



PLEASE WELCOME OUR NEWEST CNU COLLEAGUES TO CAMPUS!

Left to right; Heather Hill and Sarah DeWalt, Ferguson Center for the Arts; Nathan Miller, Plant Operations; Kevin Garriss, CNU Police.



Employee Training Opportunities

Call HR at 594-7145, or e-mail hr@cnu.edu to register! Trainings are held in HR, BTC/SunTrust Building

Tuesday, Feb 21: *What Every Woman Needs to Know About Money 12:05pm - 12:55pm

Presented by: Brooke Larson, MetLife

Most women will be responsible for their family's money and financial well-being at some point in their lives. Come learn about saving, investing, paying off credit cards, retirement planning, how to use mutual funds and money market accounts (and what they are) in a fun, non-threatening, non-sales environment. All employees are welcome to attend!

Wednesday, Feb 22: *Complying with the Department of Homeland Security I-9 Form Requirements

10:00am - 12:00pm Presented by: Emily Slicer-Smith, HR Recruitment Manager

The Employment Eligibility Verification Form I-9 is a U.S. Citizenship and Immigration Services form. This training is designed to educate designated employees about the form, the e-Verify system and verification process as it applies to CNU applicants for employment. To ensure CNU adheres to this federal requirement, I-9 training has been created to provide helpful information and educate designated employees about the process.

COMPENSATION STUDY INFORMATIONAL TRAINING UPDATE!

Compensation study training sessions for Administrative Professional, classified-exempt employees and their supervisors were conducted at various times on February 8th and 9th. A total of 147 colleagues attended one of the seven sessions offered. The compensation study training sessions for all classified non-exempt and hourly employees, along with their supervisors are on-going and have been very well attended as well. As of Friday, February 17, four trainings have been conducted and 87 colleagues have attended. If you haven't attended a compensation study informational training yet and would like to, please RSVP by calling 594-7145 or emailing hr@cnu.edu. Dates and times for the remaining sessions are listed as follows:

Monday, February 20, 2012: 11:00am - 12:00pm (Office of Human Resources, BTC 101)

Tuesday, February 21, 2012: 2:00pm - 3:00pm (Office of Human Resources, BTC 101)

Wednesday, February 22, 2012: 10:30AM - 11:30pm **FULL**

For more information, please visit our [web page](#).