events.

- **Section 3.** The Secretary is to attend all general correspondence of the organization and to keep minutes of all Executive Committee and membership meetings and to preserve the records of the organization. He/ She will also perform other such duties as may be required of the Executive Committee.
- **Section 4.** The Treasurer is to supervise the financial administration of all revenue periodically to the Executive Committee and membership on the financial condition of the organization, maintain the club's budget, and perform other such duties as may be required by the by-laws or resolutions of the Executive Committee.
- Section 5. The Captains, as well as Practice Coordinator are members of the team who attend all practices, are good leaders on the field and are knowledgeable in the sport. They are in charge of running the practices. They are to teach the sport to all members of the team. The Captains and Practice Coordinator are to lead the team during a game, as well as discuss the lineup in which members of the club will play during a game.
- **Section 6.** The Game Coordinator is responsible for arranging field reservations, as well as contacting other University teams to compete against and arranging these games.

Article VI - Meetings and Practices

Section 1. - Meetings

The regular meetings of the Women's Soccer Club shall be determined by the President and the officers. Special meetings may be called by the President at his/ her discretion.

Section 2. - Practices

Practices are determined each semester by the team based upon the teammates schedule. In the event the team cannot determine a time that fits everyone's schedule, the Executive Board will make a decision on the schedule that will benefit the team. The decision will be based upon numbers and player skill. There will be no discrimination based n race, creed, color, sex, age, national origin, disability and sexual orientation. Practices may serve as meetings in the event that a matter needs to be discussed and/or a vote taken.

Section 3. - 65% percent of the membership shall constitute a quorum. If a member knows that they will be absent in advance, they may submit their vote in advance in writing. The absentee vote will be counted as if that member is present when deciding if the quorum is met. For a motion to pass, a 2/3 majority is required.

Article VII - Elections

Section 1. Election of officers shall take place yearly during the fourth week of April.

- Section 2. Any student is eligible for nomination as an officer of the Executive Committee who: (a) meets CNU's eligibility for student office holding which consists of a 2.0 grade point average and (b) fulfills the qualification as set up by the Executive Committee.
- Section 3. A vacancy in any office, except the Presidency, shall be filled only by an election held among the members of the Women's Soccer Club.