

**Minutes of the
Faculty Senate Meeting
Friday, October 4th, 2002
SC 150, 3p.m.**

Members present: Senators Bradie, Cartwright, Doyle, Game, Gray, Keeling, Marshall, Purtle, Schell, Siochi, Underwood, and Wheeler

Members absent: Senators Kidd, Weiss, and Winder

Visitors: Virginia Miller, Quinton Sheppard, Marianna Farino, Allison Burr-Miller, and Dr. Tom Berry.

- I. Call to order: Faculty Senate President Marshall called the meeting to order at 3:04 p.m.
- II. Faculty Senate Minutes were approved as amended for September 6th, 2002.
- III. President's Report
 - A. President Marshall discussed the e-mail approval of minutes to accelerate the release of the minutes to the CNU community at large. A tentative schedule was approved and the process will be tested with the minutes for the October 4th meeting.
 - B. Changes to admissions standards and policies outlined in the 2002-2003 University Catalog will be reviewed by the Undergraduate Admissions Committee on Tuesday October 8th, 2002.
 - C. President Marshall discussed some minor changes to the catalog from the suggestions submitted by the Faculty Senate in Spring 2002. The 0-29 credits for freshman status was changed to 1-30 credits; 30-50 for sophomore status was changed to 31-60; 60-89 credits for juniors was changed to 61-90 and rather than requiring more than 89 credits for senior status, more than 90 are now required. President Marshall remarked that these are minor changes that do not significantly alter the intent of the Faculty Senate's suggestions.
 - D. A letter drafted by Senator Weiss and Senate President Marshall concerning the movement of the deadline for incompletes from the first week of classes to the sixth has been sent to Provost Summerville and Associate Provost Perkins for their consideration.
 - E. President Marshall spoke about the Senate Executive Committee meetings with President Tribble, Provost Summerville and Chief of Staff Perry. He

indicated that the meetings are going well and are accomplishing the goal of enhanced communication between members of the administration and the elected representatives of the faculty. President Marshall was also pleased with the meeting between these administrators and the full Faculty Senate on September 30th. The aim is to have this kind of meeting every four weeks, but the schedule is subject to change. This is an opportunity for faculty to be at the table and thus be able to contribute to decisions shaping CNU.

- F. EPC met Monday September 30th, 2002. They continued planning for new construction and acquisitions. Among the issues discussed were the repair of the Freeman Center roof, the possibilities for outside fundraising and the hard work of the Budget Advisory Committee. The administration is impressed by the professional attitude and hard work of the members of the committee. Committee members also discussed a possible structure for the Post-Tenure Review Procedures Committee. The proposed structure includes the Provost, Dean Mottilla, Associate Dean Doolittle, FRC chair Catanzaro, a member of the FRC appointed by the Faculty Senate, and two faculty members at large appointed by the Senate. The Faculty Senate will select the committee chair.
- G. The planning committees for the new student center and the renovation of the library and Gosnold hall have been formed and will meet for the first time during the week of October 7th.
- H. Senate President Marshall spoke with the Provost concerning the upcoming budget cuts and Dean Gordon spoke with the department chairs of CLAS. The situation sounds very grim and President Marshall recommends that the Senate revisit the University Handbook sections dealing with Financial Exigency and Financial Emergency.

IV. Committee Reports

- A. Senator Purtle suggested that the Leadership Committee may need to be suspended or altered due to the new culture of faculty leadership that is developing on campus.
- B. There were no other reports.

V. Old Business

- A. The membership of the elections committee has been determined. The members will include Senators Purtle, Weiss, Wheeler and Winder.
- B. The membership of the nominations committee has been determined. The members will include Senators Cartwright, Doyle, Schell and Siochi.
- C. Nominations have been made for members of the Intellectual Properties Committee. Nominees include Bill Brown, Carl Colonna, David Doughty,

Joseph Healey, George Hillow, Stephanie Huneycutt, Alicia Willson-Metzger and Gary Whiting. Senate President Marshall plans to speak with the nominees and ask if they are willing to serve. The Senate was asked to nominate eight to nine people. President Tribble will select three for each subcommittee. Senator Siochi moved to accept the nominations. Senator Doyle seconded. Senators Bradie, Cartwright, Doyle, Game, Gray, Keeling, Purtle, Schell, Siochi, Underwood, and Wheeler voted in favor of the motion. There were no votes to deny the motion and no abstentions.

- D. Senate Resolution 2003-01 was considered with modifications. Senator Doyle moved to pass the resolution. Senator Keeling seconded the motion. Senators Bradie, Cartwright, Doyle, Game, Gray, Keeling, Purtle, Schell, Siochi, Underwood, and Wheeler voted in favor of the motion. There were no votes to deny the motion and no abstentions.

VI. New Business

- A. Senate Resolution 2003-02 was considered. The sense of the Senate was that the BAC has worked extremely hard on a very difficult and unpleasant task. Senator Game moved to pass the resolution. Senator Doyle seconded the motion. Senators Bradie, Cartwright, Doyle, Game, Gray, Keeling, Purtle, Schell, Siochi, Underwood, and Wheeler voted in favor of the motion. There were no votes to deny the motion and no abstentions.
- B. Senate Resolution 2003-03 was considered. There was some question as to the process involved in recommending emeritus status. There was also some concern about the absence of documentation detailing Dr. Booker's significant contributions to CNU. The Senate decided to send a letter to the Chair of the Department of Management and Economics asking for more information about Dr. Booker's service to the university. A simultaneous request will be made of the Dean of the School of Business to provide information about Dr. Booker's service and a letter of recommendation for recognizing him with emeritus status.
- C. The senate considered a proposal from the History Department concerning the new requirement for all students to be admitted as full time students. The department requests that the minimum 12 hour requirement be applied only to residential students so that CNU can continue to serve members of the Hampton Roads Community that are unable to attend the university full time. The University Catalog now indicates that all freshmen must be admitted as full time students, but transfer students may request admission with part time status. There is a discrepancy between this statement and the description of the new requirement provided by Dean Mottilla during Getting Started Week. Dean Mottilla seemed to suggest that all students would have to be admitted as full time, not just freshmen. The Senate Executive Committee will ask for a clarification in an upcoming meeting with administrators. The Senate realizes that this is a complex issue dealing with graduation rates, background

education and admissions standards and wishes to obtain more detailed information before proceeding with a recommendation.

VII. Other Issues

- A. The Senate continued discussion of the Post-Tenure Review Procedures Committee. The committee will be an Ad Hoc committee. Senate President Marshall will contact members of the FRC to see whether any are interested in serving. Senator Winder has expressed an interest in serving and the Senate believes that Dr. Ron Mollick is an excellent candidate for committee member and chair.
- B. It is time for the Senate to revisit IDEA. Dr. Scott Pollard is currently chairing a faculty committee that is looking at the assessment tool and the Senate will contact Dr. Pollard to consult on this issue.

Senator Game moves to go into closed session. Senator Underwood seconds the motion. Senators Bradie, Cartwright, Doyle, Game, Gray, Keeling, Purtle, Schell, Siochi, Underwood, and Wheeler voted in favor of the motion. There were no votes to deny the motion and no abstentions.

Closed Session

Senator Game moves to come out of closed session. Senator Siochi seconds the motion. Senators Bradie, Cartwright, Doyle, Game, Gray, Keeling, Purtle, Schell, Siochi, Underwood, and Wheeler voted in favor of the motion. There were no votes to deny the motion and no abstentions.

VIII. Adjournment

Senator Doyle moves to adjourn. Senator Schell seconds the motion. Senators Bradie, Cartwright, Doyle, Game, Gray, Keeling, Purtle, Schell, Siochi, Underwood, and Wheeler voted in favor of the motion. There were no votes to deny the motion and no abstentions.

The Senate adjourns at 5:12 p.m.

Respectfully submitted,

Dr. Lori J. Underwood
Faculty Senate Secretary

Senate Resolution 2003-01

BE IT RESOVLED: that the Leadership Council be formed as an Academic Standing Committee with all rights and responsibilities accordant with that status.

BE IT FURTHER RESOLVED: that the Leadership Council will operate under the guidelines outlined below and that those guidelines be incorporated into the University Handbook.

The Leadership Council

The Leadership Council (LC) shall consist of the [Director of the Leadership Program](#) (Chairperson), seven faculty members (two from Liberal Arts, two from Science and Technology, two from Social Science and Professional Studies, and one from the School of Business) elected by the faculty of each area; two faculty members (not from the same area) appointed from the Provost; four students, each appointed for a term of one academic year, by the Provost; the Director of Admissions (nonvoting); and the Provost (nonvoting). The Council:

1. reports to the Provost;
2. administers the classes and scholarships of the Leadership Program.
3. oversees the curriculum of the President's Leadership Program and the leadership minor.
4. recommends to the Faculty Senate changes in the Leadership Program.

Senate Resolution 2003-02

WHEREAS the Governor of the Commonwealth of Virginia, in response to a slowing economy and lower revenue forecasts, has ordered state agencies including Christopher Newport University to prepare plans for reducing their budgets by 7, 11, and 15 percent; and

WHEREAS a Budget Advisory Committee of faculty and staff, including Bobbye Bartels (chair), Jean Filetti, Wayne Schell, John Hardie, Virginia Purtle, Dick Summerville, Bill Brauer, Donna Motilla, Doug Gordon, Pat McDermott, and Cindy Perry, has and continues to work tirelessly to develop such plans; now therefore, be it

RESOLVED that the Faculty Senate of Christopher Newport University recognizes the large number of hours each of the members of the Budget Advisory Committee has spent in response to the Governor's order and expresses its appreciation for the committee's important work to insure the long-term growth and development of Christopher Newport University.

Senate Resolution 2003-03

WHEREAS Dr. H. Marshall Booker has dedicated many years of service to Christopher Newport University; and

WHEREAS the faculty of the Department of Management and Economics unanimously and respectfully requests the Faculty Senate to confer emeritus status upon Dr. Booker; and

WHEREAS the Faculty Senate of Christopher Newport University recognizes and appreciates Dr. Booker's contributions to this academic community; BE IT

RESOLVED that the Faculty Senate of Christopher Newport University recommends that Emeritus status be conferred upon Dr. H. Marshall Booker with all privileges accordant therewith.