

CHRISTOPHER NEWPORT COLLEGE
BOARD OF VISITORS
MINUTES

The regular meeting of the Christopher Newport College Board of Visitors was called to order on Thursday, November 10, 1977 in the Usry Board Room at 1 p.m. Mr. Harrol A. Brauer, Jr., Rector of the Board presided.

Present

William E. Allaun, Jr.
Harrol A. Brauer, Jr.
F. Hunter Creech
David G. Fluharty, Jr.
Mary Passage
William R. Savage, Jr.
William R. Walker, Jr.
Harry H. Wason

Absent

Billie M. Millner
Billie R. Pile
Stephen D. Halliday
Stephen J. Wright

James C. Windsor, President of the College
Nancy J. Melton, Assistant to the President

The minutes of the previous meeting were approved as received.

Report of the Rector

Referring to the meeting of the Executive Committee which was held on November 1, Mr. Brauer notified the Board that the bid presented by the Morton Marks Company of Richmond had been accepted for the refurbishing of the Usry Board Room. Samples of the proposed furnishings were passed for Board approval. Suggesting that the improvements include equipment for showing slides and films, it was moved by Mr. Creech, seconded by Mrs. Passage that Resolution 3, "Refurbishing of the Usry Board Room" be approved. Motion carried unanimously.

Referring to the successful passage of the bond issue, Mr. Brauer reminded the Board that this meant that plans would go forward on the addition to the library and on the service building.

Mr. Brauer recommended that proposed guidelines for honorary degrees be adopted. Mr. Wason moved and Mrs. Passage seconded the motion that Resolution 2, "Honorary Degrees" be adopted. The motion carried unanimously.

Referring to the title of the fiscal officer of the College, and noting that this title was inappropriate when compared to other colleges, Mr. Brauer

recommended that the Board consider a change in title. Discussion followed on the definition of the title "Dean of Business Affairs," Mr. Creech asserting that "Dean of Financial Affairs," might be more appropriate. Upon motion made by Mr. Creech, seconded by Mr. Wason, it was unanimously carried that Resolution 1, "Change of Title," be approved to change the title of the fiscal officer from Business Manager to Dean of Financial Affairs.

Mr. Brauer referred to the recent Council of Visitors meeting held in Harrisonburg, inviting the board members to be aware of future meetings which were of interest and importance to members of the board.

Report of Committee on Student Affairs - Mrs. Passage, Chairman

Commending the committee for recognizing their mission as far as students were concerned, Mrs. Passage notified the Board that it was her opinion that the small stipends furnished the students involved in student activities was justified and well worth while.

Referring to a presentation made by the editor of the College newspaper, Mrs. Passage notified the Board of increased circulation and advertising income of the Captain's Log, and cited a need for courses in journalism for the Log staff and for more space in the newspaper room.

Quoting Mike Leininger, president of the student body, Mrs. Passage notified the Board of students' request for expanded library hours.

The Counseling Center is giving consideration to moving academic counseling to faculty advisors; several options are being considered for handling the academic planning conference. Counseling for the nontraditional student (women over 30) is being investigated. Other priorities include counseling for veterans and for black students. The large representation of students attending committee meetings of the Board was favorably acknowledged. This concluded the chairman's report.

Report of the Committee on Building and Grounds - Mr. Allaun, Chairman

Reporting that his committee had discussed the master plan, Mr. Allaun requested Dr. Windsor to give further details to members of the board.

Dr. Windsor pointed out the significant items on the master plan, noting that this plan did not show the ultimate plan of the College. It was moved by Mr. Allaun, seconded by Mr. Walker, that the amended master plan as described by President Windsor be approved. The motion carried unanimously.

The cost of Phase 2 of the Campus Center was discussed by Dr. Windsor, who cited the substantial need of this item by faculty and students.

The need for a health clinic was reported to the Board. Dr. Windsor reported that a study was under way on the cost estimate that would include

necessary lighting; this report to be given the Board in the near future.

Report of the Committee on Academic Affairs - Mr. Savage, Chairman

Mr. Walker reported on the Curriculum Committee informing the Board of the direction and future needs of the College and community. Grants awarded for research, outside activities of faculty members, the need to bring in outside scholars, several new positions needed on the faculty and the commitment with ODU on the MBA program were reported to the Board.

Mr. Walker referred the Board to the Affirmative Action plan of the College and requested that this item be scheduled for the next meeting of the committee.

A letter from Dr. Saunders was read to members of the Board. The basic studies program and the needs of students for tutorial services was brought to the Board's attention.

Report of the Committee on Financial Affairs - Mr. Creech, Chairman

Upon motion made by Mr. Creech, seconded by Mr. Savage, it was unanimously resolved that Resolution 4, "Operating Budget for the Fiscal Year 1977-78," be approved. Motion carried unanimously.

The following items were brought to the attention of the Board: the request for appropriations for 1978-80, the collection of tuition dues, an internal audit. This concluded the chairman's report.

Report of the Committee on Development and College Relations - Mr. Millner, Chairman

In the absence of Mr. Millner, Dr. Fluharty reported on the fund-giving report, the search for a public information officer, notified the Board that Mrs. Penny Myles would be chairman of the 1978 fund drive, reported that a co-chairman was needed and asked the Board to consider recommendations. Dr. Fluharty requested direction on the goal of the fund drive, and the method of collection.

Report of the President

President Windsor brought the attention of the board members to the enclosures in the Agenda, pointing out that CNC salaries were competitive with fellow comprehensive institutions within the State but making note that the State compares unfavorably with other national averages.

Dr. Windsor notified the Board that Secretary of Health, Education and Welfare, Mr. Califano, who had been contacted as Commencement speaker

had sent word to the College that due to other commitments he regretted he would be unable to go forward with plans to visit CNC. Other possible speakers were brought to the attention of the Board.

Dr. Windsor informed the Board that the Business Division will be publishing a monthly economic report in the near future.

Dr. Windsor commented on the additional number of people attending committee meetings due to suggestions made by Board members.

The President discussed the Deans' Colloquia and commended the two new Deans on their assistance.

Enclosure 6, the insurance policy on Board members which had been in effect since July 1, 1977, was brought to the attention of the Board.

The Board was notified of the upgrading of campus police; that campus problems has been resolved since the campus police had received extra training. The hiring of a Police Chief was discussed.

Because of available money the problems of faculty development research, buying books, and necessary travel have been alleviated.

Dr. Windsor reported that the eight public colleges and universities in the Tidewater area of Virginia would meet with area legislators on December 1 to present items of vital importance to higher education. The meeting has been scheduled at the Omni International Hotel in Norfolk.

The Board's attention was brought to the luncheon meeting with local members of the General Assembly. It was suggested that this meeting take place on campus on or about December 14. Mr. Brauer agreed that this would be a fruitful meeting and urged board members to participate. This concluded the Rector's report.

Old Business - None

New Business - None

Noting that the next Board meeting would be held on January 12, 1978 the Rector of the Board adjourned the meeting at 2:45 p.m.

Mary Stump