

## ENDOWMENT AGREEMENT

### Captains' Educational Enrichment Fund Scholarship at Christopher Newport University

THIS AGREEMENT establishes the Captains' Educational Enrichment Fund ("CEE Fund") Scholarship ("Scholarship") at Christopher Newport University ("University").

- (1) The fund shall be known as the Captains' Educational Enrichment Fund Scholarship. The purpose of the fund is to support the University by enhancing the University's traditional educational experience, providing scholarship support, and assisting with the University's future development.
- (2) Initial funding of \$14,000 was provided to the CEE Fund by various donors in support of the Scholarship. The initial funding and all additions that may be made to the Scholarship will be held in an operational investment account by the Christopher Newport University Education Foundation, Inc. ("CNUEF"), until it reaches the permanent endowment threshold of \$25,000. Upon reaching the permanent endowment threshold, the CEE Fund and all additions that may be made to the CEE Fund will become part of the permanent endowment funds of CNUEF. Up to five percent (5%) of the annual endowment value may be awarded annually as a scholarship to a student or students at Christopher Newport University who meet the criteria listed below.

The CEE Fund, being a group managed and operated by current Christopher Newport University students, shall be responsible for investing money in the fund and administering the endowment fund.

It is further agreed that the principal of the fund shall not be invaded and that earnings above five percent (5%) shall be added to the market value of the endowment fund.

- (3) Selection of the recipients and amounts to be awarded are at the discretion of the Office of Financial Aid and CEE Fund, in accordance with the selection criteria below and the University's policies and procedures in effect at the time of the award(s).

Criteria for selecting the student or students chosen to receive scholarship assistance from the Captains' Education Enrichment Fund Scholarship include that:

- CEE Fund Scholars shall be attending the University on a full-time basis, have completed at least 45 credits, and have a minimum 3.0 GPA
- CEE Fund Scholars will be chosen based on a scholarship application review and interview.
- Depending on scholarship criteria, the Office of the Registrar will provide a list of eligible students to CEE Fund and its scholarship committee. The CEE Fund faculty advisor must request a roster of eligible students through the Office of the Registrar, and all eligible students must be sent notification of the scholarship competition.

- Scholarships will be awarded with the purpose of promoting entrepreneurship and other deserving student initiatives within the CNU community.
- Each application will go through a competitive review process put in place by and reviewed by the CEE Fund executive members.
- Scholarship winners shall be reported to and awarded through the Office of Financial Aid in accordance to University policies in place at the time of the award.
- This scholarship is not renewable, though previous recipients may re-apply so long as they remain eligible.

In addition to scholarship support, the Fund may also assist the University by promoting improvements and funding student initiatives if proposed by the CEE Fund and approved by the Vice President for University Advancement. No funds, however, may be diverted from the scholarship for use in any other area, unless under the provisions in Section 5.

- (4) CNUEF agrees to manage this fund in the aforesaid manner and to see that the earnings from the fund are administered in accordance with this Agreement.

It is further agreed that CEE Fund shall meet quarterly with the CNUEF Board of Directors to report on scholarship and investment activities.

- (5) If, as a result of changed conditions in the future, including but not limited to: dissolution of CEE Fund; malfeasance, misfeasance, or nonfeasance on the part of the CEE Fund; or the income from this fund is not being used for the purposes set forth above, then upon the recommendation of the Christopher Newport University Education Foundation Executive Committee, and, if possible, after consultation with the Fund's duly elected leadership, the Board of Visitors of Christopher Newport University is authorized to use the income from the fund for such purposes as are as nearly as possible akin to its original purpose.