

Minutes for Faculty Senate meeting

3 PM Friday, February 27, 2009

Board Room, David Student Union

Senators present: Wheeler (leaves at 6:50; Vice President Guajardo presides from 6:50 on), Mollick, Frucot, Xu, Underwood, Carlson, Brash (leaves at 4:00), Duskin, Rahim, Guajardo, French, Lambert, Filetti, McMahon, Brunke (arrives at 4:20).

- I. President Wheeler calls the meeting to order at 3:00.
- II. Approval of minutes of Faculty Senate meetings
 - A. Acknowledge electronic approval of minutes for [January 23](#) and [February 6](#) meeting
- III. President's report
- IV. Committee Reports
 - A. Preliminary Report of Order of Administrative Evaluation Committee. To determine the success of the new structure in which the dean and FRC evaluate candidates in parallel rather than sequentially, Senator Filetti interviewed Dean Gordon; Senator Xu interviewed several department chairs; and Senator Frucot interviewed members of the Faculty Review Committee. The committee will submit a report of their findings in March.
 - B. Blackboard/ATAC update (Brash): Senator Brash presented faculty concerns about Blackboard to ATAC. One outcome is that ITS services recognizes that some faculty concerns are not related to lack of training, but shortcomings in Blackboard. Progress is being made on several of the points that Senator Brash brought to ATAC.
 - C. Liaison Reports: Senator Xu attended a Music department faculty meeting. Senator Carlson attended a Sociology and Anthropology meeting. Senator Lambert attended a Theater meeting. Senator Guajardo corresponded with MCLL by email. Senator McMahon attended a LAMS department meeting and senator Mollick contacted military science. All senators discussed main issues in the senate and asked for faculty concerns.
- V. Old business
 - A. Curriculum: FNAR375 (Underwood and Duskin): Senators Underwood and Duskin recommend passage noting that the sample syllabus has only 1 office hour per week. **Action:** Underwood/Mollick move to accept. Vote in Favor: unanimous. **Motion Passes.**

- B. [How Faculty Senate Votes Count](#) (Underwood). Senator Underwood brought up a Robert's rules detail about voting. The default position (under Robert's Rules) is that an abstain counts as if the abstainers were not present; thus, a vote passes if the majority of those voting "yes or no" vote "yes," and it fails otherwise. A previous senate on which senator Underwood served treated abstentions as "no" votes since the policy was that an action can pass only if it has a majority of those present voting in favor of it. Otherwise, it fails. This issue will be brought up for discussion again in March.

VI. New business

- A. Curriculum: Senators were assigned to bring a recommendation to the senate on the following suggested curriculum changes:
1. Termination of Concentration of Bachelors in Music (Lambert, Xu)
 2. Classics Major (French, Rahim)
 3. BCES: (Guajardo, Duskin)
- [Recommended Senate makeup](#) (Guajardo): To ensure greater representation from departments, Senator Guajardo moves (seconded by Senator Underwood) that of the 5 senators from each college, 4 be from different departments. **Action:** Vote In Favor: Mollick, Xu, Underwood, Carlson, Brash, Duskin, Rahim, Guajardo, French, Lambert, Filetti, McMahon. Abstain: Frucot. **Motion Passes.**
- B. Appoint faculty to run senate and committee elections before March 31. The senate makeup will change with the organization of the new college. The senate has voted (by a more than 2/3 margin) for the following: 5 senators from each college with 4 from different departments with at most one untenured senator. In addition, senators would like to be able to vote by ballot for senators rather than in person. Both of these items are in the senate constitution, so require amending the constitution. Amendments must be approved by 2/3 of the senate as well as a majority of the faculty. **Action:** Senators Underwood and Carlson move to approve changing senate votes from in person to ballot, and to ask faculty to approve (1) the new senate makeup given above and (2) voting for senators by ballot instead of in person. In favor: Mollick, Xu, Underwood, Carlson, Brash, Frucot, Rahim, Guajardo, French, Lambert, Filetti, McMahon. Abstain: Duskin. **Motion Passes.** Faculty will first vote on these issues, then on senators and committee members. Senator Lambert will prepare the list of open positions for committees and for the senate. Senators Carlson and Lambert will collect nominees for the arts and humanities election. Senators Underwood and Duskin will collect nominees for natural and

behavioral sciences. Senators Mollick and Guajardo will collect nominees for social science.

C. Handbook Changes

Note: The handbook changes were discussed and voted on in this order: 2, 3, 4, 5, 10, 1, 6, 7, 8, 9, 11, 12, 13.

1. [Changes to faculty evaluation process](#) Senators suggested several changes.

On line 13, step 14, Senators Underwood and Mollick move to substitute "In case of questions during the review, the FRC Chair and the Dean may consult with the DRC Chair, department chair and authors of any minority report" in place of " In case of questions during the review, the FRC Chair and the Dean may consult with the DRC Chair. No other DRC or FRC committee members are authorized to consult or to be consulted Thus, this change modified the first sentence of line 13 and deleted the second sentence (No other DRC or FRC committee members) **Action:** Vote in Favor: unanimous. **Motion Passes.**

Senator Duskin and McMahon then move that the sentence deleted by reinserted so that the end of step 14 would read: "In case of questions during the review, the FRC Chair and the Dean may consult with the DRC Chair, department chair and authors of any minority report. No other DRC or FRC committee members are authorized to consult or to be consulted." **Action:** Vote in favor: Xu, Mollick, McMahon, French, Duskin, Guajardo, Brunke, Lambert. Against: Rahim, Frucot, Carlson, Underwood, Filetti. **Motion Passes.**

On step 16: Add "DRC chair, department chair and authors of any minority report" to the last sentence so that it will now read: "In case of questions, the Provost may consult with the Vice and Associate Provosts, the Deans, the FRC, and the DRC Chair., department chair and authors of any minority report." Senator Underwood calls the question. **Action:** Vote in favor: Xu, Mollick, McMahon, French, Duskin, Guajardo, Brunke, Lambert, Rahim, Carlson, Underwood, Filetti. Against: Frucot. **Motion passes.**

2. Remove all line numbers. **Action:** Vote in favor: unanimous. **Motion passes.**
3. Create a pre-health program (the senate approved this in October) Senators Underwood and Duskin move to pass. all in favor: unanimous.
4. Delete requirement for department to keep final exams for 7 years Senators Underwood and Mollick move to approve this change. **Action:** Vote in favor. unanimous. **Motion passes.**
5. Add director of academic advising to UDC Senators noted that change 12 supersedes the rest of the composition of this committee. Senators Underwood and McMahon move to approve change 5. **Action:** Vote in favor: unanimous. **Motion passes.**
6. Change to 4-3 load and add possible change in retirement teaching load Change 6 was substantial, so senators broke the change into several parts.

Page 13. Senators felt that "the retirement year" (in the sentence "Teaching loads may be adjusted, however, when circumstances warrant, including during the retirement year.") was misleading, so suggested changing the sentence on page 96 line 5 and page 13 line 20 to read instead: "The provost may adjust teaching loads, however, when circumstances warrant, including during the year preceding retirement." Senators Underwood and Carlson move to approve the changes suggested on pages 96 and 13. **Action:** Vote in favor: Xu, Underwood, Guajardo, Carlson, Mollick, Duskin, Rahim, French, McMahon. Against: Filetti, Lambert. Abstain. Frucot. **Motion Passes.**

The next change that the senate considered was removing associate provost on pages 101-102. **Action:** Vote in favor: unanimous.

The senate next considered suggested changes on pages 104-105. Senators Underwood and Mollick move to pass these changes. **Action:** Vote in favor: unanimous. **Motion Passes.**

The next item to be considered is on page 106. Senators were in favor, but noted that they do not want to approve the administrative overhead wording in change 6-1 and that "provost" should be capitalized consistently throughout. **Action:** Vote in favor: unanimous. **Motion passes.**

Action: Wheeler and Filetti move to accept the changes pp. 112 and 120-121 Vote in favor: unanimous. **Motion Passes.**

The next part to be considered is the changes on page 86, the addition of lecturer/instructor positions. Because there are no evaluation criteria for lecturer, some senators were unsure what evaluation of a lecturer would involve. Therefore, Senators Duskin and Underwood move to approve the changes on pages 86 contingent upon senate approval of a job description for lecturer similar to those on page 58 for other ranks. **Action.** Vote in Favor: Guajardo, Xu, Underwood, Carlson, Brunke, Duskin, French, McMahon, Frucot, Filetti, Mollick. Opposed: Lambert, Rahim. Abstain, Duskin. **Motion Passes.**

page 95, FIG grants was the next item to be considered. Senators requested that a comma be added to the second line before the word "which." The line will now read:

"Full-time, tenured and tenure track faculty members may apply for faculty incentive grants, which typically take the form of summer stipends or release time. The program supports efforts to develop comprehensive (\$30,000 or larger) proposals and / or submissions to external funding entities. Funding for the awards is from the Office of Sponsored Programs Grants Administration account."

Senator Underwood and Carlson move to approve. **Action:** Vote in favor: unanimous. **Motion passes.**

page 98: Senators suggested that this change be modified to read: "The Director of Sponsored will assist faculty in these efforts (e.g., leave in: by gathering information about grant sources) and". **Action:** Vote in favor: unanimous. **Motion Passes.**

page 100: All in favor of this change: Guajardo, Xu, Underwood, Brunke, Duskin, French, McMahon, Frucot, Filetti, Mollick, Lambert, Rahim. Abstain: Carlson. **Motion Passes.**

7. [Streamline curriculum review](#) (the senate looked at most of this in [September](#)): Senators made small changes on pages 4 and 5 to steps 2 and 3 shown in [this tracked changes document](#). **Action:** Filetti and Lambert move to approve change 7. Vote in Favor. unanimous. **Motion passes.**
8. [UGRC change into a program similar to Honors](#). Senators noted that the wording in the makeup will be superseded by the three college model changes in change 12. **Action:** Vote in Favor: unanimous.
9. [Delete student behavior from handbook](#). Senators wanted to separate this change into several parts.

First, the Faculty Senate believes the material currently in Section X, Articles 5 and 6, of the University Handbook should remain in the University Handbook so that all faculty can be fully aware of the University's rules, regulations, and procedures and so that the many faculty who are asked to enforce the University's rules and regulations, e.g. faculty serving on the UCSD and faculty serving as advisors to student groups, should have the ability, through their Senate representatives, to participate in the process of reviewing and/or changing language that pertains to the Student Code of Conduct and the Student judicial process. **Action:** Senators McMahon and Duskin move to approve the removal of the descriptions in student behavior in article X.5. In Favor: no senators. Opposed: Xu, Underwood, Carlson, Brunke, Duskin, Rahim, French, McMahon, Frucot, Filetti. Abstain: Mollick, Lambert. **Motion Fails.**

Next, the senate considered changes from 6e-6f. **Action:** Vote in favor: unanimous. **Motion passes.**

Third, the senate considered 6g-6j content deletions. **Action:** Vote in Favor: none. Opposed: Mollick, Xu, Carlson, Brunke, Duskin, Rahim, French, Underwood, McMahon, Frucot, Filetti. Abstain: Lambert. **Motion fails.**

Last, the senate considered the remainder of the change. **Action:** Vote in Favor: unanimous.

10. [Add reference to student handbook for where to find details on honor code](#). Because senators want the description of honor code violations to remain in the university handbook, senators noted that they are in

favor of this change if it is the single line that states where to find details of the honor code. **Action:** Senators McMahon and Guajardo move to pass this one line. Vote in favor: unanimous. **Motion Passes.**

11. [All faculty are now graduate faculty](#) **Action:** Senators Underwood and Filetti move to pass this handbook change. Vote in favor: unanimous. **Motion passes.**
12. [Committee structure changes due to the 3 college model](#). Senators recommended the following modifications to the handbook:

Action: (there is no vote for this action because the senate voted on each of these earlier. They are included here to make sure all recommended committee structural changes are noted in Change 12) Senators note that if faculty approve the new senate makeup, page 152, 2.c.2) should include the sentence "The five senators from each college will come from at least 4 different departments" before the sentence "Members shall be nominated and elected by the faculty of their respective academic areas." Furthermore, senators noted that the following should be added to page 163 in 17) "The chair of the PRC will be tenured." before the list that starts "The committee: ".

Senators did not understand why the Honors Council would be eliminated with the new honors program, and what would be put in its place, but noted that the UCC, in passing the program, took into consideration the fact that the Honors Council provides faculty oversight. **Action:** Thus, Senators McMahon and Lambert move to retain the honors council on page 13 and on page 23. In Favor: Mollick, Xu, Carlson, Brunke, Duskin, Rahim, French, Lambert, McMahon, Frucot, Filetti. Abstain: Underwood. **Motion Passes.** Note: if the honors council is retained, it should be modified based on the 3 college structure.

Senators ask to put the deleted faculty senate subcommittees back in on page 158: put subcommittees back in and delete "standing" from p. Thus, the subcommittees should remain, but p. should read "Senate subcommittees" instead of "Senate standing subcommittees."

Senators would like the Faculty Grievance Committee and the Faculty Hearing Committee to have 9 members, not 6 as suggested in the change (page 160, numbers 6 and 7).

With all of these changes, Senator Underwood calls the question.

Action: Vote in favor: unanimous. **Motion Passes.**

13. [How Administrative Grant Overhead Can Be Spent](#) Senators Carlson and Underwood move to approve handbook change 13. **Action:** Vote in Favor: Mollick, Xu, Underwood, Carlson, Brunke, Duskin, Rahim, French, Lambert, McMahon. Abstain: Frucot, Filetti. **Motion Passes.**

VII. Other

The meeting was adjourned at 7:41.