

CHRISTOPHER NEWPORT COLLEGE

MINUTES OF SPECIAL MEETING - BOARD OF VISITORS - JULY 1, 1977

A special meeting of the Board of Visitors of Christopher Newport College was called to order on Friday, July 1, 1977 in the Board Room of the Campus Center at 8:30 a.m. Mr. Harrol A. Brauer, Rector, presided.

Present:

Mr. William E. Allaun, Jr.
Mr. F. Hunter Creech
Dr. David G. Fluharty, Jr.
Mr. B. M. Millner
Mrs. Mary Passage
Mr. William R. Savage, Jr.
Mr. W. R. Walker, Jr.
Mr. Harry H. Wason
Dr. Stephen J. Wright

Absent:

Mr. Stephen D. Halliday
Mrs. Billie Pile

The minutes of the previous meeting were approved as received.

Mr. Harrol A. Brauer recognized the re-appointments by the Governor of Virginia of Mrs. Mary Passage, Mrs. Billie R. Pile and Mr. William R. Savage to terms ending June 30, 1981.

Upon motion made by Mrs. Mary Passage and seconded by Mr. Harry Wason, it was unanimously resolved that Article VI, Section 4, of the Christopher Newport College Board of Visitors ByLaws be amended from:

The Committee on Development and Alumni Affairs, composed of three members, shall serve for a period of two years. It shall be the duty of this committee to consider and make recommendations concerning the ways and means of fostering the relationship between the College and its alumni and the general development of the College.

To:

The Committee on Development and College Relations, composed of three members, shall serve for a period of two years. It shall be the duty of this committee to consider and make recommendations concerning the ways and means of fostering the relationship between the College and its alumni, the general development of the College, and to encourage all appropriate means of communications on a regular basis between the College and its publics.

A motion was made by Mr. Harrol Brauer and seconded by Mrs. Mary Passage that the Rector and Visitors of Christopher Newport College, and its President, James C. Windsor, extend their commendation to Mrs. Edna P. Carney for the devotion and the high standards of excellence with which Mrs. Carney has, during her 16 year tenure, performed her duties and:

Further resolved that Edna P. Carney always be recognized as having made a

significant contribution to Christopher Newport College and further resolved:

That a copy of this resolution be spread upon the minutes of the Board of Visitors and that a copy be sent to Mrs. Edna Carney, President James C. Windsor, and maintained in the archives of the college. All voted in favor. A framed copy of the resolution was presented to Mrs. Edna Carney.

A motion was made by Mr. B. M. Millner and seconded by Mr. Harry Wason that Resolution No. 1, an appreciation to the Rector and Visitors of the College of William and Mary and to its President, Dr. Thomas A. Graves, Jr., from the Rector and Visitors of Christopher Newport College and its President, James C. Windsor, and read by Mrs. Passage be adopted. All ruled in favor. It was ruled that a framed copy of the Resolution be presented to Mr. John Lee Johnson, Rector of the Board of Visitors of the College of William and Mary.

Mr. Harry H. Wason moved that Resolution No. 2, Acceptance of Responsibility for the Governance of Christopher Newport College, be adopted. A discussion followed, led by Dr. Stephen Wright on the phrase "acceptance". Upon explanation by Dr. Windsor, it was moved by Dr. Wright and seconded by Mrs. Passage that Resolution No. 2 be adopted. All voted in favor.

Report of the Academic Affairs Committee

Resolution No. 3, Approval of the Bachelor of Science Degree in Mathematics, was recommended for approval. There being no discussion it was so moved by Dr. Wright and seconded by Mr. Millner. All ruled in favor.

A motion was made by Mr. Creech and seconded by Mrs. Passage that Resolution No. 5, The Retirement of Mrs. Daisy D. Bright, be recognized. All ruled in favor.

Upon motion made by Mr. Creech and seconded by Mr. Brauer, it was unanimously approved to accept Resolution No. 6, Faculty Resignations.

It was moved by Mr. Creech and seconded by Mr. B. M. Millner that Resolution No. 7, Faculty Promotions, be approved. All ruled in favor.

Mr. Creech moved that Resolution No. 8, Promotion - Dr. James C. Windsor - be approved. Dr. Stephen Wright made note of a discrepancy in the date in which the Master of Science degree was received. Discussion followed. It was then seconded by Dr. Wright that Resolution No. 8 be approved as corrected. All ruled in favor.

Upon motion made by Dr. Wright, and seconded by Mr. Walker it was unanimously resolved that Resolution No. 9, Faculty Tenured Appointment, be approved.

There followed a discussion led by Dr. Wright regarding Resolution No. 10, Faculty Appointments to Fill Existing Vacancies. Dr. Wright questioned the difference between restricted appointments and probationary appointments. Dr. Windsor explained the meaning of these appointments. Further questions were raised by Dr. Wright on the degree listed as MBA in Sociology for Mrs. Linda Caviness. Agreeing that there evidently was a discrepancy, Dr. Windsor assured the Board that this would be corrected. It was moved by Dr. Wright and seconded by Mr. Walker that Resolution No. 10 be approved as corrected. All ruled in favor.

A motion was made by Mr. Creech and seconded by Mr. Walker that Resolution No. 11, Faculty Appointments to Fill New Positions, be approved. Dr. Windsor pointed out the qualifications and experience of the faculty members listed in this resolution. A discussion followed led by Mr. Walker, on the recruitment of various minorities other than black faculty members, questioning whether or not Dr. Charlotte Fitzgerald, black member of the faculty would be returning. Further discussion follows concerning recruitment policies. Mr. Brauer noted the problem of recruiting black faculty. It was the feeling of Dr. Wright that this was a department-level problem. Dr. Windsor reported that progress was being made in the student area and it was emphasized by Mr. Walker that the political field should be noted. An exchange program between Christopher Newport College and Norfolk State was discussed as was the advertising policy. It was felt that several decisions on black recruitment needed to be studied and Dr. Windsor suggested this subject be carried over to the next official Board meeting.

Dr. Wright led further discussion concerning the advisability of passing a restricted appointment, which was part of this Resolution. It was pointed out by Dr. Windsor that this type appointment was requested by the faculty member in question; it was therefore moved by Mr. Creech and seconded by Mr. Walker that Resolution No. 11, Faculty Appointments to Fill New Positions, be approved. All voted in favor.

Upon motion made by Mr. Creech and seconded by Dr. Wright, it was unanimously resolved that Resolution No. 12, Reorganization of the Admissions Office and Change of Titles, be approved.

Mr. Savage moved and Dr. Wright seconded that Resolution No. 13, Appointments to Fill New Position Admissions Officer, be approved. Discussion followed on the desirability and qualifications of the applicant. All voted in favor of the approval of this resolution.

Upon motion made by Mr. Millner, seconded by Mrs. Passage, it was unanimously resolved that Resolution No. 14, Appointment of Assistant Deans of Academic Affairs be approved.

There followed a discussion on the Plan of Compensation for Christopher Newport College. Dr. Wright, noting that he would have reservations on two items that are to be discussed in the special meeting of the Board of Visitors scheduled for August 17, called for a motion to approve Resolution No. 15, Plan of Compensation. Seconded by Mr. Millner, with no further discussion, it was unanimously resolved to approve the Plan of Compensation for Christopher Newport College for the fiscal year 1977-78.

Mr. Brauer announced a special meeting of the Academic Affairs Committee of the Board on August 17 at 9 a. m. in the Campus Center Board Room and urged each member of the Board to be present for review of the document entitled, "Revised Faculty Standards, Criteria and Policies for Retention, Promotion, Tenure and Merit Increases in Salary". Mr. Creech noted that the question of faculty tenure was of great concern to him, reiterating that he was pleased to see the Faculty Standard Document referred to committee. Mr. Brauer again urged members of the Board to review and seriously study:

1. the question of tenure of FTE faculty
2. the Faculty Tenure Workload Study by SCHEV (State Council of Higher Education in Virginia)

Dr. Windsor stated that copies of this document had been mailed to members of the Board several weeks ago, but that additional copies would be mailed on request.

A general discussion followed concerning the Christopher Newport College Independence Day ceremony, to be held immediately following the Board meeting.

The question of liability of the members of the Board of Visitors was raised. President Windsor assured the Board that copies of the insurance documentation would be forwarded to them confirming the liability insurance coverage.

Mr. Brauer asked for further business. Mr. Walker commended the College on the press releases in recent issues of the newspapers.

Dr. Windsor announced that the Board would be called into session during the Independence Day Ceremony which followed.

There being no further business Mr. Brauer, Rector of the Board of Visitors, called for the meeting to be adjourned at 10:15 a. m.

Mary Stump