

Constitution

CNU Dressage Team

Article I

The name of this organization shall be the Christopher Newport University Dressage Team.

Article II - Purpose

The purpose of the club shall be (a) to foster and develop the equine knowledge of students interested in dressage by providing opportunities for leadership, opportunities for hands-on experience and (b) to assist students in developing their skills and leadership through competition, training, and teamwork.

Article III – Membership

Section 1. Any student regularly enrolled in Christopher Newport University may become a member of the CNU Dressage Team with voting and office-holding privileges. The standards for qualification and the amount of dues to be paid shall be determined by the majority vote of the club members.

Section 2. Dues, to be determined by the officers at the beginning of each semester, shall be paid by members only.

Section 3. The CNU Dressage Team shall not have any prospective member for the purpose of admission into or affiliation with the organization. Members of the team are free to leave or dissociate without fear of retribution or harassment. The dressage team shall not discriminate based on race, creed, color, sex, age, national origin, disability and sexual orientation.

Article IV – Executive Officers

The executive officers of the dressage team shall be as follows: President, Vice-President, Secretary, Treasurer, and Historian. The aforementioned officers shall constitute the Executive Committee.

Article V - Duties of the Executive Officers

Section 1. The President is to preside at Executive Committee membership meetings; appoint special committees with the approval of majority vote of club members; insure all proper annual and bi-annual paperwork is submitted to the recreation office (i.e. team roster); and maintain philanthropy and submit semester reports to all grant providers (if there are any).

Section 2. The Vice President is to preside in the President's absence and perform other such duties as may be required by the by-laws or resolutions of the Executive Committee; create each semester's lesson schedule; provide each member with a copy of the lesson schedule at each meeting; and submit a calendar with a color coded lesson schedule to the trainer after she has approved all the lesson times.

Section 3. The Secretary is to attend all general correspondence of the organization and to keep minutes of all Executive Committee and membership meetings and to preserve the records of the organization. He/ She will also perform other such duties as may be required of the Executive Committee which include maintaining the team facebook page and providing all members with a monthly calendar of events.

Section 4. The Treasurer is to supervise the financial administration of all revenue periodically to the Executive Committee and membership on the financial condition of the organization, and perform other such duties as may be required by the by-laws or resolutions of the Executive Committee. The Treasurer must present a proposed budget at the beginning of each semester.

Article VI - Meetings

Section 1. The regular meetings of the dressage team shall be determined by the President and the officers.

Section 2. Special meetings may be called by the President at his/ her discretion.

Section 3. 70 % percent of the membership shall constitute a quorum.

Article VII - Elections

Section 1. Election of officers shall take place yearly during the fourth week of April.

Section 2. Any student is eligible for nomination as an officer of the Executive Committee who: (a) meets CNU's eligibility for student office holding which consists of a 2.0 grade point average and (b) fulfills the qualification as set up by the Executive Committee.

Section 3. A vacancy in any office, except the Presidency, shall be filled only by an election held among the members of the team.

Article VIII - Recall of Officers

Officers of the organization may be dismissed for cause if due process is followed. Grounds for dismissal include dereliction of duties. A motion for a recall of an officer requires a 2/3 vote.

Article IX - Amendments

Amendments to this Constitution may be proposed to the voting membership by majority vote of the Executive Committee or by petition signed by 1/10 of the voting membership. Amendments shall be declared adopted which are presented at two general meetings and receive a majority favorable vote at both meetings by the voting members present.

Article X - By-laws

By-laws, not inconsistent with the constitution, may be adopted or amended by majority vote of all members except first semester members who cannot participate in procedural changes until aft one full semester of participation.

Article XI- Role of the Advisor

The advisor of the organization shall provide support, counseling, and guidance in all situations. The advisor is expected to attend all Executive Committee meetings and offer advice. Due to the fact that most general meetings will be held off campus they are not required to attend those in particular.

Article XII – Responsibilities

The Christopher Newport University Dressage Team shall adhere to University policies and all city, state, and federal laws.

Article XI - Ratification

This constitution shall become effective upon ratification by a majority of the organization's membership and Office of Student Activities.

By-laws

Amendment 1 – Once a student has joined the dressage team by submitting all necessary paperwork and by submitting dues for that semester they cannot withdraw and refund the dues they have paid. Money submitted in the form of dues, sponsorship, donation, or profit belongs to the team upon its submission and cannot be distributed without consent of majority vote by the team members.

Amendment 2 – Cancellations: Lessons must be canceled at least 24 hours in advance upon which that lesson should be rescheduled with the instructor; failure to abide by this rule will result in a \$15 cancellation fee which is to be paid to the team account and distributed as the majority of team members see fit. Upon such a cancellation, that team member is obligated to notify their ride if they have one, and anyone who may have been expecting to share a lesson. The member cancelling must reschedule to a predetermined “make-up” lesson time.

Amendment 3 – Horse Show Attendance: Team members are to sign up for upcoming horse shows and events in advance and upon doing so they are obligated to attend. Excluding cases of emergency, team members will not get refunded for fees paid before cancellation unless they can do so according to the individual event's regulations. Team members who cancel from shows must notify the instructor or coach more than 48 hours in advance and they are obligated to find a replacement for their spot on the trailer they intended to use.

Sport Club President

Signature: _____

Date: _____

Sport Club Vice President

Signature: _____

Date: _____

Sport Club Advisor

Signature: _____

Date: _____