Board action. That action was eight for the motion; two opposed to the motion.

That concluding all items to be discussed in Open Session and a number of items now moved into Executive Session, the Rector called for a motion to enter into Executive Session. Mr. Pugh moved: "Resolved that this public body go into executive session as provided for in Chapter 21, Section 2. 1-344 of the Virginia Freedom of Information Act, as amended by the 1980 General Assembly for the purpose of

- discussion of honorary degrees
- employment and assignment of personnel"

with Mrs. Pile seconding the motion, the Board voted unanimously to enter Executive Session.

-8-

Minutes, November 13, 1980
Board of Visitors

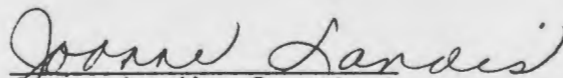
Reconvening in Open Session, Rector Brauer asked for a motion to reopen the public meeting. John Pugh moved: "Resolved, that the Board of Visitors to Christopher Newport College reconvene in open session. Let the press and others of the public be so informed." Mrs. Passage seconding, the Board approved the motion.

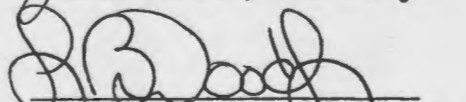
The Rector, opening the floor for motions to be re-enacted publicly which were passed in Executive Session, recognized Mrs. Passage who moved the adoption of Resolution 3, "Honorary Degree Recipient, January 1981, Graduation Ceremonies." That motion seconded by Mrs. Carpenter, the Board passed it unanimously. Mrs. Passage, retaining the floor, moved the adoption of Resolution 4 "Faculty Leave-of-Absence," which motion was seconded by Mrs. Pile and was passed unanimously by the Board. Mrs. Passage completed her motions by placing Resolution 5 "Faculty Appointment to Fill Vacant Sponsored Position" before the Board. Mrs. Carpenter's second was followed by unanimous approval by the Board.

The Rector recognized Mr. Pugh for the purpose of placing Resolution 6 "Administrative Appointment; Director of Development. The motion placed by Mr. Pugh and seconded by Mrs. Carpenter was approved unanimously by the Board. The last action also fell to Mr. Pugh to present: Resolution 7: "Women's Coordinator and Coach." That motion seconded by Mr. Halliday was voted on unanimously by the Board.

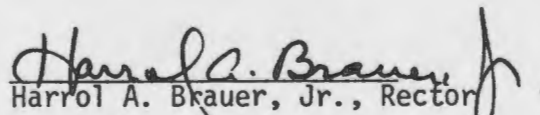
The Reports now concluded, the Rector opened the floor to receive Old Business, of which there was none. The movement to New Business resulting also in none, the Rector called for a motion for adjournment, which he received, and then adjourned the meeting at 3:35 p.m.

Respectfully Submitted,


Joanne Landis, Secretary


L. B. Wood, Jr., Liaison to
the Board of Visitors

Approved:


Harrol A. Brauer, Jr., Rector

attachments