

Christopher Newport University National Residence Hall Honorary Constitution

Article I: Name

The name of this organization shall be called the Elite Captains Chapter of the National Residence Hall Honorary of Christopher Newport University.

Article II: Purpose

The purpose of this organization shall be to provide recognition for those students living in the residence halls who have shown outstanding service and who have provided important leadership in the advancement of the residence halls. They will also act as a resource for the groups desiring information about programming and leadership in the residence halls.

Article III: Membership

Section I: Qualification

- A. Shall have resided in the residence halls for at least two (2) semesters prior to the semester of selection.
- B. Shall reside in the residence halls during the semester of selection.
- C. Shall be a student in good standing with the university and shall have a minimum of a 2.0 grade point average
- D. Shall have demonstrated outstanding service and leadership in the residence halls at Christopher Newport University.

Section II: Membership

The organization shall consist of two (2) types of members: active and honorary.

1. Active Membership shall be defined as undergraduate level students at Christopher Newport University that who have shown outstanding service and devotion to the interests of the residence hall program who sit on the of the month committee. They shall be the only members with voting privileges.
2. Honorary membership shall be defined as residential students who have shown outstanding service and devotion to the interests of the residence hall program that choose to not be a part of the of the month committee. Honorary members shall not have voting privileges.

Section III: Selection

1. Students that are interested in becoming a part of the Elite Captains chapter of the National Residence Hall Honorary of Christopher Newport University can nominate themselves by submitting a letter to the NCC of RHA.
2. The letter must indicate that they meet each of the qualifications set forth by the Elite Captains chapter of NRHH.

3. In the letter, the prospective NRHH member must also indicate whether they are interested in becoming an active or honorary member.
4. Should there be an overwhelming amount of students that apply to become a part of the NRHH, the students that turned in their applications first will be given an invitation.

Article IV: Organization

The National Residence Hall Honorary of Christopher Newport University is designed to be a sister organization of the Residence Hall Association.

Section 1: The NCC of Christopher Newport University's RHA chapter will act as the President of the Elite Captains chapter of the National Residence Hall Honorary.

Article V: President's Duties

Section 1: In addition to the NCC's regular duties to RHA, the NCC will also be in charge of selecting the members that are a part of the Elite Captains chapter of the National Residence Hall Honorary.

Section 2: Should the NCC desire a selection committee in order to assist with the process, they are able to create one as desired. This is left up to the discretion of the NCC. Should the NCC desire a selection committee, the committee will be an ad-hoc one in nature, dissipating once its purpose has been served.

Section 3: The NCC will create and distribute a newsletter each month informing the NRHH members of information from the NRHH and any upcoming events.

Section 4: The NCC, in conjunction with RHA, will host a ceremony to induct the new members of the chapter of NRHH at the end of the spring semester. During the ceremony new members, both active and honorary, will receive their pins and certificates.

Section 5: The NCC shall act as the official spokesperson of the organization.

Section 6: Submit an end of the year progress report with one copy sent to the National Honorary Office and one filed in the permanent files of the chapter.

Section 7: Renew the chapter's membership as a registered campus organization with the National Organization.

Article V: Active Member Duties

Section 1: Active members shall sit on an Of the Month (OTM) committee and assist the NCC in selecting the programs that CNU will send to VACURH as the OTM nominations.

Section 2: The NCC will chair the OTM committee.

Section 3: The OTM committee will meet once a month.

Section 4: The NCC will be in charge of sending the OTM nominations to VACURH by the appropriate deadlines.

Article VI: Amendments and Ratifications

Section 1: Any voting member may propose amendments to the Constitution.

Section 2: Proposed amendments must be submitted to the NCC and all active members will be given the opportunity to vote on the suggested amendment.

Section 3: Amendments to this constitution may be adopted or amended by 2/3 vote of active membership.

Section 4: The ratified amendment will take effect immediately after it is changed.

Section 5: Upon ratification, all previous Constitutions and by-laws shall be repealed.

Article VII: Nondiscrimination Clause

The National Residence Hall Honorary shall not discriminate on the basis of race, creed, national origin, ancestry, sex, age, religion, handicap, or sexual orientation in the selection of its members or in its programs unless federal or state laws allow for such exceptions.

Article VIII: Remaining an Active Organization on Campus

The National Residence Hall Honorary shall maintain a list of current members, their addresses, the name of the required Faculty Advisor and the most recently amended constitution with the office of student life.

National Residence Hall Honorary National Bylaws

Preamble

We, the members of the National Residence Hall Honorary, as an integral component of the National Association of College and University Residence Halls, Incorporated (NACURH), in order to recognize individuals who contribute outstanding service and who provide important leadership in the advancement of residence hall systems; and to maintain a commitment to scholastic achievement; do hereby ordain and establish these by-laws.

Article I - Name

The name of this organization shall be the National Residence Hall Honorary, hereinafter referred to as the NRHH.

Article II – Chapter Affiliation

Sec. I Membership of NRHH shall consist of chapters from colleges and universities, which remain active in this association by:

- A. Having NACURH affiliation fees on record
- B. Submitting a Chapter Affiliation Form
- C. Submitting a Membership List
- D. Remaining financially solvent with NACURH

Sec. II Affiliated chapters of NRHH shall be entitled to one (1) vote at any special or regular meeting, election or on any question that may arise.

Sec. III Institutions interested in creating an NRHH chapter must submit an affiliation form, membership list, and a copy of the chapter's proposed constitution to the NACURH Information Center (NIC).

- A. Chapter constitutions shall meet all criteria set forth by the NRHH Constitution Checklist, as defined in the NRHH Policy Book.
- B. Chapter constitutions shall be subject to the approval and provisions of the Associate Directors for NRHH (ADs-NRHH).

Article III – Re-affiliation and Standing

Sec. I Chapters may re-affiliate by completing a NRHH Chapter Affiliation Form, submitting a current Membership list, and a current chapter constitution to the NIC, contingent on approval of institutional affiliation materials and receipt of fees.

Sec. II Chapters will be considered in good standing according to the following requirements:

- A. Affiliation with the NRHH
- B. Submission of and approval of an updated constitution and a current membership list to the NIC.
- C. Institution in good standing with NACURH
- D. No outstanding debt with NACURH

Sec. III Chapters considered to be in good standing shall have voting rights.

Article IV – Chapter Membership

Sec. I The total active membership of a chapter may include up to, but not more than, 1% of the total residence hall population that year, or 20 members, whichever is larger. The total 1% membership does not include alumni, early alumni or honorary members.

- A. Residence halls being defined as any college and university housing unit.
- B. The 1% membership cap is defined as a proportion of the total housing census of the residence halls.
- C. Upon request, the NACURH Associate for NRHH (NAN) may exempt a chapter from this requirement, allowing the chapter to exceed the membership cap. Such an exemption is limited to the time period between the request being made and the chapter's next induction ceremony at which time they must return to their membership cap.
- D. To be inducted as an active member of an NRHH Chapter, the following minimum requirements must be met:

1. On-campus resident at the time of nomination
2. Have exhibited outstanding leadership and service to the residence life community
3. Possess at least a 2.5 GPA on a 4.0 scale, or its equivalency.

Sec. II Individual membership in chapters outside of active and early alumni shall be defined and operate as follows:

- A. An active member of a chapter, who does not live in the residence hall system, or is no longer a student, shall be defined as an alumni member.
 1. Exceptions include temporary leaves such as, but not limited to, co-ops, internships, or study abroad.
 2. When members leave the residence halls, they must submit a letter to the chapter stating whether the leave is temporary or permanent. When members submit a notice of temporary leave, they must indicate the duration of their leave to the chapter.
 3. If a member who has submitted a notice of permanent leave returns to the residence halls and the chapter membership cap has been

- F. Remain enrolled in an institution that is currently a member of good standing of NACURH, unless otherwise stipulated.

Sec. II Responsibilities of the NRHH National Board

- A. Set goals for the NRHH.
- B. Be responsible for the recruitment and retention of chapters.
- C. Approve chapter constitutions for the purpose of affiliations.
- D. Maintain NRHH Bylaws and Policy Book.
- E. Be responsible for maintaining, updating, and creating NRHH resources.
- F. Assist National Board of Directors (NBD) in the election of the NAN.
- G. Shall perform duties assigned to them by the NACURH Executives.
- H. Maintain regular communication with:
 - 1. All regional member schools
 - 2. NNB
 - 3. NAN

Article X – Governing Documents

- Sec. I* The Policy Book of the NRHH shall be established to further define policies and procedures pertaining to the NRHH.
- Sec. II* Any additions or changes to the Policy Book shall be approved by a majority vote of the NNB.
- Sec. III* The NAN shall prepare and distribute e-mail legislation to the voting members of the NNB for their consideration and disposition in accordance with the NRHH Policy Book.
- Sec. IV* All changes to the Policy Book shall be reported at the Annual NRHH Business Meeting to the NRHH representatives and the NBD and reported in the NACURH Corporate Newsletter.

Article XI - NRHH Representatives

- Sec. I* Affiliated chapters shall select an NRHH Representative who shall serve as a liaison between NRHH on the NACURH, Regional, and Campus levels.
- Sec. II* The NRHH Representative shall be responsible for submitting materials required for affiliations purposes.
- Sec. III* The NRHH Representative shall have the right to vote on NRHH business as prescribed by governing documents during regional and annual NACURH business meetings.

Article XII – Amendments and Ratification

- Sec. I* No changes in the bylaws may occur by phone, electronic, or mail ballots.
- Sec. II* Proposed bylaw changes must be presented in writing to the NRHH Representatives at least 24 hours before the NACURH Corporate Business Meeting.
- Sec. III* Bylaws may be amended by the NNB upon a two-thirds (2/3) approving vote of those present and voting; such changes taking effect upon the same concurrence by the NRHH Representatives at the NACURH Corporate Business Meeting. All bylaw changes approved by the NNB must be brought to the floor, discussed and voted on by the NRHH Representatives at the NACURH Corporate Business Meeting.
- Sec. IV* These bylaws may also be amended by an approving vote of two-thirds (2/3) of a quorum of NRHH Representatives at a regular or special meeting.
- Sec. V* Amendments to these bylaws will become effective immediately upon adoption.
- Sec. VI* Ratification of these bylaws will become effective immediately after a three-fourths (3/4) vote by the NNB, and majority vote by NRHH Representatives.

Updated on: June 11, 2013 by Joey Koehn, NAN