

Social Work Association Constitution

Article I - Name

The name of this organization shall be the Social Work Association at Christopher Newport University.

Article II - Mission Statement

The Social Work Association is founded around the values of the profession including: service, social justice, dignity and worth of the person, importance of human relationships, integrity, and competence. Our purpose at Christopher Newport University is to promote awareness about social work, and to develop a sense of community among students of the social work program before, during, and after their time in the program. The Social Work Association is made up primarily of students majoring in social work, but membership is open to anyone and everyone interested in its purpose.

Article III - Membership

Section 1. Any student regularly enrolled in Christopher Newport University may be a member of the Social Work Association.

Section 2. Voting and office holding privileges will be determined by attendance and participation in meetings. Members should attend four meetings per semester and one per month. In addition, members must participate in one club sponsored service project per semester. Attendance and participation will be represented with sign-in logs. Executive officers can grant approval for members who are unable to attend meetings due to extenuating circumstances.

Section 3. The Social Work Association shall not haze any prospective member for the purpose of admission into or affiliation with the organization. Members of the Social Work Association are free to leave or dissociate without fear of retribution or harassment. We shall not discriminate based on race, creed, color, sex, age, national origin, disability, or sexual orientation.

Article IV - Executive Officers

The executive officers of the Social Work Association shall be as follows: President, Vice-President, Secretary, Public Relations, and Service Coordinator. The aforementioned officers shall constitute the Executive Committee.

Article V - Duties of Executive Officers

Section 1. The President is to preside at executive committee membership meetings and appoint special committees with the approval of the executive board. President is to lead with integrity, implementing programs that can be used for future reference.

Section 2. The Vice-President is to preside in the President's absence and perform other such duties as may be required by the by-laws or resolutions of the Executive Board. Account for all dues and money handling. Assist President and other officers in completing duties. Contribute to the overall operation of the organization.

Section 3. The Secretary is to attend all general correspondence of the organization and to keep minutes of all executive and membership meetings. They are to preserve the records of the organization. They will maintain membership lists, attendance, and participation.

Section 4. The Public Relations officer is to plan and organize publicity or activities and special events. She/he will preside over social media accounts of Instagram and Facebook, as well as all other accounts. They are responsible for reaching out to the CNU community to advertise events.

Section 5. The Service Coordinator will be responsible for coordinating and facilitating service opportunities with SWA. They will advertise events and plan events, partnering with other clubs and/or cnu engage. They are to uphold the value of service.

Article VI - Meetings

Section 1. The regular meetings of the Social Work Association shall be determined by the executive committee.

Section 2. Special meetings may be called by the President at his/her discretion.

Section 3. 51 percent of the membership shall constitute a quorum.

Section 4. Quorum defined: A quorum is the minimum number of members who have to be at a meeting for the group's business to be legally conducted. A quorum is generally either the average attendance at meetings or the largest number of members who can be depended on to attend regular meetings.

Section 5. Majority defined: Decisions are brought to the membership for a vote. Before a vote can be taken, a quorum must be met. Once a quorum is met, majority (50 percent + 1) to declare a decision valid.

Article VII - Elections

Section 1. Election of officers shall take place yearly during the month of March

Section 2. Any student is eligible for nomination as an officer of the executive board who meets a.) CNU eligibility requirements for holding a student officer position, which consists of a 2.0 grade point average and b.) fulfills the qualifications set up by the executive board.

Section 3. Acting officers of the Social Work Association shall serve in their respective positions for both fall and spring semesters.

Section 4. A vacancy in any office position, except the President, shall be filled only by an election held by the members of the Social Work Association.

Section 5. If a vacancy occurs in the position of President, the Vice-President shall resume responsibilities and an election will be held to fill the Vice-President.

Section 6. Transition into office will be effective immediately. The remainder of the semester will be a training period for new officers.

Article VIII - Recall of Officers

If due process is followed officers of the organization may be dismissed. Grounds for dismissal include neglect of duties. A motion for recall of an officer requires a $\frac{2}{3}$ vote.

Article IX - Amendments

Amendments to this constitution may be proposed to the voting membership by majority vote of the executive committee or by petition signed by 1/10 of the voting membership.

Article X - By-Laws

By-laws, not inconsistent with the Constitution, may be adopted or amended by $\frac{2}{3}$ vote of the regular or special meetings, providing the by-laws are submitted in writing at least one week prior to the meeting of the general membership, regularly scheduled or special meeting.

Article XI - Role of the Advisor

The advisor of the organization shall provide support, counseling, and guidance in all situations. The advisor is expected to attend any meetings needed to and offer advice. The advisor shall work closely with the organization in coordinating activities to ensure that they are in compliance with Christopher Newport University policies and the laws of the United States of America, Commonwealth of Virginia, and the City of Newport News.

Article XII - Responsibilities

The Social Work Association will adhere to University policies and all city, state, and federal laws.

Article XIII - Ratification

This Constitution shall become effective upon ratification by a majority of the organization's membership and the Office of Student Activities.

Signed,

Social Work Association President
Fall 2021-Spring 2022